

UTAH LEAGUE OF CITIES & TOWNS BOARD OF DIRECTORS MEETING
50 South 600 East, Suite 150
Salt Lake City, UT 84102
Friday, June 13, 2014
10:30 a.m.

1. Review and Approval of Minutes April 9, 2014 - President Caitlin Gochnour

ACTION: Review & Approval

HANDOUT: [April 9th Minutes](#)

2. Events & Training

- Conference Attendance Report – Michelle Reilly
- Land Use Training Report – Meg Ryan
- Conference Surveys – Cameron Diehl

ACTION: For Discussion—Action if Board Deems Appropriate

HANDOUTS: [Conference Attendance Report](#)

[Conference Survey](#)

[Land Use Training Report](#)

3. Annual Convention Update & Discussion

- Keynote Speakers & Entertainment – Ken Bullock
- Board Nominations & Nominations Committee – Lincoln Shurtz
- Video Stories & ULCT Essay Contest – Susan Wood

ACTION: For Discussion—Action if Board Deems Appropriate

HANDOUTS: [Keynote Speaker Bios/Entertainment](#)

[Nominations Information](#)

[“Making Life Better” Video Series](#)

[ULCT Essay Contest](#)

4. Legislative Policy Process –Lincoln Shurtz, Jodi Hoffman, Cameron Diehl & Nick Jarvis, Roger Tew

- Policy Principles used to provide initial positions – Lincoln Shurtz
- Transportation
 - Strategic Approach to Transportation-Lincoln Shurtz & Cameron Diehl
 - Transportation Data – Lincoln Shurtz & Nick Jarvis
 - “Blue/Yellow” State Funding v. Municipal Expenditure
 - Revenue Breakdown
 - Quarter Cent Projections
 - Data Points for our Transportation Binder
 - Communication Strategy for Transportation Issues – Lincoln Shurtz & Susan Wood
 - Land Use Task Force: Who? Why? What? – Jodi Hoffman

ACTION: For information and Discussion—Action if Board Deems Appropriate

HANDOUTS: [Policy Principles & Process Overview](#)

[Transportation Data Handout](#)

[LUTF Update & Summary](#)

5. Legislative Issues

- General Legislative Issues
- Legislative Calendar
- Friday Facts
- Connectivity

ACTION: For information and Discussion—Action if Board Deems Appropriate

HANDOUTS: [Issues for the 2015 Legislative Session](#)
[Legislative Calendar](#)
[Legislative Survey](#)

6. Discussion on Outside work for ULCT Lobbyists

ACTION: For Discussion

HANDOUTS: [Conflict of Interest Form](#)

7. Board Training and Responsibilities – David Church

ACTION: For information and Discussion

HANDOUTS: [ULCT Constitution & Bylaws](#)
[List of Board Responsibilities](#)

8. Closed Session – Discussion on ULCT Personnel

9. ULCT Year End Financial Report – Michelle Reilly

- Review of Yearend Projections with Budget Amendments

ACTION: Review & Approval of Budget Amendments

HANDOUTS: [Year End Projections and Budget Amendments](#)

10. 2014-2015 Final Budget Approval—Ken Bullock, Michelle Reilly

ACTION: Review and Approval

HANDOUT: [FY 2014-2015 Proposed Budget](#)

UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
Dixie Center
St. George, Utah 84790
Wednesday, April 9, 2014
5:00 P.M.

CONDUCTING: Mayor John Curtis, Provo City until 5:45 PM. President Gochnour chaired the remainder of the meeting.

EXECUTIVE BOARD

Council Member Caitlin Gochnour, Salt Lake City	President
Mayor John Curtis, Provo City	1 st Vice President
Council Member Lynn Pace, City of Holladay	2 nd Vice President
Mayor JoAnn Seghini, Midvale City	Treasurer
Council Member Steve Fairbanks, Sandy	Past President

BOARD OF DIRECTORS

Council Member Margaret Black, Orem City	Board Member
Council Member Don Olson, Ephraim City	Board Member
Council Member Jim Ortler, Brian Head	Board Member
Mayor Len Arave, North Salt Lake	Board Member
Mayor Dave Sakrison, City of Moab	Board Member
Council Member Jim Young, City of Farmington	Board Member
Mayor Steve Hiatt, City of Kaysville	Board Member
Council Member Sonja Norton, Vernal	Board Member
Council Member Steve Pruden, Tooele City	Board Member

EX-OFFICIO MEMBERS

Fionnuala Kofoed, City Recorder	Vice President UMCA
Seth Perrins, Spanish Fork	UCMA President

ULCT STAFF

Kenneth Bullock	Executive Director
Krysten Olson	Executive Assistant
Cameron Diehl	Policy Analyst
Nick Jarvis	Research Analyst
Michelle Reilly	Director/Admin Services
Jodi Hoffman	Land Use Analyst
Lincoln Shurtz	Director/Legislative Affairs
Susan Wood	Director/Com & Training

Roger Tew
Meg Ryan
Chuck Gates

Senior Policy Analyst
Planning Consultant
UTA Liaison

1. Introduction of new Board Members & Staff

2. Review & Approval of Minutes of September 10, 2013

Lynn Pace moved to approve the minutes as amended. Jim Ortler seconded the motion. The motion passed unanimously.

3. ULCT Staff Reports

- Update on City Solutions/Adobe Project - Lincoln
 - Lincoln Shurtz discussed the status of the technology initiative that the League has been working on. He met with the Auditor's Office on a component of the initiative that addressed the use of a single portal for GRAMA requests. This was based on SB 70 that was passed this year. \$250,000 had been appropriated for the project and the portal would either be run by the League or the State. Constituents would be able to go online and make a GRAMA request and pay for any associated fees without having to go into the office. The software had already been developed and they had a preliminary meeting with Senator Henderson and Utah Interactive who would manage the State web site. They wanted to make sure that they would be able to manage the project and that there would be no additional burden to cities and towns in complying with this section of the law that was passed this year. The League was also successful in getting \$1.1 million for local governments for the digitization of forms for some of our small communities. Many forms were still being done by hand and this software would allow municipalities to use the online forms rather than having residents come in to the office and fill out hard copies. They would be meeting with DTS to see how they could move forward and make this licensing available to all communities. This would be administered through the Department of Administrative Services.
- Update on Municipal Code Online – Cameron
 - Cameron Diehl stated that the League was approached by Bill Morris and Justin Mayhew who, at the time, were working on creating a municipal, online codification program that would be more affordable to smaller cities rather than having to use Sterling to codify their municipal codes. Since implementing the software, North Ogden had already reduced their codification cost from \$15,000 to \$5,000. The League had entered into a contract with Bill and Justin to assist them with making arrangements with other cities and towns to help promote the software. The emphasis for this program was on smaller towns that don't have resources. Justin and Bill would provide the necessary training and they were also scheduled to teach a class at the League conference.
- Government 101 – Susan

- Susan Wood explained that the League had a 6 month outline plan for the stories that they intend to work on. She gave several examples of the stories and asked that people give her feedback or suggestions. One story that she believed would be of interest would be to see how Provo prepares to keep the area safe where they ignite fireworks for the Freedom Festival in July. They had a total of 18 stories in 6 months with a tag line for every story. Ken Bullock explained that one of the problems that they noticed over the years was that people had lost perspective on who provides services in communities. This project provided members a way of telling those stories such as, what does it take to build and maintain a road or how much does snow removal cost. This proposal was just a list of ideas for members to look at and decide whether they wanted to participate. Mayor Curtis said that Provo produced a video last year about their roads that went viral. He wondered whether a similar video could be made regarding the legislature. Mr. Bullock said that Ms. Wood had done something similar with trails in Moab. It could be done in a series but they needed to be careful and not make them too long, as they didn't want the target audience to get bored with them. They needed to figure out how to get the information out there. The other component was public education and providing a way to teach about how a municipality worked. Mayor Curtis believed that these types of video clips would be extremely beneficial for career day activities.
- Directory App/Social Media – Nick
 - Nick Jarvis noted that the League continued to grow with social media and online registrations. They had over 800 followers on Twitter and 600 likes on Facebook. They've also had over 37,000 views of videos on YouTube that Susan Wood had produced. More people were using the online registration rather than filling out the paperwork and faxing or mailing it in. Some directories had already been printed and full orders would be available next week. The days of printing directories were numbered but they wanted to print some to help with the transition to the online version. The online, full web version of the directory was operational and 2 free mobile apps were available. The Android version was working really well; however, the IOS had several bugs and because of this, they hadn't been promoting its use just yet. Version 2 of the app would come out after Ken Bullock had an opportunity to test it. Any updates to the directory were instant on the web version but the mobile apps were experiencing some problems. There is a \$15/per user, annual fee for members and \$20 for non-members and you can only be logged on to one device at a time. Each city page has a fully functional Google map and they have the potential to do advertising but for now they are just advertising the League using Facebook, Twitter and YouTube. The link to the directory is ULCTdirectory.com. Discussion ensued regarding what email address should be available on the directory. The consensus was that most official email addresses were already public so adding them to the directory wasn't an issue. The directory should be consistent to include official's email addresses so as not to frustrate the users. Going this route was more cost effective as it cost approximately \$25,000 to print the directories. Some of those costs were recouped but the majority of the directories were provided free of charge to cities and towns.

4. Training & Conference Reports

- Susan Wood gave an update on the conference stating that they had 20 workshops scheduled; 32 presenters; and approximately 430 attendees, excluding auxiliary members. Entertainment would be provided by the Bar J Wranglers. Road school was scheduled in two weeks along with two additional cycling tours, 36 workshops, 67 presenters, 1 keynote speaker, and a mechanical bull. Ms. Wood recommended that those who were doing introductions for the workshop presenters should meet with them briefly to get a feeling for who they were and welcome them to the event.
- Meg Ryan discussed the 2014 training schedule that was kicked off in Francis. Fillmore had been completed the previous night and Toquerville was scheduled for Thursday. She had also done a FaceTime training with the Brian Head Planning Commission. They had discussed the conversion of books to E-book Fashion at the December meeting, which they were currently working on. They were also working on some PowerPoint presentations for the Open and Public Meetings Act, which would be available incrementally. Draper was online and more training was scheduled over the summer. They intended to revamp the Land Use page. Things were progressing and they were available to assist any cities or towns who needed training.

5. Federal Legislative Update

- Marketplace Fairness
 - Cameron Diehl noted that 2014 was the best chance for sales tax on remote sales to pass. Last summer the Senate passed a version of Marketplace Fairness with 69 votes and the bill was currently in the House, no action had been taken. They addressed a number of concerns and they anticipated that the bill had a 50/50 chance of passing the House of Representatives. Staff was optimistic that it would pass this time. The League reached out to different tax players around the state to reconvene their “tax team” to come up with some discussion items and solutions so that if Marketplace passed they would have some options on the table. They had reached out to all 4 members of the House who were supportive and it was just a matter of nailing down the details. They would continue to keep the Board informed as they figured out what tax issues developed. Rodger Tew explained that 2 years ago, in anticipation of Marketplace passing, the Legislature put into place that the added revenue from the State tax and 1% local option would be placed in a trust fund revenue, with one of 4 possible options:
 1. Keep the same allocation and pass it through
 2. Cut sales tax rate so it’s a revenue neutral issue
 3. Potential contribution
 4. RedistributionKen Bullock added that it was a very explosive and exceptionally fragile issue; cities had played by the rules and now the rules had the potential to be changed.

They wanted the members to be aware that this could happen; however, they didn't want to get too far ahead of it. They were moving forward at a methodical pace. Mr. Tew stated that the only way to keep the money unfettered was to do something like this. Council Member Pace noted that because of a prior bill run by Senator Harper, the law in place today says that if we get internet sales tax, all of that sales tax is parked. It does not get distributed. His fear was that if the bill passed and the money started to pile up, the State would see how much is there. The perception may be that we have more money than we need and we don't need transportation or we have to share it with the State. He wanted to have a solution in place so that if the bill passed the money would come, flows and get distributed. Mr. Bullock believed that these were all legitimate concerns. The League needed to present a solution, other than population and point of sale. There was a lot of internal discussion going on all to do with distribution issues. The game plan was to have a proposal ready for September. Council Member Pace noted that the outcome would ultimately be driven by what happened in Washington. If it was on the table with the task force in September, people would be asking why it was being addressed. He didn't think they had a choice other than to address it. They needed to be looking into solutions now. Mayor Norton believed it was necessary to get all the members on the same page regarding the issue. Mr. Bullock asked the Board for some general direction. Councilmember Black responded that the League needed to do what they could to protect the members "turf". Mayor Norton hoped that all types would be involved in the steering committee. Mayor Seghini asked if there was any support on the Hill. Mr. Bullock explained that the Legislature would do what they asked if they brought a good solution. Councilmember Ortler stated that regardless of the result, there would be winners and losers and the last time around, Brian Head was the loser. Council Member Pace believed that whatever changes they advocated would only kick in when the new internet sales tax money came in. The new revenue coming in would make it easier to make adjustments and he didn't think there would be any losers. It would affect growth moving forward. Council Member Ortler added that there were no assurances, that was just one proposal and that there could be a loss if the distribution percentages were changed. He felt that the League had done a good job explaining the complexity and importance of the issue.

- ULCT Broadband Resolutions
 - Lincoln Shurtz explained the Broadband Resolution that had been brought forward by many of the Utopia communities. The resolution outlined the responsibility and value of why communities were getting involved in the telecommunication issue. Mr. Shurtz asked for a motion to support it.

Councilmember Black moved to support a Resolution of the Board of Directors in Support of the Federal Communications Commission's Efforts to Remove State and Local

Barriers from Community Broadband and In Support of Local Decision-making Authority. Mayor Seghini seconded the motion.

Council Member Pace asked if there was a drafting error in the title and suggested that “and Local” be removed from the title. There was nothing in the body of the text that referenced local restrictions. Seth Perrins stated that Spanish Fork supported the resolution. They saw value in it but they wondered if there was any political potential to hurt the members if the State Legislatures saw them saying that the FCC could remove some of these restrictions, essentially going around the State and dealing directly with the FCC. They believed it would be great for Utopia and other cities but Spanish Fork wanted to raise that concern. Mr. Shurtz responded that they had been successful in defeating the 4 issues for broadband legislation. They had done a lot of the leg work already to make sure there would be no issues moving forward.

Councilmember Black amended the motion to strike “and Local” from the title of the resolution. Mayor Seghini seconded the motion. The motion passed unanimously.

6. 2014 Legislative Update & Pending 2014-2015 Issues

- Legislative Decision Making Process
 - President Gochnour explained that there had been a lot of discussion with the result of one of the LPC votes during the Legislative Session. The vote had caused some frustration and there hadn’t been enough communication. It was her opinion that things could be worked out but it was going to take some time. Ken Bullock elaborated further, explaining that during the last Legislation Session, a motion was made regarding HB 388, a bill that promoted sales tax for transit. The intent of the motion was misunderstood by staff. They were in a position where they had to make quick decisions and they were constrained by time. Moving forward, staff needed to make sure that they were carrying out the Board’s intentions and that they understood the decisions that were being made. Council Member Pace concurred and stated that the issue was not how people voted but that the vote was a different position than in previous years. If that point had been understood, there probably would have been more discussion about the vote and whether they really intended to change their position. He believed that more weight should be given to a resolution passed by the Board in September than an LPC vote given on the fly during the Legislative Session. The result of the vote could risk the future involvement of Salt Lake City with the League if the process was not addressed. Council Member Ortler added that he occasionally attended the LPC meetings and wondered if items were moved forward by outspoken individuals. He didn’t think it was a very functional process, it was more like mob rule and anything could happen. A more deliberate process was needed. The LPC was well attended and maybe those attending needed more guidance from staff. Mr. Bullock said that staff had some ideas about how to make it a more deliberate process. More than half of those who attended the meetings were newly elected officials. They want to make sure that, in the future, they were providing the necessary tools for the Board to make decisions. Mayor

Curtis added that they understood that in situations like this, the elected officials were blamed regardless of guilt. The Board needed to better define their expectations for staff. This needed to be further analyzed in June. The members needed to be able to trust staff making decisions and not place them in difficult situations. Councilmember Black pointed out that it was uncomfortable when they were presented bills, by Legislatures, which went against their principles. She cited the dog issue as an example. She wanted staff to look into the positions ahead of time, and give further analysis and background information so the committee would not be placed in an awkward position. Lincoln Shurtz referenced the memo provided in the Board's packet that contained some suggestions that staff had proposed to address the problem. The difficulty was they don't set the agenda at Capitol Hill. The process moved fast and furious and they needed to look at how to work with that dynamic. He asked the Board to think about the situation and be prepared to discuss it again in June and get their feedback.

7. **Board of Directors Vacancies**

- **Appointment of new Board Members to fill vacancies**

- Mayor Curtis addressed the Board Member vacancies stating that 4 seats had been vacated because of the recent elections. Those who had left the Board were Council Member Alex Butwinski, Mayor Heather Jackson, Council Member Don Olson, and Mayor Scott Osbourne. Mayor Gary Gygi, Mayor Kelvyn Cullimore, Council Member Tyler Adler, and Council Member Andy Beerman had called and requested consideration for the 4 vacancies. 6 others had applied during the nomination process but were not considered. President Gochnour had conducted the interviews. The new appointments would only be until September and these individuals would have to reapply for their seat, which would only be a 1 year term, completing the term that the original office held. Mayor Curtis nominated Mayor Gygi, Mayor Cullimore, and Council Member Adler and asked for a 4th nomination.

Council Member Young moved to appoint Gary Gygi; Kelvyn Cullimore; Tyler Alder and Andy Beerman to the ULCT Board of Directors. Mayor Seghini seconded the motion.

Discussion ensued. President Gochnour asked how many positions would be vacant in September. Lincoln Shurtz replied that there would be 8 or 9. Council Member Pace stated that he worked for Salt Lake City and represented Holliday and given the situation, it would be helpful to have someone to represent Salt Lake City. Ken Bullock agreed and explained that Council Member Pace was occasionally placed in difficult situations because he worked for Salt Lake City. Council Member Pace recommended Kyle Lamalfa to represent Salt Lake City.

Council Member Young withdrew his original motion.

Council Member Young moved to appoint Gary Gygi; Tyler Alder; and Kyle Lamalfa to the ULCT Board of Directors. Mayor Seghini seconded the motion.

Discussion ensued regarding the final appointment to fill the vacancy. President Gochnour explained that it was a matter of balancing the districts. Mr. Bullock noted that there were 8 districts with 1 representative from each district. Mayor Curtis recommended they vote on the 3 nominations and then have another motion for the 4th appointment.

The motion passed unanimously.

President Gochnour moved to appoint Andy Beerman to fill the 4th vacancy on the ULCT Board of Directors. Mayor Seghini seconded the motion. The motion passed unanimously.

Mayor Curtis stated that they needed to encourage those that had applied to do so again.

8. ULCT March Financial Report

- Mayor Seghini reviewed the financial report. The general revenues were down but staff was doing a good job to make the budget balance at the end of the year.

Mayor Arave moved to approve the financials report. Mayor Seghini seconded the motion. The motion passed unanimously.

9. 2014-2015 Tentative Budget

- Discussion on 2014-2015 ULCT Dues
 - Michelle Reilly explained that they were still in the process of finalizing the 2014-2015 budget. Things were still up in the air with donations. They anticipated a \$30,000 shortfall at the end of the year because of an issue with the Utah Local Governments Trust. The Trust would not be paying \$30,000 because of the League's benefit program. It was a complex issue and staff was looking into a resolution. More information would be provided in June. Council Member Ostler asked if had to do with the proposal from Tom Hardy. Ms. Reilly responded that it was. Council Member Pace said that it was his understanding that the Trust had made a \$60,000 contribution over the last number of years and, if they parted ways, it would create a \$60,000 deficit. There was a long standing, informal relationship between the League and the Trust by which the League would contribute \$60,000 a year. There had been a falling out because they thought the League is competing with them. The Board needed to determine whether they needed to preserve the relationship or part ways. He wasn't sure how important it was for the membership to have that relationship mended. Ms. Reilly stated that staff was trying to work things out. Mayor Norton wanted additional information so she could better understand the situation. Ken Bullock believed that he had done a poor job explaining things to the members. This wasn't Tom Hardy's project or initiative. Mr. Bullock had requested his assistance with benefits because of his knowledge and that he had represented

cities for over 16 years on the State Retirement Board. Mr. Hardy was not being paid for his expertise. Mr. Bullock stated that he was premature with coming to the members and discussing it with them. They were not trying to put anyone out of business; it was strictly a financial decision. Staff would discuss things further in June. President Gochnour stated that they needed a motion on the dues portion of the Tentative Budget. Mayor Arave asked if the rates were all the same and if it was the growth that had caused the 5% increase. Mr. Bullock responded that there was about \$30,000 in natural growth and \$40,000 to work on the various programs that they had discussed. Mayor Curtis wondered how they could vote on the dues if they didn't know the outcome of the donation from the League. Mr. Bullock stated that it didn't have anything to do with the dues; it was a matter of looking where they could cut the budget. Council Member Pace wanted to know what the urgency of voting on the dues was. Could it wait until June? Mr. Bullock explained that the members needed to know what the dues were so they could include them in their own budgets that would be adopted in June.

Mayor Hiatt moved to approve the 2014-2015 Dues Report. Mayor Seghini seconded the motion.

Discussion ensued. Council Member Pace expressed his concern over adopting the dues. It was his opinion that the Board had dropped the ball and wasn't doing their job. Whether it was giving staff direction, working on issues with the Trust or the budget, it was the Board that needed to exercise leadership. The Board needed to step up and be accounted for. There were several significant issues that needed to be resolved and he didn't think they would be any more ready to make decisions in June if they didn't step things up.

Substitute Motion

Council Member Pace moved to defer the approval of the 2014-2015 Dues Report and hold another meeting before the meeting until June so they could be better prepared and give staff more direction.

Council Member Black asked if the question that they were dealing with was the 5% increase in dues. Mr. Bullock responded that it was. He also disagreed with Council Member Pace's comments regarding the Board. Council Member Black didn't think that the 5% increase would make a negative impact on membership.

Council Member Pace withdrew his motion. It was his opinion that the Board needed to be more hands on. He was concerned with the amount of time they had to review the items that were being presented for approval.

Council Member Ortler called the question.

The original motion passed unanimously.

Mayor Curtis moved to adjourn the meeting at 7:16 PM. Council Member Pace seconded the motion. The motion passed unanimously.

Chairman

Secretary



Cities in Attendance

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Beaver County					
Beaver	4		6	2	12
Box Elder County					
Bear River			1		1
Brigham City	5	17	3	1	26
Elwood	1		1		2
Honeyville					0
Plymouth			3		3
Snowville				1	1
Tremonton			6	2	8
Cache County					
Amalga	5				5
Hyde Park	9			1	10
Hyrum	8		5		13
Lewiston	1		1	1	3
Logan	3	7	3		13
Millville	7		3	1	11
Nibley	10	23	4	1	38
North Logan	12			3	15
Paradise	5				5
Providence			2		2



	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Richmond	5	8	2		15
River Heights	1		1		2
Smithfield	9	1	3	1	14
Wellsville				1	1

Carbon County

East Carbon	7				7
Price	6	2	1	3	12

Davis County

Bountiful	8	5	6	5	24
Centerville	4	10	4	2	20
Clearfield City	6	2	7	2	17
Clinton				1	1
Farmington	3	14	5	2	24
Fruit Heights	2	14	1		17
Kaysville	8		6		14
Layton	8	32	7	1	48
North Salt Lake	7	16	7	5	35
South Weber	7	4	3	1	15
Sunset	6		5	2	13
Syracuse	6	4	3	3	16
West Bountiful	3		2	1	6
West Point	8		5	2	15
Woods Cross	4	14	2	1	21

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Duchesne County					
Duchesne	5		2	1	8
Myton			3		3
Roosevelt	6		3		9
Emery County					
Castle Dale		2	2		4
Ferron	4	8	4		16
Green River	1		1		2
Orangeville	6	4			10
Garfield County					
Bryce Canyon	3				3
Escalante				2	2
Tropic					0
Grand County					
Moab	4	2	1	3	10
Iron County					
Brian Head	4	2	5	6	17
Cedar City	5	7	5		17
Enoch	2		1	5	8

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Parowan	5	16	3	1	25
Juab County					
Levan			1		1
Mona			5		5
Nephi	10	2	7	1	20
Rocky Ridge				2	2
Santaquin			1	3	4
Millard County					
Delta	7		4	2	13
Fillmore		2	2		4
Leamington					0
Scipio			1		1
Morgan County					
Morgan	3		5	1	9
Rich County					
Garden City			1		1
Salt Lake County					
Alta			1		1
Bluffdale	3			3	6

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Cottonwood Heights	6	27	6	3	42
Draper	3	29	5		37
Herriman	6	18	2	4	30
Holladay	3	9	1		13
Midvale	6	13	6	5	30
Murray	1	8	9	3	21
Riverton		1		4	5
Salt Lake City	7	1	3		11
Sandy	9	9	8	2	28
South Jordan	7	24	7	2	40
South Salt Lake	2	5	9	4	20
Taylorsville	3	16	5		24
West Jordan	3		2	6	11
West Valley City	7	4	5		16

San Juan County

Blanding	2		1	1	4
Monticello					0

Sanpete County

Ephraim	3	28	6	2	39
Fairview			2		2
Gunnison	1				1
Manti	6	15	5	3	29
Mayfield	1		2		3

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Moroni					0
Sterling			1		1
Sevier County					
Aurora	1				1
Central Valley			2	1	3
Elsinore			2		2
Koosharem			1		1
Monroe	4	4	4	3	15
Richfield	4	12	5	2	23
Salina			1	1	2
Summit County					
Coalville	1		3		4
Francis				1	1
Park City	4	19	4		27
Tooele County					
Grantsville			4		4
Stockton				1	1
Tooele	3		3	3	9
Vernon				1	1
Uintah County					

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Naples	2			1	3
Vernal	10	14	3	5	32

Utah County

Alpine	1		2		3
American Fork	1	5	6	3	15
Cedar Hills	6	7	1		14
Eagle Mountain	7	2	4	3	16
Elk Ridge				1	1
Highland			1	3	4
Lehi	10	24	3	4	41
Lindon	2		4	4	10
Mapleton	2		1		3
Orem	7	22	5	5	39
Payson	2				2
Pleasant Grove	5	1	3	4	13
Provo	8	5	4	6	23
Salem	1				1
Saratoga Springs	5	13	5	1	24
Spanish Fork	12	29	8	4	53
Springville	3	13	3	2	21
Vineyard	2	9	3		14
Woodland Hills		1	4		5

Wasatch County

	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Charleston					0
Heber City	7	1	5		13
Washington County					
Apple Valley					0
Enterprise	2			1	3
Hildale	2		11	4	17
Hurricane	15		1	9	25
Ivins	3		2		5
La Verkin	8	8		2	18
Leeds			1		1
New Harmony			1		1
Santa Clara	5		6		11
Springdale	4				4
St. George	14	8	7	13	42
Toquerville	2			2	4
Virgin					0
Washington	2		4	3	9
Wayne County					
Torrey	1				1
Weber County					
Farr West			2		2

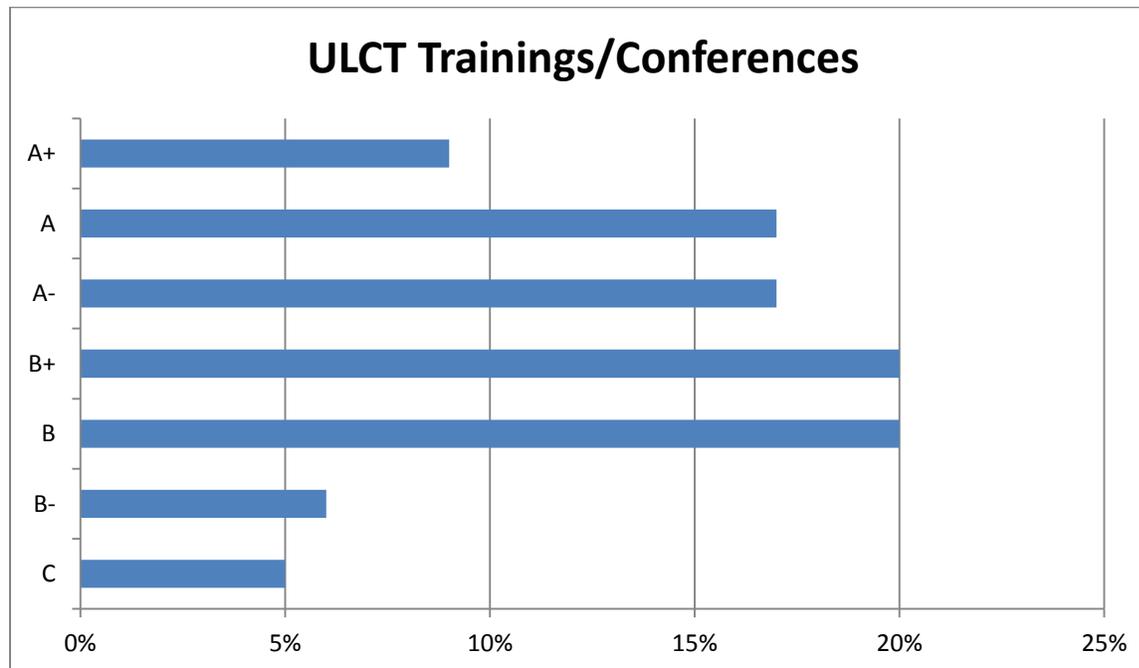
	Annual 2013	Local Officials Day 2014	Midyear 2014	Road School 2014	Total Attendance
Harrisville	2	12	3	2	19
Hooper	1		1		2
Huntsville					0
North Ogden	14	22	7	3	46
Ogden	4	9	10	5	28
Plain City	6		2	1	9
Pleasant View	4	1	3	2	10
Riverdale	5	18	6		29
Roy	2	1	7	4	14
South Ogden	3	20	5	2	30
Uintah	2				2
Washington Terrace	5		7	1	13
West Haven		1		2	3
Other					
Counties & Business	46	24	23	63	
Totals:	584	730	454	293	2061

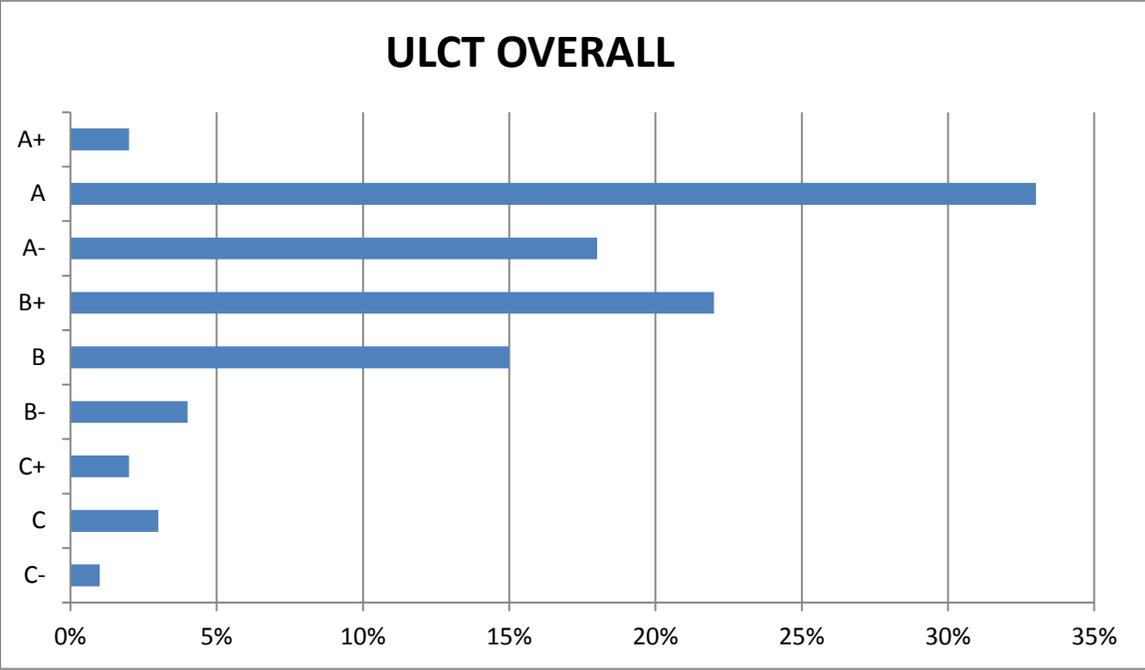
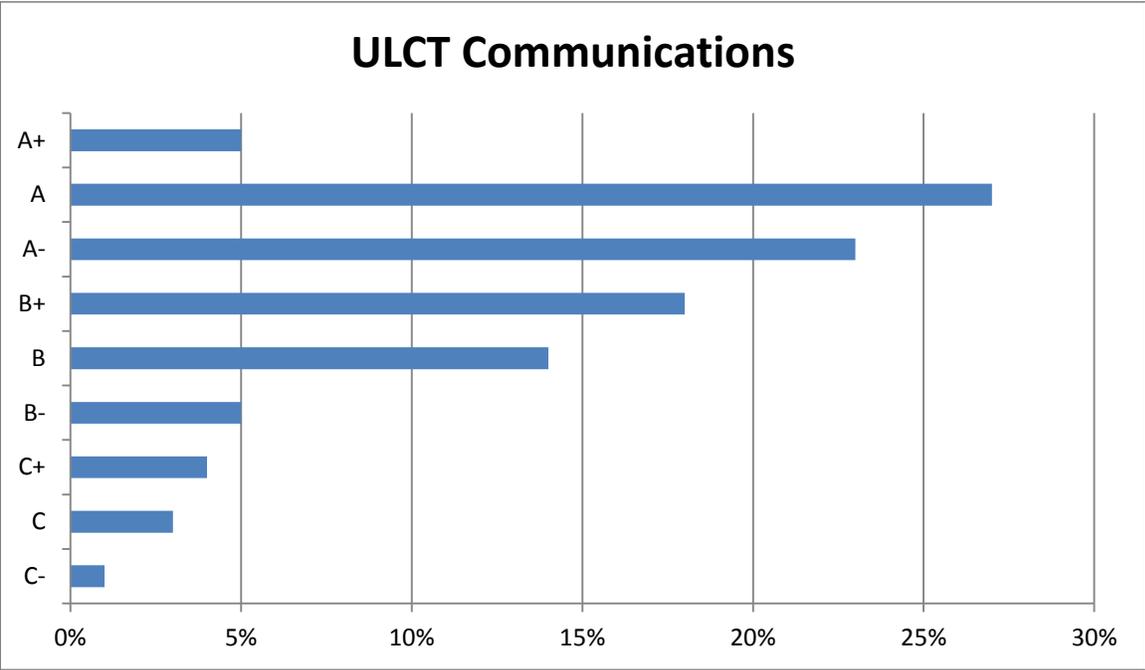
CONFERENCE PRIORITIES

What would you like ULCT to prioritize this year? Check **all** that apply.

Answer		%
Planning and land use training		51%
Legislative outreach		49%
General government training		44%
Web-based resources/material		33%
State agency outreach		30%
Communication training		21%
Conference resources		10%
City video spotlights		9%
Other		5%

ULCT GRADES





WORKSHOP IDEAS

General Governance

- Council vs. staff, role of elected officials, performance reviews, what you can/can't do (5)
- Planning commission trainings/citizen planning (3)
- Open and public meetings (2)
- Political Extremism (3)
- Ex parte communication/ethics (4)
- Best practices in working with outside community groups

How to hold public hearings on tough subjects (truth in taxation, implementing fees, cost of services) (3)
Moral localized trainings around the state (3)
Codification; how to keep up with changes to state code
How to use an excel spreadsheet
Organizational management

Revenue

Tax increment funding
Budget best practices (ie. document development, presentations, procedures) (3)
Grant writing (4)
Transportation funding—feds, state, local (2)
Tourism economic development
State budget process & impact on locals
Marketplace Fairness & sales tax

Land Use

Annexation
Land use & demographics—water, air, housing, growth, open space, aging

Rural

Impact fees for rural communities
Economic development for small cities (2)
Misc (4)
SR 2477; federal land (2)

Services

Asphalt Maintenance 101 for elected officials
Web & social media development
Culinary water regulations
Redevelopment; cleaning up failed development (3)
Public safety metrics & auditing
After school programming
Storm water
Clean air programs—make streets more bike/pedestrian friendly, parks, etc.
Emergency management and response

STORY IDEAS:

- Economic development in rural Utah, diversify
- Federal lands
- Highlight city projects & best practices (multiple)
- Land Use: role of council, planning commission, & staff
- Metropolitan Planning Organizations
- Mining impact on Utah cities
- Mountain Accord
- Partnership with school districts for soccer fields (city TBD)
- Planning Commission
- Property taxes, how they work

Clearfield: Clearfield TOD Station, Freeport Center (manufacturing), Mabey Pond

- Marliiss Scott (Marketing/PR) at 801-525-2928

Fairview: Skyline Drive

- Casey Anderson, 435-427-3621

Green River: unable to receive natural gas but independent, plenty of resources

Harrisville: Disc golf course partially funded by RAMP tax & park impact fees

- Bryan Fife, bfife@cityofharrisville.com; Mayor Bruce Richins 801-782-5261

Hurricane: Sand Mountain recreation

Leeds: Silver Reef, Wells Fargo

- mayor@leedstown.org

Moab: New bike trail along Colorado River

Murray: downtown redevelopment & urban redevelopment

- Tim Tingey 801/264-2680, Doug Hill 801/270-2404, Mayor Ted Eyre - 801/264-2600

North Logan: Pumpkin Walk

- Damon Cann, 435-535-1640, damoncann@gmail.com

North Salt Lake: remediation of landslide area into geological park

- Ken Leetham, 801-335-8701

Orem: Timpanogos Storytelling Festival

- Steven Downs, Asst to City Manager, 801-229-7035

Provo: Utility fee for transportation

Santa Clara: Harmons grocery store

- Ed Dickie, City Manager, edickie@sccity.org

Tooele: 1) Waste water treatment plant that returns 99% of the water, 2) the higher education corridor with USU, ATC, and Community Learning Center, 3) old army facility turning into Cabelas warehouse

West Jordan: "Imagine West Jordan"

ULCT Land Use Training 2014

Spring 2014:

Midyear conference, St. George

Land Use trainings in:

- Brian Head (Face time)
- Draper
- Duchesne
- Fillmore
- Francis
- Toquerville

Summer 2014:

- July 1: Bear River Association of Governments event with Governor Herbert
- Logan (in-person)
- Payson (in-person)
- Boulder/Loa/Torrey (online)

TBD 2014:

- Tour of Utah coordinated with regional AOGs
- Planning Commission training curriculum
- Coordination with Commission on Aging about land use codes

Annual Convention 2014:

- Planners Day
- Rural track
- Urban track

Publications (print/online):

- New Land Use Book at printer ready in July
- Human Resources manual

Meg Ryan working on updating municipal codes for:

- Escalante
- Portage
- Rockville



2014 Annual Convention Speakers and Entertainment

Nicholas Epley



Nicholas Epley received a bachelor's degree in psychology and philosophy in 1996 from Saint Olaf College. In 2001, he graduated from Cornell University with a PhD in psychology. He conducts research on the experimental study of social cognition, perspective taking and intuitive human judgment. "Most people are intuitive psychologists in their daily lives, wondering why people think or behave as they do. I just happened to find a profession that enables me to answer these questions for a living," explains Epley. In his new book, *Mindwise: How We Understand What Others Think, Believe, Feel, and Want* Nicholas introduces what scientists have learned about our abilities to understand the most complicated puzzle on the planet, other people, and the surprising mistakes we so routinely make.

Adam Grant



Named one of the world's 40 best business professors under 40, one of BusinessWeek's favorite professors, and one of Malcolm Gladwell's favorite social science writers, Adam Grant is a leading expert on how organizations can motivate employees, develop talent and align teams to achieve success. Adam Grant, Wharton's youngest tenured professor and highest-rated faculty member will discuss his new book, *Give and Take: A Revolutionary Approach to Success*, a New York Times and Wall Street Journal best seller. Grant has appeared as a management expert on TODAY, The Diane Rehm Show, CNN and Charlie Rose, and was profiled in The New York Times Magazine cover story, "Is Giving the Secret to Getting Ahead?" He has published multiple pieces in Harvard Business Review and has presented his findings to the World Economic Forum, generals in the U.S. Army and Air Force, and senior leaders from Google, Goldman Sachs, Merck, the NFL and many Fortune 500 companies.

Creedence Clearwater Revisited



Stu Cook and Doug "Cosmo" Clifford from the legendary group of Creedence Clearwater Revival (1993 Rock and Roll Hall of Fame) launched the Revisited group in 1995 to once again perform CCR classic hits. They now perform up to 100 shows a year and recently released the album "Recollection."



2014 Recommendations for Nominations and Elections to the Utah League of Cities and Towns Board of Directors

ULCT board members are an integral part of our organization, they determine policy, review and adopt yearly League budgets, ratify decisions of the Executive Committee and Legislative Policy Committee, establish ad hoc and blue ribbon committees, ratify presidential appointments of members, and maintain close contact with League member within their district.

Your nomination of an elected official will be greatly appreciated and beneficial to your community and by all municipalities.

Upcoming issues the Board of Directors will face include:

- 1) The need to provide for intensive infrastructure needs with limited resources.
- 2) The need to address billboard issues such as conversion to electronic billboards, updating local code and issues surrounding relocation.
- 3) The effort by the legislature to study and change the current tax distribution formula.
- 4) Federal and State Issues involving internet sales tax

Please submit nominations to the League office, in writing, no later than August 30, 2014. After nominations have been received, all nominees will be asked to fill out a questionnaire and submit a personal photo. Additionally, all candidates will be asked to provide a 5 minute address to the Board of Directors Nominating committee on the opening Wednesday of the ULCT Annual Conference (September 10, 2014). Council Member Lynn Pace of Holladay, the ULCT 2nd Vice President, will chair the Nominations Committee. If you have questions or concerns, contact Lincoln Shurtz at the League office at (801) 328-1601 or (800) 852-8528

SEE ATTACHED NOMINATION FORM



2014

RECOMMENDATIONS FOR NOMINATION AND ELECTION TO THE
UTAH LEAGUE OF CITIES AND TOWNS

BOARD OF DIRECTORS

SECOND VICE PRESIDENT

Name of Person Recommended

Elected Position Currently Held

Street Address

City/State

Zip

Business Phone

Fax

Email Address

Please list positions held or experience that may be helpful to the individual in serving in this capacity for the Utah League of Cities and Towns:

1. _____
2. _____
3. _____
4. _____
5. _____

This form is vital to the committee in helping them learn more about each candidate and their participation with the League. ***Please complete this form and submit it with a photo and any other pertinent information*** (i.e. resume) ***that may be helpful to the Utah League of Cities and Towns Nominations Committee in making its selection*** (attach additional sheets if necessary).

Is this individual aware of being nominated to this position?

Yes

No

Signature of elected official making recommendation

Position

City

Phone

Date

Send nominations to:

UTAH LEAGUE OF CITIES &
TOWNS
NOMINATIONS COMMITTEE
50 S 600 E, STE 150
SALT LAKE CITY UT 84102

E-mail: lshurtz@ulct.org

DEADLINE: AUGUST 30, 2014



ULCT “Making Life Better” Video Series

The League is producing a series of videos featuring in-depth explanations about how municipal government works. These videos typically are longer-form than the stories you see on local television stations with a total running time of 2 ½ to 4 minutes each. They are each posted on the League’s YouTube channel. We invite you to use these stories on your city/town website or community access channel, provide links to these stories in municipal newsletters, use them in public presentations and in educational settings or any forum you see fit. The League will also post these stories on our website, push them through social media channels and send them to key legislators.

Stories presently scheduled or in production include:

MAINTAINING CITY CEMETERIES

Shoot Date: May 24, 26 Video of cemeteries over Memorial Day holiday

BUILDING COMMUNITY SPIRIT: Salina Balloon Festival

Shoot Date: June 20-21 Shoot scheduled with B-roll and interviews

SHAPE-UP SANDY: Programs to improve the “wellbeing” of a community

Shoot Date: June 6, 9

SMALL TOWN CELEBRATIONS: Unique character of Utah’s cities/towns

Shoot Date: July 4 All-day celebrations in Moroni

FIREWORK SAFETY PREPS

Shoot Date: July 24 (tbd)



Additional stories to be scheduled and location determined:

1. Maintaining Dirt Roads
2. Volunteer Firefighter Force (Wanship, Oakley?)
3. Running a Senior Center (Tropic)
4. Managing Youth Sports Leagues (Ogden?)
5. Police Dept. Ride-a-long
6. Maintaining Health in City Waterparks
7. Library Services/ Programs for Families
8. Operating City Bus System (Logan, Park City)
9. Water Treatment Operations: How they keep our water clean and safe
10. Historic Building Security (Salt Lake City Hall)
11. Leaf and Yard Pickup
12. Storm Drains
13. 911 System: Tracking a call

If you would like your city or town to be a features site for any of the stories in the series, or if you have other ideas to highlight interesting municipal services, please contact Susan Wood, ULCT Director of Communications and Training, at swood@ulct.org or at 801-328-1601.

2014 VIDEO ESSAY CONTEST

Each year, the Utah League of Cities and Towns conducts an essay contest encouraging 4TH and 7TH grade students from throughout Utah, who study Utah state history, to write about what they like about their communities. This is a wonderful opportunity to raise awareness among Utah's youth about the unique elements in our communities.

Winners of the contest receive a nice cash prize ranging from \$50 to \$100 and their respective schools receive a cash award ranging from \$500 to \$1000. This money is often used to supplement the literary arts programs in these schools. The League announces the award winning essays in a press release and many community newspapers highlight the students' work in special "feature" stories.

We encourage all municipal leaders to personally invite the schools in their own communities to participate in this program. The League is also working to find a sponsor for the contest.

The ULCT has visited schools and shot video of the awards presentations in Provo, Moroni, Gunnison, Kanab, Salt Lake City and Brigham City. We will feature a video presentation highlighting these students and their essays and will invite the first prize recipients to read their essays during the ULCT Annual Convention in September. We will also post the video on our website at www.ulct.org and on our YouTube channel. To view a sample of this year's award presentations, click on this link: <https://www.youtube.com/watch?v=tt528faiQcs&feature=youtu.be>



ULCT Policy Principles and Process Overview

Mission Statement:

- Strive to maintain unity among all municipalities
- When differences do exist, work toward solutions that balance the needs of all municipalities
- Allow for cities to find unique solutions for their community instead of an “one size fits all” solution
- Collectively support common issues on a non-partisan basis
- Act as the “spokesperson” for the majority position of all municipalities
- Seek to identify and meet the emerging needs of all municipalities in a proactive fashion
- Seek to increase participation in the policy process to ensure all points of view are considered
- Seek to increase the trust and credibility of local government in Utah

Principles for taking positions:

- Identify the overarching principles that govern the policies we seek to advance
- Find unity in the various principles we espouse and ensure all policies and actions are consistent with those principles
- If the membership determines it is prudent to deviate from a stated principle, such a decision should be made with a full understanding of how and why we are departing from that principle
- Seek unity among municipalities in offered solutions
- Take positions that allow for flexibility among municipalities
- Seek positions that enhance accountability and trust in local government processes
- Provide complete information to members on the pros and cons of issue positions
- Seek to identify how various positions interact with one another and provide insights on how issues are interconnected

Policies:

- General:
 - Seek the advice and recommendation of practitioners when determining an appropriate position to be taken
 - Provide flexibility while also ensuring public accountability
 - Promote local control for Utah’s municipalities
 - Allow for local governments to experiment and be incubators for new ideas
- Revenue:
 - Recognize Utah’s tax system is intertwined with how Utah’s municipalities generate revenue for essential services
 - Understand the role that taxes and fees play in providing municipal revenue and identify the differences between the two tools and how and when each of the tools is use appropriately
 - Identify how economic development plays into “revenue generation”



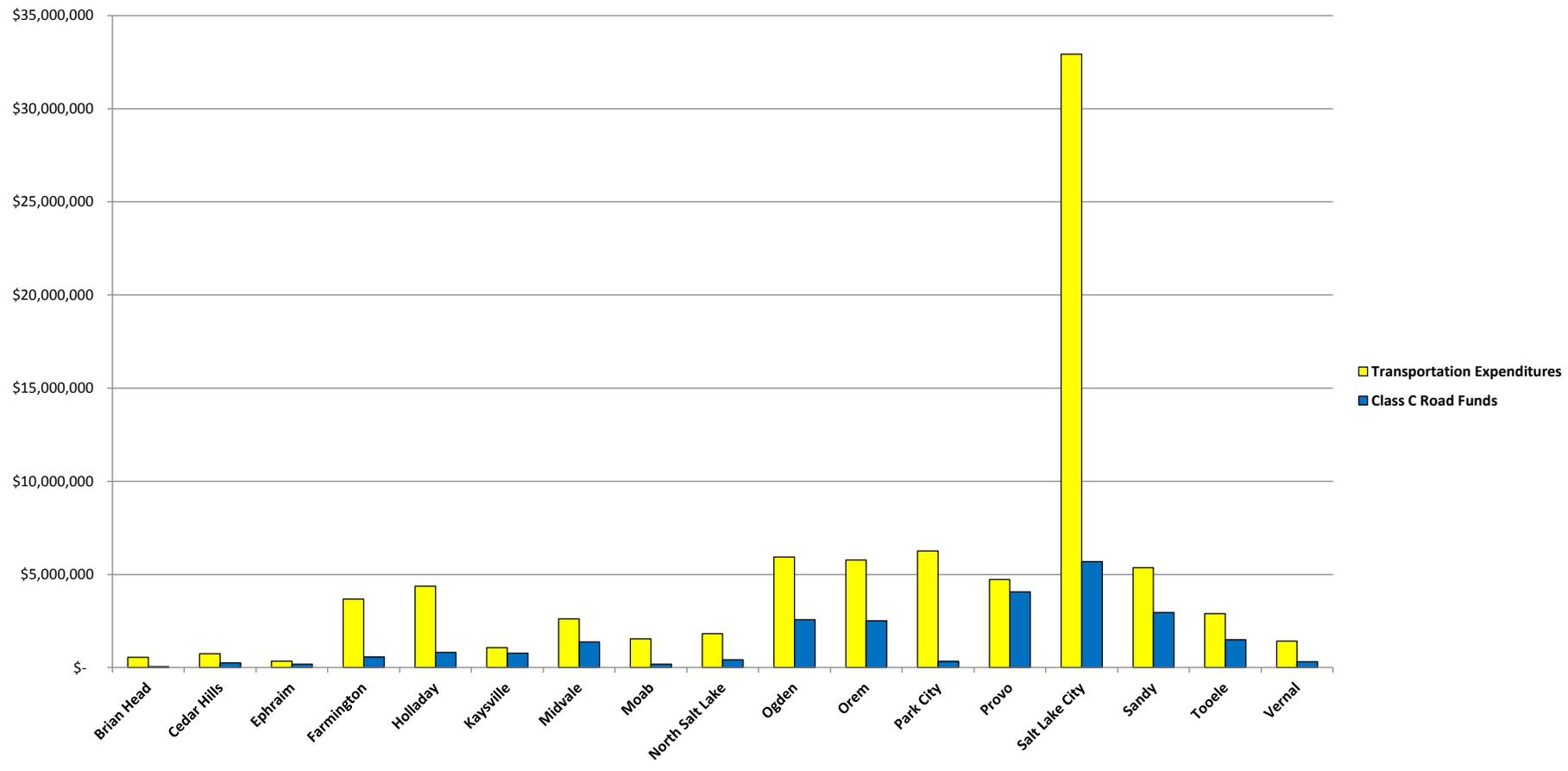
- Taxes
 - Promote tax policies that provide flexibility for cities to generate revenue for essential services
 - Work toward policies that align the economic development goals of local government with the goals of the state
 - Seek policies that reflect the increased demand for services and the necessity to provide adequate revenue tools for those services
 - Seek policies that promote public accountability in tax policy
 - Pursue policies that encourage various services to compete for the limited tax dollars that do exist
- Land-Use
 - Promote local control of land-use decisions recognizing that the character of all municipalities is unique
 - Promote the fair treatment of the public with adequate notice, input and opportunity to participate
 - Balance constitutional principles to maximize local discretion to zone, exact and impose impact fees
 - Discourage a one-size fits all solution to land-use decisions
 - Promote the training of municipal officials on land-use matters to ensure fair and consistent treatment of the public
- Water
 - Promote water policy that allows for long-range planning with the ability to rely on the water rights we have
 - Promote the continued development of our communities with serviceable infrastructure
 - Seek policies that provide a predictable, objective process for obtaining water
 - Ensure cost effective, scientific approach to water quality standards for our community
 - Seek tools that expand water choices within our communities
 - Seek policies that do not use municipal water billing for purposes that are outside the scope of municipal projects

Categories of Positions Taken:

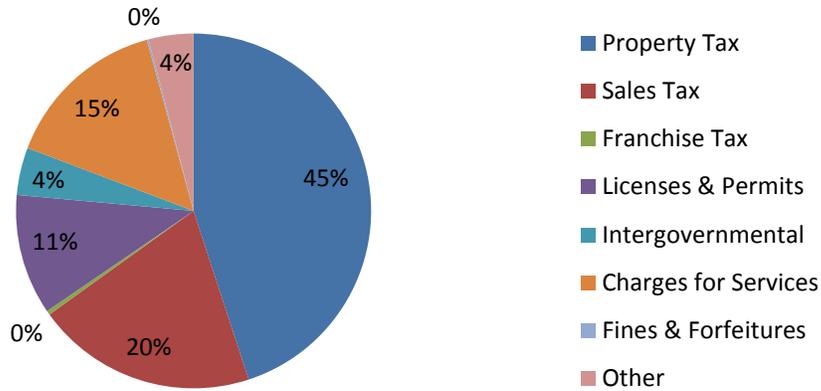
- The ULCT general membership, Board of Directors and Policy Committee will have the opportunity to review legislation and take positions on key policy areas and specific legislation. The ULCT will take positions that fall within these general categories:
 - **Proactively Support** – The issue/bill has been identified as a key component in advancing a principle adopted by ULCT membership. ULCT members and staff will proactively support the issue/bill.
 - **Support** – The issue/bill is consistent with a principle adopted by ULCT membership. The membership supports the issue/bill.
 - **Neutral** – The issue/bill affects Utah’s municipalities, but the issue/bill does not cause any harm to a city or town and does not conflict with any of the ULCT Principles.

- **Oppose** – The issue negatively affects ULCT members and is inconsistent with the principles and policies adopted by the ULCT membership.
- **No Position** – The bill does not affect ULCT members or ULCT Members could not find majority consensus on another position to take
- **ULCT Staff Recommendation** – Due to the magnitude of bills being considered each year ULCT staff will evaluate many of the bills and provide a staff recommendation to the membership based on the principles, policies and direction provided by the ULCT general membership, ULCT Board of Directors, and ULCT Policy Committee. The Policy Committee will in turn have the opportunity to review and endorse the staff recommendations.
- **Political fluidity** - Staff recommendations may change as politics, bill language, or other factors shift during the session. ULCT staff retains the flexibility to make urgent decisions based on ULCT principles. In the political world, politics and policy often collide, everything is interconnected, and the process is fluid. ULCT staff will take measures to ensure that the general membership, ULCT Board of Directors, and ULCT Policy Committee are aware of those factors and changes.

Municipal Transportation Expenditures v. State Road Funding: ULCT Board Members FY 2011



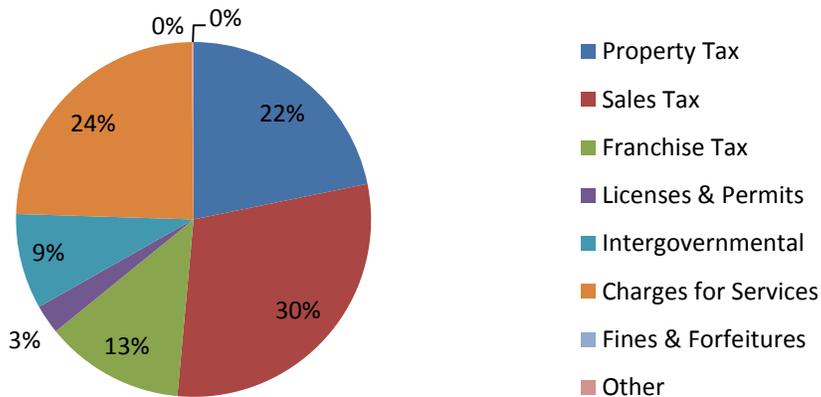
Brian Head: % of Total Revenue



Brian Head

		2014	% of Total Revenue
Property Tax	\$	898,500	45.0%
Sales Tax	\$	401,600	20.1%
Franchise Tax	\$	7,500	0.4%
Licenses & Permits	\$	219,650	11.0%
Intergovernmental	\$	86,400	4.3%
Charges for Services	\$	299,443	15.0%
Fines & Forfeitures	\$	3,000	0.2%
Other	\$	81,800	4.1%
Total Revenue	\$	1,997,893	

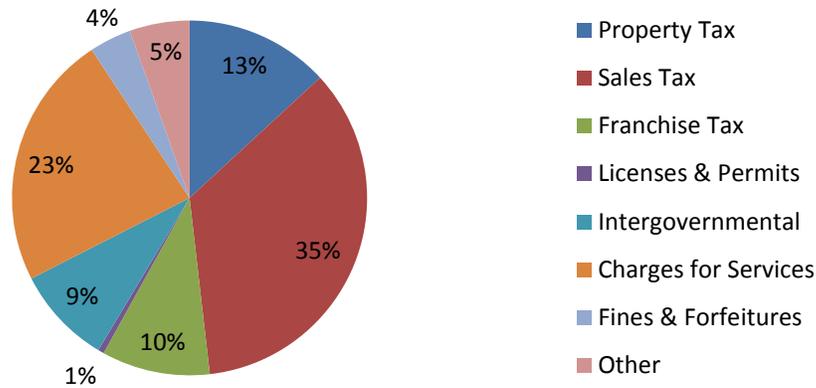
Cedar Hills: % of Total Revenue



Cedar Hills

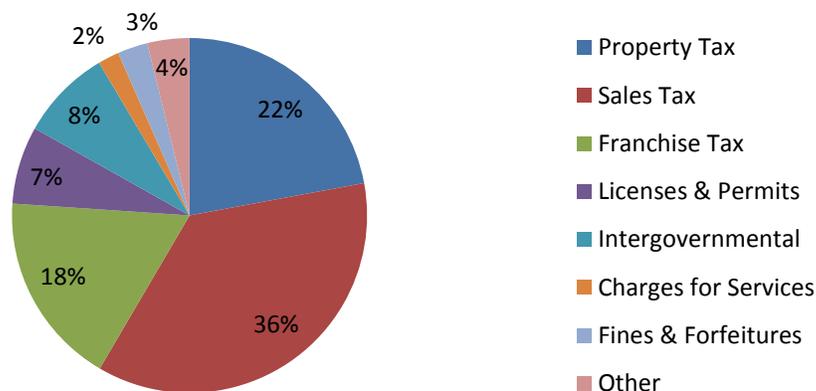
		2014	% of Total Revenue
Property Tax	\$	807,800	21.8%
Sales Tax	\$	1,100,000	29.7%
Franchise Tax	\$	470,000	12.7%
Licenses & Permits	\$	98,800	2.7%
Intergovernmental	\$	322,300	8.7%
Charges for Services	\$	902,600	24.3%
Fines & Forfeitures	\$	1,000	0.0%
Other	\$	5,000	0.1%
Total Revenue	\$	3,707,500	

Ephraim: % of Total Revenue



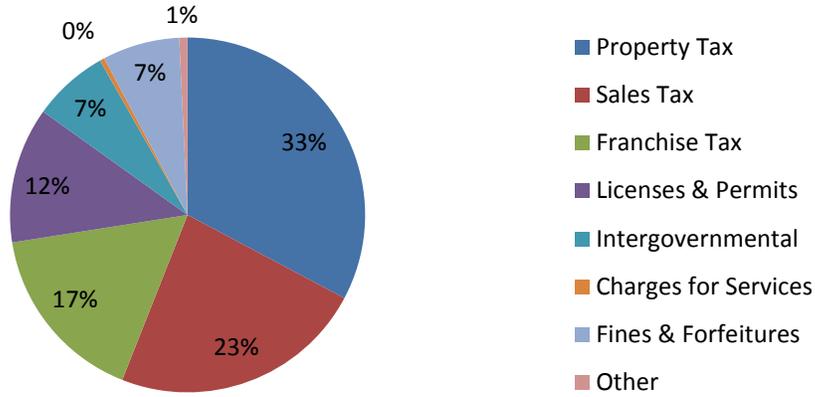
Ephraim		2013	% of Total Revenue
Property Tax	\$	412,820	13.1%
Sales Tax	\$	1,100,000	35.0%
Franchise Tax	\$	310,000	9.9%
Licenses & Permits	\$	17,000	0.5%
Intergovernmental	\$	279,600	8.9%
Charges for Services	\$	729,102	23.2%
Fines & Forfeitures	\$	120,000	3.8%
Other	\$	171,725	5.5%
Total Revenue	\$	3,140,247	

Farmington: % of Total Revenue



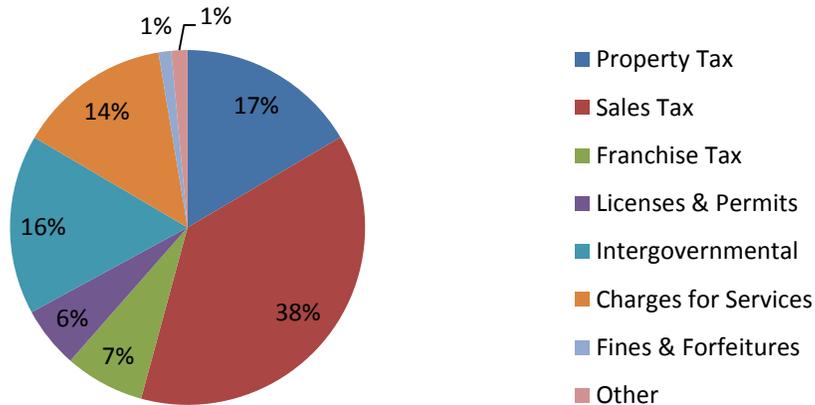
Farmington		2014	% of Total Revenue
Property Tax	\$	1,610,000	22.1%
Sales Tax	\$	2,650,000	36.4%
Franchise Tax	\$	1,285,000	17.6%
Licenses & Permits	\$	516,500	7.1%
Intergovernmental	\$	608,000	8.3%
Charges for Services	\$	140,500	1.9%
Fines & Forfeitures	\$	200,000	2.7%
Other	\$	279,784	3.8%
Total Revenue	\$	7,289,784	

Holladay: % of Total Revenue



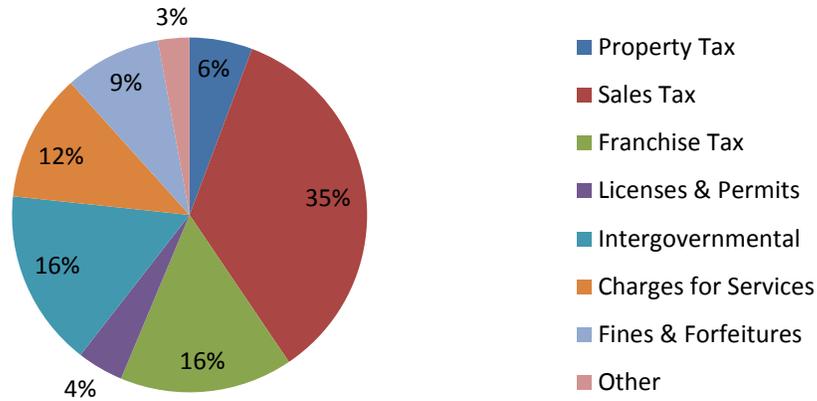
Holladay	2014	% of Total Revenue
Property Tax	\$ 4,409,500	32.8%
Sales Tax	\$ 3,125,000	23.2%
Franchise Tax	\$ 2,223,000	16.5%
Licenses & Permits	\$ 1,665,000	12.4%
Intergovernmental	\$ 929,255	6.9%
Charges for Services	\$ 57,680	0.4%
Fines & Forfeitures	\$ 945,000	7.0%
Other	\$ 101,500	0.8%
Total Revenue	\$ 13,455,935	

Kaysville: % of Total Revenue



Kaysville	2014	% of Total Revenue
Property Tax	\$ 1,445,000	16.5%
Sales Tax	\$ 3,300,000	37.7%
Franchise Tax	\$ 635,000	7.3%
Licenses & Permits	\$ 490,000	5.6%
Intergovernmental	\$ 1,434,500	16.4%
Charges for Services	\$ 1,217,579	13.9%
Fines & Forfeitures	\$ 101,000	1.2%
Other	\$ 129,000	1.5%
Total Revenue	\$ 8,752,079	

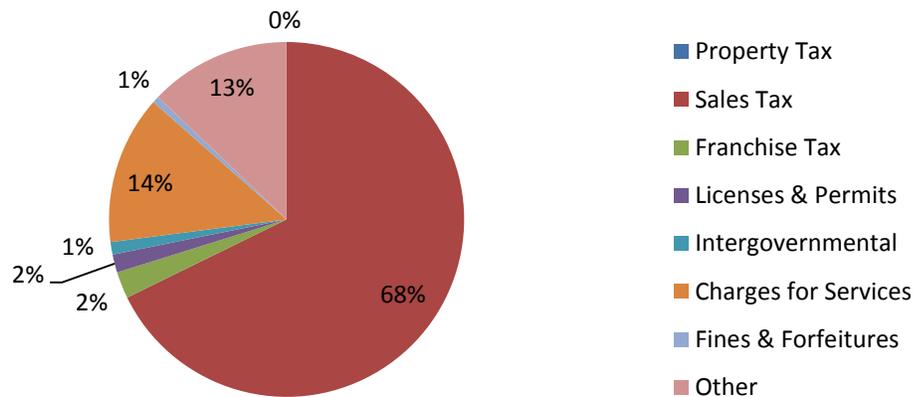
Midvale: % of Total Revenue



Midvale

		2014	% of Total Revenue
Property Tax	\$	947,700	5.7%
Sales Tax	\$	5,761,300	34.8%
Franchise Tax	\$	2,610,000	15.8%
Licenses & Permits	\$	698,000	4.2%
Intergovernmental	\$	2,672,400	16.1%
Charges for Services	\$	1,929,800	11.7%
Fines & Forfeitures	\$	1,456,000	8.8%
Other	\$	473,900	2.9%
Total Revenue	\$	16,549,100	

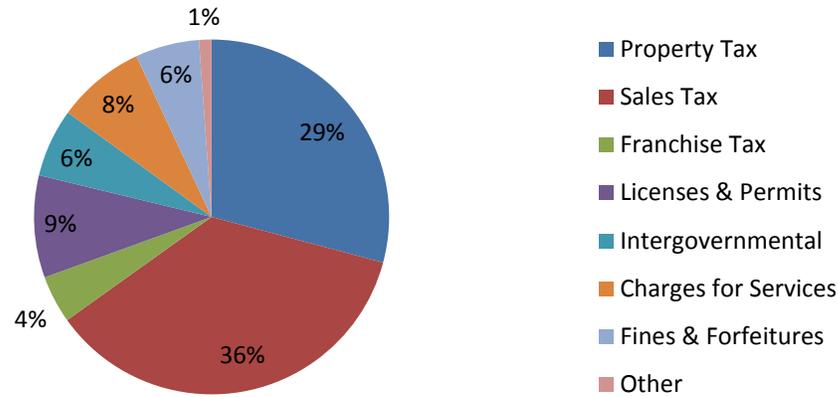
Moab: % of Total Revenue



Moab

		2014	% of Total Revenue
Property Tax	\$	-	0.0%
Sales Tax	\$	5,007,000	67.7%
Franchise Tax	\$	180,000	2.4%
Licenses & Permits	\$	121,700	1.6%
Intergovernmental	\$	84,586	1.1%
Charges for Services	\$	1,000,600	13.5%
Fines & Forfeitures	\$	45,000	0.6%
Other	\$	952,900	12.9%
Total Revenue	\$	7,391,786	

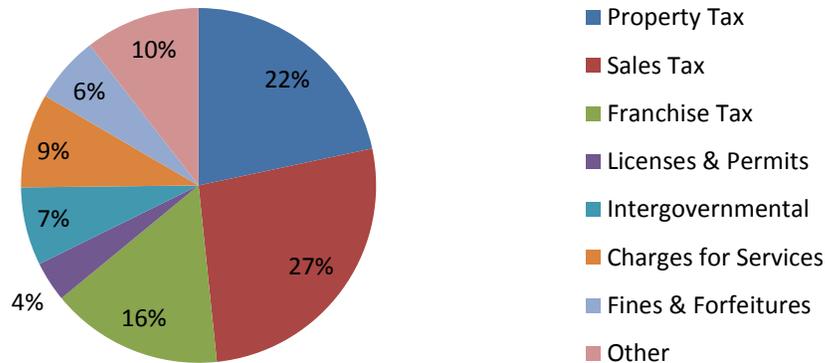
North Salt Lake: % of Total Revenue



North Salt Lake

		2014	% of Total Revenue
Property Tax	\$	2,379,400	29.1%
Sales Tax	\$	2,938,000	36.0%
Franchise Tax	\$	355,000	4.3%
Licenses & Permits	\$	761,000	9.3%
Intergovernmental	\$	508,175	6.2%
Charges for Services	\$	657,000	8.0%
Fines & Forfeitures	\$	475,000	5.8%
Other	\$	92,500	1.1%
Total Revenue	\$	8,166,075	

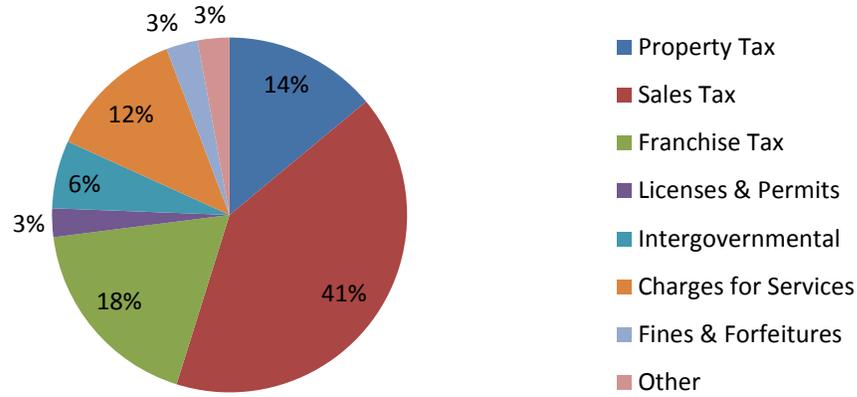
Ogden: % of Total Revenue



Ogden

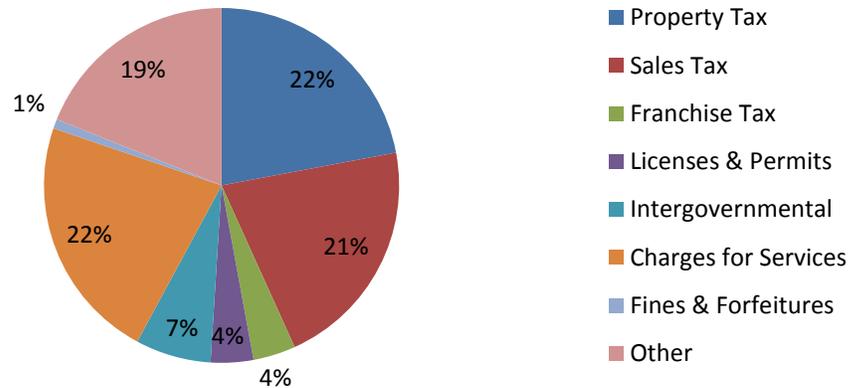
		2014	% of Total Revenue
Property Tax	\$	11,084,875	21.7%
Sales Tax	\$	13,652,375	26.7%
Franchise Tax	\$	8,025,000	15.7%
Licenses & Permits	\$	1,870,475	3.7%
Intergovernmental	\$	3,648,575	7.1%
Charges for Services	\$	4,394,950	8.6%
Fines & Forfeitures	\$	3,115,250	6.1%
Other	\$	5,370,875	10.5%
Total Revenue	\$	51,162,375	

Orem: % of Total Revenue



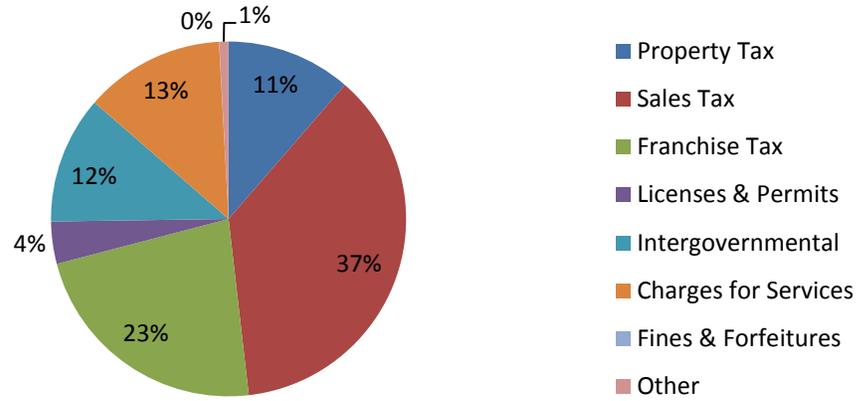
Orem	2013	% of Total Revenue
Property Tax	\$ 5,845,000	14.0%
Sales Tax	\$ 17,090,000	40.9%
Franchise Tax	\$ 7,600,000	18.2%
Licenses & Permits	\$ 1,090,000	2.6%
Intergovernmental	\$ 2,586,313	6.2%
Charges for Services	\$ 5,207,781	12.4%
Fines & Forfeitures	\$ 1,202,000	2.9%
Other	\$ 1,211,251	2.9%
Total Revenue	\$ 41,832,345	

Park City: % of Total Revenue



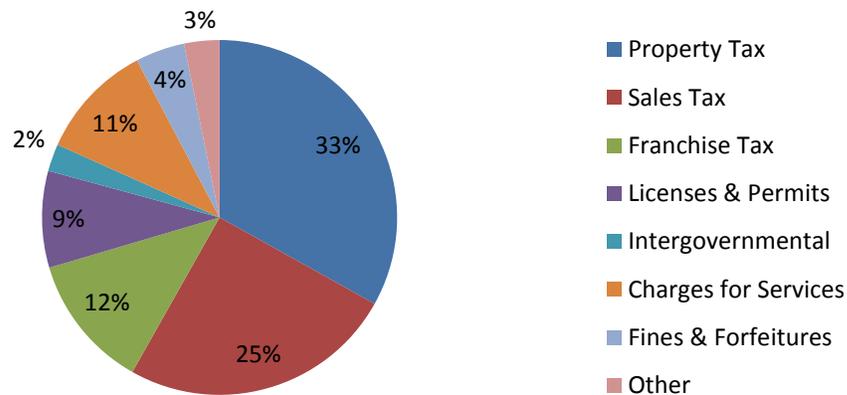
Park City	2014	% of Total Revenue
Property Tax	\$ 17,871,989	22.0%
Sales Tax	\$ 17,198,451	21.2%
Franchise Tax	\$ 3,136,000	3.9%
Licenses & Permits	\$ 3,145,000	3.9%
Intergovernmental	\$ 5,580,200	6.9%
Charges for Services	\$ 18,120,499	22.3%
Fines & Forfeitures	\$ 700,200	0.9%
Other	\$ 15,344,658	18.9%
Total Revenue	\$ 81,096,997	

Provo: % of Total Revenue



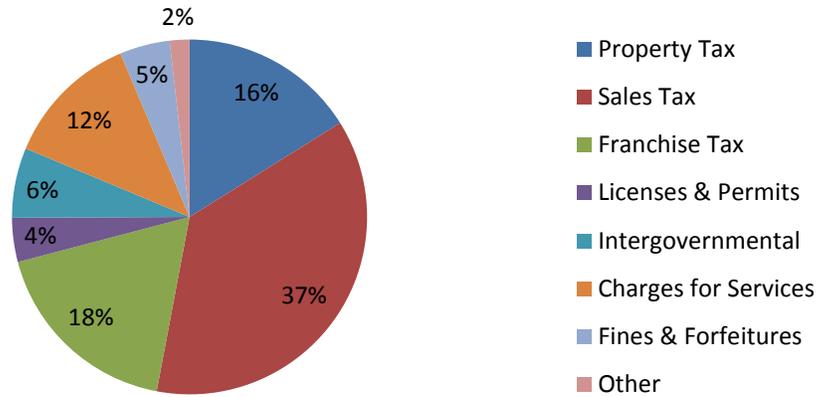
Provo	2014	% of Total Revenue
Property Tax	\$ 4,514,243	11.4%
Sales Tax	\$ 14,609,500	36.8%
Franchise Tax	\$ 9,025,567	22.7%
Licenses & Permits	\$ 1,528,256	3.9%
Intergovernmental	\$ 4,611,613	11.6%
Charges for Services	\$ 5,060,810	12.8%
Fines & Forfeitures	\$ 7,000	0.0%
Other	\$ 335,146	0.8%
Total Revenue	\$ 39,692,135	

Salt Lake City: % of Total Revenue



Salt Lake City	2014	% of Total Revenue
Property Tax	\$ 72,612,263	33.1%
Sales Tax	\$ 55,020,055	25.1%
Franchise Tax	\$ 26,900,000	12.3%
Licenses & Permits	\$ 19,324,808	8.8%
Intergovernmental	\$ 5,460,321	2.5%
Charges for Services	\$ 23,218,050	10.6%
Fines & Forfeitures	\$ 9,817,325	4.5%
Other	\$ 7,070,765	3.2%
Total Revenue	\$ 219,423,587	

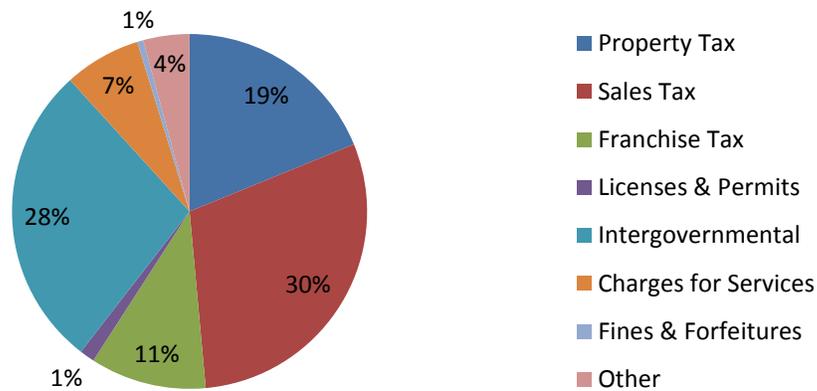
Sandy: % of Total Revenue



Sandy

		2014	% of Total Revenue
Property Tax	\$	7,870,000	16.1%
Sales Tax	\$	17,994,000	36.9%
Franchise Tax	\$	8,758,600	17.9%
Licenses & Permits	\$	1,962,000	4.0%
Intergovernmental	\$	3,113,820	6.4%
Charges for Services	\$	6,025,441	12.3%
Fines & Forfeitures	\$	2,227,500	4.6%
Other	\$	877,224	1.8%
Total Revenue	\$	48,828,585	

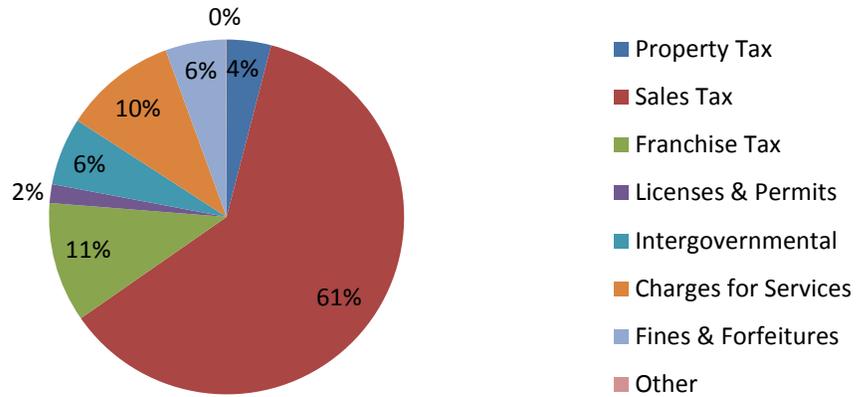
Tooele: % of Total Revenue



Tooele

		2014	% of Total Revenue
Property Tax	\$	2,850,000	18.8%
Sales Tax	\$	4,500,000	29.7%
Franchise Tax	\$	1,600,000	10.6%
Licenses & Permits	\$	207,000	1.4%
Intergovernmental	\$	4,205,448	27.8%
Charges for Services	\$	1,056,350	7.0%
Fines & Forfeitures	\$	84,000	0.6%
Other	\$	637,500	4.2%
Total Revenue	\$	15,140,298	

Vernal: % of Total Revenue



Vernal		2014	% of Total Revenue
Property Tax	\$	426,655	4.0%
Sales Tax	\$	6,460,000	61.3%
Franchise Tax	\$	1,153,000	10.9%
Licenses & Permits	\$	180,000	1.7%
Intergovernmental	\$	651,200	6.2%
Charges for Services	\$	1,084,900	10.3%
Fines & Forfeitures	\$	580,000	5.5%
Other	\$	7,000	0.1%
Total Revenue	\$	10,542,755	

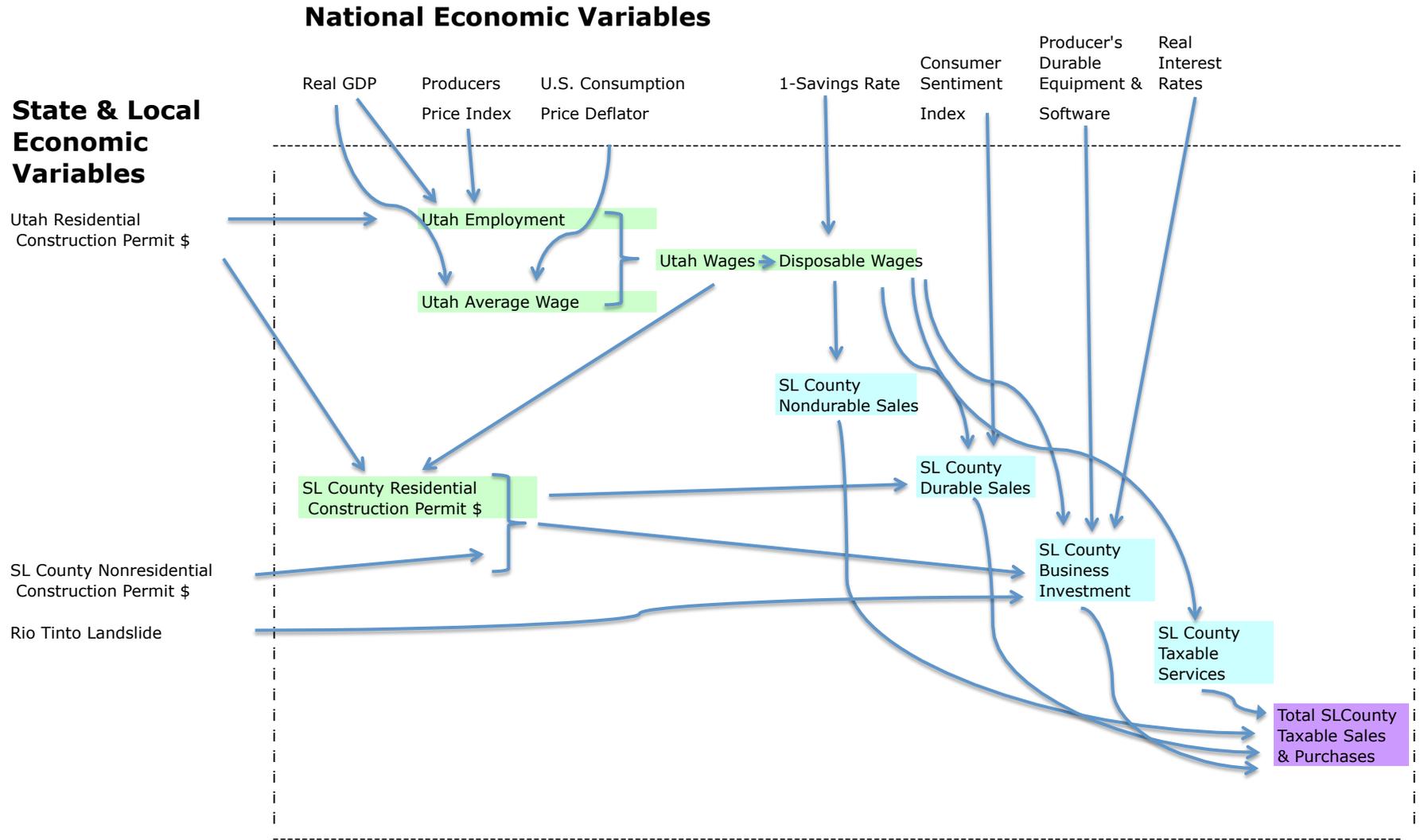
1/4% Forecasts	Salt Lake City	Sandy	Draper	South Jordan	West Jordan
FY 2013 (Actual)	\$ 11,922,750	\$ 4,573,045	\$ 2,002,364	\$ 2,453,933	\$ 3,790,419
FY 2015	\$ 12,742,835	\$ 4,845,605	\$ 2,725,891	\$ 2,668,578	\$ 4,003,084
FY 2020	\$ 16,292,653	\$ 5,932,672	\$ 4,137,931	\$ 3,702,010	\$ 4,817,960
FY 2024	\$ 19,122,669	\$ 6,841,124	\$ 5,159,802	\$ 4,479,745	\$ 5,515,379
Grand Total (FY 2015- FY 2024)	\$ 159,382,529	\$ 58,412,861	\$ 39,543,809	\$ 35,799,159	\$ 47,561,945

1/4% Forecasts	West Valley	Murray	Midvale	Riverton	Alta
FY 2013 (Actual)	\$ 5,126,181	\$ 3,205,417	\$ 1,367,138	\$ 1,253,668	\$ 76,913
FY 2015	\$ 5,426,892	\$ 3,397,546	\$ 1,442,264	\$ 1,491,332	\$ 69,438
FY 2020	\$ 6,609,590	\$ 4,164,352	\$ 1,726,070	\$ 2,049,450	\$ 70,355
FY 2024	\$ 7,604,831	\$ 4,804,256	\$ 1,971,098	\$ 2,471,697	\$ 82,390
Grand Total (FY 2015- FY 2024)	\$ 65,129,817	\$ 40,995,169	\$ 17,054,317	\$ 19,844,228	\$ 713,361

1/4% Forecasts	Bluffdale	South Salt Lake	Taylorsville	Herriman	Holladay
FY 2013 (Actual)	\$ 244,382	\$ 2,719,378	\$ 1,867,898	\$ 587,059	\$ 797,271
FY 2015	\$ 282,063	\$ 2,367,187	\$ 2,007,205	\$ 726,772	\$ 867,724
FY 2020	\$ 378,706	\$ 2,512,594	\$ 2,435,891	\$ 1,173,324	\$ 1,060,608
FY 2024	\$ 452,877	\$ 2,909,987	\$ 2,798,410	\$ 1,480,691	\$ 1,222,152
Grand Total (FY 2015- FY 2024)	\$ 3,678,785	\$ 25,250,051	\$ 24,016,034	\$ 11,091,597	\$ 10,445,375

1/4% Forecasts	Cottonwood Heights	SL Co. Uninc.	SL Co. Grand Total
FY 2013 (Actual)	\$ 1,245,501	\$ 5,505,750	\$ 48,739,065
FY 2015	\$ 1,364,694	\$ 5,831,553	\$ 52,260,663
FY 2020	\$ 1,702,041	\$ 7,123,277	\$ 65,889,484
FY 2024	\$ 1,977,797	\$ 8,206,027	\$ 77,100,931
Grand Total (FY 2015- FY 2024)	\$ 16,711,551	\$ 70,160,260	\$ 645,790,849

Salt Lake County Taxable Sales and Purchases Model



Municipal Fact Sheet: ACME TOWN

ACME TOWN

Population:

Classification: Town

AOG: Wasatch Front Regional Council

Tax Rates and Options:

Municipal Property Tax Rate:

- As applied to \$250K Home:

Total Sales Tax Rate:

Available sales tax options (unused):

Municipal Budget:

Total Sales Tax:

- Local Option:
- Resort Community:
- Addtl Resort Community:
- Other Sales Tax:

Property Tax:

Transportation Funding/Spending:

Total Spend on Transportation:

Total Transportation Related Revenues:

Total General Subsidy:

General Fund Subsidy per Capita:

Projected Funding Comparison:

5 cent local option (b/c dist)

Yr 1:

Yr 2:

Yr 3:

Yr 4:

Yr 5:

Total:

¼ Cent Sales Tax (50/50 dist)

Yr. 1:

Yr. 2:

Yr. 3:

Yr. 4:

Yr. 5:

Total:

Transportation Funding Data Points

Overview of Materials

1. City -- ULCT Data base
2. Population -- ULCT
3. City Class -- ULCT
4. AOG -- ULCT
5. County -- ULCT
6. Property Tax Total -- ULCT
7. Prop Tax Rate -- Taxpayers
8. Total Sales Tax Rate -- Tax Commish
9. Municipal Sales Tax Rate -- Tax Commish
10. Unused tax options -- Tax Commish
11. Local Option Sales Amount -- ULCT
12. Other Sales -- ULCT
13. Other Sales -- ULCT
14. Other Sales -- ULCT
15. Total Sales Tax Collected -- Formula
16. Property Tax Collected -- ULCT
17. Total Trans Spending -- ULCT
18. Total Trans Revenue -- ULCT
19. Total General Subsidy -- Formula
20. Percent of Subsidy -- Formula
21. Per Capita Subsidy -- Formula
22. 5cent Gas (yr 1) -- UDOT /Doug
23. 5 cent gas (yr 2) -- Doug
24. 5 cent gas (yr 3) -- Doug
25. 5 cent gas (yr 4) -- Doug
26. 5 cent gas (yr5) -- Doug
27. 5 cent gas (total) -- Formula
28. 1/4 cent sales (1) -- Tax Commish
29. 1/4 cent sales (2) -- Doug
30. 1/4 cent sales (3) -- Doug
31. 1/4 cent sales (4) -- Doug
32. 1/4 cent sales (5) -- Doug
33. 1/4 cents sales (total) -- Formula

LAND USE TASK FORCE

ULCT Board
June 13, 2014



LAND USE TASK FORCE

107 members

- 62 Municipal
- 12 From Other Local Governments
- 22 Property Rights Coalition affiliates
- 7 State
- 4 Private Impact Fee Consultants

35 consistent RSVPs, usually SRO

ULCT TEAM

1. David Anderson, Spanish Fork City
2. Todd Anderson, Delta City
3. Eric Bunderson, West Valley City
4. Tom Burdette, West Jordan
5. Jody Burnett, Williams & Hunt
6. Craig Call, Providence
7. Ryan Carter, Riverton City
8. Pat Casaday, Sandy City
9. Brad Christopherson, Taylorsville (Mazuran and Hayes)
10. Dave Carlson
11. David Church, ULCT
12. Nicole Cottle, West Valley City
13. Gary Crane, Layton City
14. Lyn Creswell, South Salt Lake City
15. Morgan Cummings, Lehi City
16. Roger Cutler
17. Cameron Diehl, ULCT
18. Steve Earl, Orem City
19. Barry Edwards, North Salt Lake City
20. Lee Edwards, Logan City
21. Mike Florence, South Salt Lake City
22. Buck Froerer, Ogden City
23. Damen Georgelas, Salt Lake City
24. Todd Godfrey, Mazuran and Hayes
25. Shawn Guzman, St. George
26. Mark Harrington, Park City
27. Brian Haws, Lindon City
28. Brandon Hill, West Valley City
29. Phil Hill, Midvale
30. John Hiskey, Sandy City
31. Jodi Hoffman, ULCT
32. Kathy Jeffrey, Sandy City
33. Mark Johnson, Ogden City
34. Aric Jensen, Bountiful
35. Bruce Jorganson, Nibley, Wellsville, Richmond, Smithfield City, N. Logan
36. Dennis Judd, Vernal, Naples
37. Gary Kuhlman, Brian Head, Apple Valley, Enoch
38. Ken Leetham, North Salt Lake
39. Katie Lewis, Salt Lake City
40. Neil Lindberg, Salt Lake City
41. Ryan Loose, South Jordan City
42. Dave Millheim, Farmington
43. Josh Nielson, Genola
44. Paul Nielson, Salt Lake City
45. Jason Oldroyd, Salt Lake City
46. Lynn Pace, Salt Lake City
47. John Penrod, Springville City
48. Vaughn Pickell, Bluffdale City
49. Paul Roberts, South Salt Lake City
50. Lisa Romney, Centerville
51. Meg Ryan, ULCT
52. Mark Smedley, Heber City
53. Wilf Sommerkorn, Salt Lake City
54. Martha Stonebrook, Salt Lake City
55. Mark Stratford, Ogden
56. Dean Steel, URMA
57. Glenn Symes, Ogden
58. Mathew Taylor, Provo
59. Nick Turner, Brian Head, Apple Valley, Enoch
60. Gary Uresk, Woods Cross
61. Rob Wall, South Jordan
62. Ryan Wood, Lehi

LOCAL GOVERNMENT TEAM

Counties:

1. Jami Brackin, Summit County
2. Mike Brown, Summit County
3. Monette Hurtado, Weber County
4. Pat Putt, Summit County
5. Zach Shaw, Salt Lake County
6. Dave Thomas, Summit County
7. Adam Trupp, UAC
8. Rob Walton, UAC

Districts:

- ⦿ Mark Anderson, Nielson & Senior
- ⦿ LeGrand Bitter, UASD
- ⦿ Fred Finlinson, Local Districts
- ⦿ Gary Payne, Davis County School District

PROPERTY RIGHTS COALITION

1. Justin Allen, SLBOR
2. Bruce Baird, Sorenson, et al
3. Tax Biesinger, UHBA
4. Wade Budge, Snell and Wilmer
5. Scott Derrick, PacifiCorp
6. Sam Drown, Fieldstone Homes
7. Eric Isom, Centurylink
8. Chris Kyler, KKO
9. Caroline Merrill, Utah Valley Home Builders' Association
10. Mike Ostermiller, KKO
11. Chris Gamvroulas, Ivory Homes
12. Boyd Martin, DR Horton
13. Robert McConnell, Parr Brown
14. Chris McCandless, CW Management
15. Ty McCutcheon, Kennecott Land Company
16. Gary McDonald, E.B. Berger
17. Brad Olsen, Dimensions Realty Services
18. Justin Peterson, Peterson Development
19. Bill Perry Jr., Perry Homes
20. Jeff Richards, PacificCorp
21. Russell Updike, PacifiCorp
22. Benson Whitney, DR Horton

STATE OF UTAH

Legislators

1. Representative Johnny Anderson
2. Representative Dan McCay
3. Senator Wayne Niederhauser
4. Representative Brad Wilson

State Administration

1. Brent Bateman, OPRO
2. John Bennett, GOPB

Schools

Gary Payne, Davis County School District

CONSULTANTS

1. Susie Becker, ZPF
2. Matt Millis, ZPF
3. Warren Monroe, Jones and DeMille
4. Christine Richman, GSBS

TASK FORCE DETAILS

Who?

- ⦿ All stake holders in land use issues are encouraged to attend

What?

- ⦿ Discuss all public and private concerns with Land Use and Impact Fee Process
- ⦿ This is a place to discuss needs for improvement: tales of what is and is not working

When?

- ⦿ Generally, noon to 2 on the second and fourth Wednesdays throughout interim

Where?

- ⦿ ULCT conference room

Why?

- ⦿ Land Use issues are too important to be resolved in the vacuum of a 45 day session
- ⦿ Land Use issues deserve the attention of a stakeholders' group—prevents unintended consequences
- ⦿ Removes the blindside: LUTF jointly opposes all land use legislation that would:
 - Benefit from task force consideration; or
 - Be opposed in the Task Force
- ⦿ Most legislators now defer most land use/constituent issues to the Land use Task Force

How?

- ⦿ We deliver resolution by:
 - Prioritizing issues
 - Achieve consensus-based legislation

TASK FORCE SCORECARD

- ⦿ Passed 41 of 43 LUTF drafted bills (virtually no political capital spent)
- ⦿ Passed all LUTF negotiated bills
(jointly opposed until amended, modest political capital spent)
- ⦿ Defeated all but 1 LUTF opposed bills
(ULCT/PRC joint opposition, moderate to significant political capital spent)

2014 TASK FORCE PROJECTS

- ◉ **Development Standards**
 - Are standards changing too quickly, and costing too much?
 - Should there be uniform state development standards?
 - Discussion must include broader audience than LUTF
- ◉ **Geographic Diversity in Referenda**
 - Promote 2014 bill
- ◉ **Water**
 - PRC would like to discuss how state water policy affects them/us
- ◉ **Bonding/Warranties**
 - Current bond legislation has raised questions in implementation
 - Highlight need to include engineers
- ◉ **Exactions for third parties (primarily private canal companies)**
- ◉ **Building permit turnaround time**
- ◉ **Affordable housing—**
 - Do locally elected officials need political cover for zoning for affordable housing?
- ◉ **Roads created by public use**
 - Is it time to narrow the "Public by prescriptive use" statute

2014 Land Use Task Force Summary

Year	TF Bill	Bill Title	Bill Substance	Sponsor	TF Supported Bills	TF Defeated Bills
		Land Use Training Appropriation	\$300,000 appropriation for land use training	Sen. Niederhauser		
2014	HB 25	Eminent Domain Amendments	Process oriented bill Clarifies role of OPRO	Rep. Lee Perry	HB25 SB 184 HB192	All other land use bills
	HB39	Independent Expenditures Amendments	Requires reporting of independent expenditures to support or defeat a ballot proposition	Rep. Sagers		
	HB 220	Land Use Amendments	Simplifies subdivision amendment and recording process	Rep. Gage Froerer		
	HB 370	Canal Safety Amendments	State (not local) responsibility for Canal Safety mapping	Rep. Anderson		
	HB 422	Initiative and Referendum Impact Disclosure	Requires local government to prepare fiscal and legal impact of initiative and referenda statements Requires public hearing to discuss fiscal and legal impact statements	Rep. Last		
	SB184	Local Government Inspection Amendments	Technical changes	Sen. Adams		
	SB134	Taxation Related Referendum Amendments	Essential Referendum Timing bill to place budget referenda on a same-year general election ballot	Sen. Valentine		
SB 228	Geographic Diversity Amendments	Harmonize diversity requirements between initiative petitions and referendum petitions	Sen. Reid			
2013	SB153	Local Government Development Amendments	LUTF work product bill Eliminated misleading group home language Aligned local districts with city and county development exaction obligations and permitting standards Infrastructure Bond revisions	Sen. Adams	HB 88S2 HB 111 HB 130S1 HB 236 S1	All other land use bills

2014 Land Use Task Force Summary

	HB 224	Impact Fee Amendments	Aligned standards for all impact fee charging entities-public and private Defined terms Addressed level of service standards	Rep. McCay		
	SB66	Referendum Revisions	Would have required impact statements, geographic diversity, public hearings	Sen. Reid		
2012	HB249	Single Family Zoning Designations	Provided additional flexibility for local government to define a residential unit	Rep. Sanpei	HB 216 S2	All other land use bills
	HB 273	Municipal and County Development Standards	Requires notice of changes to development standards and clarifies vested rights with respect to development standards	Rep. Wilson		
	HB 302	Land Use Penalties	Code Enforcement bill requires due process, schedule of penalties, notice	Rep. Morley		
	HB 429	Property Rights Modifications	Ill-fated trails bill abandoned by sponsor	Rep. Froerer		
	SB115 S1	Historic District Creation Amendments	Standstill bill to address SLC Historic District issues over the interim	Sen. Niederhauser		
2011	SB 126	Local Districts Amendments	Applied LUDMA/Impact Fees Concepts to Local Districts	Sen. Adams Rep. Morley	1. HB 412 2. HB487 3. SB 178 4. SB243s1 5. HB268s1 6. SB167S1	1. HB 197 2. HB401 3. HB419 4. SB161 5. SB299 6. HB306 7. SB75 8. SB167 9. SB231
	SB 146	Impact Fees	Reorganization and re-codification of the Impact Fees Act Consensus based clarification of undefined terms Removed restrictions on waiving impact fees for affordable housing Streamlined amendment process to reduce fees	Sen. Stevenson Rep. Galvez		
	HB 78	Developer Fees	Refined definition of "identical plans" Maintained discretion to charge new fees for services the municipality determines are important in the development review process Established standards for charging development fees to recoup costs of service and costs of regulating development Provides that, upon request, municipalities must accurately	Rep. Morley Sen. Niederhauser		

2014 Land Use Task Force Summary

			itemize the fees that it charges Provides for a simple internal appeal process			
2010	SB126	Subdivision Amendments	Created simple process for revising "internal lot restrictions" i.e. development pad designations Created an informal process for cities to partition land to assist future development Removed the statutory public hearing requirement for vacating or amending subdivisions	Sen. Adams Rep. Morley	<ol style="list-style-type: none"> 1. HB222 2. HB282 3. SB89 4. HB205 5. HB381 6. HB298s1 7. HB169 8. SB 161s1 	<ol style="list-style-type: none"> 1. HB265 2. HB401 3. HB442 4. HB205
	SB 37	Impact Fee Amendments	Confirmed that Local Districts are governed by Impact Fees Act (effective date delayed by one year) Defined the term "encumbered" Substantially reduced mailed notice requirements to PRC and provided Public Notice Website as alternative Limited refund exposure to The difference between the fee collected and the fee that should have been collected; and to Actual claimants	Sen. Niederhauser Rep. Morley		
2009	HB 68	Development Exactions (Water)	Defines water rights for exactions purposes; Creates parameters for water rights exactions; Prohibits exactions if water authority has water rights sufficient to meet the reasonable future requirements of the public Fulfills ULCT promise to Rep. Painter for his support of HB51, which effectively exempts municipal water rights from forfeiture by the state engineer	Rep. Painter Sen. Bell	<ol style="list-style-type: none"> 1. HB61s2 2. HB 258 3. Hb259 S2 4. HB274S1 5. HB342 6. SB171s1 	<ol style="list-style-type: none"> 1. HB 168 2. HB125 3. HB177 4. HB 259 5. HB274
	HB 177	Geologic Hazard Area Regulation	Maintains local power to regulate geologic hazards Creates scientific appeal authority to review application of geologic hazard regulations	Rep. Morley Sen. Bell		
	SB 84	Impact Fees Revisions	To protect municipalities, the bill requires professional certification that the impact fee analysis complies with Impact Fees Act; Prevents state from skirting impact fee responsibility; Redefines impact fee standards for fire trucks to allow impact	Sen. Bell Rep. Powell		

2014 Land Use Task Force Summary

			fees for a larger variety of fire trucks			
	SB 153	County and Municipal Land Use Amendments	Eliminates School District will serve letters from entitlements process Applies Municipal Development Fee rules to Counties Applies Municipal fee accounting rules to Counties	Sen. Madsen Rep. Morley		
	SB 209	LUDMA Amendments (Subdivision)	Streamlines notice and hearing requirements for subdivision Streamlines street vacation process Allows subdivision without planning commission recommendation (different land use authority)	Sen. Bell Rep. Morley		
2008-2009 LUTF Consensus-Based Land Use Authority Training Manual Drafted, Revised and Completed						
2008	SB 196	County and Municipal Land Use Amendments	Prohibits unwritten plat requirements; Prohibits unwritten land use permit requirements; Prohibits unwritten certificate of occupancy requirements; Requires reasonable diligence in subdivision improvement or warranty inspections; Provides rip cord process for subdivision improvements or warranty work; Authorizes subdivision plat recording or development activity before completing required improvements with improvement assurance Limits improvement warranty generally to 1 year	Sen. Niederhauser Rep. Morley	SB83S4 SB53s1 SB177	HB454 HB481 SB68 SB226 SB279 PASSED: HB323 (trails)
	HB 153	Impact Fee Amendments	Levels playing field to expand Impact Fee provisions to apply to private water companies Updates notice provisions to include notice at inception of impact fee preparation process Requires developer credit for system improvements 90 day delay to allow time to adjust to new fees	Rep. Morley Sen. Bell		
	HB 177	County and Municipal Land Use Regulation of Potentially Geologically Hazardous Areas	Defines areas in which counties and municipalities can regulate geologic hazards; Creates three person panel of experts to serve as appeal	Rep. Morley Sen. Niederhauser		

2014 Land Use Task Force Summary

			authority for geologic hazard issues			
	HB 129	Land Use Provisions	Modifies standards for vacating streets to assure that property owners and utilities are not adversely affected	Rep. Morley Sen. Bell		
	HB 285	Land Use	Clarifies that the subdivision plat approval of an owner or operator of underground and utility facilities does not warrant; or Verify the location of those facilities; or affect the owner or operator's rights.	Rep. Tilton Sen. Bell		
Inaugural Year of Reconstituted Land Use Task Force						
2007	SB 215	Amendments to Municipal and County Land Use Provisions	Established "rip cord" and timetable for land use decisions; Requires written land use decisions; Prevent land use "spin cycle"; Provides that "fundamental fairness" and "consideration of surrounding land uses" are purposes of LUDMA	Sen. Bell Rep. Morley	HB117 SB163	HB233 SB172 SB237 HB74 HB187
	HB 69	County and Muni Land Use Regulations Relating to Schools	Confirms that school facilities are subject to impact fees; Provides process of local inspection of school facilities; Requires school facilities to comply with land use	Rep. Wiley Sen. McCoy		
	HB 129	Land Use Provisions	Modifies standards for vacating streets to assure that property owners are not adversely affected by the vacation	Rep. Morley Sen. Bell		
	HB 285	Land Use	Clarifies that subdivision plat approval of an owner or operator of underground and utility facilities does not warrant; or Verify the location of those facilities; or affect the owner or operator's rights.	Rep. Tilton Sen. Bell		
No Land Use Task Force Meetings Prior to 2006 Session						
2006	SB 155	Amendments to County and Municipal Land Use Provisions	SB60 cleanup Removed unnecessary notice provisions; Streamlined subdivision provisions;	Sen. Bell Rep. Fisher		SB 170 Land Use and Impact Fee Revisions

2014 Land Use Task Force Summary

			Established minimum appeal period		PASSED: HB172 Charter Schools Exemption
	SB267*	Changes to Local Government Provisions	Established "Reasonable Diligence" rule; Enhanced Impact Fee Accounting procedures; Expands "Affected Entity" notice provisions; Three day staff report rule Established impact fees on commercial development for large fire trucks Imposes restrictions on charging indirect costs in impact fee analysis	Sen. Mansell Rep. Snow	
	SB268*	Property Rights Ombudsman	Moved Office of PPO to Commerce; Established Private Property and Eminent Domain Board; Created Third Party Opinion Process; Attorneys Fees penalties	Sen. Mansell Rep. Snow	
	HB132*	Local Land Use Requirements	Adds definition of Land Use Permit Requires written permit requirements Prohibits unwritten permit requirements	Rep. Morley Sen. Waddoups	
2004/2005 LUDMA Recodification Task Force					
2005	SB 60	Land Use Development and Management Act Revisions	Conditional Use Standards; Vested Rights Standards; Exactions Standards; Streamlined Processes; Objective Land Use Decision Making; Resolved 24 outstanding issues with stakeholders Framework for future revisions	Sen. Bell Rep. Adams	
	SB 106	Utah Religious Land Use Act	Restricts land use regulations that impose a substantial burden on a person's free exercise	Sen. Thomas Rep. Hughes	

Issues for the 2015 Legislative Session

- Sales Tax
 - Hold Harmless
 - Distribution
 - Marketplace Fairness
 - Restricted Account Changes
- Assessment Areas
- Training for Planning Commissioners
- Good Landlord Programs
- Justice Court Study Group
- Water Issues
 - Conservation
 - Water Rights
 - Water Quality
 - Water Fees
- Transparency
 - GRAMA
 - Building Permits
- Billboards (Maybe)
- City Manager Elections
- Air Quality Issues
 - Whats our role
- Elections
 - Mail In
 - Early Voting
 - Voter Challenge
- Townships
- Trails
 - Funding
 - Eminent Domain
- Impact Fees
- Land Use Taskforce Issues
- Transportation Funding

ULCT Legislative Calendar & Communications 2014-2015

CALENDAR

Wednesday, June 18: Legislative Interim Day

Monday, June 23: Legislative Policy Committee (Zions Bank, downtown SLC)

Wednesday, July 16: Legislative Interim Day

Monday, July 21: Legislative Policy Committee (Zions Bank, downtown SLC)

NO LEGISLATIVE INTERIMS OR LPC IN AUGUST

August: Nominations committee created

August: ULCT accepts resolutions for Annual Convention

Thursday, August 28: Utah football kicks off!

Tuesday, September 9: Legislative Policy Committee (Salt Lake Sheraton Hotel)

Wed, September 10: Nominations committee selects new ULCT board members

Thursday, September 11: ULCT Business Session at Annual Convention

Wed, September 17: Legislative Interim Day

Wed, October 15: Legislative Interim Day

Monday, October 20: Legislative Policy Committee (Zions Bank, downtown SLC)

Monday, November 17: Legislative Policy Committee (Zions Bank, downtown SLC)

Wed, November 19: Legislative Interim Day

Tuesday, December 16: Legislative Policy Committee (Zions Bank, downtown SLC)

Monday, January 26: Legislature Begins!!! (227 days from June 13)

Wednesday, January 28: LOCAL OFFICIALS DAY AT THE LEGISLATURE

COMMUNICATION/CONSULTATION (not all inclusive)

Weekly ULCT Friday Facts

- Does everyone receive Friday Facts? (I won't ask if you read them)

Weekly internal meetings of the ULCT Legislative Team to coordinate strategy



- Ken, Lincoln, Jodi, Roger, Cameron, Doug

Monthly Baci meetings

- 20+ cities invited to participate of varying sizes from around state

Monthly Land Use Task Force meetings

- Land Use Task Force “home team” consists of 70+ city officials from 35+ cities
- The remainder of the LUTF includes the Property Rights Coalition, developers, & others
- Monthly separate Land Use Task Force home team meetings

Regular meetings on water law & policy

- Meetings include city attorneys, city public works director, Farm Bureau, & largest conservancy districts
- Regular attendance at the Executive Water Task Force at the Division of Natural Resources

Other policy specific meetings as necessary

- See other handout on policy issues

Regular attendance at allied and affiliate organizations

- Utah City Management Association lunches
- Utah Municipal Clerks Association trainings and lunches
- Conference of Mayors events
- Council of Governments meetings
 - July 1 event at the Bear River Association of Governments with Governor Herbert
- July legislative updates/trainings with Utah Municipal Clerks Association around the state

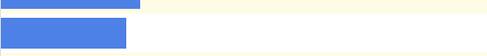
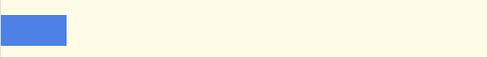
Daily outreach with policymakers about transportation funding (State Legislature, Governor’s office, Salt Lake Chamber, Wasatch Front Regional Council, Council of Governments, Conference of Mayors)

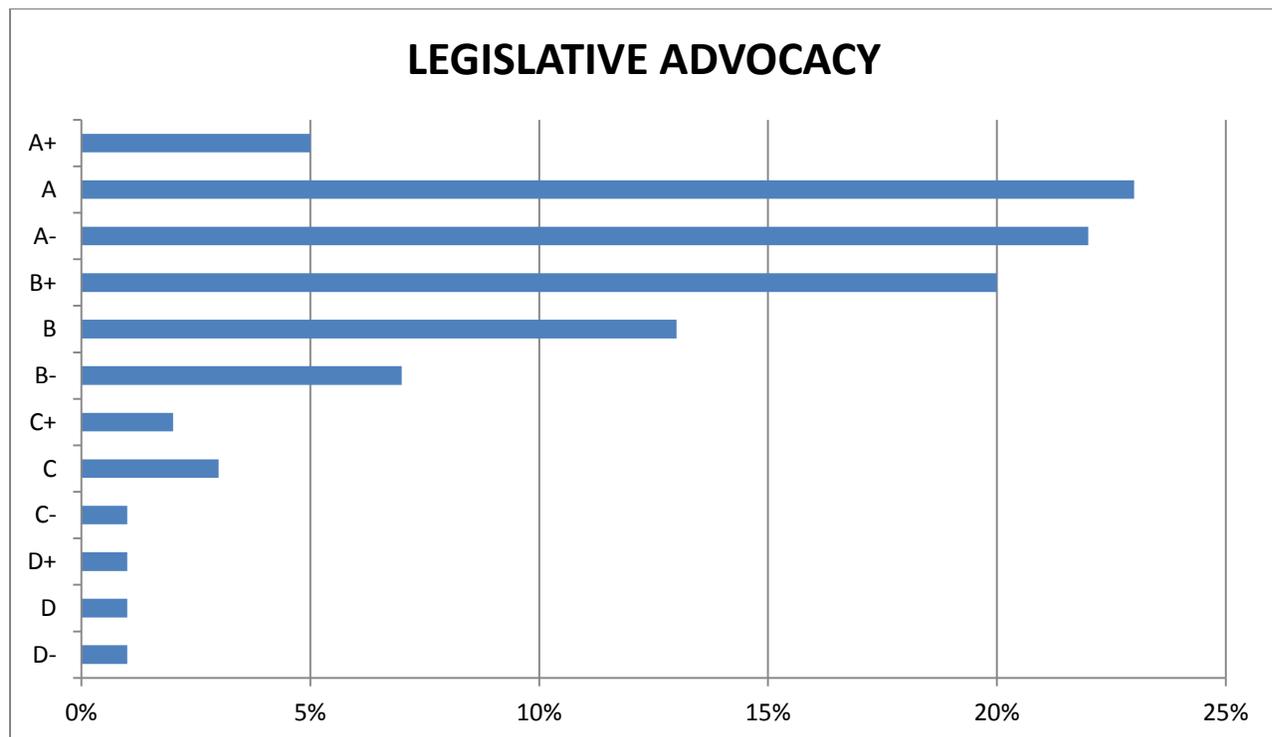
IF YOU WANT US TO MEET, LISTEN, & DISCUSS LEGISLATIVE ISSUES IN YOUR COMMUNITY: **INVITE US!**



ULCT PRIORITIES SURVEY RESPONSE, MAY 2014

LEGISLATIVE, Top 3 Issues Facing Your Community This Year:

Answer		%
Funding for road maintenance/construction		58%
Economic Development/RDA		50%
General budget issues (property & sales taxes)		48%
Land use planning		29%
Water (quality, quantity, legal)		26%
Trails & recreational amenities		26%
Public safety		14%
Elected official relationships with staff		14%
Internet connectivity		12%
Funding for transit maintenance/operations/capacity		9%
Transparency/GRAMA		6%



Sample of feedback:

POSITIVE

All of the training offerings for elected officials are excellent.



You do a great job, however, more specific training for elected officials would be helpful ie RDA funding and responsibility.

Keep up the great work (10)

ULCT is an excellent organization with great staff. I am always impressed with what is accomplished.

I think ULCT does an excellent job in promoting our cities interests in legislative matters & education.

Keep a good mix and provide as much variety as possible from year to year at the annual meeting in SLC. Q&A sessions were particularly helpful for me, the one last year on water issues was terrific!

We appreciate it when you have time to visit with us about our needs and challenges. It can really come from any of your staff and it says that you are interested in hearing our story.

We appreciate you looking out for us as small entities when we point out adverse effects on us; i.e. the office hours for candidate filing bill was one example.

SUGGESTIONS

Use Baci to provide topics for the conference sessions

Attend an AOG meeting to gather & prioritize common issues for the area

Share best practices

More constitutional rights and focus on individual liberty (3)

Localized training; we are isolated & our needs are few, but we always feel we can call you when we need help. We recognize the reality of everyone's limited resources, but it would be helpful if we could have some local, rather than regional, training specific to us; come talk to my elected officials more. (9)

CONCERNS

I am concerned over the State Auditors Office. If there is no check and balance, then I am concerned.

We feel that as small cities we are forgotten, especially as our area is declining in job opportunities and people are moving away; economic development & land use (6)

I have diminished confidence in ULCT's ability to assist the City in addressing specific issues effectively. Can ULCT designate a select subset of cities and towns with which it would consult more closely?

Conferences have turned into vendor fairs with very little actual training to help us as council members; conferences too focused on high-tech (3)

Address the ULCT website

Unsure of why ULGT is not included in ULCT conferences anymore

ULCT is short staffed which makes it difficult to be available of assistance; individual liaison (3)





DISCLOSURE EVALUATION

Personal information

Name:

Address:

Occupation:

Date of annual meeting with Executive Director

Date:

ULCT POLICY

I will not place my personal interests in conflict with the interest of ULCT.

I will not directly or indirectly benefit improperly from my position or from any ULCT activity.

I will avoid any outside business relationships that may create a conflict of interest by influencing decisions within ULCT.

I will disclose any perceived, potential, or actual conflicts with the ULCT Director immediately.

Please list any organization or entity for which you are registered as a lobbyist.

Briefly describe the type of business/activity that the entity conducts.

I ACKNOWLEDGE THAT I HAVE RECEIVED THIS DISCLOSURE EVALUATION & UNDERSTAND THAT I AM RESPONSIBLE FOR ADHERING TO THE PRINCIPLES HEREIN.

SIGNATURE:

Date:



CONSTITUTION
for
UTAH LEAGUE OF CITIES AND TOWNS

The municipalities of Utah desiring to maintain an organization for their benefit hereby adopt this Constitution for its governance.

ARTICLE I
NAME

Section 1. **NAME** This organization shall be known as the Utah League of Cities and Towns (hereinafter "League").

ARTICLE II
OBJECTS AND PURPOSE

Section 1. **OBJECTS AND PURPOSES** The objects and purposes of the organization are:

- (a) To provide headquarters, library, and an information bureau for the collection and dissemination of information relating to municipal matters.
- (b) To provide for an annual and other meetings of the League and its affiliates for the consideration of municipal matters.
- (c) To promote education related to municipal government.
- (d) To assist municipalities in providing for the welfare of their employees and residents.
- (e) To function as a nonpartisan organization dedicated to promoting good municipal government through the united effort and cooperation of its members.
- (f) To accomplish any purpose necessary and proper for the benefit of Utah municipalities.

Section 2. **CONFLICTS OF INTEREST** In the event that a conflict of interest occurs between cities and towns and other political subdivisions in the pursuit of the activities of the League, the League shall sustain the interests of the cities and towns. The political subdivision may pursue its conflicting position without impairing its standing in the League.

ARTICLE III
MEMBERSHIP

Section 1. **MEMBERS** Any city, town or other political subdivision of the State of Utah engaged in performing municipal functions may, by payment of the prescribed annual dues, become a member for the year for which the dues are paid.

Section 2. **AFFILIATE MEMBERS** Any organization of public officials or employees of municipalities having purposes compatible with those of this organization may affiliate with it upon such terms and conditions as the



Board by resolution may prescribe.

Section 3. **COOPERATING MEMBERS** Any governmental agency or political subdivision or department thereof having purposes compatible with the League may affiliate as a cooperating member of the League upon such terms and conditions as the Board by resolution may prescribe.

Section 4. **HONORARY MEMBERS** Any person who has rendered distinguished service for municipal government may by a majority vote of the Board be granted an honorary membership in the League for life or a period of time fixed by the Board. All Past Presidents of the League shall be honorary life members. Honorary members shall not have voting privileges.

Section 5. **ASSOCIATE MEMBERS** Any person or organization not otherwise eligible for membership may apply for an associate membership in the League under such provisions as are prescribed by the Board. Such memberships will not have voting privileges.

ARTICLE IV **DIRECTORS AND OFFICERS**

Section 1. **DIRECTORS AND OFFICERS** The League shall be governed by a Board of Directors (hereinafter "Board"), consisting of four officers and 12 directors. They shall serve for a term of two years commencing on election at the Annual Convention and continuing until the election and qualification of their successors at the Annual Convention. A Board member, except officers, shall not serve more than one consecutive term. The terms of the directors shall be staggered so that approximately half of the directors are elected annually.

Section 2. **METHOD OF SELECTION** At least three months prior to the Annual Convention of the League, the Executive Director shall mail notices to all member municipalities stating which offices are to be filled by election at the Annual Convention and inviting the municipalities to recommend the names of elected municipal officials to fill the vacancies. The notice shall state the date by which the recommendations shall be received and the name of the person and address to which the recommendations are to be mailed. The notice shall also include a statement of the qualifications a person shall have to serve on the Board. Where there is a county-council of mayors or a multi-county council of mayors, such council may recommend the names of those persons to be considered by the Nominations Committee. All recommendations by municipalities, county and multi-county councils of mayors shall be received by the League's Nominations Committee at least one month prior to the Annual Convention.

Section 3. **REPRESENTATION** The officers and directors shall be elected so that there is at least one representative from each of the following areas:

- Area 1. Cache, Box Elder and Rich Counties
- Area 2. Davis, Weber and Morgan Counties
- Area 3. Salt Lake and Tooele Counties
- Area 4. Summit, Wasatch and Utah Counties
- Area 5. Daggett, Uintah and Duchesne Counties
- Area 6. Juab, Sevier, Sanpete, Wayne, Piute and Millard Counties
- Area 7. Washington, Beaver, Iron, Kane and Garfield Counties
- Area 8. Grand, San Juan, Emery and Carbon Counties

At least one town shall be represented on the Board and a majority of the Board shall be from cities which, when their residents are totaled, are approximately equal to 50% of the total number of residents of the State living in

member municipalities according to the most recent population figures generally accepted by the League for its administrative purpose

Section 4. **OFFICERS** The officers of the League shall consist of a President, First Vice President, Second Vice President elected for terms of one year, and the Immediate Past President. The First Vice President shall succeed to the office of President and the Second Vice President to the office of First Vice President unless, by two-thirds vote of the members at the Annual Convention, they are removed from office. Except for the Immediate Past President, all officers shall be elected officials of a municipality holding membership in the League. The Immediate Past President serves as a member of the Board unless he is no longer an elected official, in which case he serves in an honorary capacity without vote. Officers may serve on the Board without restriction of a two-year term as outlined in Article IV, Section 1.

Section 5. **BOARD OF DIRECTORS** The Board of Directors shall consist of 12 members. They shall be elected officials of a municipality which is a member in good standing of the League.

Section 6. **EXECUTIVE COMMITTEE** There shall be an Executive Committee consisting of the officers of the League. It shall have power to perform the functions and duties of the Board during the interim between meetings, subject to the ratification of the Board.

Section 7. **TERMINATION OF OFFICE** The term of office of any officer or director of this organization shall expire when such officer or director no longer is an elected official of a municipality.

Section 8. **VACANCY** In the event of a vacancy on the Board, it shall appoint a member to fill the vacancy until the next Convention of the League when such position shall be filled by election of the members of the League for the unexpired term.

Section 9. **QUORUM AND NOTICE** Six members of the Board shall constitute a quorum. Business may be transacted at a meeting only when notice of the meeting has been timely given to all members of the Board.

Section 10. **COMPENSATION** The Board members shall not receive compensation for their services.

Section 11. **DUTIES** The President shall preside at all business meetings of the League. He shall perform the duties normally performed by the President of organizations of this type and such other duties as the Board shall prescribe. The Vice Presidents shall, in their order, perform the duties of the President in case of the absence or disability of the President.

Section 12. **EMPLOYEES** The Board shall appoint an Executive Director who shall manage and direct the affairs of the League subject to the approval of the Board. The Board may appoint a Secretary-Treasurer who shall assume the responsibility of collecting prescribed dues and fees. A bond acceptable to the Board for not less than \$5,000 shall be provided by the League. The Board may employ such persons it deems necessary. They are not required to be members of the League. They shall perform the duties and receive the compensation authorized by the Board.

Section 13. **BYLAWS** The Board of Directors may adopt Bylaws not inconsistent with this Constitution for the governance of the League.

ARTICLE V
HEADQUARTERS

Section 1. **HEADQUARTERS** The Board shall establish and maintain a headquarters office in the City of Salt Lake, and may establish and maintain branch offices in such other cities as it may deem necessary.

ARTICLE VI
MEETINGS

Section 1. **ANNUAL CONVENTION** The Board shall fix the date and place of the annual meeting unless otherwise fixed and determined at the preceding Annual Convention.

Section 2. **MEETINGS** All meetings of the League and its Board shall be called by the President and reasonable notice given to members entitled to notice.

Section 3. **QUORUM** The members present at any meeting except meetings of the Board shall constitute a quorum.

Section 4. **VOTE** Each member municipality shall be entitled to vote at all general meetings of the League.

ARTICLE VII
FISCAL AFFAIRS

Section 1. **FISCAL YEAR** The fiscal year of this organization shall consist of 12 calendar months, which commences July 1 and ends June 30 of each year.

Section 2. **BUDGET** The Executive Director shall at least 30 days prior to the beginning of each fiscal year prepare a detailed budget setting forth the estimated revenues and expenditures for such year. It shall be submitted to the Board for approval.

Section 3. **LIMITATION OF EXPENDITURES** Expenditures incurred shall not be in excess of the actual revenues. Expenditures from each budget item shall not exceed the amount budgeted for it without approval by the Board.

Section 4. **AUDIT** There shall be an annual audit of the accounts of the League certified by a certified public accountant.

ARTICLE VIII
DUES

Section 1. **DUES** The annual dues for the member municipalities, affiliated and cooperating members shall be determined by the Board and the notice of the amount of the annual dues shall be given by mail to each member.

Section 2. **DUES DATE** Annual dues of all classes of members shall be due and payable within 30 days following the beginning of the fiscal year or at such other time as may be fixed by the Board.

ARTICLE IX
QUALIFICATION OF OFFICERS AND DIRECTORS

Section 1. **QUALIFICATION** Except for the office of Executive Director, Secretary-Treasurer, technical advisers and employees, no person shall be eligible to hold any elective office in the League unless such person is an elected official in the service of a member municipality at the time of election or appointment. In case any person holding office in the League shall leave and remain out of service of a member municipality during the period of his term of office, such office shall be deemed vacant and the vacancy shall be filled by appointment as herein provided.

ARTICLE X
VOTING

Section 1. **VOTING PROCEDURE AT CONVENTION** All voting during the business session of the Convention shall be conducted by raising of official voting delegate cards by certified voting delegates or certified alternate voting delegates. Voting shall be by member municipalities according to population categories unless a voice, roll call, standing, or secret ballot is otherwise ordered by the President or requested by a majority of those persons certified as voting delegates. A single, certified voting or alternate voting delegate may cast the total number of votes allowed the municipality on any issue voted upon during the business session of the Convention. A certified voting or alternate voting delegate registered as a representative of one municipality may not cast votes on behalf of any other municipality. A roll call vote shall be carried out by roll call of the cities and towns having at least one fully registered and qualified voting delegate to the Convention. The ayes, nays and abstentions equal to the total number of votes allowed the municipality shall be cast only once by a single, certified voting or alternate voting delegate who was chosen to do so prior to casting of ballots on the issue for which the roll call vote was requested. The Officers and Board of Directors shall be elected by a majority vote and any changes in the Constitution shall be made by a two-thirds vote. Changes of the recommendations of the Resolutions committee or the introduction of new resolutions shall require a two-thirds majority vote of the Convention.

Section 2. **VOTING AUTHORITY** Every member of the League shall be entitled to at least one vote which shall be cast by a representative of any such member municipality present at the meeting.

Section 3. **VOTING AT BOARD MEETING** Each Board member shall have one vote. All decisions of the Board shall be made by a majority vote.

ARTICLE XI
COMMITTEES

Section 1. **COMMITTEES** There shall be a Nominations Committee, a Resolutions Committee and a Credentials Committee.

Section 2. **APPOINTMENTS** The President with the consent of the Board shall appoint at least two months prior to the Annual Convention the members of the committees as provided in the Bylaws.

ARTICLE XII
RULES OF ORDER

Section 1. **RULES OR ORDER** The current edition of Roberts' Rules of Order shall apply to all meetings of the League unless otherwise provided in the Bylaws.

ARTICLE XIII
AMENDMENTS

Section 1. This Constitution may be amended by a two-thirds vote of the member municipalities participating in the voting process involving a proposed amendment pursuant to the following procedures:

- A. The proposed amendment must first be prepared in writing and submitted to the Board. If presented for consideration at a meeting of the membership, the presentation shall be made to the Board on or before the first day of the meeting. If presented for consideration by the members through the process of voting by ballot not incident to a meeting, the presentation shall be made to the Board at least five days prior to the mailing or other distribution of notice and ballots.

- B. The proposed amendment may be presented to any annual or special meeting of members of the League.

- C. The proposed amendment may, upon direction of the Board, be presented by means of a written notice and the distribution of ballots to each of the member municipalities at least 45 days prior to the date set or the counting of the voted ballots. The notice shall inform the members that each member is invited to vote on a proposition to amend the Constitution, summarize the proposal, state the date on which voted ballots must be mailed or returned to the League for counting, and the date upon which votes will be counted and tabulated.

This Constitution shall become effective on approval of a vote of at least two-thirds of the members present at the 1980 Annual Convention of the Utah League of Cities and Towns.

This Constitution was adopted and implemented on September 6, 1980, at the Business Meeting of the 73rd Annual Convention of the Utah League of Cities and Towns.

BY:

MAYOR WILLIAM H. LEVITT, President
Utah League of Cities and Towns
Mayor, Alta

OFFICERS - EXECUTIVE BOARD

First Vice President	Glenn J. Mecham, Asst. Mayor, Ogden
Second Vice President	Peter C. Knudson, Mayor, Brigham City
Immediate Past President	Walter T. Axelgard, Mayor, Price
Immediate Past President Pro Tempore	Glen N. Greener

BOARDMEMBERS

Claude J. Burtenshaw, Council Member, Logan
Ralph L. Cottrell, Jr., Council Member, South Ogden
Kendrick Harward, Mayor, Richfield
Ben Kjar, Mayor, Manti
LaRell D. Muir, Mayor, Murray
Phyllis Southwick, Council Member, Bountiful
James E. Ferguson, Mayor, Provo
John C. Green, Mayor, Park City
Ted Wilson, Mayor, Salt Lake City
James G. Larkin, Mayor, St. George
Ralph Shields, Mayor, Roosevelt

**UTAH LEAGUE OF CITIES AND TOWNS
CONSTITUTION**

Bylaws

Utah League of Cities and Towns

SECTION I NOMINATIONS COMMITTEE AND ITS PERFORMANCE

1. The Nominations Committee shall be comprised of 11 members and a chairperson. The membership of the Nominations Committee shall be appointed with consideration for geographic representation and further consideration for distribution on the basis of population among the member cities and towns on the following basis:
2. No person selected to serve on the Nominations Committee shall be a candidate for the position of Second Vice President nor be a candidate for election to a position on the Board of Directors of the Utah League of Cities and Towns.
3. The President of the Utah League of Cities and Towns shall appoint the committee members with approval of the Executive Committee. The Vice Chairman of the Nominations Committee shall be appointed from among the 11 members selected to serve on the Nominations Committee.
4. The Chairman of the Nominations Committee shall be the Second Vice President of the Utah League of Cities and Towns. The Chairman of the Nominations Committee is a nonvoting member.
5. Elected officials chosen to serve on the Nominations Committee shall be selected from a list of persons prepared for the League President by the Executive Director. It shall be prepared from names of persons recommended to serve on the committee by members of governing bodies of member municipalities in good standing, member of the Board of Directors and Officers, and recommendations of the Utah League of Cities and Towns' staff. These names shall be submitted to the League's office prior to the closing date set by the Board of Directors.
6. The appointment of persons to serve on the Nominations Committee shall be made in June.
7. The first meeting of the Nominations Committee shall be held in August at time and place selected by the chairman of the committee.
8. To encourage widespread interest in participating on the Nominations Committee and in the nomination of persons to serve on the Board of Directors of the Utah League of Cities and Towns as Second Vice President, the Executive Director shall communicate with the Mayor of each municipality in good standing for the purpose of announcing the formation of the Nominations Committee and requesting that they submit nominations for membership on the committee to the League's offices no later than the end of June. The executive Director shall request that the Mayors submit the names of the persons being nominated to serve on the Board of Directors or as Vice President no later than the end of August. Nominations of persons to serve on the Board of Directors or as Second Vice President received after this date will not receive consideration for placement before the membership by the Nominations Committee.

9. The Nominations Committee shall meet in an appropriate place no later than noon of the day preceding the opening of the League's Annual Convention for the purpose of final consideration of the nominations to be placed before the League's membership during the Business Session.

SECTION II RESOLUTIONS COMMITTEE AND ITS PERFORMANCE

1. The Resolutions Committee shall be comprised of the members of the Legislative Policy Committee.
2. The First Vice President of the Utah League of Cities and Towns shall serve as the Chairman of the Resolutions Committee.
3. A meeting of the Resolutions Committee may be held prior to the ULCT Conference at a time and place to be set by the Committee Chairman.
4. If the Chair chooses not to call a meeting prior to the ULCT Conference, the first meeting shall be held in an appropriate place on the day immediately preceding the opening day of the ULCT Conference for the purpose of reviewing and considering the merits of proposed resolutions submitted by the membership at large and each of the four ULCT Policy Steering Committees. During this meeting the Resolutions Committee shall approve or disapprove with or without amendments the submitted resolutions. Approved resolutions shall be forwarded to the membership at the business session. Disapproved resolutions shall be sent back to the appropriate Policy Committee. Also, the Resolutions Committee shall, if it desires, prioritize the approved resolutions.
5. Resolutions may be accepted by the Resolutions Committee by a 2/3 vote of those present at any time prior to the Resolutions Committee meeting whether or not, the resolution has been heard by the appropriate Policy Committee. Resolutions submitted after the close of the Resolutions Committee, but before the beginning of that portion of the ULCT business meeting during which resolutions are to be voted upon must have the supporting signatures of (20) twenty voting delegates to be brought before the voting delegates during the business session. Resolutions may be submitted in outline form indicating concepts or in a fully developed format.

SECTION III CREDENTIALS COMMITTEE AND ITS PERFORMANCE

1. The Credentials Committee shall be comprised of five persons selected by the President with concurrence of the other members of the Executive Board which includes the Immediate Past President, the First Vice President, and the Second Vice President.
2. Selection of persons to serve on the Credentials Committee shall be made with due consideration for representation based on population distribution as set forth in the proposal for

the development of a weighted voting process to be used in conjunction with the Business Session of the League's Annual Convention.

3. The chairman of the Credentials Committee shall be appointed by the President.
4. The duties of the Credentials Committee shall include the development of a list of voting delegates and the alternate voting delegates as provided by the member municipalities registering for participation in the League's Annual convention, certification of the delegates to the convention who are serving as voting or alternate voting delegates, maintenance of records relating to the nomination and certification of voting cards to the certified voting delegates, maintenance and operation of the Credentials Desk at the registration site during the League's Annual Convention, and certifying to the chairman of the Business Session the ability of a person to act in the capacity of voting delegate, should that right be questioned for whatever the reason.
5. The Credentials Committee shall also certify to the chairman of the Business Session the total number of delegates and partners to the Convention, along with the number of persons participating as exhibitors, invited guests and speakers.
6. The Credentials Committee shall meet on the day preceding the opening of the League's Annual Convention in an appropriate place arranged for their use by the League's Executive Director.

SECTION IV PROVIDING FOR DEVELOPMENT OF A WEIGHTED VOTING SYSTEM TO BE USED IN CONJUNCTION WITH THE BUSINESS SESSION OF THE LEAGUE'S ANNUAL CONFERENCE FOR THE PURPOSE OF ELECTING PERSONS TO THE BOARD OF DIRECTORS AND VOTING UPON RESOLUTIONS AND OTHER MATTERS BROUGHT TO THE FLOOR FOR DELIBERATION RESULTING IN ACTION TO BE TAKEN IN THE FORM OF A VOTE BY PARTICIPATING DELEGATES.

1. In order to provide recognition of the importance of and encourage participation in the business session, cities and towns shall be divided into six categories according to population with each given a weighted vote as follows:

<u>Category</u>	<u># of Votes</u>	<u># of Municipalities</u>
1) Towns	2	106
2) Cities of 801-10,000 population	4	94
3) Cities of 10,001 - 25,000 population	5	14
4) Cities of 25,001 - 50,000 population	8	4
5) Cities of 50,001 - 100,000 population	10	6
6) Cities of 100,001+ population	12	1

2. All voting or alternate voting delegates must be representatives of cities or towns which are members in good standing of the Utah League of Cities and Towns on or before the opening day of the League's Annual Conference.
3. All voting or alternate voting delegates may hold either elected or appointed offices in the municipal government which they represent.
4. Each municipality shall appoint in the manner provided by statute or in those cities having an alternate form of government (sec. 10-3-01 Utah Code Annotated) according to local ordinance or rule, persons to serve as voting and alternate voting delegates, and shall submit their name(s) on a form provided as part of the conference registration packet to the Credentials Committee addressed to the Utah League of Cities and Towns no later than the opening day of the League's Annual Conference. The League encourages the appointment of mayors and councilmembers to the positions of voting and alternate voting delegates.
5. Persons chosen to represent the municipality in good standing as a voting or alternate voting delegate during the Business Session must be registered as a delegate to the Conference during which voting takes place.
6. No proxy voting shall be permitted during the conduct of the Business Session.
7. The Executive Director of the Utah League of Cities and Towns shall arrange for suitable seating of the voting and alternate voting delegates in the hall where the business session is to be conducted. These seating arrangements shall be separated from the remainder of the available seating in the hall by a suitable barrier that will not inhibit other persons from viewing or hearing the business being conducted. As amended by the Board of Directors - August 20, 1983.

SECTION V ULCT POLICY COMMITTEE STRUCTURE

1. A Legislative Policy Committee shall consist of no fewer than 50 members.
 - A. Membership of the committee will be made up of the ULCT Board of Directors and the ULCT Past Presidents still holding municipal elective offices; elected or appointed officials appointed annually by the Board of Directors during the April board meeting.
 - B. The guidelines of membership shall be as follows:
 - 75% of the committee from Wasatch Front municipalities
 - 60% of the committee shall be made up of elected officials
2. The ULCT First Vice President shall serve as the Policy Committee Chair and shall preside over all meetings.

3. Legislative Policy Committee meetings will be held monthly between the months of April and December; and weekly during each legislative session.
4. The Legislative Policy Committee has the authority to determine League positions on legislation at any time. The committee has the authority to establish sub-committees or task forces to study any issue and to report findings and recommendations to the full Legislative Policy Committee.
5. There is no quorum requirement for the Legislative Policy Committee.

SECTION VI ULCT BUDGETING PROCEDURES

1. In accordance with the Constitution of the Utah League of Cities and Towns, the fiscal year of the Utah League of Cities and Towns shall consist of 12 calendar months commencing July 1 and ending June 30th of each year.
2. The Utah League of Cities and Towns shall, as much as possible, comply with the provisions of the Uniform Fiscal Procedures Act for Utah Cities.
3. The Executive Director of the League shall, on or before the 1st day of May of each year, prepare a detailed tentative budget for the Utah League of Cities and Towns and submit such tentative budget to the Board of Directors of the Utah League of Cities and Towns for their review and possible approval.
4. The budget shall have such funds and account groups as the Executive Director and the Board of Directors feel is in the best interest of the Utah League of Cities and Towns.
5. The tentative budget for each fund shall provide a complete financial plan for the budget year. Each budget shall specify as much as possible, in tabular form:
 - A. Estimates of all anticipated revenues.
 - B. All appropriations for expenditures.

The total of anticipate revenues shall equal the total of appropriated expenditures.

6. The tentative budget shall be reviewed, considered and adopted by the Board of Directors of the Utah League of Cities and Towns at any regular or special meeting called for the purpose on or before the beginning of each new fiscal year.
7. The total budget appropriation of any fund may be increased by resolution of the governing body at any regular meeting or special meeting called for that purpose provided that written notice of the time, place and purpose of the meeting has been mailed or delivered to all members of the governing body prior to the meeting. The notice requirement may be waived in writing or orally during attendance at the meeting by any member of the governing body.

8. If the Utah League of Cities and Towns has maintained an emergency reserve fund or other dedicated fund or account, the fund or account cannot be invaded for purposes other than that which it is set up for, except on a two-thirds vote of the entire Board of Directors of the Utah League of Cities and Towns.

STANDING RULES ATTACHED TO BYLAWS

The position of Treasurer of the Utah League of Cities and Towns is hereby created. The position shall be filled by any competent and qualified elected official of a city located within 30 road miles of Salt Lake City, Utah.

The Treasurer shall be a member of the League's Budget and Audit Committee.

The Treasurer shall have the authority to countersign all checks, vouchers and other instruments drawing on the League funds.

The Treasurer is hereby authorized to open any savings, checking or investment account allowed by the State Money Management Act with concurrence of the Executive Director and execute any documents necessary to perform the duties of Treasurer.

Approved and Passed
by ULCT Board
February 24, 1984



President's Responsibilities

1. Presides at all League Board and business meetings.
2. Signs legal documents for and in behalf of the League.
3. Signs checks for payroll and accounts payable.
4. Appoints, with the consent of the Board, all committee members.
5. Makes recommendations concerning the creation of ad hoc committees, policy and procedural matters and League activities.
6. Works with the Executive Director to set dates and establish agendas for Board meetings, business meetings and conventions.
7. Represents ULCT at NLC functions.
8. Acts as a League spokesperson with the media and represents League at state and municipal functions.

Board Member Responsibilities

1. With the assistance of ULCT staff, maintains contact with League member cities within their board districts to disperse information as well as to receive input on League matters.
2. Attends Board meetings, and participates in retreats and conventions.
3. Reviews and adopts yearly League budgets.
4. Engages in developing League policy.
5. Appoints the Executive Director of the League.
6. Appoints other Executive staff as needed.
7. Approves new staff positions at the recommendation of the Executive Director.
8. Appoints the Secretary Treasurer.
9. Ratifies or nullifies decisions of the Executive Committee and of the Legislative Policy Committee.
10. Establishes ad hoc and blue ribbon committees and ratifies presidential appointments of members including those of standing and legislative policy committees.



TO: ULCT Board of Directors

**FROM: Mayor JoAnn Seghini, ULCT Treasurer
Michelle Reilly, ULCT Staff**

DATE: June 13 , 2014

**SUBJECT: Year-End 2013 Year end Projections and Proposed Budget
Amendments**

The attached report reflects the yearend projection with proposed budget amendments. The following report is an explanation of the variances in the 2014 yearend to actual budget. On the expenditure side, you will see a request for a budget amendment.

In ULCT By-Laws, it states that the Utah League of Cities and Towns must have a balanced budget and that each **expenditure line item that exceeds budget requires a budget amendment**. We will be requesting that the board approve budget amendments to comply.

In most cases the overages were directly related to the ULCT conventions. Speakers and entertainers are not finalized in time for budget approval. When speakers and entertainers are booked, the Staff is careful to have funding in place through additional revenue such as registration fees and donations.

Revenues

Membership dues – Decrease by \$8,779. The majority of this deficit is Highland City. They have indicated that they will not be paying their dues.

Registration Fees – Increase by \$54,628. This is up due to an increase in number of attendees.

Donations & Advertising – Increase by \$7,000 - Despite the Utah Local Governments Trust pulling \$30,000 in funding, we will be over budget in this line item. The staff secured additional sponsors throughout the year to help with the deficit.

Exhibit Space – Increase by \$9,789. We had a price increase and an increase in vendors.

Publications – Decrease by \$2,000. Publications sales were lower than expected.

Miscellaneous Income Increase by \$1,458. This line item is up due to an insurance rebate received.

Research Project – Decrease \$24,000 Costs associated with research was absorbed in the League budget.

Making Life Better/ULCTv – Decrease by \$27,623. This line item only required \$22,377.



Transfer for Budget Amendments Increase by \$17,431 – This line item is to pull from reserves to balance the budget.

Grant from UTA – Increase by \$20,145. This line item is \$107,654. This is a pass through item and that same amount will be requested on the expense side.

Benchmarking - decrease by \$1,737. This line item, again is a pass through item. The revenue stays with the expense.

Expenses

Database Maintenance Decrease by \$20,575 – We did not require much maintenance this year. This also is used for data entry.

Accounting Expense – Decrease by \$500. This is the line item that we pay for our audit and any bank charges. We anticipate coming in under budget.

Building Utilities Increase by \$200 – We ended the year \$200 over due to higher utility costs.

Computer Services – Decrease by \$7,569. We will come in under budget on this computer services.

Building Repairs – Decrease by \$5,422. We ended the year under budget by \$5,422 due to most needed repairs done last year.

Dues & Subscriptions – Decrease by \$14,000. The NLC Dues were booked in last year's budget.

Convention Entertainment – Increase by \$26,576. The staff booked entertainment after the 2014 budget was approved on June 21st. The Beach boys costs were higher than budget, but it was a very successful event. The extra registration fees collected help cover the cost.

Food & Beverage – Increase by \$120,751. Costs for food and beverage were higher this year due to more attendance, an additional dinner at the Annual conference and an increase number of lunch meetings for various committees.

Facility Rent & Set up – Increase by \$10,106. Increase by \$10,106 due to additional and set up fees at the Friday dinner at the Gallivan Center at Annual Convention.

League Relations – Decrease by \$4,000. This is due to fewer golfers in the Road School and Annual tournament.

Speakers Fees & Honorariums- Decrease by \$3,191. Speakers are booked after the budget is approved.

Printing Expense – Increase by \$12,184. We printed the Powers and Duties book this year. This account is also used for fees associated with designing publications.

Postage & Freight – Increase \$677. We mailed both Powers & Duties and Directories to every city and town in Utah.

Equipment Purchases – Decrease by \$830. This account is used for small equipment that is not put on an equipment list. We didn't purchase much small equipment this year.

Staff Training & Tuition Aid – Decrease by \$3,860. Staff attended fewer conference that required a registration fee.

Equipment Repairs and Maintenance – Decrease by \$3,000. We didn't have much in the way of repairs this year. This also pays for service agreements on the larger equipment in the office.

Special Equipment Rental – Increase by \$3,436. This account is for equipment rental during conventions. Costs were higher due to the Beach Boys concert and the game show at Local Officials Day.

Telephone Expense – Decrease by \$1,500. The League switched providers and bundled phone service, internet and cable.

Travel & Lodging – Decrease by \$3,128. This line item not only pays for staff travel, but speaker travel at conferences. It is a little difficult to predict.

Board Expense – Decrease by \$1,246. This account is for meals and travel associated with the board meeting.

Special Project – UTA Cities Liaison – Increase by \$20,195. This amount is reimbursed by UTA. See the UTA revenue side.

Special Project – UTOPIA – Decrease by \$12,961. This line item is used for projects that benefit UTOPIA. Some of these expenses were absorbed in the League's budget.

Special Project – ULCTv – Decrease by \$9,593. This account is directly for producing stories for the web site.

Benchmarking – Decrease by \$1,737. The revenue offsets any expense in this line item.

Office Supplies – Increase by \$837. This account is for office and convention supplies. The overage is due to the need for badges, badge covers and lanyards.

Miscellaneous – Decrease by \$1,500. This fund is only used in case of an emergency.

Contingency Reserve – Decrease by \$5,000. Again, this line item is a "rainy day" expenditure.

We are asking that you approve the line items attached and are happy to answer any questions.

UTAH LEAGUE OF CITIES AND TOWNS

2014-2015 PROPOSED BUDGET

REVENUES	<i>2013-2014 ADOPTED BUDGET</i>	<i>YEAREND PROJECTION 2013-2014</i>	<i>Budget v. Projections</i>	<i>Difference %</i>
General Revenue				
Membership Dues	\$1,322,270	\$1,313,491	(\$8,779)	-1%
Registration Fees	\$425,000	\$479,628	\$54,628	13%
Donations & Advertising	\$300,000	\$307,000	\$7,000	2%
Exhibit Space	\$100,000	\$109,789	\$9,789	10%
Interest	\$6,000	\$2,900	(\$3,100)	-52%
Publications	\$15,000	\$13,000	(\$2,000)	-13%
Miscellaneous Income	\$250	\$1,708	\$1,458	583%
Rental Income	\$18,000	\$18,000	\$0	0%
General Revenue	\$2,186,520	\$2,245,516	\$58,996	3%
Grants & Special Projects				
Essay Contest Donations	\$10,000	\$10,000	\$0	0%
for Research Project	\$24,000	\$0	(\$24,000)	-100%
Making Life Better/ULCTv	\$50,000	\$22,377	(\$27,623)	-55%
Transfer for Budget Amendments	\$0	\$17,744	\$17,744	0%
P & Z Certification Training Grant	\$0	\$0	\$0	0%
Grant-UTOPIA	\$24,000	\$24,000	\$0	0%
Grant-Utah Transit Authority	\$87,509	\$107,654	\$20,145	23%
Benchmarking	\$21,237	\$19,500	(\$1,737)	-8%
Grants & Special Projects	\$216,746	\$201,275	(\$15,471)	-7%
TOTAL REVENUE	\$2,403,265	\$2,446,791	\$43,525	2%

EXPENDITURES	2013-2014 ADOPTED BUDGET	YEAREND PROJECTION 2013-2014		
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Personnel Services

Employee Benefits	\$251,150	\$251,150	\$0	0%
Staff Salaries	\$547,471	\$547,471	\$0	0%
Personnel Services Subtotal	\$798,621	\$798,621	\$0	

Charges for Services

Database Maintenance	\$29,000	\$8,425	(\$20,575)	-71%
Accounting Expenses	\$18,000	\$17,500	(\$500)	-3%
Contract Labor	\$90,000	\$90,000	\$0	0%
Building Utilities	\$3,800	\$4,000	\$200	5%
Computer Services	\$25,000	\$17,431	(\$7,569)	-30%
Legal Expense	\$34,000	\$34,000	\$0	0%

Charges for Services Subtotal	\$199,800	\$171,356	(\$28,444)	
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Operating & Program Expenses

Car Expense	\$12,776	\$12,776	\$0	0%
Building Repairs	\$14,000	\$8,578	(\$5,422)	-39%
Dues and Subscriptions	\$20,000	\$6,000	(\$14,000)	-70%
Convention Entertainment	\$70,000	\$96,576	\$26,576	38%
Food & Beverage	\$454,323	\$575,074	\$120,751	27%
Facility Rent/Setup	\$57,000	\$67,106	\$10,106	18%
League Relations	\$24,000	\$20,000	(\$4,000)	-17%
Library	\$1,500	\$365	(\$1,135)	-76%
Insurance	\$8,500	\$7,800	(\$700)	-8%
Speakers Fee/Honorariums	\$167,500	\$164,309	(\$3,191)	-2%
Printing Expense	\$100,000	\$112,184	\$12,184	12%
Postage and Freight	\$7,500	\$8,177	\$677	9%
Equipment Purchases	\$1,000	\$170	(\$830)	-83%
Staff Training & Tuition Aid	\$4,500	\$640	(\$3,860)	-86%
Equipment Repairs and Maint.	\$10,000	\$7,000	(\$3,000)	-30%
Spec. Equip. Rental	\$40,000	\$43,436	\$3,436	9%
Telephone Expense	\$15,000	\$13,500	(\$1,500)	-10%
Travel and Lodging	\$50,000	\$46,872	(\$3,128)	-6%
Board Expenses	\$11,000	\$9,754	(\$1,246)	-11%

Operating & Program Exp. Subtotal	\$1,068,599	\$1,200,317	\$131,718	
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Grants & Special Projects

Special Project-UTA Cities Liaison	\$87,509	\$107,704	\$20,195	23%
Special Project-UTOPIA	\$24,000	\$11,039	(\$12,961)	-54%
Special Project-ULCTv	\$35,000	\$25,417	(\$9,583)	-27%
Special Project-Making Life Better	\$50,000	\$0	(\$50,000)	-100%
Tax Education Program	\$30,000	\$30,000	\$0	0%

EXPENDITURES	<i>2013-2014 ADOPTED BUDGET</i>	<i>YEAREND PROJECTION 2013-2014</i>		
Municipal Funding Project	<i>\$55,000</i>	<i>\$55,000</i>	<i>\$0</i>	0%
Essay Contest Expenses	<i>\$10,000</i>	<i>\$10,000</i>	<i>\$0</i>	0%
Benchmarking	<i>\$21,237</i>	<i>\$19,500</i>	<i>(\$1,737)</i>	-8%
Grants & Special Projects Subtotal	<i>\$312,746</i>	<i>\$258,660</i>	<i>(\$54,086)</i>	
Materials and Supplies				
Office Supplies	<i>\$12,000</i>	<i>\$12,837</i>	<i>\$837</i>	7%
Materials & Supplies Subtotal	<i>\$12,000</i>	<i>\$12,837</i>	<i>\$837</i>	
Miscellaneous				
Miscellaneous	<i>\$1,500</i>	<i>\$0</i>	<i>(\$1,500)</i>	-100%
Contingency Reserve	<i>\$5,000</i>	<i>\$0</i>	<i>(\$5,000)</i>	-100%
Miscellaneous Subtotal	<i>\$6,500</i>	<i>\$0</i>	<i>(\$6,500)</i>	
Capital				
Capital Outlay	<i>\$5,000</i>	<i>\$5,000</i>	<i>\$0</i>	0%
Capital Improvements	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	
Capital Subtotal	<i>\$5,000</i>	<i>\$5,000</i>	<i>\$0</i>	
TOTAL EXPENSES	<i>\$2,403,266</i>	<i>\$2,446,791</i>	<i>\$43,525</i>	
TOTAL ALL REVENUES	<i>\$2,403,266</i>	<i>\$2,446,791</i>	<i>\$43,525</i>	
REVENUES LESS EXPENSES	<i>(\$0)</i>	<i>\$0</i>		



TO: ULCT Board of Directors

**FROM: Mayor JoAnn Seghini, ULCT Treasurer
Michelle Reilly, Director of Administrative Services**

DATE: June 13, 2014

SUBJECT: Proposed Budget for Fiscal Year 2014-2015

BACKGROUND

For the past several months the ULCT staff has been developing a proposed budget for approval today. A tentative budget was distributed for your review in April.

For the purpose of this report, comparisons were made between the *2013-2014 Adopted Budget*, and the *2014-2015 Proposed Budget*. As you will note, some line items increased and others decreased. Listed below are explanations of some of the variances.

REVENUE

Total revenue projected for the 2015 fiscal year is \$2,533,137. This represents a 5% increase in total revenue from the ULCT 2013-2014 adopted budget.

GENERAL REVENUE

- ◆ **Membership Dues** – Dues are generated by a formula of sales tax, assessed value and sales tax. The numbers used are provided by the Utah State Tax Commission. Using the formula, it generated an additional \$70,617 in dues revenue. Dues Statements went out in April and to date we have received \$184,477 in 2015 Dues. This represents 115 municipalities that prepaid.
- ◆ **Registration Fees** – The Newly Elected Officials Training will not be held in this budget year. However with greater attendance and slight increase in registration fees we anticipate revenue being higher for 2015.
- ◆ **Donations & Advertising** – This line item is currently decreasing. With the Utah Local Governments Trust opting to sever the partnership with the League that left a \$60,000 decrease. The staff has been able to secure additional donations to help offset this change and will continue to pursue new sponsorships.
- ◆ **Interest** – As much as we would like to see an increase in interest earnings for 2015, it most likely is not the case. The average interest rate this fiscal year is approximately .6%.
- ◆ **Publications** – This line item is expected to increase slightly from the FY 2014 Budget. We will be republishing our land use books as well as our Human Resources Manual. We will also be developing e-books for League publications.

GRANTS

- ◆ **P & Z Certification Training Grant** – The League staff was able to secure a grant from the State of Utah to provide a certification program for Planning Officials.
- ◆ **Utah Transit Authority** – The League will no longer be participating in this grant. This grant was a complete pass through and did not benefit the League monetarily.

EXPENDITURES

The 2014-2015 proposed budget expenditures are \$2,314,203. This represents a 5% increase in total expenses from the 2013-2014 approved budget. The following are explanations of some of the variances.

PERSONNEL SERVICES

The 2014-2015 Personnel services budget is proposed to increase by a total of 3%. The staff is proposing a 3% increase in salaries, and a 3% increase in benefits. The majority of the increase in benefits is to budget for the increase benefits cost. Currently the League pays less 80% of the insurance premiums.

CHARGES FOR SERVICES

The Charges for Services budget is proposed to decrease 4%.

- ◆ **Database Maintenance** – will be decreasing 14%. Although there will be cost associated with maintaining the League database, we feel that \$25,000 will cover the cost.
- ◆ **Building Utilities** – will be increasing due to slightly higher utility costs.
- ◆ **Computer Services** – will be decreasing by 20%. The contract for the current IT provider has ended. The staff has received bids for lower fees with a new provider.

OPERATING & MAINTENANCE

The Operating & Maintenance budget is projected to increase by 8%.

- ◆ **Convention Entertainment** – The staff has booked CCR for the Annual Convention Entertainment. This line item also covers entertainment for the Mid Year, Road School and speakers and activities for partners program.
- ◆ **Food & Beverage** – The staff is anticipating an increase of 16% in food cost this year. Part of the increase is due to higher costs in food. The other is due to the number of lunches for other groups like the Telecommunications and Land Use committees, which meet on a regular basis. Also, the Legislative Policy Committee has approximately 70 official

members; but there are over 100 people in attendance at the meetings during the legislative session and throughout the year.

- ◆ **Facility Rent & Set up** – We anticipate set up costs associated with the convention to increase by 5%. The additional expense is related to holding the Annual Dinner at the Gallivan Center. Both the Marriott and the Gallivan Center charge for rent and set up.
- ◆ **Printing Expense**– Printing expense is expected to decrease by 14% this year. The League has developed an app for the directory. The plan is to only print the directory once every 2 years, but offer continuous updates on the app throughout the year. We are also trying to send the registration materials electronically as much as possible.
- ◆ **Postage & Freight**– This line item will also be impacted by printing because we will be mailing fewer publications. We are also encouraging more online registration and printing few registration materials. We also will not be mailing the directory in 2015.
- ◆ **Staff Training & Tuition Aid**– This line item will decrease by 44%. We anticipate that the new amount budgeted is ample for training.
- ◆ **Special Equipment Rental**– This line item is expected to increase by 13%. This is entirely for the special equipment rental at the conferences which costs have raised considerably.

GRANTS & SPECIAL PROJECTS

- ◆ **UTA Cities Liaison**– As stated in the revenue explanation, the League will not be participating in this program.
- ◆ **ULCTv** - This line item is for the production of the news stories which the League has been working on. We are expecting a 14% increase to allow for the new “Government 101” series we will be producing in 2014-15.
- ◆ **P & Z Certification Training**– This line item is for the expenses incurred while developing this training program. As stated in the revenue side, the funding is coming from a State Appropriation.
- ◆ **Benchmarking** – The benchmarking line item is a pass through item. The amounts received from cities are used exclusively for costs associated with the benchmarking project.

CAPITAL OUTLAY

- ◆ **Capital Outlay** – The League will be purchasing new computers this year. Most of the computers in the League office are approximately 8 years old. Some staff members are using their personal laptops for League work. The League will also be purchasing a new server and two new (desperately needed) printers.

CONCLUSION

The ULCT 2014-2015 Proposed Budget continues to meet the ongoing strategic goals of the League. We are happy to answer any questions.

UTAH LEAGUE OF CITIES AND TOWNS

2014-2015 PROPOSED BUDGET

REVENUES	<i>2013-2014 ADOPTED BUDGET</i>	<i>2014-2015 PROPOSED BUDGET</i>	<i>Difference 2014 Budget to 2015 Budget</i>	<i>Difference %</i>
General Revenue				
Membership Dues	\$1,322,270	\$1,392,887	\$70,617	5%
Registration Fees	\$425,000	\$480,000	\$55,000	13%
Donations & Advertising	\$300,000	\$284,000	(\$16,000)	-5%
Exhibit Space	\$100,000	\$110,000	\$10,000	10%
Interest	\$6,000	\$3,500	(\$2,500)	-42%
Publications	\$15,000	\$17,000	\$2,000	13%
Miscellaneous Income	\$250	\$250	\$0	0%
Rental Income	\$18,000	\$18,000	\$0	0%
General Revenue	\$2,186,520	\$2,305,637	\$119,117	5%
Grants & Special Projects				
Essay Contest Donations	\$10,000	\$10,000	\$0	0%
Research Project-Transportation	\$24,000	\$24,000	\$0	0%
Transfer-Making Life Better/ULCTv	\$50,000	\$50,000	\$0	0%
Transfer for Budget Amendments	\$0	\$0	\$0	0%
P & Z Certification Training Grant	\$0	\$100,000	\$100,000	0%
Grant-UTOPIA	\$24,000	\$24,000	\$0	0%
Grant-Utah Transit Authority	\$87,509	\$0	(\$87,509)	-100%
Benchmarking	\$21,237	\$19,500	(\$1,737)	-8%
Grants & Special Projects	\$216,746	\$227,500	\$10,754	5%
TOTAL REVENUE	\$2,403,265	\$2,533,137	\$129,871	5%

EXPENDITURES	2013-2014	2014-2015	Difference	
	ADOPTED BUDGET	PROPOSED	2014 Budget to 2015 Budget	Difference %
Personnel Services				
Employee Benefits	\$251,150	\$257,656	\$6,506	3%
Staff Salaries	\$547,471	\$566,632	\$19,161	3%
Personnel Services Subtotal	\$798,621	\$824,288	\$25,667	3%
Charges for Services				
Database Maintenance	\$29,000	\$25,000	(\$4,000)	-14%
Accounting Expenses	\$18,000	\$18,000	\$0	0%
Contract Labor	\$90,000	\$90,000	\$0	0%
Building Utilities	\$3,800	\$4,000	\$200	5%
Computer Services	\$25,000	\$20,000	(\$5,000)	-20%
Legal Expense	\$34,000	\$34,000	\$0	0%
Charges for Services Subtotal	\$199,800	\$191,000	(\$8,800)	-4%
Operating & Program Expenses				
Car Expense	\$12,776	\$12,776	\$0	0%
Building Repairs	\$14,000	\$14,000	\$0	0%
Dues and Subscriptions	\$20,000	\$20,000	\$0	0%
Convention Entertainment	\$70,000	\$90,000	\$20,000	29%
Food & Beverage	\$454,323	\$525,297	\$70,974	16%
Facility Rent/Setup	\$57,000	\$60,000	\$3,000	5%
League Relations	\$24,000	\$24,000	\$0	0%
Library	\$1,500	\$1,500	\$0	0%
Insurance	\$8,500	\$8,500	\$0	0%
Speakers Fee/Honorariums	\$167,500	\$167,500	\$0	0%
Printing Expense	\$100,000	\$86,276	(\$13,724)	-14%
Postage and Freight	\$7,500	\$6,500	(\$1,000)	-13%
Equipment Purchases	\$1,000	\$1,000	\$0	0%
Staff Training & Tuition Aid	\$4,500	\$2,500	(\$2,000)	-44%
Equipment Repairs and Maint.	\$10,000	\$10,000	\$0	0%
Spec. Equip. Rental	\$40,000	\$45,000	\$5,000	13%
Telephone Expense	\$15,000	\$15,000	\$0	0%
Travel and Lodging	\$50,000	\$50,000	\$0	0%
Board Expenses	\$11,000	\$11,000	\$0	0%
Operating & Program Exp. Subtotal	\$1,068,599	\$1,150,849	\$82,250	8%
Grants & Special Projects				
Special Project-UTA Cities Liaison	\$87,509	\$0	(\$87,509)	-100%
Special Project-UTOPIA	\$24,000	\$24,000	\$0	0%
Special Project-ULCTv	\$35,000	\$40,000	\$5,000	14%
Special Project-P & Z Cert. Training	\$0	\$100,000	\$100,000	
Special Project-Making Life Better	\$50,000	\$50,000	\$0	0%

EXPENDITURES	<i>2013-2014 ADOPTED BUDGET</i>	<i>2014-2015 PROPOSED</i>	<i>Difference 2014 Budget to 2015 Budget</i>	<i>Difference %</i>
Tax Education Program	\$30,000	\$30,000	\$0	0%
Municipal Funding Project	\$55,000	\$55,000	\$0	0%
Essay Contest Expenses	\$10,000	\$10,000	\$0	0%
Benchmarking	\$21,237	\$19,500	(\$1,737)	-8%
Grants & Special Projects Subtotal	\$312,746	\$328,500	\$15,754	-1%
Materials and Supplies				
Office Supplies	\$12,000	\$12,000	\$0	0%
Materials & Supplies Subtotal	\$12,000	\$12,000	\$0	
Miscellaneous				
Miscellaneous	\$1,500	\$1,500	\$0	0%
Contingency Reserve	\$5,000	\$5,000	\$0	0%
Miscellaneous Subtotal	\$6,500	\$6,500	\$0	0%
Capital				
Capital Outlay	\$5,000	\$20,000	\$15,000	300%
Capital Improvements	\$0	\$0	\$0	0%
Capital Subtotal	\$5,000	\$20,000	\$15,000	300%
TOTAL EXPENSES	\$2,403,266	\$2,533,137	\$129,871	5%
TOTAL ALL REVENUES	\$2,403,266	\$2,533,137	\$129,871	5%
REVENUES LESS EXPENSES	(\$0)	\$0	(\$0)	

