

**UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
THOMAS S. MONSON CENTER, 411 EAST SOUTH TEMPLE, SALT LAKE CITY, UT 84111
ZIONS BANK CLASSROOM A
FRIDAY OCTOBER 7, 2016 @ 12:00 PM**

1. Welcome and Introductions – Mayor Steve Hiatt, ULCT President

2. Review & Approval of Minutes – Mayor Steve Hiatt, ULCT President

ACTION: Review & Approval of Minutes
HANDOUT: September 13, 2016 Minutes

3. Welcome of New Board Members – Mayor Steve Hiatt, ULCT President

ACTION: For Discussion Only
HANDOUT: 2016-2017 Board Orientation Booklet

4. Report from Executive Committee – Mayor Steve Hiatt, ULCT President

ACTION: For Information Only
HANDOUT: None

5. Financial Review and Policies & Procedures Update – Ken Bullock

- Financial Review
- Yearly Audit Status
- Policies & Procedures

ACTION: For Information Only
HANDOUT: None

6. Introduction of New Staff –Ken Bullock

ACTION: For Discussion Only
HANDOUT: Kerri Nakamura and Lorie Dudley Résumés

7. ULCT & the Deseret News – Susan Wood, Ken Bullock

ACTION: For Information Only
HANDOUTS: Video Presentation

8. Long Term Goals & Priorities – Mayor Steve Hiatt, ULCT President

ACTION: For Discussion Only
HANDOUT: None

9. Other Business – Mayor Steve Hiatt, ULCT President

ACTION: For Discussion Only
HANDOUT: Gas Tax Update

MINUTES OF THE UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
ZIONS BANK BUILDING, CAPITOL VIEW ROOM (18TH FLOOR)
1 SOUTH MAIN STREET, SALT LAKE CITY, UT 84133
TUESDAY, SEPTEMBER 13, 2016
4:00 PM

CONDUCTING: ULCT Board of Directors President, Council Member Lynn Pace, Holladay.

EXECUTIVE BOARD

Council Member Lynn Pace, President, City of Holladay
Mayor Steve Hiatt, 1st Vice President, Kaysville
Council Member Beth Holbrook, 2nd Vice President, Bountiful
Mayor JoAnn Seghini, Treasurer, Midvale
Mayor John Curtis, Immediate Past President, Provo

BOARD OF DIRECTORS

Council Member Margie Anderson, Ephraim City
Mayor Dean Baker, Naples
Council Member Andy Beerman, Park City
Mayor Bryan Cox, Hyde Park City
Mayor Ted Eyre, Murray City
Mayor Carmen Freeman, Herriman
Mayor Jon Pike, City of St. George
Mayor Dave Sakrison, Moab

EX-OFFICIO MEMBERS

JJ Allen, Clearfield, UCMA
David Church, Legal Counsel
Leigh Ann Warnock, UMCA

ULCT STAFF

Kenneth Bullock, Executive Director
Cameron Diehl, Director of Legislative Affairs
Susan Wood, Director of Communications and Training
Brandon Smith, Legislative Research Analyst
Meg Ryan, Planning Consultant
Nick Jarvis, Director of Research and Technology
Krysten Olson, Executive Assistant
Roger Tew, Senior Policy Analyst
Jodi Hoffman, Land Use Attorney

WELCOME AND INTRODUCTIONS

President Lynn Pace opened the meeting at 4:15 p.m. and called for introductions of those present.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes of the June 24, 2016 ULCT Board Meeting.

Board Member Ted Eyre moved to approve the minutes of the June 24, 2016 ULCT Board Meeting. Board Member Carmen Freeman seconded the motion. The vote was unanimous. The motion carried.

CONFERENCE UPDATE

It was reported by Susan Wood that there will be 100 presenters at the conference. All of the conveners are in place except three. There will be three mobile tours offered this year, the Eccles Theater tour, a green bike tour through downtown and a Public Safety instructional tour.

Krysten Olson commented there is an Auxiliary Program on the back of the at-a-glance agenda. There will be a spouse program, and she is excited about the homeless shelter kits. Women, baby and children's items are needed. Abby Cox will also be speaking about her experiences and will be collecting books for the shelter. Smith's has made a substantial donation that will cover most of this program.

Nick Jarvis reviewed the new conference app. The at-a-glance is all the paper that will be printed this year. He recommended everyone download the app and set up their schedules in advance. He pointed out there is a feature allowing attendees to rate the workshops. The app will include board materials, and there are links available. This is the first year an app has been used for the conference. The League is seeking feedback from the Board for future development.

Beth Holbrook is chairing the Nominations Committee and will be hosting interviews for new Board members. A number of board members whose terms have expired have applied. There are a lot of candidates this year. There is still a need for representation from Board areas 1 and 7. The nominations committee is in place.

During the Business Meeting the gas tax will be reviewed, and the gubernatorial debate has been canceled due to scheduling conflicts with the Governor despite considerable notice. Feedback has been solicited from both candidates and there will be a handout available reflecting their views. The State Auditor will speak and provide a legislative review of what to expect outside of the gas tax issue.

Lynn Pace extended thanks to those who will be leaving the Board at this time.

BOARD REVIEW AND CONFIRMATION OF ULCT APPOINTMENTS

President Lynn Pace reminded the Board that things have been restructured so that Ken Bullock and staff will make appointments and come back to the Board for approval. Some are recurring appointments,

REPORT FROM EXECUTIVE COMMITTEE

President Lynn Pace reported that the Bylaws Committee is authorized to troubleshoot or deal with things that come up between Board meetings. At the June meeting an expenditure for an additional audit was authorized. Staff have been exploring that process and talking to an outside source. That process has not yet been completed, but there was concern about whether League policies were adequate to provide guidance and protection.

Mayor Hiatt, who will be the President after this conference, has scheduled a Board Meeting for October and there will be more information regarding this issue at that time.

LONG TERM GOALS & PRIORITIES

President Lynn Pace wanted to talk about long term goals and priorities before moving on to Past President. He feels the responsibility of the Board is to set a long term vision and shared with the Board where he thinks things are at this point.

1. It has been a long-standing policy that there will be no change in the sales tax distribution formula unless there is new revenue.
2. It is a long-term priority to expand the sales tax base to include sales on the internet. We will do whatever we can in that direction.
3. A flat sales tax long term doesn't work for local government. We need to articulate that those are long term agenda topics we intend to pursue.

Lynn hopes the League will continue the dialogue on those three issues and asked the Board if there were any others. Mayor Jon Pike mentioned perhaps another tax related one could be the restaurant and hotel/motel transient room tax and the portion that goes to local government. Ken Bullock feels it is something that needs to be done but will happen more in the future. It will take time to collect all the data required to really make a difference

Short term rentals were also mentioned as a long-term goal. They could impact local government financially and what can and can't be regulated.

OVERVIEW OF LEGISLATIVE ISSUES

Cameron Diehl reported the short-term rental issue will be a continued discussion. There has been more and more erosion at the local level. We will be talking about the development of land use of the last several years in the Business meeting. He stressed the need to preserve local responsibility and authority. A workshop will offered on that topic Friday after the Business session.

There will be other non-gas tax issues ranging from government immunity to government regulation of drones. There are also several smaller issues that have taken a back seat to the gas tax that will be coming up in the Business Session.

Jodi Hoffman commented on impact fees. There are no restrictions on how that money was spent. Ken Bullock commented we will see a lot more pressure on cities keeping land use ordinances current with state law. Meg Ryan creates many training opportunities for cities to facilitate proper planning. The State is giving citizens more opportunity to question why cities are not current on their ordinances and why they are not following state law.

Roger Tew commented the issue of justice courts is always present. There will be a panel of justice court judges to talk to elected officials about the role of justice courts in the Cities on Friday.

ULCT STAFF UPDATE AND FINANCIAL UPDATE

Ken Bullock reported Michelle Reilly has retired from the League due to health issues. Because of this, things have fallen behind, but staff is working to make sure all policies are current and clear and precise and will continue to work on that. The State Auditor has been brought up to speed and typically the audit is completed by this time, but it is not required until January. Staff will be working with him to proceed.

Board Member Freeman asked about the membership dues collection that has been a topic of discussion in the past. It was reported under \$2,000 for membership has not been paid. There are only 3-4 cities that have not paid, not including Syracuse who is not going to continue membership.

A Board Meeting has been set for October 7th in order to follow up promptly to get policies in order for the annual audit.

METRO TOWNSHIPS & LEAGUE MEMBERSHIP

David Church, Legal Counsel for the League, reported legislature has created metro townships in the municipal code. They are similar to cities, but not quite cities. The new townships created are Copperton, Kearns, Magna, White City, and Immigration Canyon. They have limited powers but will have elected officials and will be made part of municipal and county code. It is a topic of discussion as to whether metro townships be allowed to join the ULCT as members, and if so, in what capacity would they participate? Ken Bullock commented the issue puts the League in an awkward position. They are included in title 10 and where is our responsibility to help them?

Perhaps they could be members but not officers, etc. The Counties will not be subsidizing as they once were. The anticipation of the Counties is that they will quickly turn into towns or cities.

It was decided to give them a chance to elect their officials before a decision is made by the League. Because of the way they are structured, the majority of decisions will be made by County officials. The League would like to encourage them to become full-fledged towns and cities rather than a hybrid.

OTHER BUSINESS

Board Member Beerman commented he would like to address two matters. 1) He thanked the Board and those leaving the Board for their service and specifically thanked Lynn Pace for his service. 2) He announced that within the last 48 hours, two middle schoolers in Park City have died, likely due to a new synthetic drug called “Pink.” He encouraged each Board Member to keep an eye on their communities. Apparently this was a bad batch, but the drug is so new it is not a banned substance yet. It has been coming by mail from Asia and is an opiate which stops respiratory systems.

Margie Anderson commented she has never seen a small staff like the ULCT staff accomplish so much. She expressed her appreciation for what they do.

ADJOURN

There being no further discussion, Board Member Curtis moved the meeting adjourn. The motion was seconded by Board Member Freeman. The vote was unanimous. The motion carried.

MINUTES APPROVED:

Chairman

Date

Secretary

Date



OBJECTIVES

Highly motivated professional seeking a management or senior level position working on innovative approaches to public policy issues.

SKILLS

I have been privileged throughout my 27-year public service career to develop a skill set that includes:

- Working knowledge of local and state government, its processes and functions
- Highly developed interpersonal abilities and a proven record of working with individuals from a variety of backgrounds and positions to achieve common goals
- Working knowledge of use of performance measures for public programs, including development of strategic plans and linking measures to goals and objectives, with a particular emphasis on continuous improvement
- Written and verbal communication
- Project inception, development, implementation and ongoing management
- Staff and office management and leadership
- Public budget development and management at both the organizational and program level
- Contract and grant management
- Event and meeting planning and management
- Presentations to groups ranging in size from 1 – 1,000
- Training and teaching adults and college students, including elected and appointed officials
- Policy issue research and preparation of final reports for implementation
- Development, fundraising, and donor relations
- Public and media relations

EXPERIENCE

Program Director/Chief Compliance & Budget Officer, Sorenson Impact Center, Eccles School of Business, University of Utah (March 2015 - Present)

Oversee the day-to-day administrative functions of a busy applied academic Center. The Center's Budget has grown from \$3.5M to over \$10M since inception. Manage full compliance with federal grant requirements, including appropriate cost accounting, programmatic reporting and ongoing communication with programmatic and compliance officers.

Manage a government capacity building program that advises and trains state and local government officials on innovative policy approaches to social and public health problems, including:

- Target population identification
- Evaluation data
- Budget and cost/benefit analyses
- Outcome based budgeting
- Community and leadership engagement strategies
- Continuous improvement, including forensic review of work processes
- Traditional and non-traditional program financing strategies, including social impact bonds

Owner, Kerri Nakamura & Associates Consulting (1997 - Present)

Advise governmental clients in the areas of:

- Performance based management systems, performance measures and benchmarks
- Continuous improvement, including forensic review of work processes
- Budget, Policy and Communication
- Administrative and Fiscal processes

Advise political candidates in the areas of:

- Campaign strategy
- Fundraising Plan
- Media Plan
- Donor Relationships

Train elected and appointed officials in the areas of:

- Policy and Budget
- Uniform Fiscal Procedures
- Performance based management, performance measures and benchmarks

Client list includes local, state, and federal agencies, quasi-governmental agencies, territorial governments, international governments, political candidates.

Senior Policy Advisor to an At-Large Member of the SL County Council (2006 - 2015)

Supported an independently elected official, with special policy emphasis on:

- State and Local Government budgets
- Criminal and Social Justice
- Local Law Enforcement
- Tax Policy
- Human Resources and Compensation of public sector employees

Represented elected official's interests on a variety of Boards, Commissions, and Task Forces including:

- Salt Lake County Criminal Justice Advisory Council
- Salt Lake County District Attorney Building Project Team
- Salt Lake County Total Compensation Advisory Committee
- Unified Police Department Compensation and Benefits Committee
- Unified Police Department Finance Management Committee

Drafted memoranda, correspondence, reports and press releases on a wide range of topics

Served as media contact, communication director, and public information officer for elected official

District Administrator, Salt Lake Valley Law Enforcement Service Area (2009 - 2015)

Administered a \$30 million special service district. Duties generally included:

- Managing District's part-time staff
- Managing District's contracts for legal services, public relations, and financial advisor
- Preparing all staff reports for Board meetings
- Managing the District's building projects
- Presenting the District's budgets and programs to participating municipal council meetings
- Presenting the District's budgets to the general public through town hall and other public forums
- Ensuring that the District's Board complies with Utah's open meetings and fiscal procedures acts
- Managing annual budget process, including adoption of tax rates

- Coordinating issuance of Tax and Revenue Anticipation Notes (TRANs)
- Maintaining District's website
- Serving as media contact and public information officer for the District

Fiscal Policy Director, Utah League of Cities and Towns (1999 - 2006)

Served as the in-house fiscal policy analyst and trainer for the Utah League of Cities and Towns, a support organization serving Utah's 240 municipalities. Duties included:

- Creating and managing the ULCT's Municipal Finance Survey and database
- Serving as the ULCT liaison with the U.S. Census Bureau, University of Utah Center for Public Policy & Administration, and Governor's Office of Planning and Budget on issues related to municipal finance and tax policy
- Preparing and delivering general and specific training programs to Utah's municipally elected and appointed officials, including training at twice-annual trade shows
- Identifying where legislative changes, training services, or model documents would enhance Utah's municipalities and their operations
- Authoring the fiscal section of the ULCT's online newsletter
- Delivering presentations to elected and appointed officials, press representatives, community groups, and the boards of directors of a variety of Utah-based organizations interested in municipal government operations
- Maintaining relationships with elected and appointed officials at all levels of government, as well as business and community leaders and members of the local media

Deputy Director/Lead Fiscal & Policy Analyst, Salt Lake City Council (1992 - 1997)

Served as office deputy director and the lead fiscal and policy analyst for the legislative branch of Salt Lake City's government. Duties included:

- Managing the day-to-day operations of the City Council office, including supervision of professional and clerical staff
- Managing the Council's legislative audit program
- Managing the Council's annual review of a \$500 million operating and capital budget
- Researching and developing policy recommendations for individual elected members of the Salt Lake City Council
- Monitoring proposed state legislation and potential impacts on Salt Lake City
- Representing the Salt Lake City Council with City departments, the public and with the local media
- Representing the Salt Lake City Council on a variety of Boards, Commissions and working Task Forces
- Teaching facilitation and management courses to city employees

Progressively Responsible Positions, Salt Lake City Corporation (1986 - 1997)

Held a variety of progressively responsible positions in Salt Lake City government, including:

- Policy Planner – specialized in fiscal and municipal policy development (1991 – 1992)
- Citizen Action Center Coordinator – managed the staff and functions of the Citizen Action Center, including design and implementation of Salt Lake City's first computerized complaint management system (1989 – 1991)
- Office of Local Business Advocacy Interim Director – managed the staff and functions of the office which served as the local government liaison to Salt Lake City Government (1989)
- Staff Assistant to the Salt Lake City Council – provided assistance to the professionals in the Salt Lake City Council Office (1986-1988)

EDUCATION

University of Utah, Bachelor of Science, Political Science

Professional Development and Continuing Education Courses in Public Administration, 1998 – present

REFERENCES

Nichole Adams Dunn, Results for America Vice President, 801-652-2575

Ken Bullock, Utah League of Cities and Towns Director, 801-560-9943

Ben McAdams, Salt Lake County Mayor, 801-560-3988

Jim Bradley, Salt Lake County Council Member At Large, 801-518-7600

Jeremy Keele, Sorenson Impact Center Managing Director, 385-242-6829

Stephen Latimer, The Graduate School Pacific Island Training Initiative Director, 808-221-1016

Lorie Dudley CPA

Outsourced CFO 2014 - Present

- Supervise and direct all aspects of financial accounting and reporting, budget preparation and forecasting for small and mid-size not-for-profit agencies
- Participated in low income housing tax credit 180-unit multi-family project, including preparation and oversight of cost certification, HUD final endorsement documents and tax-exempt bond redemption
- Preparation of audit work papers, financial statements and financial statement footnotes for non-profit and for profit clients
- Participate in strategic planning

YWCA Utah 2011 - 2014

Chief Financial Officer

- Senior Manager directing financial activities for three legal entities, including monitoring compliance with financial policies, preparing and analyzing budgets, financial reports and projections, as well as supervising accounts payable, cash receipts, accounts receivable, and payroll
- Ensured compliance with generally accepted accounting and reporting standards for nonprofit entities
- Developed annual \$4.5 million operating budget including projections of revenues and expenses by program and cost center
- Preparation of audit work papers and consolidated financial statements in conjunction with annual financial statement audit and Single Audit
- Projected and managed cash flow and accurate recordkeeping for restricted cash in accordance with donor designations
- Participated in grant application and reporting process for government, private foundation, and corporate grants
- Participated in risk management assessment resulting in insurance premium savings and better coverage
- Prepared and presented monthly financial statements for three legal entities at Finance Committee and Board meetings
- Oversight and administration of employee benefits, including health, dental, retirement, unemployment and workers compensation insurance
- Supervised the establishment of procedures to maintain personnel records that comply with legal and contractual requirements
- Worked with Investment Committee and investment advisors managing investment portfolio
- Prepared construction projections and budgets for a \$21.0 million campus expansion, which included a New Market Tax Credit transaction with ongoing compliance requirements

Outsource Controller/CFO/Tax Preparation 2006 - 2010

- Supervise and direct all aspects of financial accounting and reporting, budgets and forecasting for small and mid-size not-for-profit agencies
- Preparation of audit work papers for non-profit and for profit clients
- Tax preparation for small businesses and individuals

CBIZ/Mayer Hoffman McCann P.C 2001 - 2006

Audit Senior/Consultant

- Auditor managing and supervising all aspects of audit engagements for not-for-profit organizations, small SEC companies, automobile dealerships and other privately held companies
- Assist clients with internal control and accounting system design and provide other outsourced accounting and controller services
- Preparation of small business and individual tax returns

ISG Resources, Inc.1998 - 2001

Assistant Controller/Financial Reporting Manager

- Financial accounting and reporting for consolidated operations
- Completed SEC forms 8-K, 10-Q, 10-K
- Ensured compliance with SEC regulations
- Assisted with the acquisition and consolidation of six legal entities, which included transitioning specific accounting functions to the new corporate office
- Prepared quarterly tax provisions
- Completed purchase accounting and pro forma financial statements for business acquisitions
- Supervised corporate accounting department of six employees
- Assisted with the development of corporate and regional accounting processes and procedures
- Worked directly with external audit team, including preparation of audit work papers, financial statements and footnote disclosures

Ernst & Young, LLP 1997 – 1998

Auditor

- Staff auditor with primary experience in insurance and health care
- Worked with a large life insurance company to ensure compliance with new standards established by the Insurance Marketing Standards Association

**Education/
Licenses**

University of Utah 1992 – 1997

- Masters of Professional Accountancy--December 1997 - Cumulative GPA: 3.80
- Bachelor of Science, Accounting, June 1996 - Cumulative GPA: 3.87
- Graduated Magna Cum Laude
- Member of Beta Alpha Psi

Certified Public Accountant

- Licensed in the State of Utah since September 2000

References

- Available upon request





Class B&C Fund Consensus Framework as of October 5, 2016

Stakeholders: Utah League of Cities and Towns, Utah Association of Counties, Utah Department of Transportation, Wasatch Front Regional Council, Utah Transportation Coalition, Utah State Legislature

Part I: Framework

- 1) **An aggregate increase of at least 17.5% from FY 2015 to FY 2017 for all entities according to the 50-50 formula (Cameron, ULCT)**
 - a. 50% population, 50% weighted lane mile (5 paved, 2 unpaved)
 - b. 17.5% is an aggregate expectation for cities & counties, not an exact guarantee
 - c. 17.5% in the aggregate reflects the projections distributed publicly in the spring of 2015
- 2) **Hold harmless qualification (Lincoln, UAC)**
 - a. 50-50 allocation is LESS than 120% of the 1996-1997 Class B&C distribution
 - i. The HB 362 motor fuel tax revenue increase and 50-50 formula naturally phases out 10 of the 12 HB 60 hold harmless entities
 - b. Framework hold harmless entities FY 2017 & beyond: Garfield County and Kane County
- 3) **Hold harmless guaranteed payout plus growth (Lincoln, UAC)**
 - a. Base for FY 2017: 120% of FY 2015 allocation plus growth
 - i. 120% ensures that Garfield and Kane Counties realize the full impact of the HB 362 gas tax increase
 - b. Base for FY 2018 and beyond: the last full completed fiscal year B&C allocation
 - c. Growth component: growth in the B&C Fund between the penultimate year and the previous year
 - i. For example: assume that 120% of FY 2015 = 1 million and the fund grew 5% between FY 2015 and FY 2016. The entity that qualifies as hold harmless would receive \$1,050,000 in FY 2017. Thus, for FY 2018, the entity would have a base of \$1,050,000 to which the growth component (growth from FY 2017 to FY 2016) would then apply.
 - d. Fiscal cliff prevention
 - i. If Garfield or Kane County eventually do not qualify for hold harmless because their share of the 50-50 formula increases beyond 120% of the 1996-1997 allocation, they would be entitled to receive the allocation of the last fiscal year that they qualified as hold harmless plus the same growth component
 1. Assume that in FY 2024, they received \$4 million as a hold harmless entity. Then assume that in FY 2025 they no longer qualified as hold harmless. Thus, in FY 2025 and beyond they would receive \$4 million (FY 2024) plus the aforementioned growth component (the growth of the B&C fund over the last two completed fiscal years, FY 2023 to FY 2024 in this example). In FY 2026, they would also receive \$4 million plus the new growth rate (FY 2024-FY 2025), and so on.

Part II: “Soft landing” for remainder of county FY/Calendar year 2016

- 1) **ULCT: no clawback for municipal/ULCT FY 2016 1st-5th distributions (Cameron, ULCT)**
 - a. “Expectation gap” of approx. \$4 million that cities/towns will *not* pursue
 - b. Cities/towns “expectation gap” in FY 2016 3rd, 4th, & 5th distributions (made on Jan. 14, Mar. 15, and May 18, 2016) will not be re-adjusted
- 2) **ULCT: approximately \$500,000 of FY 2017 and FY 2018 B&C Fund set aside prior to the 50-50 formula calculation (Cameron, ULCT)**
 - a. Similar model as the State Park Access Road program
 - b. This amount may be used to provide a minimum of 120% of the FY2015 distribution to the 10 hold harmless entities that will no longer qualify under this model
 - c. UDOT will distribute the money after consultation with UAC
- 3) **Delayed FY 2016 6th payment (UDOT; Cameron, ULCT)**
 - a. 6th payment = receipts for May & June 2016
 - b. 50-50 formula for allocation, no hold harmless calculation
 - c. Expectation: released after the special session with the framework language in place
 - d. ULCT working with the State Auditor and finance directors to complete FY 2016 budget & audit requirements for cities
- 4) **UAC: Remainder of counties FY/Calendar 2016 (UDOT FY 2017; distributions from July 1, 2016-Dec 31, 2016) (Lincoln, UAC)**
 - a. Difference of HB 60 for FY/CY 2016 v. Framework for FY/CY 2016
 - b. Note: July 1, 2016-Dec 31, 2016 are the first three UDOT B&C payments for FY 2017
 - c. Amount still TBD (Janet) – This amount will require a supplemental appropriation.
- 5) **Appropriation: January 2017, supplemental at beginning of general session (Lincoln, UAC)**
 - a. Intent language necessary in November special session: A supplemental appropriation will be pursued to complete the full payment for the hold-harmless entities for this (2016) calendar year

Part III: Other aspects

- 1) Salt Lake County metro township allocation rules (Lincoln, UAC)
- 2) Intent language for 2017 supplemental appropriation (Lincoln, UAC)

Part IV: Timeline and related steps

- 1) From today until November 16
 - a. Now: UDOT will contact Legislative Research and General Counsel, Department of Finance, and Legislative Fiscal Analyst with this framework to determine the bill language (UDOT)
 - b. Now: all stakeholders will then review the language during the drafting process to ensure that the bill language accomplishes the framework objectives
 - c. Now: UAC and ULCT will coordinate a meeting with Kristen Cox in the Governor's Office in which all stakeholders will attend to prepare for the special session (UAC and ULCT)
 - d. Legislative leadership and bill sponsors will present the framework to their respective caucuses (Ken, ULCT)
- 2) November 16: special session
 - a. Adopt the Framework
 - b. No additional revenue yet
 - c. Intent language for January supplemental appropriation
 - d. After October 5, the FY 6th distribution data will be available for cities and counties even though the revenue will not be distributed until after the November special session
- 3) January 2017: supplemental appropriation
 - a. "Soft landing" to cover the "expectation gap" of Calendar year 2016 for HB 60 hold harmless entities
- 4) UDOT is finalizing the value of the FY 2016 6th distribution and the FY 2017 projections for all stakeholders so that we understand the scope of the "soft landing"

PART V: Next steps, big picture

- 1) Counties would like to work with the Legislature and stakeholders to identify potential revenue sources to fund infrastructure in counties where there is a high volume of tourism traffic that the current B&C formula does not account for (i.e. National/State Park access) (Lincoln, UAC)
- 2) Counties would like to work with the Legislature and stakeholders to examine the existing corridor preservation fund restrictions in some counties where funds would be better spent on infrastructure maintenance and not solely restricted to corridor preservation (Lincoln, UAC)

