Call to Order

1. **Review & Approval of Minutes of June 13, 2014**
   
   **ACTION:** Review & Approval of Minutes
   
   **HANDOUT:** June 13, 2014 Minutes

2. **ULCT Audit Reports – Mayor JoAnn Seghini, ULCT Treasurer**
   
   - Presentation of Audit – Jason Wheeler, Danny Barlow Pinnock, Robbins, Posey and Richins
   
   **ACTION:** Review & Approval of Audit
   
   **HANDOUT:** Audit Report (Handed out by Auditors at the meeting)

   
   - Conference Agenda
   - Board Assignments
   
   **ACTION:** None – For information only
   
   **HANDOUT:** Annual Convention Program

4. **Training & Conference Report – Meg Ryan, Nick Jarvis, Cameron Diehl**
   
   **ACTION:** None – For information only
   
   **HANDOUTS:** Land Use Training Report
   
   Conference Attendance Report

5. **Summary of News Stories – Susan Wood**
   
   **ACTION:** None – For information only

6. **Overview of Legislative Issues – Cameron Diehl, Nick Jarvis, Jodi Hoffman, Roger Tew, Ken Bullock**
   
   - Business Session – Cameron Diehl
   - Legislative Overview – Cameron Diehl
   - Transportation – Ken Bullock, Cameron Diehl
   - Water Issues – Cameron Diehl
   - Landuse – Jodi Hoffman
   - Sales Tax/Marketplace Fairness Act – Roger Tew
   - Local Officials Day
   
   **ACTION:** None – For information only
HANDOUTS:  

- Sample Transportation Resolution  
- Transportation Presentation  
- GM Article  
- Toledo Drinking Water Article  
- Greg Bell Zoning Article

7. **Other Business**
   - Personnel Issues
   - Changes to the ULCT Constitution and By-laws

   **ACTION:** None – For information only

   **HANDOUT:** Proposed Changes to ULCT Constitution & Bylaws

Following the meeting:

6:00 pm  
Dinner with spouses at Valter’s Osteria  
173 West Broadway (300 South), Salt Lake City.
UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
50 East 600 South Suite 150
Salt Lake City, UT 84102
Friday, June 13, 2014
10:30 a.m.

CONDUCTING: Caitlin Gochnour, ULCT President

EXECUTIVE BOARD
Council Member Caitlin Gochnour, Ogden President
Mayor John Curtis, Provo 1st Vice President
Council Member Lynn Pace, Holladay 2nd Vice President
Council Member Steve Fairbanks, Sandy Past President

EXCUSED
Mayor JoAnn Seghini, Midvale City Treasurer

BOARD OF DIRECTORS
Mayor Len Arave, North Salt Lake Board Member
Council Member Margaret Black, Orem City Board Member
Mayor Gary Gygi, Cedar Hills Board Member
Mayor Steve Hiatt, Kaysville Board Member
Council Member Kyle LaMalfa, Salt Lake City Board Member
Mayor Sonja Norton, Vernal Board Member
Council Member Jim Ortler, Brian Head Board Member
Council Member Steve Pruden, Tooele Board Member
Mayor Dave Sakrison, Moab Board Member
Council Member Andy Beerman, Park City Board Member
Council Member Jim Young, Farmington Board Member

EX-OFICIO MEMBERS
Nancy Dean, Clearfield City Recorder UMCA, Past President
Seth Perrins, Asst. City Manager UCMA President

ULCT STAFF
Kenneth Bullock Executive Director
David Church General Counsel
Cameron Diehl Policy Analyst/Attorney
Jodi Hoffman Land Use Analyst
Nick Jarvis Research Analyst/New Media
Krysten Olson Administrative Assistant
Michelle Reilly Dir. of Administrative Services
Lincoln Shurtz Dir. of Legislative Affairs
Roger Tew Senior Policy Analyst
Susan Wood Dir. of Communications and Training

EXCUSED
Chuck Gates UTA Liaison
Meg Ryan Planning Consultant
Review and Approval of Minutes from April 9, 2014

Len Arave moved to approve the minutes as written. Jim Ortler seconded. The motion passed unanimously.

Events and Training

Conference Attendance Report
Michelle Reilly provided the attendance reports for ULCT training over the past year. She asked the board members to review the attendance and encourage cities in their areas to attend. She also asked them to find out if there were other training topics that might be beneficial to the cities in their areas.

Land Use Training Report
Cameron Diehl reported League staff had held virtual training via Facetime in Brian Head and a couple of other locations and it had been quite successful. He indicated in-person training had been held in a few other places. He announced League staff would provide training throughout Utah during the summer. He reported the League would be trying to piggyback training opportunities with regional groups in an effort to reach out to its members. He stated Meg Ryan was working on updating three municipal codes. He encouraged the board members to let the League know if there were members who had concerns about their city codes so it could service its members. Mr. Diehl also reported League staff was working on providing video conferencing opportunities in conjunction with Utah State University. He stated the first few attempts had been successful and the League would try and provide a couple of more opportunities before the annual conference.

Conference Surveys
Cameron Diehl also discussed the results of the member survey. He stated the purpose of the survey was for League staff to assess if it was meeting its members’ needs and to get feedback on training that members would like to have provided.

Annual Convention Update and Discussion

Keynote Speakers and Entertainment
Michelle Reilly updated the Board on speaker engagements for the annual conference in September. She reported Nicholas Epley had confirmed but Adam Grant had not yet confirmed. She announced that the entertainment for the banquet would be provided by Creedence Clearwater Revisited and the event would be held at the Gallivan Center.

Board Nominations and Nominations Committee
Lincoln Shurtz announced the League was seeking nominations for board members. He explained the recent municipal elections had created four vacancies and asked members of the Board to submit names. He stated the membership of the Board was distributed geographically to better serve the membership. He informed the board members with terms expiring that they were eligible to run again and any board member appointed to fill a vacancy until September would be eligible to run for the office also. He indicated the nomination committee would be chaired by Lynn Pace with the nomination review committee being traditionally comprised of current or prior board members.

Dave Sakrison pointed out the constitution and bylaws stated that a board member shall not serve more than one consecutive term. Mr. Shurtz explained the League did not always have enough nomination to serve on the Board of Directors. David Church indicated the constitution and bylaws could be changed to address the matter by a 2/3 vote of the membership. He explained the amendment would first be reviewed by the board and then presented to the membership at the annual meeting but the difficulty would be
getting 2/3 of the membership to participate. Lynn Pace asked for clarification on whether it was 2/3 of
the membership or 2/3 of those attending that could vote on an amendment. Mr. Church indicated it
required a vote by 2/3 of the membership. Mr. Pace expressed concern that the one consecutive term
clause was violated more than it was observed. Mr. Church stated it had not been violated often. Mr.
Shurtz indicated the violations appeared to occur more often in the positions representing the more rural
parts of the State because nominations were not often received from that area. He continued the question
remained if there were no nominations, should the League leave the position vacant or find someone to
serve who might have served consecutively. Ken Bullock emphasized the importance of nominating
qualified individuals. Mr. Pace commented it was difficult for League staff to have turnover every two
years and no longevity of the board members. He asked to have an amendment to the constitution
explored even if the process was cumbersome if that was also the will of the board.

Jim Ortler moved to have staff prepare an amendment to the ULCT Constitution and Bylaws limiting
members of the board to three consecutive terms. Kyle LaMalfa seconded but asked that the motion be
amended to include direction to find a less cumbersome way to change the constitution and bylaws.
Margaret Black stated it was important to have a cumbersome process to change the constitution. Mr.
Church indicated the constitution and bylaws were last amended in 1984. He suggested there might be
more that needed to be updated than just the items currently being discussed. Sonja Norton suggested the
board members see the proposed amendments before they were asked to vote on them in September. Mr.
Church stated he could provide the amendments however the board members desired. He reviewed the
various methods allowed by the constitution. Steve Fairbanks asked the motion include a broader review
of the constitution for any other amendments that might be necessary. Jim Ortler amended the motion to
include direction to find a less cumbersome way to change the constitution and bylaws as well as a
thorough review and update of the documents. The second concurred with the amendment. The motion
passed unanimously.

Video Stories and ULCT Essay Contest
Susan Wood reported League staff was in the process of shooting and making a series of Making Life
Better videos. She explained the videos were a unique way to communicate successes with residents, staff
members and counterparts in other cities. She reported there had been 37,000 views of the video stories
through YouTube. She explained the video series offered a way to bring high-quality stories,
documentaries, informational pieces, training and etc. to municipal websites. She asked members to let
her know if there were stories about cities that needed to be highlighted.

ULCT Essay contest
Susan Wood reported the fourth and seventh grades in 300 schools were invited to participate in the Why
I Like My Community essay contest. She stated League staff had captured the essay winner awards on
video and shared the video with the Board. Ms. Wood indicated there were 80 entries from 15 cities this
year. She hoped to boost participation dramatically with the board’s help in spreading the word. Lynn
Pace asked if there was a list of which schools that had been participating in the contest. Ms. Wood stated
she did have a list which was comprised of mostly small towns. She indicated the League notified all 300
schools with fourth and seventh grades about the contest but staff was not certain the message was getting
to the teachers.

Legislative Policy Process
Policy Principles & Process Overviews
Mr. Shurtz stated there had been a lengthy discussion at the previous board meeting about how the
League came up with its legislative policy. He continued staff prepared an articulation of its policy
process and was presenting it to the board for review and discussion. He reviewed the mission statement,
principles and policies used to determine the positions taken by the League. He stated positions were
categorized as 1) proactively support, 2) support, 3) neutral, 4) oppose, and, 5) no position. The position piece is what the Legislative Policy Committee (LPC) did when it voted on a position for a particular piece of legislation. He acknowledged that sometimes the LPC didn’t have all the information and that responsibility was incumbent upon the League staff.

Lynn Pace suggested the possibility of adding a separate category that identified positions of oppose and/or proactively oppose. Mr. Shurtz stated staff had considered that possibility but determined that when it chose to oppose legislation it generally actively opposed it.

John Curtis asked if individual cities came to the League and asked for its support on specific bills. Mr. Shurtz responded staff generally received such requests from the larger cities about legislation that didn’t affect a majority of League members but the League tried to be responsible to its members on an individual basis as well. Mr. Pace stated there were also times when there was a bill introduced that did affect municipalities but the LPC could not find a majority consensus on the issue. Mr. Shurtz responded the clean air bill from last year was a good example of no majority consensus. Mr. Pace suggested something be added to the policy that reflected that when there were strong differences on both sides of the issues that could not be reconciled; the LPC would take no position. Ken Bullock explained that the business session was the appropriate place to assess a position on a polarizing bill or issue. Mr. Shurtz referred back to the mission statement which addressed balancing the needs of all municipalities and acting as the “spokesperson” for the majority position. Mr. Curtis suggested a sub-category might be necessary when there was a split on a particular issue. Mr. Bullock indicated a majority vote represented a direction on support. Len Arave recommended a super majority, 4/5ths membership support, should warrant a position of strong support. Mr. Bullock recommended the Board determine the makeup of the LPC specifically how many members, who voted, attendance requirement, alternate membership, etc. He continued achieving balance was difficult but necessary to the process. He assured the board that the League staff worked very hard to educate and provide balance in an effort to assist the LPC in taking positions on legislation based on the principles outlined by Mr. Shurtz. Mr. Arave remarked he still felt uncomfortable representing strong support for an issue when it was supported by a smaller majority. He recognized positions were generally reached by a high majority of members.

Mr. Shurtz explained it was not uncommon for a vote to be taken at LPC and then individual members approach League staff following the meeting and ask the position not be strongly pursued. He recognized some of the reason for that was there were a lot of new members of the League with less than two years of municipal service which created a learning curve for the process. Roger Tew also commented on the dynamic experienced when legislators came to LPC meetings and asked for votes to be taken while they were in attendance. He stated part of the education process needed to be helping members understand that their vote should not be different based upon whether the legislator is present at the meeting.

Jim Ortler expressed concern that the LPC was not representative but rather heavily weighted to northern Utah cities. He added it was difficult for members in southern communities to participate in LPC decisions because some of them had to happen quickly and it was unlikely those members could get to Salt Lake quick enough for a vote. Cameron Diehl responded the League staff had tried to provide opportunities for all communities to participate whether by phone or some other medium and weighted votes from those communities even if they came in after the meeting. Mr. Bullock added the League’s history provided it with a good sense of what was important to which communities. Jim Ortler reiterated that from time to time things came up at LPC quickly and were voted on before all the members could weigh in. Mr. Bullock commented that staff heard regularly it was driving LPC agendas but what some members didn’t understand was how much effort was put into getting the right information out in the right timeframe. He added if it were done carelessly it could potentially cripple the organization. Mr. Shurtz added staff tried to bring the entire context on issues to LPC meetings from the perspective of all of its members. Mr. Shurtz explained that items move very quickly towards the end of the session and the
League staff needed to better anticipate that and apply its principles. He stated it was important to recognize the political process and that often legislators tie issues together, for example, this year transportation would be tied to how education was funded. He expressed his hope that League staff would have some flexibility to deal with those issues. Mr. Curtis applauded the staff’s efforts to prepare a guiding document and acknowledged there was tremendous trust in the staff. He stated it would be helpful to include a communication mechanism so that as issues shift there was a general sense of what was coming. Mr. Bullock said that was an easy thing for staff to work on. Steve Fairbanks observed communication with constituents was always an issue because no matter what was done, the public was never satisfied. He added that was just the nature of communication. Mr. Shurtz acknowledged that League staff was trying to utilize the website and other tools to get information out to its members.

Mr. Shurtz stated the goal was to formalize the policy at the next LPC meeting. Margaret Black also suggested having a copy of the policy available for members at LPC meetings in the future. Mr. Curtis encouraged staff to refer to the policy during meetings and point out how support for various issues was being applied based on the policy. Len Arave asked how legislators knew what issues were supported by the League. Mr. Bullock explained the process. Mr. Shurtz asked the board members to get further comments and recommendation to him by June 20th.

Transportation
Lincoln Shurtz informed the board that the League had surveyed its members about important issues and the top two issues mentioned by the members were transportation funding and general budget issues. He explained staff was working with various groups to identify a comprehensive transportation solution that addressed all three modes: transit, state roads and local roads. He presented some charts that showed how revenues were being used for transportation in a variety of communities as well as a chart on what different sources of revenue might look like. Mr. Shurtz reported the League believed a quarter cent sales tax was a viable revenue source for transportation funding and showed projected revenues that might be recognized in Salt Lake County alone under that method. He stated the sales tax would be applied statewide and generate revenue for all local governments, if approved. He added there appeared to be no support for a local option gas tax. Mr. Pace commented there might be opposing opinions among the membership on how the money was raised. He continued the League staff was committed to helping its members articulate the key points of the discussion.

John Curtis temporarily left the meeting at 12:10 p.m.

LUTF Update and Summary - postponed

Legislative Issues - postponed

Board Training and Responsibilities

David Church explained the Board of Directors governed the League. He added the League’s constitution provided for an executive position and an executive committee and laid out the duties of each. He stated the Board of Directors was primarily responsible for setting policy, budget and developing overall policy for the League. He explained the board consisted of twelve members, who were duly elected officials, that had then been elected by the membership from various regions. He noted one member of the board must be from a town. He continued the executive committee consisted of the president, 1st vice president, 2nd vice president and immediate past president. He stated the duties of the executive committee were to act for and in place of the board on issues between board meetings, subject to ratification of the board. He continued the board’s duties were to ratify or nullify the decisions of the executive committee and the
LPC. He also stated the constitution provided a process where the membership, as a whole, could take positions and establish policies and that process was a resolution process. He informed the members of the board of their duties which included the right to vote, budget and choose an executive director. He also stated there was a voting process established for amending the constitution. He reviewed that process with the board. He also mentioned there was a minimum number of meetings that must be held each year by the Board of Directors, but no maximum.

**ULCT Year End Financial Report**

Michelle Reilly proposed a change to the constitution that would address when the budget was required to be amended. She stated the budget currently had to be amended whenever a line item went over budget. She proposed having seven categories (funds) and requiring amendments be brought to the board whenever one of the categories was over budget as opposed to each line item.

Ms. Reilly reviewed the amendments to the budget with the board. She noted that five cities had not paid dues and Highland City had informed the League it would not be paying dues to ULCT although it was paying member rates when its members attended training. She also mentioned attendance had been good at League events increasing that particular revenue line item.

Kyle LaMalfa commented Salt Lake City Mayor Becker had been elected to serve as Chair of the National League of Cities (NLC). He mentioned ULCT was not a member of the NLC. Ms. Reilly reported the membership fee had been paid and was in the budget for next year. Mr. Bullock confirmed ULCT paid its dues to the organization and was an active participant. He reviewed the background on the League’s participation in the NLC.

Steve Fairbanks commented that Sandy City was finding that less and less applied to it when participating with the NLC. He stated the focus appeared to be on issues that were not issues for Sandy, such as inner city issues. He expressed his opinion there was not value for Sandy City to be involved.

Steve Hiatt expressed his opinion that member rates for training were for dues paying members of ULCT. He suggested nonmember cities attending training should pay nonmember rates. David Church suggested it was important to have well trained officials and encouraged participation in Newly Elected Officials training. He commented there was a benefit to keep them involved and to bring them back. Mr. Bullock reported the League worked with struggling cities for the first year and then if it continued the cities were told they needed to be members to participate at the member rate.

Steve Hiatt moved to approve the amendments as presented in the staff report. Steve Pruden seconded. The motion passed unanimously.

**2014-2015 Final Budget**

Michelle Reilly presented the proposed final budget to the board. Ken Bullock mentioned the Legislature appropriated grant funding for building a web based curriculum for planning and zoning commissioners to participate in online certification. He stated the development of the program was in its very beginning and would take several years to develop. He continued there was a lot of work to be done and it would be different for different areas of the State so there were a lot of questions still to be answered. Ms. Reilly indicated the revenue and expenditure was projected in the proposed budget. Nick Jarvis explained the expenses associated with creating databases and maintaining them. Mr. Bullock added a database was used for all transportation data and it helped show legislators the realities of the funding issues.
Margaret Black asked about how the League was adjusting to the loss of revenue associated with the loss of the donation from the Utah Local Governments Trust. Ms. Reilly explained that staff had conservatively projected revenues and received a few additional donations. She stated staff was preparing a counterproposal to resolve the issues with the Trust. She added that the Trust was providing the League’s liability insurance so there was still a business relationship just not a partnership. Mr. Bullock explained the Trust had severed its relationship with the League by choosing not to pay its sponsorship fee because it wanted to go a different direction. He stated the League had established the Trust almost 40 years ago. He further explained the League’s history with the Trust and the current concerns.

Len Arave moved to approve the 2014-2015 final budget. Margaret Black seconded. The motion passed unanimously.

The board thanked staff for its work on the preparing the budget.

Discussion on Outside Work for ULCT Lobbyists

Lynn Pace stated from time to time there had been questions about outside work being taken on by staff members. He continued there were staff members who were extremely qualified and it would be impossible to pay them their worth to work for the League exclusively. He explained that the League allowed staff members to contract services to outside clients in order to keep their talents at the League as long as there was not a conflict of interest with League priorities. He indicated there was a disclosure form used by staff members to identify potential conflicts. Ken Bullock reviewed how the disclosure form worked to help balance interests for outside clients. He said he met regularly with staff members to review the disclosures and none of the current outside clients had an impact on local government. He also indicated the number of clients was limited and manageable and discussions were held about how much time would be spent on work for other clients during the legislative sessions.

Kyle LaMalfa expressed concern about staff members using personal relationships with members of the League to influence municipal policy on behalf of their clients. He suggested tightening up the policy to explicitly say that League staff not lobby membership on behalf of personal clients. Mr. Bullock stated that was an easy thing to do and would not be a problem. Mr. LaMalfa also suggested a policy be considered on how League staff dealt with special service districts that might span multiple cities and might put one city against another on behalf of a client, such as with water issues. Mr. Bullock stated there was no staff member with a relationship with a special service district. Mr. LaMalfa expanded the suggestion to include on behalf of a client that might have a relationship with a special service district. Mr. Bullock stated he would be happy to prepare a policy for the board’s review on the issue.

Lynn Pace stated when he had questions about what a staff member was doing he approached Mr. Bullock for information. He explained the particular incident that occurred in Salt Lake City and how he addressed the matter with Mr. Bullock and the problem was resolved. Mr. Pace indicated a policy could be drafted but it may not address every issue and asked each board member to make sure and visit with the executive officer or Mr. Bullock if there were a problem. Jim Ortler asked where the language would be changed. Mr. Pace indicated it would likely be changed on the disclosure statement signed by the staff member. Mr. Ortler expressed complete confidence in Mr. Bullock’s ability to manage conflicts of interests.

Roger Tew stated for the record that he and Jodi Hoffman were not employees of the League and never had been.
Len Arave mentioned he also had been approached about a lobbying issue but he believed it had been addressed. Mr. Bullock added he did not have any outside clients and when he lobbied it was specifically in the League’s interests.

Mr. LaMalfa asked the board how it felt about providing services for special service districts not being allowed. He described an example of a possible conflict associated with a special service district. Steve Pruden suggested it wouldn’t be possible to put every scenario into the policy. He recommended delegating the responsibility to the executive director and trusting him to enforce the policy. Len Arave asked if the lobbying responsibilities were public information. Mr. Bullock said it was public and was reported on the Lieutenant Governor’s website. Mr. LaMalfa confirmed the disclosure statement would be modified. Mr. Bullock responded he would take care of amending the disclosure statement.

John Curtis returned to the meeting at 12:45 p.m.

Gary Gygi left the meeting.

**Closed Session**

Kyle LaMalfa moved to adjourn to a Closed Session at 1:08 p.m. for the purpose of a strategy session to discuss the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. § 52-4-204 and §52-4-205(1)(a). Lynn Pace seconded. The motion passed upon the following vote: Voting AYE – Board Members Len Arave, Andy Beerman, Margaret Black, John Curtis, Steve Fairbanks, Caitlin Gochnour, Steve Hiatt, Kyle LaMalfa, Sonja Norton, Jim Ortler, Lynn Pace, Steve Pruden, Dave Sakrison, Jim Young. Voting NO – None. **Board Member Gary Gygi was not present for the vote.**
Join us at the 2014 ULCT Annual Convention to hear new ideas and learn effective systems that are making life better in our communities. We’ll talk about urban gardening, trails and active transportation options, clean air, creating subdivisions and many other new, innovative ideas. Experts will teach us how to create afterschool programs for youth. Hear from the pros about budgeting, crisis management, and interpersonal communication. There will be a lot of fresh ideas on the plate at our 2014 Annual Convention.
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**WHO’S WHO**

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GENERAL INFORMATION

All events and sessions will be held at the Sheraton City Centre.

Please turn cell phones and audible pagers off during all meetings, workshops, general sessions, and luncheons.

Parking: Parking at the Sheraton City Centre is free for all ULCT convention attendees and vendors.

Registration Desk Hours:
The registration desk, located in the Main Lobby of the Sheraton City Centre Hotel, will be open:

- Wednesday, September 10, 2014  7:00 am – 3:00 pm
- Thursday, September 11, 2014  7:00 am – 3:30 pm
- Friday, September 12, 2014  7:00 am – 1:00 pm
- ULCT Marriott Hotel Registration Desk Hours
  (adjacent to Gallivan Plaza)  1:00 pm – 4:00 pm

The registration desk will be closed during luncheons, immediately prior to and during evening events. Please pick up all extra tickets during listed operation hours.

Badges: Please wear your badge at all times. It is required for admission to all events, including meals.

Tickets: Additional tickets for meals may be purchased at the registration desk. A ticket or badge is required for all meals. Please purchase extra tickets early for Wednesday night’s event. Wristbands will be required at the Friday night buffet and concert featuring Creedence Clearwater Revisited.

Seating: Seating is not assigned. Arrive early to each event to choose your preferred seat. No individual or group seating will be reserved.

Messages: Outside calls may reach the ULCT Registration Desk at (801) 401-2000. Ask for the ULCT Registration Desk.

Dress: Wednesday Dinner & Dancing– Casual
  Friday Outdoor Dinner and Entertainment: Casual

Recycle your badges! At the end of the convention, please deposit your badge in a marked box so that it may be recycled.

Conference facilities are accessible to people with mobility impairments.

The Sheraton Hotel’s accessible parking and entrances are located on the east, south, and west sides of their building. If you would like information about the Sheraton’s accessible hotel rooms, please confer with hotel staff directly, or call the hotel at 401-2000. If, however, you need any other reasonable modification for the conference, please contact Utah League of Cities and Towns staff member Michelle Reilly. During the conference, she may be contacted at the League Registration Desk, located in the Main Lobby of the Sheraton City Centre Hotel, or by calling (801) 556-1110.
Dear Friends and Colleagues,

Welcome to the 2014 ULCT Annual Conference. Thank you for taking time from your busy lives to gather in beautiful Salt Lake City to feast on the many innovative ideas that will be presented throughout the conference to get you invigorated about thinking fresh and local.

We all have been elected or work in our cities and towns with amazing men and women. The trick is to navigate through our many differing views to hammer out compromises that will continue making life better for all Utahns.

We all have much in common even though we come from urban and rural communities of wide-ranging sizes. This week we are coming together to celebrate our strengths in spite of those differences. Take the time to reach out to the other conference attendees to network, share and learn from their unique experiences.

The ULCT staff serves as the precarious balance wheel for all our competing interests. They do a remarkable job walking that tightrope and helping craft sound policies on many wide-ranging heated topics. Please take the time to thank these remarkable professionals who are the backbone of the ULCT. They are committed to making us all more-informed and more-effective leaders.

Sincerely,

Caitlin Gochnour
Council Member, Ogden City
Chesley B. (Sully) Sullenberger, III

January 15, 2009, and US Airways Flight 1549 had just taken off into clear, calm skies from LaGuardia International Airport. About 3 minutes later, at about 3200 feet in the sky, Capt. Chesley “Sully” Sullenberger spotted a flock of birds. Within seconds, there was a loud thump, and the engines were quiet. The lives of 150 passengers and four crew members were in the Captain’s hands. Years of training and dedication to safety led “Sully” to take the quick, calculated steps leading to the “Miracle on the Hudson.”

Born and raised in Denison, Texas, Sullenberger pursued his childhood love of aviation at the United States Air Force Academy. Upon graduation, he served as a fighter pilot for the US Air force, ultimately attaining the rank of captain. After serving in the Air Force, Sulleberger became an airline pilot with Pacific Southwest Airlines, later acquired by US Airways until his retirement in March 2010.

Sullenberger has been an active and ardent safety advocate throughout his four-decadelong career. “Sully” is now an aviation safety expert and accident investigator, serves as the CBS News Aviation and Safety Expert, and is the founder and chief executive officer of Safety Reliability Methods, Inc., a company dedicated to management, safety, performance, and reliability consulting.

Sullenberger has become a best selling author and educator, serving as co-chairman of EAA Young Eagles—a program that inspires and teaches youth about aviation. He is also an inspiration to others from all walks of life about the importance of safety, crisis management, life-long preparation, leadership, and integrity.
**Wednesday Morning Pre-Conference Workshop**

**Leadership... Like You've Never Heard It Before**

**Connie Podesta**

Award winning author, radio personality, comedienne and playwright Connie Podesta will delight and inspire you as she has more than two million people nationwide. Podesta is an organizational therapist with ideas and analysis that will improve your approach in dealing with all those around you. Her books include game-changing strategies that will give you a new approach to all situations you face, with titles such as 10 Ways to Stand Out From the Crowd, Life Would Be Easy if it Weren’t for Other People, How to be the Person Successful Companies Fight to Keep, and Self Esteem and the Six Second Secret. With her captivating, “laugh-out-loud” style of humor, Connie will help you take a fresh look at the qualities of a true leader.

*Sponsored By Century Link*

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**Thursday Lunch Speaker**

**Mindwise: How We understand What Others Think, Believe, Feel, and Want**

**Nicholas Epley**

Why do people think the way they think and behave the way they do? Nicholas Epley explores what scientists have learned about our abilities to understand the most complicated puzzle on the planet—other people—and the surprising mistakes we so routinely make.

Epley graduated from Cornell University with a PhD in psychology, where he earned a Graduate Teaching Award from the Department of Psychology as well as a Cornell University Teaching Fellowship. Epley became an Assistant Professor at Harvard University and then joined the Chicago Booth faculty in 2004. His research has appeared in more than two dozen journals, including the Journal of Personality and Social Psychology, Psychological Science, and the Journal of Experimental Social Psychology. It also has been featured by the Wall Street Journal, CNN, and National Public Radio, among many others. Epley has also received the 2010 Distinguished Scientific Award for Early Career Contributions from the American Psychological Association.

In his new book, Mindwise: How We Understand What Others Think, Believe, Feel, and Want, Epley explains the power of scientific methodologies to as we search to understand what triggers and affects human thought and behavior.

*Sponsored By Rocky Mountain Power*
Know Your Job: Become an All-Star Team Member

Mark Eaton

How does a 7’4” mechanic who couldn’t play basketball become a 12-year veteran in the NBA? Mark Eaton will share experiences from his pro-ball career with the Utah Jazz which shot him to fame as the Two-Time Defensive Player of the Year and 1989 All-Star player. He’ll also reveal key teambuilding tips he picked up from the sports legends that he met on the court. Mark now travels the country teaching others how to outsmart, outlast, and outperform their competition and achieve record-breaking success.
Friday Evening

ENTERTAINMENT & BUFFET DINNER AT GALLIVAN PLAZA

Rolling Stone dubs the band as one of the best 100 bands of all time. Creedence Clearwater Revival sold 26 million albums in the US alone. Ironically, the band, originally from the San Francisco area, was known for its southern rock and blues sounds. Two of the originals, former high school buddies Stu Cook and Doug “Cosmo” Clifford, are on the road with the “Revisited” band playing both the old favorites and the new songs from their album “Recollection.” Sing along to “Who’ll Stop the Rain,” “Proud Mary,” and the League favorite, “Suzie Q!” Wrist band required for entry.
MOVE IT, MOVE IT, MOVE IT!

Morning Circuit Workout and Yoga Combo Fitness Trainer

TRISTA HARRISON
She’s completed tours in Afghanistan and Iraq, and now, Trista is back for ULCT Annual! U.S. Army Reserve Drill Sergeant Trista Harrison offers morning workouts for all conference attendees. As you spend a 45 session with her, you’ll likely learn some new techniques with special fitness bands during training.

Harrison Yoga Instructor

JILLIAN SIMPSON
Yoga Instructor Jillian Simpson will follow the circuit workout with poses and stretches that will increase your mobility and improve your strength. Jillian shares the power of yoga on the mind, body and soul. Start your morning off right with Trista and Jillian..
**Place 2 Place Massage Therapists**

**Complimentary 10-Minute Office Massages**

Place 2 Place Massage Therapists

Thursday 8:00 am – 12:00 pm, 2:00 pm – 4:00 pm

Take a few minutes to unwind with a 10 minute head and neck massage. First come-first massaged! You can also reserve your spot on the sign up sheet available Thursday morning in the Northstar Room.

**Ballroom Dance Instruction**

**Rebecca Law**
Professional Ballroom Dancer

Rebecca has danced her entire life, beginning with ballet at age 3 and then ballroom dance in college. She graduated from BYU in 2006 with a Bachelor of Arts degree in Ballroom Dance. While in college, she was a member of the BYU Ballroom Dance Company where she toured in Nauvoo, Colorado, California, and Ukraine. She was also a student teacher at BYU and taught beginning social dance classes. She loves dancing and she loves to teach! She currently lives in West Point, Utah with her husband, Kyle, and their three beautiful children.
MOBILE WORKSHOPS

CHANGING LIVES AND IMPROVING CITIES: GLENDALE COMMUNITY LEARNING CENTER AND AFTERSCHOOL PROGRAM TOUR

Thursday, 2:00 pm – 4:30 pm
No Charge / Space Limited
Pre-register to reserve your seat
Bus leaves from Sheraton east parking lot & return to Sheraton following tour
Recommendation: Attend workshop 25 Thursday 11:10 am – 12:00 pm to learn about afterschool programs prior to tour
Hop on the tour bus for a quick ride to a local Community Learning Center and afterschool program in Glendale and join the ULCT auxiliary and other key stakeholders to spend an exciting afternoon tasting local dishes and interacting with youth in afterschool soccer, literacy and cultural dance.
Explore and learn about Salt Lake’s A Capital City Education initiative and understand how city leaders utilize the power of community partnerships and quality afterschool programs to strengthen cities and promote economic growth. Don’t miss this chance to see an amazing program.

POP-UP COMMUNITY BUILDING
CONNECTING A COMMUNITY WITH “TACTICAL URBANISM”

Thursday, 6:00 pm – 8:00 pm
No registration required
Open to convention attendees and general public
Food is available at Sugarmont Plaza for purchase.
Free TRAX vouchers available for the first 40 people to request them at ULCT Registration Desk beginning 7:00 am Thursday morning.
Recommendation: Attend workshop 23 Thursday 10:00 am – 10:50 am prior to event to learn about “Tactical Urbanism.”
Directions from Sheraton Hotel:
No registration required
Walk to Courthouse TRAX Station
Head east on 500 S. (.22 miles)
Turn left on Main Street (.02 miles)
Board GREEN LINE train (8 minutes)
Exit at Central Pointe Station
Transfer to S-Line at Central Pointe Station (12 mins.)
Exit at Fairmont Station
Walk east on Sugarmont Drive to venue (1 block)
Enjoy an evening of food and fun and witness how inexpensive, temporary changes in Salt Lake City’s Sugar House community created a unique and upbeat gathering spot with pop-up retail, easy for residents to get to by train, bicycle or on foot.
Ride the S Line streetcar to Sugarmont Plaza in Salt Lake’s Sugar House. Then try diverse food truck fare (available for purchase) and listen to live music from a great local band.
CYCLE IN SAFETY: FOR WORK OR PLAY

Friday, 3:00 pm – 4:30 pm
Workshop and cycling tour
Room: Northstar
Pre-registration required
Green Bike rental, water and snack $10 available to first 10 registrants
Road bike rental, water and snack $30
Recommendation: Attend workshop 27
Friday 11:10 am – 12:00 pm

Learn how to boost the health of your community and preserve precious resources with active transportation options. Take an afternoon bike ride through downtown Salt Lake City with the director of the city’s bicycle pedestrian coordinator, Becka Roolf. See how active transportation experts are making municipal paths safer and creating healthy, convenient options to get around.

SPECIAL CONFERENCE HIGHLIGHTS

"UTAH’S OWN" DINNER BUFFET AND DANCING

Wednesday evening 6:00 pm – 8:00 pm
You already know how great-tasting a fresh tomato or juicy peach can be from your own garden. You’ll be delighted when you see what Sheraton’s Chef Anthony creates with foods that are all Utah grown. Utah’s Own creates a spectacular dinner buffet with products like Beehive Cheese, Creminelli and Jones Creek meats, Tagge’s Famous fruits and veggies, and more! As you enjoy the gourmet mac ‘n cheese stations, and the desert stations featuring deep fried bread pudding with caramel sauce, take a spin on the dance floor, where some of the newest ballroom dancers (ULCT Partners and members) will be ready to cha-cha!

ATTRACTING BUSINESS PANEL DISCUSSION

Thursday, 2:00 pm – 4:00 pm
Hear first-hand what businesses large and small are looking for when evaluating cities and towns as possible store sites. And with your own municipal priorities in mind, learn how you can better position your community to attract the type of business that would improve the quality of life for your residents. Our panel includes large and small retailers, commercial brokers, the International Conference of Shopping Centers and a shopping center owner, moderated by South Jordan’s Director of City Commerce. Ask your unique questions and get real answers!
### Business Session Agenda

**Friday, September 12, 2014**  
**Room:** Ballroom

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 am – 8:00 am</td>
<td>Pick up Credentials</td>
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<tr>
<td>8:00 am – 8:30 am</td>
<td>Welcome, Call to Order, and General Announcements</td>
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<tr>
<td></td>
<td>Mayor John Curtis, ULCT First Vice President</td>
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<td></td>
<td>David Church, Parliamentarian, General Counsel, ULCT</td>
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<td></td>
<td>Nominations Committee Report &amp; Credentials Committee Report</td>
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<td></td>
<td>Mayor John Curtis, ULCT First Vice President</td>
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<td>8:30 am – 9:30 am</td>
<td>Legislative Update and LPC Resolutions</td>
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<td>Land use, elections, and more</td>
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<td>Mayor John Curtis, First Vice President</td>
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<td>ULCT Legislative Lobby Team</td>
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<tr>
<td>9:30 am – 11:00 am</td>
<td>Comprehensive transportation funding and Water impairment protection for existing water rights</td>
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<td>Mayor John Curtis, ULCT First Vice President</td>
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<td>Lane Beattie, President and CEO of the Salt Lake Chamber</td>
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<td>ULCT Legislative Lobby Team</td>
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### Affiliated Municipal Association’s Agenda

**Wednesday, September 10, 2014**  
**Utah State Fire Chiefs Association Business Session**  
9:00 am – 12:00 pm  
**Room:** Big Cottonwood

**Thursday, September 11, 2014**  
**Utah Association of Public Treasurers Business Session**  
9:15 am – 10:30 am  
**Room:** Wildcat

**Utah Municipal Attorneys Association Business Session**  
1:30 pm – 4:00 pm  
**Room:** Sidewinder

**Utah City Managers Business Session**  
2:00 pm – 2:50 pm  
**Room:** Wildcat
## Auxiliary Program Agenda

### Wednesday  September 10

7:00 am
Continental Breakfast

9:30 am – 11:00 am
Salt Lake Cemetery Tour  
**ROOM:** Meet in South Lobby

11:30 am – 12:30 pm
Lunch at Fratelli Ristorante in Sandy

1:00 pm – 3:00 pm
Trip to Rio Tinto Stadium  
*Meet ReAL Defender Nat Borchers and learn why opponents "Fear the Beard!"*

4:00 pm – 5:30 pm
Ballroom Dance Instruction  
**ROOM:** Sheraton Canyons Ballroom

6:00 pm – 8:00 pm
Utah’s Own Light Buffet Dinner and Dancing  
**ROOM:** Sheraton Canyons Ballroom

### Thursday  September 11

7:00 am
Continental Breakfast

9:30 am – 11:00 am
Cheese Class with Evan Ross  
*Evan Ross has been working in the specialty food industry for the past nine years. He has spent the last several years at Caputo’s, learning everything he can about numerous categories of finest foods. To say that Evan enjoys his work is an understatement. He is most passionate about what he calls his "calling." If you have visited the downtown Tony Caputo’s Market & Deli, you might recognize him by his Yankees hat and his stellar customer service as he guides you in picking out that special cheese or chocolate.*  
**ROOM:** Sheraton Wasatch Room

### Friday  September 12

8:00 am – 10:30 am
Partners Breakfast with keynote speaker KSL Investigative Reporter, Debbie Dujanovic  
**ROOM:** Sheraton Wasatch Room

12:00 pm – 1:30 pm
General Session Lunch with speaker Mark Eaton  
**ROOM:** Sheraton Canyons Ballroom

1:30 pm – 3:00 pm
Learn trendy and functional table setting and décor from the experts at Modern Display  
**ROOM:** Sheraton Wasatch Room

6:00 pm – 9:00 pm
Dinner and Entertainment with Creedence Clearwater Revisited  
**ROOM:** Gallivan Center
League members will hear the first-place essays read by their authors during the Friday luncheon.

Special thanks to Tom Godfrey, Past President of the League, for the many hours coordinating this special event each year and his personal commitment in making this a learning opportunity for Utah’s 4th and 7th grade students.

The following students are this year’s award winners:

**FOURTH GRADE**

**FIRST PLACE**

Mercy Smith  
Rock Canyon Elementary  
Provo  
**Teacher:** DeAnn Brown  
**Principal:** Dean Nielsen  
**Mayor:** John Curtis

**SECOND PLACE**

Olivia Larson  
Moroni Elementary  
Moroni  
**Teacher:** Ann Purcell  
**Principal:** Stacey Peterson  
**Mayor:** Luke Freeman

**THIRD PLACE**

Isaac Hammond  
Mountain View Elementary  
Brigham City  
**Teacher:** Barbara Davis  
**Principal:** Jeremy Young  
**Mayor:** Tyler Vincent

**SEVENTH GRADE**

**FIRST PLACE**

Christopher Clyne  
J.E. Cosgriff Catholic School  
Salt Lake City  
**Teacher:** Cindy Hunt  
**Principal:** Betsy Hunt  
**Mayor:** Ralph Becker

**SECOND PLACE**

Taylor Anderson  
Gunnison Valley Middle School  
Gunnison  
**Teacher:** Stella Hill  
**Principal:** Alan Peterson  
**Mayor:** Bruce Blackham

**THIRD PLACE**

Morgan Stewart  
Kanab Middle School  
Kanab  
**Teacher:** Colten Johnson  
**Principal:** Mandie Luce  
**Mayor:** Robert Houston

These individuals and their schools received the following prizes:

**FIRST PLACE**

$100 to the student  
$1,000 to the school

**SECOND PLACE**

$75 to the student  
$750 to the school

**THIRD PLACE**

$50 to the student  
$500 to the school

Information for the 17th annual essay contest will be sent to school principals in September. Please encourage your local schools to participate. Perhaps a student from your community will be honored next year.
OGDEN REVITALIZATION AND PARTNERSHIP TOUR

Ogden is being re-invented and it’s worth seeing for yourself! After a driving tour of Historic 25th Street and the beautiful Ogden River restoration project, your first stop will be the iconic Weber State Downtown. This 3-story historic preservation project in the heart of downtown is the result of collaboration between Weber State University, Ogden City, and Startup Ogden as part of the city’s College Town initiative. Then you’ll see how the community came together to welcome 750,000 visitors over six weeks for the re-opening of the LDS Temple. You will leave with a gift bag that includes discount tickets for IFly and much more.

Space Limited, Advance Registration and $10 Fee Required

Pick-up credentials at 7:30 am

Friday 8:00 am – 11:00

ULCT BUSINESS SESSION
Canyons Ballroom

Come cast your vote for incoming ULCT board members and on critical political topics such as comprehensive transportation funding, water policy, and LPC resolutions as we prepare for the 2015 legislative session.
## Activities at a Glance

### AGENDA  Wednesday, September 10, 2014

### Delegate Tracks

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>7:00 am – 8:30 am</td>
<td>Continental Breakfast</td>
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<tr>
<td>7:00 am – 3:30 pm</td>
<td>Registration Desk Open</td>
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<tr>
<td>7:00 am – 7:45 am</td>
<td>Workout with Trista and Jillian Wasatch</td>
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<tr>
<td>8:00 am – 3:30 pm</td>
<td>Exhibits Open</td>
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<tr>
<td>9:00 am – 10:30 am</td>
<td>Pre-Conference Session – “Leadership”</td>
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<td></td>
<td>General Address: Connie Podesta</td>
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<td>Canyons Ballroom</td>
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<tr>
<td>10:45 am – 11:35 am</td>
<td>WORKSHOP 1 CONNECTING TO THE DIVERSITY IN YOUR COMMUNITY</td>
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<td>10:45 am – 11:35 am</td>
<td>WORKSHOP 2 TREES FOR CLEAN AIR</td>
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<td>10:45 am – 11:35 am</td>
<td>WORKSHOP 3 SUBDIVISION IMPROVEMENT ISSUES: HOW TO COMPLY WITH STATE LEGISLATION</td>
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<td>10:45 am – 11:35 am</td>
<td>WORKSHOP 4 HOW TO DEVELOP A SUCCESSFUL ECONOMIC DEVELOPMENT STRATEGY</td>
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<tr>
<td>11:45 am – 1:45 pm</td>
<td>OPENING LUNCH</td>
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<td>Keynote Speaker: Capt. Chesley B. “Sully” Sullenberger III,</td>
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<td>Sponsored by Zions Bank—ULCT Speaker Series</td>
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<td>Canyons Ballroom</td>
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<tr>
<td>2:00 pm – 5:30 pm</td>
<td>Mobile Workshop – Ogden Downtown Revitalization and WSU Partnership</td>
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<td>Meet at Sheraton East Lobby</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 5 COMMUNICATING UNDER PRESSURE</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 6 WILDFIRE! FUELS MITIGATION AND COMMUNITY PREPAREDNESS</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 7 A RECIPE FOR FISCAL SUSTAINABILITY</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 8 HOT TOPICS IN MUNICIPAL FINANCE</td>
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<tr>
<td>3:10 pm – 4:00 pm</td>
<td>WORKSHOP 9 HOW TO STIMULATE AGRICULTURE AND FOOD ENTREPRENEURSHIP IN YOUR COMMUNITY</td>
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<tr>
<td>3:10 pm – 4:00 pm</td>
<td>WORKSHOP 10 CLEARING THE AIR</td>
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<td>3:10 pm – 4:00 pm</td>
<td>WORKSHOP 11 CITY COUNCIL RETREATS: UNIFIED VOICE FOR PROGRESS AND SUCCESS</td>
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<tr>
<td>3:10 pm – 4:00 pm</td>
<td>WORKSHOP 12 NAVIGATING COUNCIL ACTION IN A SEA OF VARYING PUBLIC OPINION</td>
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<tr>
<td>4:00 pm – 5:30 pm</td>
<td>Ballroom Dance Instruction</td>
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<tr>
<td>6:00 pm – 8:00 pm</td>
<td>DINNER AND ENTERTAINMENT</td>
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<td>Utah’s own Buffet Dinner and Dancing</td>
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<td>Canyons Ballroom</td>
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<td>Time</td>
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<tr>
<td>6:00 pm – 8:00 pm</td>
<td>Mobile Tour—“Tactical Urbanism” S Line to Sugarmont Plaza in Sugar House</td>
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<td>6:30 am – 7:15 am</td>
<td>Workout with Trista and Jillian Wasatch</td>
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<tr>
<td>8:00 am – 12:00 pm &amp; 2:00 pm – 4:00 pm</td>
<td>Complimentary Office Massages</td>
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<tr>
<td>8:00 am – 8:50 am</td>
<td>WORKSHOP 13 LEADERSHIP: I CAN’T DEFINE IT BUT I KNOW IT WHEN I SEE IT</td>
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<td>8:00 am – 8:50 am</td>
<td>WORKSHOP 14 <em>EMAILS AND TEXTS</em> ELECTRONIC COMMUNICATION</td>
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<tr>
<td>8:00 am – 8:50 am</td>
<td>WORKSHOP 15 URBAN AG IN THE WEST: UTAH’S GROWING INTEREST IN LOCAL FOOD</td>
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<td>8:00 am – 8:50 am</td>
<td>WORKSHOP 16 IMPROVING YOUR FISCAL HEALTH</td>
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<td>9:00 am – 9:50 am</td>
<td>WORKSHOP 17 WHAT REALLY MATTERS ABOUT ETHICS IN GOVERNMENT</td>
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<td>9:00 am – 9:50 am</td>
<td>WORKSHOP 18 SEXUAL HARRASSMENT, HIRING/FIRING</td>
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<td>9:00 am – 9:50 am</td>
<td>WORKSHOP 19 PATHS TO ADVANCING SOLAR IN UTAH’S MUNICIPALITIES</td>
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<td>9:00 am – 9:50 am</td>
<td>WORKSHOP 20 HERE TODAY, GONE TOMORROW? LAND CONSERVATION AI CP CREDIT AVAILABLE</td>
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<td>10:00 am – 10:50 am</td>
<td>WORKSHOP 21 SALARY NEGOTIATION &amp; LOCAL JOB MARKET PRICING</td>
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<td>10:00 am – 10:50 am</td>
<td>WORKSHOP 22 ELECTION LAWS</td>
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<td>10:00 am – 10:50 am</td>
<td>WORKSHOP 23 POP-UP COMMUNITY BUILDING: SHORT TERM ACTION, LONG TERM CHANGE</td>
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<td>10:00 am – 10:50 am</td>
<td>WORKSHOP 24 SUBDIVISION DESIGN AND REGULATION FOR SMALL TOWNS AI CP CREDIT AVAILABLE</td>
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<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 25 AFTERSCHOOL PROGRAMS CHANGING LIVES AND IMPROVING CITIES</td>
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<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 26 OPEN AND PUBLIC MEETINGS</td>
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<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 27 ACTIVE TRANSPORTATION: NEW WAYS TO GET AROUND</td>
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<td>11:10 am – 12:00 pm</td>
<td>Q&amp;A CAFÉ SALARIES</td>
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<tr>
<td>12:15 pm – 1:45 pm</td>
<td>LUNCH</td>
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<td>Guest Speaker: Nicholas Epley, Sponsored by Rocky Mountain Power Canyons Ballroom</td>
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<tr>
<td>2:00 pm – 4:30 pm</td>
<td>Afterschool Programs Mobile Tour</td>
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<td>2:00 pm – 4:00 pm</td>
<td>WORKSHOP 28 ATTRACTING BUSINESS TO YOUR COMMUNITY</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 29 LOCAL OPPORTUNITIES FOR FEDERAL PARTNERSHIP</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 30 OUTDOOR RECREATION AS ECONOMIC DEVELOPMENT</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 31 TRAIL-MAKING FOR SMALL TOWNS AI CP CREDIT AVAILABLE</td>
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<tr>
<td>2:00 pm – 4:00 pm</td>
<td>WORKSHOP 32 GRAMA TRAINING FOR CERTIFICATION</td>
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<td>3:10 am – 4:00 pm</td>
<td>WORKSHOP 33 CRISIS MANAGEMENT</td>
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<td>3:10 am – 4:00 pm</td>
<td>WORKSHOP 34 ECONOMIC BENEFITS OF TRANSIT</td>
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<tr>
<td>3:10 am – 4:00 pm</td>
<td>WORKSHOP 35 HOW TO PRIVATIZE YOUR COMMUNITY</td>
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<tr>
<td>6:00 pm – 8:00 pm</td>
<td>Mobile Tour—“Tactical Urbanism” S Line to Sugarmont Plaza in Sugar House</td>
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### DELEGATE TRACKS

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<td>7:30 am – 3:00 pm</td>
<td>Exhibits Open</td>
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<tr>
<td>8:00 am – 11:00 am</td>
<td>Business Session</td>
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<td></td>
<td>Pick-up credentials at 7:30 am Canyons Ballroom</td>
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### WORKSHOPS

<table>
<thead>
<tr>
<th>Time</th>
<th>Workshop Title</th>
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<tbody>
<tr>
<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 36 – A VIDEO IS WORTH A THOUSAND WORDS</td>
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<tr>
<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 37 – CREATING A FARMERS MARKET</td>
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<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 38 – WELLNESS</td>
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<td>11:10 am – 12:00 pm</td>
<td>WORKSHOP 39 – THE INVISIBLE RECORDER</td>
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<td>11:10 am – 12:00 pm</td>
<td>Q&amp;A CAFÉ – SEEKING GROWTH</td>
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<tr>
<td>12:00 pm – 1:45 pm</td>
<td>LUNCH and Essay Contest Winner</td>
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<td>Speaker: Mark Eaton</td>
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<td>Sponsored by Select Health Canyons Ballroom</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 40 – NATURAL DISASTER EMERGENCY PREPAREDNESS</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 41 – CONNECTING YOUR COMMUNITY THROUGH 2-1-1</td>
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<td>2:00 pm – 2:50 pm</td>
<td>WORKSHOP 42 – MAXIMIZING YOUR URS RETIREMENT READINESS</td>
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<tr>
<td>3:00 pm – 4:30 pm</td>
<td>WORKSHOP 43 – HOW TO MAKE GOOD DECISIONS</td>
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<tr>
<td>3:00 pm – 4:30 pm</td>
<td>WORKSHOP 44 – CYCLING TOUR: NEW, SAFE WAYS TO GET AROUND</td>
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<td></td>
<td>30 MINUTES IN CLASS, 1 HOUR CYCLING TOUR</td>
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<tr>
<td>6:00 pm – 9:00 pm</td>
<td>BUFFET DINNER AND ENTERTAINMENT</td>
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<td>Gallivan Center Plaza</td>
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### AGENDA Friday, September 12, 2014

- **7:00 am – 8:30 am**: Continental Breakfast
- **7:00 am – 1:30 pm**: Registration Desk Open
- **6:30 am – 7:15 am**: Workout with Trista and Jillian Wasatch
- **7:30 am – 3:00 pm**: Exhibits Open
- **8:00 am – 11:00 am**: Business Session
  - Pick-up credentials at 7:30 am Canyons Ballroom
- **11:10 am – 12:00 pm**
  - WORKSHOP 36 – A VIDEO IS WORTH A THOUSAND WORDS
  - WORKSHOP 37 – CREATING A FARMERS MARKET
  - WORKSHOP 38 – WELLNESS
  - WORKSHOP 39 – THE INVISIBLE RECORDER
  - Q&A CAFÉ – SEEKING GROWTH
- **12:00 pm – 1:45 pm**: LUNCH and Essay Contest Winner
  - Speaker: Mark Eaton
  - Sponsored by Select Health Canyons Ballroom
- **2:00 pm – 2:50 pm**
  - WORKSHOP 40 – NATURAL DISASTER EMERGENCY PREPAREDNESS
  - WORKSHOP 41 – CONNECTING YOUR COMMUNITY THROUGH 2-1-1
  - WORKSHOP 42 – MAXIMIZING YOUR URS RETIREMENT READINESS
- **3:00 pm – 4:30 pm**
  - WORKSHOP 43 – HOW TO MAKE GOOD DECISIONS
  - WORKSHOP 44 – CYCLING TOUR: NEW, SAFE WAYS TO GET AROUND
  - 30 MINUTES IN CLASS, 1 HOUR CYCLING TOUR
- **6:00 pm – 9:00 pm**: BUFFET DINNER AND ENTERTAINMENT
  - Gallivan Center Plaza
Wednesday, September 10, 2014

7:00 am – 8:30 am  Continental Breakfast, *Hallways*

7:00 am – 3:30 pm  Registration Desk Open, *Main Lobby*

7:00 am – 3:30 pm  Exhibits Open *Hallways*

**Workout with Trista and Jillian**  7:00 am – 7:45 am

**ROOM:** *Wasatch*

**Exercise for all Skill Levels**

**DESCRIPTION:** Circuit Workout with Rubber Fitness Bands followed by Yoga

**Pre Conference Session**  9:00 am – 10:30 am

**ROOM:** *Bryce/Canyons Ballroom*

**TITLE:** *Leadership…Like You’ve Never Heard It Before!*

**PRESENTER:** Connie Podesta

**DESCRIPTION:** The Power of Accountability, Empowerment, and Ownership

In a perfect world all employees would be: high achieving, self-motivated, engaging, team players who see the big picture and always strive to do their best to get the job done on time without complaining. In the real world many employees: simply “meet expectations,” lack initiative, bring their personal life to work, stress over every change and whine about having to WORK….on the job! “Enough!” says Human Behavior and Leadership Development expert Connie Podesta, who has empowered thousands of leaders worldwide with the attitudes, mindsets and strategies necessary to create a team that’s willing, able and excited to get the job done THE RIGHT WAY! Connie takes you inside the minds of even your most difficult employees so you can turn negative attitudes into positive, entitlement into accountability, complacency into productivity, complaining into solutions and “that’s not my job” into ownership. Isn’t it time to learn how to change even your worst nightmare into your star performer? *Sponsored by Century Link.*
Workshops & Agenda

Wednesday, September 10, 2014 continued

<table>
<thead>
<tr>
<th>10:45 am – 11:45 am</th>
<th>CONCURRENT WORKSHOPS</th>
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<tbody>
<tr>
<td><strong>Workshop 1</strong></td>
<td>10:45 am – 11:45 am</td>
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<tr>
<td><strong>ROOM:</strong> Deer Valley</td>
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<tr>
<td><strong>TITLE:</strong> Connecting to the Diversity in YOUR Community Panel Discussion</td>
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<tr>
<td><strong>FACILITATOR:</strong> Adrienne Gillespie Andrews, MS, MA, Weber State University, Special Assistant to the President for Diversity</td>
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</table>
| **PANELISTS:** Rebecca Sanchez, Director, Salt Lake County Mayor’s Office of Diversity Affairs  
Luis Lopez, Program Administrator, Weber State University Community Education Center, Adjunct Faculty College of Social & Behavioral Sciences  
Neil Gardner, Ogden City Council Member  
Bill Cook, Executive Director, Ogden City Council |
| **DESCRIPTION:** Diversity is about all of us. As leaders in our communities we have a responsibility to welcome, respect and support the uniqueness of our residents, employees and visitors. We will take a close look at a well-established program at Salt Lake County and a new program at the City of Ogden which were both initiated to create a welcoming environment for everyone. |

| **Workshop 2**      | 10:45 am – 11:45 am  |
| **ROOM:** Snowbird/Powder Mountain |
| **TITLE:** Trees for Clean Air |
| **SPEAKER:** Meridith Perkins, Urban & Community Forestry Coordinator, Utah Division of Forestry, Fire & State Lands |
| **DESCRIPTION:** The social, environmental, and economic benefits of trees reach far beyond aesthetics. Healthy community forests provide solutions for Utah’s big issues, including air quality. Investing in city tree programs can contribute to the the statewide effort to improve the air. Additionally, strategic tree planting can maximize local air quality benefits. Learn how to put trees to work for your city. |
### Workshop 3  
**10:45 am – 11:45 am**

**ROOM:**  *Alta/Brighton*

**TITLE:** Subdivision Improvement Issues: How to Comply with State Legislation  
**SPEAKER:** Jodi Hoffman, Land Use Attorney, Utah League of Cities and Towns  
**DESCRIPTION:** The state legislature has taken a keen interest in “reforming” subdivision improvement “bonds” over the last 6 years—you know: these “bonds” are the generic term for the security your city requires to make certain that the roads, sidewalks, water, sewer and storm lines that serve a new subdivision are actually built to your standards. The 2014 Land Use Task Force has been focused on this issue and it is clear that additional legislation in 2015 is inevitable. This workshop will cover an overview of the subdivision improvement issues that the Land Use Task Force has been covering and will roll out a sneak peak at new standardized forms your jurisdiction can use to keep apace with the current law and the changes that will occur in 2015. Get ahead of the curve! What you don't know can cost your jurisdiction $$$$$$!

### Workshop 4  
**10:45 am – 11:45 am**

**Workshop Sponsored by:**

**ROOM:**  *Solitude/Sundance*

**TITLE:** How To Develop a Successful Economic Development Strategy  
**SPEAKERS:** Laura Lewis, Principal  
Jason Burningham, Principal, Lewis Young Robertson & Burningham, Inc  
Cody Deeter, Vice President, Lewis Young Robertson & Burningham, Inc  
Fred Philpot, Senior Analyst, Lewis Young Robertson & Burningham, Inc  
Kelly Pfost, Senior Analyst, Lewis Young Robertson & Burningham, Inc  
Cami Hamilton, Analyst, Lewis Young Robertson & Burningham, Inc  
**DESCRIPTION:** As the economy begins to show signs of real recovery, now is the time to ensure your economic development strategy is well established—one that will best attract the type of commercial development your constituents really desire. LYRB’s expert panel will discuss the strategies and tools that have proven successful for large and small communities in urban and rural areas of the state. Join us for a lively discussion about the exciting potential of your community.

### Opening Lunch  
**11:45 am – 1:45 pm**

**ROOM:**  *Canyons Ballroom*

**POSTING OF COLORS:**

**PLEDGE OF ALLEGIANCE:**

**INTRODUCTION OF SPEAKER:** President Caitlin Gochnour  
**KEYNOTE SPEAKER:** Capt. Chesley B. “Sully” Sullenberger III  
**TITLE:** Making a Difference  
*Lunch sponsored by Zions Bank and the Zions Bank-ULCT Speaker Series*
1:45 pm – 2:00 pm  Networking Time  Hallways

Mobile Tour  2:00 pm – 5:30 pm
TITLE: Ogden Re-invention tour with Brandon Cooper, Deputy Director Community and Economic Development, Ogden City
$10 fee, space limited, pre-registration required
Meet in East Lobby for shuttle
DESCRIPTION: Ogden is being re-invented and it’s worth seeing for yourself! After a driving tour of Historic 25th Street and the beautiful Ogden River restoration project, your first stop will be the iconic Weber State Downtown. This 3-story historic preservation project in the heart of downtown is the result of collaboration between Weber State University, Ogden City, and Startup Ogden as part of a College Town initiative. Then learn how the community came together to welcome 750,000 visitors over six weeks during the LDS Temple open house. You will leave with a gift bag that includes discount tickets for IFly and much more.

2:00 pm – 2:50 pm  CONCURRENT WORKSHOPS

Workshop 5  2:00 pm – 2:50 pm
ROOM: Deer Valley
TITLE: Communicating Under Pressure
SPEAKER: Joanne Glantz Mahannah, Utah Risk Management Mutual Association
DESCRIPTION: Learn the Five Universal Truths of human interaction to prevent and de-escalate conflict, enhance cooperation and collaboration within a team and improve customer service.

Workshop 6  2:00 pm – 2:50 pm
ROOM: Snowbird/Powder Mountain
TITLE: Wildfire Fuels Mitigation and Community Preparedness
SPEAKER: Matt Snider, Utah Dept. of Natural Resources—Fire Management Officer, Division of Forestry, Fire, and State Lands
DESCRIPTION: The hillsides are dry, water levels are down, lightening storms are passing through, and a community is concerned about the safety of their homes…and their lives. Learn how homeowners and land owners can prepare for wildfire through fuel mitigation. Understand what municipal leaders must communicate to residents to improve safety. And understand the municipal government role in fuels project implementation.

Workshop 7  2:00 pm – 2:50 pm
ROOM: Alta/Brighton
TITLE: A Recipe for Fiscal Sustainability
SPEAKERS: Ted Knowlton, Deputy Director, Wasatch Front Regional Council
Ben McAdams, Mayor, Salt Lake County
Christine Richman, Project Manager, GSBS Architects
Tim Tingey, Director of Administrative & Development Services, Murray City

**DESCRIPTION:** It can be difficult for communities to keep pace with growing infrastructure needs while also maintaining their existing facilities. Roads, water, sewer, telecommunications, etc. are vital components to the functioning and well-being of cities and towns. The Wasatch Choice for 2040 tools help municipalities address these infrastructure issues while simultaneously providing resources for them to develop in a way that matches the community’s own desires. Come learn about the latest research on the long-term fiscal impacts of local development decisions and how the three communities of Salt Lake County, Murray, South Salt Lake developed their own unique solutions for long-term fiscal sustainability and stable, vibrant neighborhoods with the West Millcreek Plan.

**Workshop 8**
**2:00 pm – 2:50 pm**

**Workshop Sponsored by:**

**ROOM:** Solitude/Sundance

**TITLE:** Hot Topics in Municipal Finance

Jeopardy: Hot Topics in Municipal Finance

**PRESENTERS:**
- Jon Bronson, Managing Director, Zions Bank Public Finance
- Susan Becker, Vice President, Zions Bank Public Finance
- Matt Millis, Vice President, Zions Bank Public Finance
- Johnathan Ward, Vice President, Zions Bank Public Finance
- Alan Westenskow, Vice President, Zions Bank Public Finance

**DESCRIPTION:** Come learn about several major changes in the municipal finance industry through a game of Jeopardy. Learn how cities can work with developers to encourage economic development, determine the fiscal impacts of various types of development, and find out what type of support other communities are providing.

**3:10 pm – 4:00 pm**

**CONCURRENT WORKSHOPS**

**Workshop 9**
**3:10 pm – 4:00 pm**

**ROOM:** Deer Valley

**TITLE:** How to Stimulate Agriculture and Food Entrepreneurship in your Community

**SPEAKERS:**
- Jed Christenson, UDAF Marketing Director
- Tamra Watson, Marketing Specialist, UDAF
- Seth Winterton, Marketing Specialist, UDAF

**DESCRIPTION:** Learn how to partner the neighborhood gardener with a great chef or market that uses locally grown foods. Then learn how these new partnerships create wonderful restaurants, promote better health, boost tourism and bring in new jobs. This workshop will give you the tools necessary to design a system marketing and promoting the unique foods from your community.
Workshop 10  3:10 pm – 4:00 pm
ROOM:  Snowbird/Powder Mountain
TITLE:  Clearing the Air
SPEAKERS:  Shawn Teigen, Principal Research Analyst, Utah Foundation  
Rep. V. Lowry Snow, District: 74, St. George, Utah
DESCRIPTION:  When the air quality is poor it affects more than our own eyes and lungs. It affects the entire population, with a particularly hazardous potential impact on children and the elderly. It also impacts our economy. We'll provide an overview of the air quality issues in Utah. We'll then talk briefly about air quality legislation from the 2014 General Session and what we have to look forward to in 2015. Finally, we'll talk about what cities and towns might do that will lead to cleaner air.

Workshop 11  3:10 pm – 4:00 pm
ROOM:  Alta/Brighton
TITLE:  City Council Retreats: Creating a Unified Voice for Progress and Success
SPEAKERS:  Gary Hill, UCMA  
Derek Todd, City Administrator, City of Lehi
DESCRIPTION:  The presentation will include ideas and discussion related to preparing for and facilitating a retreat between the city council and senior staff that will help to ensure a coordinated effort in working towards meeting the needs and goals of the municipal organization and thereby the community.

Workshop 12  3:10 pm – 4:00 pm
Workshop Sponsored by:
ROOM:  Solitude/Sundance
TITLE:  Navigating Council Action in a Sea of Varying Public Opinion, Panel Discussion
SPEAKERS:  Blake Wade, Partner  
Randy Larsen, Partner, Ballard Spahr LLP  
Panelists to be determined
DESCRIPTION:  Recent developments regarding referenda and litigation have created uncertainty for council actions. Final action by governing bodies has been questioned by various segments of the public. This panel will discuss situations where public input hampers council action and solutions to relieve gridlock.

Ballroom Dance Instruction  4:00 pm – 5:30 pm
ROOM:  Canyons Ballroom
DESCRIPTION:  Take a break from classes in a conference room and learn how to do the fox trot and the cha-cha. As a special treat, a former member of BYU’s famous ballroom dance team will teach us the moves so that we can “show-off” just after the instruction ends. Join Rebecca Laws for a convention class that is guaranteed to improve your social life!
**Utah’s Own Dinner and Dancing**  
6:00 pm – 8:00 pm

**ROOM:** Canyons Ballroom

**DESCRIPTION:** Savor this: tender beef bathed in au jus, pasta smothered with cheesy sauce topped with sundried tomatoes and tender sautéed mushrooms, crisp salad drizzled with old country Italian dressing, melt-in-your mouth bread pudding dripping in caramel sauce. That’s a small taste of what you may find at *Utah’s Own* Buffet Dinner. *Utah’s Own* has teamed up with the Sheraton’s Chef Anthony to create culinary delights from local ingredients for an out-of-this-world light buffet dinner. *Utah’s Own* is creating a strong consumer culture that seeks and buys local agriculture and food products. *Utah’s Own* encourages individuals and communities to build relationships with those farmers and companies who grow or make their food. Utah offers a banquet of fresh food options via farms, urban gardens, community supported agriculture (CSAs), roadside stands, farmers markets, grocery stores, and restaurants. When a consumer purchases a *Utah’s Own* product, he/she can trust the brand to deliver a quality taste and flavor.

When you’re ready to step away from your dining table, lace up those dancing shoes and sweep your partner onto the dance floor. This is your chance to cut a rug, trip the light fantastic, or just burn off those buffet calories.

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**Thursday, September 11, 2014**

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<tr>
<th>Time</th>
<th>Event</th>
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<tr>
<td>7:00 am – 8:30 am</td>
<td>Continental Breakfast, Hallways</td>
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<td>7:00 am – 3:30 pm</td>
<td>Registration Desk Open, Main Lobby</td>
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<td>7:00 am – 3:30 pm</td>
<td>Exhibits Open, Hallways</td>
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<tr>
<td>6:30 am – 7:15 am</td>
<td>Workout with Trista and Jillian, Wasatch Room</td>
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<td><em>Exercise for all skill levels</em></td>
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**8:00 am – 8:50 am**  
**CONCURRENT WORKSHOPS**

**Workshop 13**  
**8:00 am – 8:50 am**

**ROOM:** Deer Valley

**TITLE:** Leadership: I Can’t Define It But I Know It When I See It

**SPEAKER:** Steve Ott, Professor, MPA Program, Dept. of Political Science, University of Utah

**DESCRIPTION:** Why is leadership in action so easy to see but so difficult to understand what lies behind the behavior? We claim to be good at developing leaders, but are we? Perhaps most importantly, do we really want to be leaders? Almost all of us say we do, but do we understand what we are saying? Do we even understand the difference between “leader” and “manager” and the practical implications of the difference? This workshop will attempt answer some of these questions as we explore “leadership” from a municipal government perspective.
Workshop 14  8:00 am – 8:50 am

(RECORDER TRACK)

ROOM:  Snowbird/Powder Mountain

TITLE:  *Emails and Texts* Electronic Communication

SPEAKERS:  Lorianne Ouderkirk, Utah State Archives

DESCRIPTION:  In this new age of electronic messaging and data transferring, there are some new concerns we have about whether certain e-files are considered public files. Electronic communication can be a considered record. The class will help you identify electronic communication that is a record and apply appropriate retention schedules to these electronic communication records.

Workshop 15  8:00 am – 8:50 am

(PLANNER TRACK: URBAN)

ROOM:  Alta/Brighton

TITLE:  Urban Ag in the West: Utah’s Growing Interest in Local Food

SPEAKERS:  Julie Peck-Dabling, Program Manager, Salt Lake County Urban Farming

Lynn Pace, Holladay City Council Member, Salt Lake City Attorney

DESCRIPTION:  Utahns are flocking in record number to roadside stands, farmers markets, and restaurants featuring local food. There is a growing interest in locally grown produce, fresh eggs and backyard bees. Is it a fad or here to stay, and how can we address the challenges of shrinking agricultural lands, competing urban land uses, complaining neighbors, and regulatory hurdles?

Workshop 16  8:00 am – 8:50 am

(PLANNER TRACK: RURAL)

ROOM:  Solitude/ Sundance

TITLE:  Improving Your Fiscal Health

SPEAKER:  Neil Abercrombie, Director of Government Relations, Utah State University

DESCRIPTION:  What do Boise County (ID), Stockton (CA), and Harrisburg (PA) all have in common? Each have filed bankruptcy since 2008. How can you ensure the long-term fiscal stability of your city so that you never end up in this dire financial situation. Often budget decisions are made with short-term implications in mind first. How can you shift the conversation to the long-term fiscal health of your city? What questions should you ask? What analysis or reviews should be conducted throughout the year? This workshop will explore strategies to improve your city’s overall fiscal health.
### Workshop 17

**9:00 am – 9:50 am**  
**ROOM:** Deer Valley  
**TITLE:** What Really Matters about Ethics in Government  
**SPEAKERS:** Rick Green, Professor of Public Administration, University of Utah  
**DESCRIPTION:** Not only will this workshop offer a general orientation to governmental ethics, we’ll get you thinking about different perspectives on public ethics that are likely to affect you in your daily work and organizational lives.

### Workshop 18

**9:00 am – 9:50 am**  
**ROOM:** Snowbird/Powder Mountain  
**TITLE:** Sexual Harrassment, Hiring/Firing  
**SPEAKERS:** Corper James, Mabey Wright & James PLLC  
**DESCRIPTION:** We’ll discuss general employment law—review of employer responsibilities and Federal legal obligations under Title VII, the FMLA and ADAAA.

### Workshop 19

**9:00 am – 9:50 am**  
**ROOM:** Alta/Brighton  
**TITLE:** Paths to Advancing Solar in Utah’s Municipalities  
**SPEAKERS:** Jeff Barrett, Governor’s Office of Energy Development  
Chad Ambrose, Renewables Program Manager, Rocky Mountain Power  
Kate Bowman, Solar Project Coordinator, Utah Clean Energy  
**DESCRIPTION:** Representatives from the Governor’s Office of Energy Development, Rocky Mountain Power, and Utah Clean Energy will talk about the various tools and programs available to facilitate the deployment of distributed solar in Utah’s communities. Areas of discussion will include state and utility incentives, policy initiatives, and other collaborative approaches to advancing the growth of Utah’s solar generation capacity.

### Workshop 20

**9:00 am – 9:50 am**  
**ROOM:** Solitude/Sundance  
**TITLE:** Here Today, Gone Tomorrow? Land conservation that sustains what we care about.  
**SPEAKER:** Wendy Fisher, Executive Director, Utah Open Lands Conservation Association  
**DESCRIPTION:** Utah’s population is expanding. By 2050, the entire state will see an increase of 2.5 million residents. Utah’s recreational opportunities and scenic beauty
attract people who choose to live in or visit Utah because these natural resources exist. As we engage in the landscape, we become part of it and we gain a sense of place. We’ll discuss effective ways to preserve open land and examine how projects come together including pitfalls that make bad deals and the importance of recognizing the role of ongoing stewardship for these places we protect.

**Q&A Café** 9:00 am – 9:50 am

**TITLE:** Wildland Fire Policy

**SPEAKERS:** Matt Snider, Fire Management Officer Division of Forestry, Fire and State Lands
Brian Cottam, Director, Division of Forestry, Fire and State Lands
Tracy Dunford, Deputy Director, Division of Forestry, Fire and State Lands
Jennifer Hansen, WUI Coordinator Division of Forestry, Fire and State Lands
Nathan Barrons, CatFire Coordinator, Division of Forestry, Fire and State Lands

**DESCRIPTION:** This is your opportunity to speak with the experts on a personal basis and learn what you can do to protect your community from wildfires. In our Q&A format, you’ll learn valuable information about proposed changes fuel mitigation policy and suppression policy.

**10:00 am – 10:50 am**  **CONCURRENT WORKSHOPS**

**Workshop 21** 10:00 am – 10:50 am

**ROOM:** Deer Valley

**TITLE:** Salary Negotiation & Local Job Market Pricing

**SPEAKERS:** David Salazar, HR Compensation Program Manager, Salt Lake City Corp.—Human Resources

**DESCRIPTION:** The ability to “attract, retain & motivate” employees in your organization is greatly enhanced when combining knowledge about “job market” pay rates with best practices utilized in compensation administration. Success in fulfilling this part of any organization’s mission depends in large part upon executives’, elected officials’ and administrators’ ability to determine proper job worth and make informed and fiscally-responsible pay decisions, including the “total rewards,” provided to public employees. During this presentation, participants will learn what key elements and resources are needed to strike the balance between the competitive pay fairness that employees seek and the fiscal responsibility demanded by taxpayers and other stakeholders.
## Workshops & Agenda

**Thursday, September 11, 2014 continued**

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<tr>
<th>Workshop 22</th>
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<tr>
<td><strong>ROOM:</strong> Snowbird/Powder Mountain</td>
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<td><strong>TITLE:</strong> Election Laws</td>
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<td><strong>SPEAKER:</strong> Mark Thomas, Chief Deputy/Director of Elections Office of the Lieutenant Governor</td>
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<td><strong>DESCRIPTION:</strong> Learn everything you need to know about the latest updates to Utah election law.</td>
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<th>Workshop 23</th>
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<td><strong>(PLANNER TRACK: URBAN)</strong></td>
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<tr>
<td><strong>ROOM:</strong> Alta/Brighton</td>
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<td><strong>TITLE:</strong> Pop-Up Community Building: Short Term Action, Long Term Change</td>
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<td><strong>SPEAKERS:</strong> Mark Morris, Community Planner, Landscape Architect, VODA Landscape + Planning James Alfandre Founder and Executive Director of the Kentlands Initiative</td>
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<td><strong>DESCRIPTION:</strong> Short-term, community-driven projects can lead to more long-term, positive change in our communities. Tactical urbanism focuses attention on inexpensive, temporary changes to community that directly involve community members in re-imagining how our towns and cities function. Whether its a temporary road re-design, transforming an empty parking lot into a plaza space, or providing space for pop-up retail shops, tactical urbanism is tailored to a community’s specific assets and needs. This session will introduce participants to many tactical urbanism examples across the country, and focus on two specific pop-up community building projects in Salt Lake City, Sugarmont Plaza in the Sugar House neighborhood, and Granary Row in the Granary District.</td>
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<th>Workshop 24</th>
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<tr>
<td><strong>ROOM:</strong> Solitude/Sundance</td>
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<td><strong>TITLE:</strong> Subdivision Design and Regulation for Small Towns</td>
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<td><strong>SPEAKER:</strong> John Janson, AICP, Planning Solutions</td>
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<td><strong>DESCRIPTION:</strong> Utah’s small towns are starting to feel pressure from growth pressure. In this session John Janson, AICP, will provide direction on how to create subdivision ordinances that can both meet the needs of the growing community and preserve the town’s character.</td>
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### Workshop 25  11:10 am – 12:00 pm

**(PLANNER TRACK: RURAL)**  
**ROOM:** Deer Valley  
**TITLE:** Afterschool Programs Changing Lives and Improving Cities  
**SPEAKERS:** Lynette Rasmussen, Executive Director, Utah Afterschool Network-Non Profit Partner  
Mayor Cherie Wood, South Salt Lake  
Mayor Craig Peterson, Logan City  
Mayor Joe Piccolo, Price  
Dr. James Morales, Vice President for Student Services-Utah State University  
**DESCRIPTION:** Mayors and other municipal leaders are increasingly recognizing the benefits of quality afterschool programs that help to meet multiple city priorities while strengthening communities. Learn from your fellow mayors about neighborhood development strategies and solutions that improve safety, economic vitality and overall quality of life. Be inspired by an incredible story about how afterschool programs prepare young people to become successful, productive citizens and discover how to get involved in your community.  
**RECOMMENDATION:** Visit a program in action. Join us on the Glendale Community Learning Center mobile tour at 2:00. Bus leaves from Sheraton east parking lot.

### Workshop 26  11:10 am – 12:00 pm

**RECORDERS TRACK**  
**ROOM:** Alta/Brighton  
**TITLE:** Open and Public Meetings  
**SPEAKER:** David Church, Attorney, ULCT  
**DESCRIPTION:** This is a must-see for all newly elected officials and even seasoned officials who need a refresher on when a meeting should be open and when it can be closed. Dave Church is an expert in municipal law with decade of experience working with Utah’s cities and towns. He’ll tell you stories that will likely affect the way you carry out your duties in leadership.

### Workshop 27  11:10 am – 12:00 pm

**PLANNER TRACK**  
**ROOM:** Solitude/Sundance  
**TITLE:** Active Transportation: New Ways to Get Around  
**SPEAKERS:** Cameron Diehl, Attorney, ULCT  
Andrew Gruber, Executive Director, Wasatch Front Regional Council  
**DESCRIPTION:** Do you want your city to become more bike friendly? Do you want families, senior citizens, and children to feel safe walking and biking through your community? Active transportation means better air quality, better public health,
and better quality of life. Cities and towns around the country are looking at ways to promote and encourage active transportation. Let’s chat about what you can do in your hometown.

Q&A Café 11:10 am – 12:00 pm
ROOM: Q&A Café
TITLE: Salaries
SPEAKER: David Salazar, HR Compensation Program Manager, Salt Lake City Corp. – Human Resources
DESCRIPTION: Ask questions and get answers about attracting and retaining skilled public employees. This is an opportunity to talk about the personal dynamics your city or town faces while trying to balance competitive pay and fiscal responsibility.

Lunch Speaker 12:15 pm – 1:45 pm
ROOM: Canyons Ballroom
SPEAKER: Nicholas Epley, Mindwise: How We Understand What Others Think, Believe, Feel, and Want
Sponsored by Rocky Mountain Power

Mobile Tour 2:00 pm – 4:30 pm
Meet in East Lobby for Shuttle Buses to Glendale Community Center
TITLE: Afterschool Programs Changing Lives and Improving Cities: Glendale Community Learning Center and Afterschool Program Tour
DESCRIPTION: In Utah there are 618,000 children between the ages of 5 and 17. It is estimated that approximately one third of those youth are left to supervise themselves during crucial hours when school is out. It’s during the afterschool hours that children are more likely to be involved in an accident or crime. See, first-hand, how afterschool programs benefit students, parents and communities with a visit to a Community Learning Center and afterschool program in Glendale. Spend the afternoon interacting with the youth, and learning how to utilize the power of community partnerships to build a quality afterschool program in your city or town.

2:00 pm – 2:50 pm CONCURRENT WORKSHOPS

Workshop 28 2:00 pm – 4:00 pm Two Hour Workshop
(2 HOUR PANEL DISCUSSION)
ROOM: Deer Valley
TITLE: Attracting Business to Your Community
MODERATOR: Brian Preece, Director of City Commerce, South Jordan
PANELISTS: Wade Williams, Senior Partner, Boyer Company
Stuart Thaine, Senior VP/Owner/Retail Specialist, Coldwell Banker Commercial
Lesa C. Bridge, Director of Real Estate, Smith’s Food & Drug Stores
Cynthia Stewart, Community Relations Director, ICSC
Randy Judd, Area Representative, Firehouse Subs

**DESCRIPTION:** Learn what makes a city or town attractive to new business in this 2 hour panel discussion featuring experts from all ends of the spectrum. South Jordan’s Director of City Commerce will moderate the discussion with representatives from large and small retail, a shopping center owner, a commercial broker, and the International Conference of Shopping Centers. Each panel member will take a few minutes to give his or her perspective about how their organizations select sites for retail and what cities can do to aide them in the process. The last hour will involve interactive dialogue, allowing you to ask specific questions of the panel.

**Workshop 29**  
2:00 pm – 2:50 pm  
**ROOM:** Snowbird/Powder Mountain  
**TITLE:** Local Opportunities for Federal Partnership  
**SPEAKER:** Dianne Browning, Professional Staff Member, US Senate, Office of Orrin G. Hatch  

**DESCRIPTION:** Utahns pay federal taxes each year. This workshop will specifically address how YOUR tax dollars can be returned to your cities, and towns for investment in locally designed and led programs. Transportation, social service and economic development federal programs will be highlighted. An overview of the current appropriations process, granting mechanisms, and federal contracting will be given. Participants are encouraged to bring challenges their cities are facing to interactively explore whether a federal partnership is available to assist in meeting their goals.

**Workshop 30**  
2:00 pm – 2:50 pm  
**(PLANNER TRACK: URBAN)**  
**ROOM:** Alta/Brighton  
**TITLE:** Outdoor Recreation as Economic Development  
**SPEAKER:** Dr. Steven Burr, Professor and Director, Institute for Outdoor Recreation and Tourism, Utah State University  

**DESCRIPTION:** This presentation will examine Outdoor Recreation and its relation to both Economic and Community Development, especially related to Community Tourism Development and national, state, regional, and local economic impact. Also presented will be resources at the federal and state levels that can assist cities and towns in developing their outdoor recreation infrastructure.
Workshop 31  2:00 pm – 2:50 pm
(PLANNER TRACK: RURAL)
ROOM: Solitude/Sundance
TITLE: Trail-Making for Small Towns
SPEAKERS: Troy Duffin, Executive Director, Trails Utah
          Senta Beyer, Government Liaison and Special Projects Manager, Trails Utah
DESCRIPTION: Outdoor recreation in Utah is a way of life. Small towns that are starting
to grow will get a hands-on primer in how to develop, manage, and implement trail
systems in their communities. In this session you’ll be encouraged to consider the
existing and potential trails in your community and obtain the resources you need
to built and connect them. The goal of Trail Utah is to enhance the quality of life for
Utah’s citizens, invigorate local economies, and promote sustainable outdoor recreation
for both residents and visitors.

Workshop 32  2:00 pm – 4:00 pm
(RECORDER TRACK) (2 HOUR SESSION)
ROOM: Wasatch
TITLE: GRAMA Training for Certification
SPEAKER: Rosemary Cundiff, Government Records Ombudsman, Utah State Archives
DESCRIPTION: Learn about the Government Records and Access Management Act
“GRAMA” Law. We’ll discuss records access, classification, handling GRAMA requests
and the appeals process. This workshop will assist records officers in preparation for
the online certification test. (The test will not be distributed during this workshop.)

3:10 pm – 4:00 pm  CONCURRENT WORKSHOPS

Workshop 33  3:10 pm – 4:00 pm
ROOM: Snowbird/Powder Mountain
TITLE: Crisis Management
SPEAKER: Ric Cantrell, Chief Deputy, Utah State Senate
DESCRIPTION: When a potential PR nightmare hits your city or town, you need a
plan in place to respond immediately. You may be required to deal with the media,
the public, and your entire staff without any forewarning. Hear strategic tips from a
political insider who works at the top levels of state government and has had crisis
strike at the most unexpected times. Learn his step-by-step plan to be ready for that
moment when it impacts you. Consider this your dress rehearsal for the inevitable.

Workshop 34  3:10 pm – 4:00 pm
(PLANNER TRACK: URBAN)
ROOM: Alta/Brighton
TITLE: Economic Benefits of Transit
Workshops & Agenda

Thursday, September 11, 2014 continued

SPEAKERS: Tim Sullivan, AICP, Master of Regional Planning, InterPlan
Jerry Benson, Chief Operating Officer, UTA
Matt Dias, Assistant City Manager, Park City
Cameron Cutler, Public Works Dir., City of St. George

DESCRIPTION: In this forum setting, we’ll look at the effects an efficient transit system has on employment, economic development, and local business in a city. We’ll also learn how Park City and St. George offer a system that allows people to travel for free or low-cost.

Workshop 35 3:10 pm – 4:00 pm

(PLANNER TRACK: RURAL)
ROOM: Solitude/Sundance
TITLE: Privatizing Your City or Town
SPEAKER: Randy Simmons, Professor of Political Economy, Utah State University
DESCRIPTION: Are providing basic city services draining your budget? Is privatization the way to go? In this session learn the ins and outs of privatization for cities and towns. What should be privatized and what should not.

Mobile Tour/Evening Activity 6:00 pm – 8:00 pm

S Line Streetcar to Sugarmont Plaza
“Tactical Urbanism” Pop Up Community Building
Food and Fun at Sugarmont Plaza
Food for purchase and live entertainment
Free Trax passes for 40 people Thursday morning at 7:00 am. Stop by the ULCT Registration Booth
DESCRIPTION: Enjoy live entertainment and food-truck fare while you see what “tactical urbanism” has brought to the Sugar House community. A vacant building and its parking lot have been temporarily transformed to a gathering place for fun community events. Don’t take your car… hop on Trax with an easy transfer to the new S Line streetcar for a fun evening on the plaza.

DIRECTIONS FROM SHERATON HOTEL:
(total travel time approx. 26 minutes)
Walk to Courthouse TRAX Station:
Head east on 500 S. (.22 miles), Turn left on Main Street (.02 miles)
Board GREEN LINE train (for approx. 8 minutes)
Transfer at Central Pointe Station
S-Line (for approx. 12 minutes)
Exit at Fairmont Station
Walk east on Sugarmont Drive to venue (about one block)
Workshops & Agenda

Friday, September 12, 2014

7:00 am – 8:30 am  Continental Breakfast, Hallways
7:30 am – 3:00 pm  Exhibits Open, Hallways
7:00 am – 1:30 pm  Registration Desk Open, Main Lobby
6:30 am – 7:15 am  Workout with Trista and Jillian Wasatch Room

Exercise for all skill levels

ULCT Business Session  8:00 am – 11:00 am

ROOM: Canyons Ballroom
TITLE: Nominations, Resolutions & Legislative Preview
SPEAKERS: ULCT First Vice President John Curtis
           ULCT Lobby Team

11:10 am – 12:00 pm  CONCURRENT WORKSHOPS

Workshop 36  11:10 am – 12:00 pm

ROOM: Deer Valley
TITLE: “A Video is Worth A Thousand Words: A Million Cat
Videos Can’t Be Wrong”
SPEAKERS: Nicole Martin, Communications Director, Sandy City
           Corey Norman, Deputy Mayor, Provo City
DESCRIPTION: Did you know you can create a useful video with just an iPad or a smartphone? Whether you have a large marketing budget or are a one-person-shop, you can and should be incorporating video into your communication strategy. This Video 101 class will show how to set up a YouTube channel, highlight equipment needed at all budget levels (less than $1,000 will work), provide a wealth of content ideas, highlight best practices for increasing viewers, outline resources for securing secondary video. We’ll even create a video during the 50 minute class to show how easily and quickly it can be done. Regardless of your current resources, attendees will step out of this class ready to say “Lights, Camera, Action!”

Workshop 37  11:10 am – 12:00 pm

ROOM: Snowbird/Powder Mountain
TITLE: Creating a Farmers Market
SPEAKERS: Maryann Alston, Wasatch Front Farmers Market
           Jack Wilber, 3 Squares Produce
           Alexis Waters, Sweet Janes Sea Salt Caramels
DESCRIPTION: A community farmers market can be a great benefit to your city or town. Not only will it allow growers to market tasty, fresh foods in a neighborhood
Workshops & Agenda

Friday, September 12, 2014 continued

marketplace, it will become a destination spot for residents who want to gather. Learn the tools to create a farmers market and how it could be a great benefit to the economy, spirit, and well-being of your community.

Workshop 38  11:10 am – 12:00 pm
ROOM: Alta/Brighton
TITLE: Wellness
SPEAKERS: Tim Butler, MS, MCHES, Wellness Program Management Consultant, SelectHealth/Intermountain Healthcare
DESCRIPTION: We’ll discuss best practices for wellness programs, both in the workplace and in the community.

Workshop 39  11:10 am – 12:00 pm
SPONSORED WORKSHOP
ROOM: Solitude/Sundance
TITLE: The Invisible Recorder
SPEAKERS: William Morris, Attorney, Municipal Code Online
Justin Mayhew, Software Engineer, Municipal Code Online
DESCRIPTION: Almost all the work conducted by a city touches the recorder’s desk. To publish that work, and then getting sensible citizens to find it, are among the most difficult challenges of a recorder. Are your efforts invisible? See how recorders are using MCO to publish and present ordinances, minutes and other books to their citizens.

Q&A Café  11:10 am – 12:00 pm
ROOM: Q&A Café
TITLE: Seeking Growth
SPEAKERS: Carol Hunter, Gina Crezee, C Squared Strategies
DESCRIPTION: Join us for an informative discussion and learn new ideas about preparing for economic growth in your city or town.

Lunch  12:00 pm – 1:45 pm
ROOM: Canyons Ballroom
“Why I Like my Community”
Essay Contest Award Winners Video and Live Presentation
Essay contest sponsored by Energy Solutions and Zions Banks
SPEAKER: Mark Eaton “Know Your Job: Become an All-Star Team Member”
Sponsored by Select Health
Workshops & Agenda

Friday, September 12, 2014 continued

<table>
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<tr>
<th>2:00 am – 2:50 pm</th>
<th>CONCURRENT WORKSHOPS</th>
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<tr>
<td><strong>Workshop 40</strong></td>
<td>2:00 pm – 2:50 pm</td>
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<td><strong>ROOM:</strong> Deer Valley</td>
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<td><strong>TITLE:</strong> Preparing for Natural Disasters</td>
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</table>
| **PRESENTERS:** Matt Beaudry, Program Manager, Be Ready Business, Department of Public Safety Division of Emergency Management  
Brent Maxfield, Structural Engineer, Structural Engineers Association of Utah |
| **DESCRIPTION:** In the event of a natural disaster, how effectively and efficiently would your community respond? We’ll look at some of the things that cities, towns and businesses should do to become more resilient. We’ll also present the Building Occupancy Resumption Program that became effective in Salt Lake City in March of 2014 allowing private business owners to preauthorize private inspectors to placard buildings following an earthquake rather than waiting for official city inspectors. |

| **Workshop 41**   | 2:00 pm – 2:50 pm    |
| **ROOM:** Snowbird/Powder Mountain |
| **TITLE:** Connecting Your Community Through 2-1-1 |
| **SPEAKER:** Ken Kraudy, 2-1-1 Outreach and Disaster Coordinator, United Way |
| **DESCRIPTION:** Learn about a valuable resource to help meet the needs of your residents: 2-1-1. The service provides a single point of entry through which all Utahns can gain access to thousands of community and government agencies to meet their health and human services needs. It also connects volunteers with meaningful opportunities to serve their community. 2-1-1 can also be a resource to cities and towns experiencing a disaster, and requiring a method for informing residents about shelter locations, evacuation routes, road closures, school closures, and other timely information. |

| **Workshop 42**   | 2:00 pm – 2:50 pm    |
| **ROOM:** Alta/Brighton |
| **TITLE:** Maximizing Your URS Retirement Readiness |
| **SPEAKER:** Mike Wilson, Education & Marketing Representative, Utah Retirement Systems |
| **DESCRIPTION:** Your state pension plan is an incredibly rich retirement benefit. But will it be enough to support you throughout a potential retirement period of 20-30 years or more? Please come to this informative, educational workshop so you can understand how your pension works, and what you can be doing now beyond your pension to maximize your retirement benefits and retirement readiness. |
Round Table Session  3:00 pm – 4:30 pm

ROOM:  Canyons Ballroom

ROUND TABLE DISCUSSIONS

The purpose of the round table session is to allow attendees to learn a little about three subjects in a lively, interactive setting. Each round table presentation is designed to last 20 minutes. You’ve got 10 topics from which to choose with seating for 8-10 people at each table. The host will give a short presentation and then take your questions.

TABLE TOPICS

TABLE 1: Brownfields—New Opportunities for Communities

HOSTS:  Bill Rees, Environmental Program Manager, VCP/Brownfields Section
        Joe Katz, Environmental Scientist Utah Department of Environmental Quality, Division of Environmental Response and Remediation

DESCRIPTION:  The assessment and cleanup of Brownfields and other blighted properties that sit idled or underutilized, due to real or perceived environmental contamination, can clear the pathway for these properties to be redeveloped. Brownfields are located in almost every community and are often located in key economic development areas. Please join this table to learn about the tools and resources available to address these sites and how developing Brownfields can protect public health, enhance economic development opportunities and revitalize communities.

TABLE 2: Alzheimers Association Community Resources for Residents and Employees

HOST:  Ronnie Daniel, Executive Director, Alzheimer’s Association, Utah Chapter

DESCRIPTION:  Learn about the resources available to residents of your city or town who are dealing with the affects and challenges of Alzheimers.

TABLE 3: Policy Issues in Wildland Fire

HOSTS:  Matt Snider, Fire Management Officer, Division of Forestry, Fire and State Lands
        Brian Cottam, Director, Division of Forestry, Fire and State Lands
        Tracy Dunford, Deputy Director, Division of Forestry, Fire and State Lands
        Jennifer Hansen, WUI Coordinator, Division of Forestry, Fire and State Lands
        Nathan Barrons, CatFire Coordinator, Division of Forestry, Fire and State Lands

DESCRIPTION:  Learn about proposed changes to policy regarding how municipalities handle wildfire suppression.

TABLE 4: See What Heritage and Arts Can Do For Your Community—You’ll Be Surprised!

HOSTS:  Jeri Openshaw, Program Specialist, Department of Heritage and Arts–State Library Division
        Lisa Nelson–Blind and Disabled Program Manager
        Geoffrey Fattah–Heritage and Arts Public Information Officer
DESCRIPTION: Free government services for your community? That's right! Come find out more at the Department Heritage and Arts roundtable. Your community can get free services for the blind and disabled, easy and free access to eBooks and audio books, multicultural community assistance; arts and museum support, genealogy and historic preservation, bookmobile services, grant availability, volunteer opportunities, and that's just the beginning. The Department of Heritage and Arts (DHA) preserves and promotes heritage, arts community development, cultural resources, and understanding. Learn more about how DHA can help you and your community.

TABLE 5: “Ask and Attorney UMAA”
HOST: Rob Wall and friends
DESCRIPTION: This is your chance to get legal answers to all your municipal questions.

TABLE 6: UMCA
HOST: Annette Spendlove, North Ogden City Recorder
DESCRIPTION: A clearinghouse to find solutions for all concerns and challenges clerks and recorders face.

TABLE 7: C-PACE
HOST: Meghan Dutton, Esq., Program Manager, Utah Clean Energy
DESCRIPTION: Commercial Property-Assessed Clean Energy Financing (C-PACE): Local governments now have an opportunity to promote economic development and the growth of clean energy by making it easier for property owners to invest energy efficiency or renewable upgrades through C-PACE financing. It's an innovative financing mechanism that spurs the growth of clean, non-polluting energy. C-PACE financing allows businesses to get loans for building energy or water conservation improvements and pay it back through a voluntary property tax assessment. The annual utility bill savings from the improvements are greater than the annual payments, thus helping businesses reduce operating costs from day one.

TABLE 8: Dealing with Animals in Your City or Town
HOST: Gene Baierschmidt, Executive Director, Humane Society of Utah
DESCRIPTION: Learn how cities and towns can improve the problems that arise with animals… both stray and personally owned. Whether it's the issue of stray cats, irresponsible pet owners, or ways emergency crews can deal with unexpected encounters with threatening dogs, you'll receive help from the experts to help establish and refine your own city policies.

TABLE 9: Annexation Dos and Don'ts
HOST: Gary Crane, Layton City Attorney
DESCRIPTION: Learn when, why, and how cities should consider annexation.
TABLE 10: Food Bank Resources
HOST: Ginette Bott, Director of Development, Utah Food Bank
DESCRIPTION: Find out how the Utah Food Bank is helping serve the needs of the underprivileged by distributing an average of 28 million meals annually to Utahns facing hunger statewide.

TABLE 11: UCMA
HOST: City managers representing municipalities large, medium and small.
DESCRIPTION: Ask the city manager anything!

Workshop 43  3:00 pm – 4:30 pm
ROOM: Deer Valley
TITLE: How to Make Good Decisions
SPEAKER: David Church
DESCRIPTION: Learn from ULCT Attorney David Church how to make decisions you won’t be embarrassed of two minutes or two years later. This presentation will discuss the decision making processes which are legally, practically, and ethically required in local government. Examples of good and bad decisions will be discussed and questions will be answered about what should go into making decisions and how to get credit for a good decision and how to avoid the blame for a bad decision.

Workshop 44/Mobile Tour (90 minutes)  3:00 pm – 4:30 pm
ROOM: Orion (Rental bikes in Northstar: Green bikes in rack just south of Sheraton’s main lobby)
TITLE: Cycling Tour: New, Safe Ways to Get Around
SPEAKER: Becka Roolf, Bicycle/Pedestrian Coordinator, Salt Lake City Corporation
DESCRIPTION: Meet with experts from Salt Lake City’s Transportation Department and learn about the master plan to keep cyclists safe while giving them good, connected options to get around. Then get out on your own and see the implementation of systems to create safe cycling paths in the downtown area. Learn ideas you can incorporate in your city and town to encourage and promote active transportation.

President’s Reception  6:00 pm – 7:00 pm
Gallivan Center

Buffet Dinner and Entertainment with Creedence Clearwater Revisited  7:00 pm – 9:00 pm
Gallivan Center
Sponsored by Comcast and Republic
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### Workshop Speakers

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- 47 -
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<table>
<thead>
<tr>
<th>Year</th>
<th>President</th>
<th>City</th>
</tr>
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<tbody>
<tr>
<td>1907</td>
<td>E. W. Robinson</td>
<td>LOGAN CITY</td>
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<td>1909</td>
<td>J. H. Frisby</td>
<td>PROVO CITY</td>
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<td>1910</td>
<td>W. D. Kuhre</td>
<td>SANDY CITY</td>
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<tr>
<td>1911</td>
<td>H. H. Jorgensen</td>
<td>SALINA CITY</td>
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<tr>
<td>1913</td>
<td>G. W. Lindquist</td>
<td>LOGAN CITY</td>
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<tr>
<td>1914</td>
<td>J. B. Jacobson</td>
<td>MANTI CITY</td>
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<tr>
<td>1915</td>
<td>C. F. Decker</td>
<td>PROVO CITY</td>
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<tr>
<td>1917</td>
<td>James Larsen</td>
<td>LOGAN CITY</td>
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<tr>
<td>1921</td>
<td>J. Ray Ward</td>
<td>OGDEN CITY</td>
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<tr>
<td>1923</td>
<td>John Barnes</td>
<td>KAYSVILLE CITY</td>
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<tr>
<td>1924</td>
<td>Robert H. Hinckley</td>
<td>MT. PLEASANT CITY</td>
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<tr>
<td>1925</td>
<td>C. Clarence Neslen</td>
<td>SALT LAKE CITY</td>
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<tr>
<td>1927</td>
<td>John G. M. Barnes</td>
<td>KAYSVILLE CITY</td>
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<tr>
<td>1929</td>
<td>John E. Booth</td>
<td>SPANISH FORK CITY</td>
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<tr>
<td>1931</td>
<td>W. F. Olsen</td>
<td>PRICE CITY</td>
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<tr>
<td>1932</td>
<td>Fred Williams</td>
<td>OGDEN CITY</td>
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<tr>
<td>1934</td>
<td>W. L. Warner</td>
<td>RICHFIELD CITY</td>
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<tr>
<td>1936</td>
<td>Harman W. Perry</td>
<td>OGDEN CITY</td>
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<td>1937</td>
<td>Charles R. Hunter</td>
<td>CEDAR CITY</td>
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<td>1938</td>
<td>E. B. Erwin</td>
<td>SALT LAKE CITY</td>
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<td>1939</td>
<td>J. Bracken Lee</td>
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<tr>
<td>1940</td>
<td>Mark Anderson</td>
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<tr>
<td>1941</td>
<td>John B. Matheson</td>
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<tr>
<td>1942</td>
<td>Vern B. Muir</td>
<td>LOGAN CITY</td>
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<tr>
<td>1943</td>
<td>George H. Harrison</td>
<td>ROOSEVELT CITY</td>
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<tr>
<td>1944</td>
<td>D. C. Watson</td>
<td>CITY OF ST. GEORGE</td>
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<tr>
<td>1945</td>
<td>Fred Tedesco</td>
<td>SALT LAKE CITY</td>
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<td>1946</td>
<td>Earl J. Glade</td>
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<td>1947</td>
<td>B. H. Stringham</td>
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<td>1948</td>
<td>J. W. Gillman</td>
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<td>1949</td>
<td>Curtis L. Miner</td>
<td>LOGAN CITY</td>
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<tr>
<td>1950</td>
<td>L. C. Romney</td>
<td>SALT LAKE CITY</td>
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<tr>
<td>1951</td>
<td>Dr. P. L. Jones</td>
<td>NEPHI CITY</td>
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<tr>
<td>1952</td>
<td>Lorenzo J. Bott</td>
<td>BRIGHAM CITY</td>
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<td>1953</td>
<td>C. W. Love</td>
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<td>1954</td>
<td>James N. Stacey</td>
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<td>1955</td>
<td>Joe L. Christensen</td>
<td>SALT LAKE CITY</td>
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<tr>
<td>1956</td>
<td>William J. Owen</td>
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<td>1957</td>
<td>William G. Bruhn</td>
<td>PANGUITCH CITY</td>
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<td>1958</td>
<td>Raymond S. Wright</td>
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<tr>
<td>1959</td>
<td>Grant M. Burbidge</td>
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<td>1960</td>
<td>Arnold E. Anderson</td>
<td>CEDAR CITY</td>
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<td>1961</td>
<td>Ros H. Plant</td>
<td>RICHMOND CITY</td>
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<tr>
<td>1962</td>
<td>William J. Welsh, Jr.</td>
<td>PRICE CITY</td>
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<tr>
<td>1963</td>
<td>Conrad B. Harrison</td>
<td>SALT LAKE CITY</td>
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<tr>
<td>1964</td>
<td>William A. Barlocker</td>
<td>CITY OF ST. GEORGE</td>
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<td>1965</td>
<td>Verl G. Dixon</td>
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<td>1966</td>
<td>Dr. Dan Q. Price</td>
<td>VERNAL CITY</td>
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<tr>
<td>1967</td>
<td>George B. Catmul</td>
<td>SALT LAKE CITY</td>
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<td>1968</td>
<td>Paul T. Fordham</td>
<td>PLEASANT GROVE CITY</td>
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<td>1969</td>
<td>Fred J. Montmorency</td>
<td>SOUTH OGDEN CITY</td>
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<td>1970</td>
<td>Richard A. Chambers</td>
<td>LOGAN CITY</td>
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<td>1971</td>
<td>Timothy Moran</td>
<td>SPANISH FORK CITY</td>
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<td>1972</td>
<td>E. J. “Jake” Garn</td>
<td>SALT LAKE CITY</td>
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<td>1973</td>
<td>Loren A. Whetten</td>
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<td>1974</td>
<td>Morris F. Swapp</td>
<td>BOUNTIFUL CITY</td>
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<td>1975</td>
<td>Karl O. MacFarlane</td>
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<td>1976</td>
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<td>1977</td>
<td>Vaughn C. Soffe</td>
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<td>1978</td>
<td>JoAnn K. Brown</td>
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<td>Walter T. Axelgard</td>
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<td>1980</td>
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<td>1981</td>
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<td>1982</td>
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<td>1983</td>
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<td>1984</td>
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<td>Tom Stocks</td>
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<td>1991</td>
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Sheraton City Centre

Exhibitors, with contact information, are listed on pages 46 and 47.
Utah League of Cities and Towns
50 South 600 East, Suite 150
Salt Lake City, Utah 84102

ULCT Officers

PRESIDENT
Caitlin Gochnour, Council Member, Ogden City

FIRST VICE PRESIDENT
John Curtis, Mayor, Provo

SECOND VICE PRESIDENT
Lynn Pace, Council Member, Holladay

TREASURER
JoAnn B. Seghini, Mayor, Midvale City

PAST PRESIDENT
Steve Fairbanks, Council Member, Sandy

ULCT Ex-Officio Members
Kenneth Bullock, Executive Director, Utah League of Cities and Towns
Seth Perrins, Spanish Fork
President, Utah City Management Assoc.
Annette Spendlove, North Ogden
President, Utah Municipal Clerks Assoc.

ULCT Board of Directors
Tyler Alder, Council Member, Ephraim
Len Arave, Mayor, North Salt Lake
Andy Beerman, Council Member, Park City
Margaret Black, Council Member, Orem City
Gary Gygi, Mayor, Cedar Hills
Steve Hiatt, Mayor, Kaysville
Kyle LaMalfa, Council Member, Salt Lake City
Sonja Norton, Council Member, Vernal
Jim Ortler, Council Member, Brian Head
Steve Pruden, Council Member, Tooele
Dave Sakrisson, Mayor, Moab
Jim Young, Council Member, Farmington

ULCT Staff
Kenneth H. Bullock, Executive Director
David Church, General Counsel
Cameron Diehl, Director of Legislative Affairs
Jodi Hoffman, Land Use Analyst
Nick Jarvis, Research Analyst & New Media Coordinator
Doug Macdonald, Economic Policy Analyst
Krysten Olson, Executive Assistant
Michelle Reilly, Director of Administrative Services
Meg Ryan, Planning Consultant
Roger Tew, Senior Policy Analyst
Susan Wood, Director of Communications & Training
Erin Cole, Production Assistant
Satin Tashnizi, Intern

THANKS TO OUR SPONSORS
Land Use Training 2014

Brian Head – January, Virtual
Francis – February, In person
Fillmore – April, In person
Draper- May , In person
Duchesne- May, In person
Logan – June , In person
Boulder – June, In person
Payson – June
Harrisville – October, In person

Ordinance Help
Portage
Escalante
Bear River
Hinckley
Naples
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| Bountiful                 | 8           | 5                        | 6            | 5                | 24               |
| Centerville               | 4           | 10                       | 4            | 2                | 20               |
| Clearfield City           | 6           | 2                        | 7            | 2                | 17               |
| Clinton                   |             |                          |              | 1                | 1                |
| Farmington                | 3           | 14                       | 5            | 2                | 24               |
| Fruit Heights             | 2           | 14                       | 1            |                  | 17               |
| Kaysville                 | 8           |                          | 6            |                  | 14               |
| Layton                    | 8           | 32                       | 7            | 1                | 48               |
| North Salt Lake           | 7           | 16                       | 7            | 5                | 35               |
| South Weber               | 7           | 4                        | 3            | 1                | 15               |
| Sunset                    | 6           |                          | 5            | 2                | 13               |
| Syracuse                  | 6           | 4                        | 3            | 3                | 16               |
| West Bountiful            | 3           |                          | 2            | 1                | 6                |
| West Point                | 8           |                          | 5            | 2                | 15               |
| Woods Cross               | 4           | 14                       | 2            | 1                | 21               |</p>
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RESOLUTION R2014 – 000

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF____________, UTAH, ENCOURAGING THE STATE OF UTAH TO ADDRESS COMPREHENSIVE TRANSPORTATION FUNDING.

WHEREAS, a safe and efficient transportation system creates the foundation for economic growth and improved quality of life; and

WHEREAS, the creation and maintenance of transportation infrastructure is a core responsibility of State and local government; and

WHEREAS, Utah’s population is expected to grow by 60% by 2040; and

WHEREAS, Utah’s residents are demanding new comprehensive transportation options such as transit, bike lanes, multi-use paths and trails in addition to traditional roads; and

WHEREAS, increased revenue for comprehensive transportation will help local and State governments meet the needs for critical transportation projects as well as provide sufficient resources for other vital government services; and

WHEREAS, investing in transportation results in tremendous economic development returns for both municipalities and the state; and

WHEREAS, improving comprehensive transportation in Utah will reduce private vehicle usage which will in turn lead to improved air quality; and

WHEREAS, poor air quality discourages economic development, business recruitment and tourism visits, and contributes to asthma and other health ailments; and

WHEREAS, nearly 1 in 10 Utah adults suffer from asthma and struggle to breathe during poor air quality days; and

WHEREAS, nearly 57% of Utah adults are overweight, approximately 200,000 Utahns have diabetes, and diabetes and obesity related health care costs continue to increase; and

WHEREAS, investing in safe and connected trails, bike lanes, sidewalks, and multi-use paths will encourage Utahns to be more active, spend more time with their families via active transportation, and result in improved personal and community health; and

WHEREAS, the current motor fuel tax of 24.5 cents and 1% local option sales tax are insufficient to satisfy current and future transportation needs; and

WHEREAS, Utah has led the nation in creating an Unified Transportation Plan to address these comprehensive transportation and quality of life issues and now asks the State and local governments to work together to find comprehensive funding solutions that will address transportation, economic development, air quality, and health needs.
THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF___________, UTAH:

SECTION 1. Meeting Local Transportation Needs. Utah’s local roads are in critical need of preservation and maintenance. The City Council supports additional funding proposals including a local option sales tax, an increased motor fuel tax, or other mechanisms.

Utah Department of Transportation research indicates that road reconstruction costs ten times more than preservation and road rehabilitation costs six times more than maintenance. In order to preserve roads, the city council has currently invested significant general fund monies but still needs additional revenue to meet the needs. The City Council pledges to continue to invest general fund monies into the transportation infrastructure in addition to the requested additional tools from the Utah Legislature. The City Council supports a transportation funding mechanism which helps local governments better maintain current and future roads in addition to the new transportation paradigm of transit, bike lanes, and multi-use paths.

SECTION 2. Economic Impact of Transportation. According to a study completed by the Economic Development Research Group in 2012, the return on investment of an additional $11.3 Billion dollars in transportation funding per the Unified Transportation Plan would save Utah’s households and businesses more than $84.8 Billion, generate 182,618 jobs including 19,000 jobs attracted to Utah because of transportation improvements, and contribute more than $183.6 Billion in additional gross domestic product for Utah.

SECTION 3. Active Transportation. Both transportation and quality of life will be enhanced when alternative methods of transportation such as transit, walking paths, and bike trails are considered for comprehensive transportation funding. These investments improve air quality and increase health outcomes for Utah’s population. The City Council supports additional funding mechanisms that will result in expanded active transportation infrastructure.

SECTION 4. Public and Personal Health Benefits. Investment into active transportation options will encourage residents to travel via walking, biking, and transit. The City Council supports additional active transportation routes will result in a healthier population, reduced emissions, decreased private and public health care costs, and improved quality of life.

SECTION 5. Distribution of this Resolution. A copy of this resolution shall be sent to the Governor, the President of the Utah State Senate, the Speaker of the Utah House of Representatives, the municipality’s Utah State Senators, the municipality’s State House Representatives, the County Council, the Executive Director of the Utah League of Cities and Towns, the Executive Director of the Utah Department of Transportation, the Executive Director of the Utah Transit Authority, and be made available on the municipal website.

SECTION 6. Effective Date. This Resolution shall become effective immediately upon passage.

APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS _____ DAY OF ________________, 2014 BY THE FOLLOWING VOTE:

YES NO ABSTAIN ABSENT
City Council Member ___________________ ___________________ ___________________  
City Council Member ___________________ ___________________ ___________________  
City Council Member ___________________ ___________________ ___________________  
City Council Member ___________________ ___________________ ___________________  
City Council Member ___________________ ___________________ ___________________

Mayor: ______________________________  Attest: ______________________________

Mayor  City Recorder

Approved as to form:

_______________________________
City Attorney
Sandy

$0.05 Gas Tax Increase v. $0.0025 Sales Tax Increase (FY 2013)

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DETROIT — General Motors says that in two years it will offer cars that talk to each other and can almost drive themselves at freeway speeds.

The company announced Sunday that the semi-autonomous freeway system called "Super Cruise" will be an option on a new Cadillac that goes on sale in the summer of 2016. The company also plans to put vehicle-to-vehicle transmitters and receivers on all Cadillac CTS models during the same time frame.

The announcements were made at the start of an intelligent vehicle conference in Detroit.

GM CEO Mary Barra says the system would allow you to drive long distances with the car doing much of the work. But GM says it’s working on a system to make sure that drivers still pay attention.
TOLEDO, Ohio — Algae that turned Lake Erie green and produced toxins that fouled the tap water for 400,000 people in the Toledo area are becoming a big headache for those who keep drinking water safe even far beyond the Great Lakes.

But with no federal standards on safe levels for drinking algae-tainted water and no guidelines for treating or testing it either, water quality engineers sometimes look for solutions the same way school kids do their homework.

"We are Googling for answers," said Kelly Frey, who oversees a municipal system in Ohio that draws drinking water from the lake. "We go home and spend our nights on the Internet trying to find how other places manage it."

The contamination left about 400,000 people in parts of southwestern Ohio and southeastern Michigan without clean tap water for two days in August.

Spurred by the water emergency, that saw thousands lining up for water for two days in early August, a growing chorus is calling for the U.S. Environmental Protection Agency to create a national standard for allowable amounts of microcystin, the toxin that contaminated Toledo's water.

Ohio, Oregon, Minnesota, Florida and Oklahoma have set their own drinking water standards for microcystin, which can cause headaches or vomiting when...
After Toledo water scare, states ask EPA for help

swallowed and can be fatal to dogs and livestock. Most of those states rely on a measurement suggested by the World Health Organization.

"There needs to be one consistent standard," said Dan Wyant, director of Michigan's Department of Environmental Quality.

Environmental regulators from Ohio, Indiana and Michigan met with U.S. EPA officials last month, asking the agency to press not only for clear water quality standards, but also a strategy for reducing the pollutants that help the algae thrive.

But it may be several more years before the EPA is able to come up with a new benchmark because a great deal of study is still needed to determine how different amounts of the algae-related toxins affect people of all ages, said Craig Butler, director of the Ohio EPA.

"That puts the states in a tough spot," Butler said. "We wish there was more data and information, as does U.S. EPA."

The federal agency is working toward developing drinking water advisories and testing methods that would be released sometime next year and give treatment plants and states guidance for dealing with microcystin and another toxin, said Laura Allen, a U.S. EPA spokeswoman.

Water plant operators contend there's also a need for more guidance on how often to test the water and more sharing of information on combating the toxins.

Some cities where there's a known threat of harmful algae take samples daily, while others getting water from the same source might run tests once a week. Sometimes, it depends on when the testing lab is available, said Frey, the sanitary engineer in Ohio's Ottawa County.

The EPA did announce this past week that it would put more money toward helping cities along Lake Erie monitor their water. Ohio's environmental regulators also have pledged help and have been taking a bigger role in assisting water plants as of late, Frey said.

That includes routine conference calls over the past year between Ohio EPA administrators and water plant operators on the front line of the algae threat, Butler said.

Algae outbreaks — some that leave behind a variety of toxins and some that don't — are popping up increasingly in every state, fouling rivers and lakes of all sizes.

In Iowa's largest city, water plant workers decide when to sample based on "instinct and experience as opposed to requirement," said Bill Stowe, chief executive of the Des Moines Water Works. "We have a public health need that tells us we have to go beyond regulations."
Des Moines uses water from two rivers, both of which have had high levels of algae-fueled toxins on a few separate occasions in recent years. The worry is what would happen if those two drinking water sources are contaminated at the same time.

"It's not a matter if, it's a matter of when," Stowe said. "We've had near misses, and realistically they were near misses by the grace of God."

How many city water supplies could be vulnerable to toxins from algae is difficult to pinpoint. Those that use groundwater are not at risk, but about two-thirds of the nation's public drinking water comes from lakes, rivers and manmade reservoirs.

Still, conditions have to be just right for harmful algal blooms. The water needs a large dose of nutrients feeding the algae, such as phosphorus from farm fertilizers, livestock manure and sewage overflows. Heavy rainstorms washing pollutants into the water and warm weather help the algae grow, too.

Scientists say research suggests that climate change and the increasing amount phosphorus may be why there have been more harmful algae occurrences documented in recent decades.

The lake that supplies drinking water for Waco, Texas, has been plagued by algae since the mid-1980s. It hasn't reached a dangerous level, but did make the water smell and taste so bad that restaurant waitresses used to warn customers about the "Waco water."

The city completed a new $50 million treatment plant last year that uses tiny bubbles to remove algae from the water and ozone gas to destroy the toxins.

Those plants are common in Europe, but there are just four in the U.S., said Tom Conry, the city's water quality manager. "We finally realized we cannot control our watershed, and evidently no one else can," he said.

Conry doesn't think the process will work for every city and believes the real solution is protecting drinking water from pollutants that give life to the harmful algae. "We're treating the symptoms, but we're not addressing the cause," he said.

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Many municipalities in Utah ignore and violate their own land-use ordinances and state law. In city after city, officials bully and even extort developers and average Joes alike. Property owners’ constitutional rights to use, develop and dispose of their property are diluted, delayed and denied. Neighbors regularly, successfully and illegally assert rights over property they don’t own; they want to determine the land use and decide its design, size, color and density of units. They want farmland to remain farmland forever and regularly demand that undeveloped property be turned into a park.

Neighbors often strenuously resist any plan with added density. Residents in older subdivisions demand new projects have no more density of homes than their subdivisions. Today, people increasingly want smaller lots. Many younger families don’t want to spend hours on yard work, nor maintain large water-wasting lawns. Ground within a half hour’s commute of Salt Lake City is too expensive for large lot development.

I have watched Utah’s land-use law develop as a real estate attorney, a developer, city council member and mayor. As a legislator, I mediated highly productive meetings between the development community and cities and counties, from which emerged many helpful laws. The Utah League of Cities and Towns supported these jointly developed laws and continues to educate city officials about their limited powers and not to encroach on property rights. Indeed, many cities seek to adhere to the law.

Cities can treat developers unfairly for several reasons. Developers are an unsympathetic group, perceived to be rich and opportunistic. After all, the citizens and the city rather than developers have to live with the final project. Cities know developers rarely appeal land-use decisions because they don’t have the time to appeal an unfair decision. Nor do they want to alienate city officials; they might want to develop there again someday. The developer probably isn’t a voter, whereas protesting neighbors are voters and may go after non-compliant council members.

For 12 years I sat in city council meetings listening to neighbors who were duly concerned about the negative impacts of new development. We sought win-win solutions and often struck agreements acceptable to all. We worked to limit a project’s negative effects on citizens. But we also told our citizens when we had reached the legal limits of our power. However, we kept in mind that property
owners have a fundamental right to develop their property consistent with the health, safety and general welfare of the community.

Cities’ land-use authority is grounded in the police power — the power to protect the public’s health, safety and welfare. Early zoning laws separated undesirable uses such as slaughterhouses from residential areas. The U.S. Supreme Court upheld such laws “to keep the pig out of the parlor.” Land-use laws also appropriately aggregate commercial uses and industrial uses. They regulate building on hillsides and in flood plains.

Sadly, however, land-use restrictions have metastasized to control the minutest details such as windows, building materials, roof lines and — get this — “appropriate massing, form, scale, rhythm, orientation, materials, fenestration and/or patterns.” Such vague and overreaching restrictions cannot possibly be justified as advancing the public’s health, safety and general welfare. They do allow government to meddle in private property rights. Such laws unconstitutionally deny owners the right to own, develop and dispose of their property and to receive due process of law.

Craig Call, a leading land-use lawyer, says, “although Utah land use law is often clearly defined by the statutes and case law, those empowered to apply it often ignore the law. They simply do not care about the rules governing their own behavior in this arena.”

Craig tells of attending a meeting recently in which “members of the commission stated on the record that they knew they were legally obligated to approve a subdivision, but were voting no because they did not like the plan.” He points out that we scrupulously guarantee the worst criminals their constitutional rights, “but when it comes to the constitutional rights to private property, the public consensus simply evaporates.”

It is incredibly ironic that in this state which reveres the Constitution, we routinely allow fundamental property rights to be ignored and violated.

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Greg Bell is the former lieutenant governor of Utah and the current president and CEO of the Utah Hospital Association.
MEMO

To the Board of the Utah League of Cities and Towns

From: David L. Church

Subject: Amendment to the League’s Constitution and Bylaws

The issue of board members serving more than two consecutive terms was raised at the last board meeting. It was suggested that we look at an amendment to the League’s constitution that would allow for this.

The constitution can be amended by a vote of the members held either at the convention or through vote by mail. Either way the proposed amendment must first be presented to the Board. The vote required to amend the constitution is “two-thirds vote of the member municipalities participating in the voting process…”

The League Board has the authority to adopt and amend bylaws not inconsistent with the constitution of the League. There has been some confusion about the makeup of the nominations committee. The committee is required by the constitution but the makeup of the committee is in the bylaws. The proposed amendment coordinates the population requirement in the bylaw with the existing classifications of Utah Cities found in the state code.

Attached are a proposed amendment to the constitution and a proposed amendment to the bylaws. They proposed changes are shown in the redline. These are given to you only as suggestions and a starting point. They may be adopted as written or improved by the Board’s input and editing.
ARTICLE IV
DIRECTORS AND OFFICERS

Section 1. DIRECTORS AND OFFICERS  The League shall be governed by a Board of Directors (hereinafter "Board"), consisting of four officers and 12 directors. They shall be elected officials of a municipality which is a member in good standing of the League. They shall serve for a term of two years commencing on election at the Annual Convention and continuing until the election and qualification of their successors at the Annual Convention. The terms of the directors shall be staggered so that approximately half of the directors are elected annually.

Section 2. METHOD OF SELECTION  At least three months prior to the Annual Convention of the League, the Executive Director shall mail notices to all member municipalities stating which offices are to be filled by election at the Annual Convention and inviting the municipalities to recommend the names of elected municipal officials to fill the vacancies. The notice shall state the date by which the recommendations shall be received and the name of the person and address to which the recommendations are to be mailed. The notice shall also include a statement of the qualifications a person shall have to serve on the Board. Where there is a county-council of mayors or a multi-county council of mayors, such council may recommend the names of those persons to be considered by the Nominations Committee. All recommendations by municipalities, county and multi-county councils of mayors shall be received by the League’s Nominations Committee at least one month prior to the Annual Convention.

Section 3. REPRESENTATION  The officers and directors shall be elected so that there is at least one representative from each of the following areas:

Area 1. Cache, Box Elder and Rich Counties
Area 2. Davis, Weber and Morgan Counties
Area 3. Salt Lake and Tooele Counties
Area 4. Summit, Wasatch and Utah Counties
Area 5. Daggett, Uintah and Duchesne Counties
Area 6. Juab, Sevier, Sanpete, Wayne, Piute and Millard Counties
Area 7. Washington, Beaver, Iron, Kane and Garfield Counties
Area 8. Grand, San Juan, Emery and Carbon Counties

At least one town shall be represented on the Board and a majority of the Board shall be from cities which, when their residents are totaled, are approximately equal to 50% of the total number of residents of the State living in member municipalities according to the most recent population figures generally accepted by the League for its administrative purpose.

Section 4. OFFICERS  The officers of the League shall consist of a President, First Vice President, Second Vice President elected for terms of one year, and the Immediate Past President. The First Vice President shall succeed to the office of President and the Second Vice President to the office of First Vice President unless, by two-thirds vote of the members at the Annual
Convention, they are removed from office. Except for the Immediate Past president, all officers shall be elected officials of a municipality holding membership in the League. The Immediate Past President serves as a member of the Board unless he is no longer an elected official, in which case he serves in an honorary capacity without vote.

Section 5. EXECUTIVE COMMITTEE There shall be an Executive Committee consisting of the officers of the League. It shall have power to perform the functions and duties of the Board during the interim between meetings, subject to the ratification of the Board.

Section 6. TERMINATION OF OFFICE The office of any officer or director of this organization shall become vacant when such officer or director no longer is an elected official of a municipality.

Section 7. VACANCY In the event of a vacancy on the Board, it shall appoint a member to fill the vacancy until the next Convention of the League when such position shall be filled by election of the members of the League for the unexpired term.

Section 8. QUORUM AND NOTICE Eight members of the Board shall constitute a quorum. Business may be transacted at a meeting only when notice of the meeting has been timely given to all members of the Board.

Section 9. COMPENSATION The Board members shall not receive compensation for their services.

Section 10. DUTIES The President shall preside at all business meetings of the League. He shall perform the duties normally performed by the President of organizations of this type and such other duties as the Board shall prescribe. The Vice Presidents shall, in their order, perform the duties of the President in case of the absence or ability of the President.

Section 11. EMPLOYEES The Board shall appoint an Executive Director who shall manage and direct the affairs of the League subject to the approval of the Board. The Board may appoint a Secretary-Treasurer who shall assume the responsibility of collecting prescribed dues and fees. A bond acceptable to the Board for not less than $5,000 shall be provided by the League. The Board may employ such persons it deems necessary. They are not required to be members of the League. They shall perform the duties and receive the compensation authorized by the Board.

Section 12. BYLAWS The Board of Directors may adopt Bylaws not inconsistent with this Constitution for the governance of the League.
SECTION I NOMINATIONS COMMITTEE AND ITS PERFORMANCE

1. The Nominations Committee shall be comprised of 11 members and a chairperson. The membership of the Nominations Committee shall be appointed with consideration for geographic representation and further consideration for distribution on the basis of population among the member cities and towns on the following basis:
   - One member from a Town;
   - Two members from Cities of the Fifth Class;
   - Two members from Cities of the Fourth Class;
   - Two members from Cities of the Third Class;
   - Two members from Cities of the Second Class; and
   - Two members from Cities of the First Class.

2. No person selected to serve on the Nominations Committee shall be a candidate for the position of Second Vice President nor be a candidate for election to a position on the Board of Directors of the Utah League of Cities and Towns.

3. The President of the Utah League of Cities and Towns shall appoint the committee members with approval of the Executive Committee. The Vice Chairman of the Nominations Committee shall be appointed from among the 11 members selected to serve on the Nominations Committee.

4. The Chairman of the Nominations Committee shall be the Second Vice President of the Utah League of Cities and Towns. The Chairman of the Nominations Committee is a nonvoting member.

5. Elected officials chosen to serve on the Nominations Committee shall be selected from a list of persons prepared for the League President by the Executive Director. It shall be prepared from names of persons recommended to serve on the committee by members of governing bodies of member municipalities in good standing, member of the Board of Directors and Officers, and recommendations of the Utah League of Cities and Towns' staff. These names shall be submitted to the League's office prior to the closing date set by the Board of Directors.

6. The appointment of persons to serve on the Nominations Committee shall be made in June.

7. The first meeting of the Nominations Committee shall be held in August at time and place selected by the chairman of the committee.

8. To encourage widespread interest in participating on the Nominations Committee and in the nomination of persons to serve on the Board of Directors of the Utah League of Cities and Towns as Second Vice President, the Executive Director shall communicate with the Mayor of each municipality in good standing for the purpose of announcing the formation of the Nominations Committee and requesting that they submit nominations for membership on the
committee to the League's offices no later than the end of June. The executive Director shall request that the Mayors submit the names of the persons being nominated to serve on the Board of Directors or as Vice President no later than the end of August. Nominations of persons to serve on the Board of Directors or as Second Vice President received after this date will not receive consideration for placement before the membership by the Nominations Committee.

9. The Nominations Committee shall meet in an appropriate place no later than noon of the day preceding the opening of the League's Annual Convention for the purpose of final consideration of the nominations to be placed before the League's membership during the Business Session.