1. Welcome and Introductions – Council Member Lynn Pace, ULCT President

2. ULCT Audit Reports – Mayor JoAnn Seghini, ULCT Treasurer
   Presentation of Audit – Jason Wheeler, Danny Barlow
   Pinnock, Robbins, Posey and Richins

   ACTION: Review & Approval of Audit
   HANDOUT: Audit Report

3. Board of Directors Vacancy – Council Member Beth Holbrook, ULCT 2nd Vice President

   ACTION: Appointment of new Board Member
   HANDOUTS: 2nd Vice President’s Recommendation and Nominee Application

4. Active & Healthy Community Grant – Ken Bullock & Nick Jarvis

   ACTION: Approval of Application and Authorization for Executive Director to form Selection Committee
   HANDOUT: Active & Healthy Community Grant Application

5. Discussion of Long Term Goals and Priorities – Council Member Lynn Pace, ULCT President

   ACTION: Discussion Only
   HANDOUT: None

6. Discussion of Other Current Issues – Council Member Lynn Pace, ULCT President

   ACTION: Discussion Only
   HANDOUT: None

7. Other Business – Ken Bullock
January 26, 2016

ULCT Board Members,

At the January 8, 2016 board meeting I was tasked with helping to fill a vacancy on the board of directors. The ULCT constitution requires that at least one board member come from a town, and our only town representative on the 2015-2016 board was the board member whose vacancy we must fill. Consequently, I referred to the applications of the only two nominees from towns that applied to be on the ULCT board in 2015. Having reviewed their materials, and having spoken with both of them regarding their interest, schedules, and prior commitments, I now present to you my recommendation to fill the vacancy: Council Member Curtis Ludvigson of Sterling. I have attached Mr. Ludvigson’s nomination materials for your consideration.

Thank you,

Council Member Beth Holbrook, Bountiful
ULCT 2nd Vice President
2015
RECOMMENDATIONS FOR NOMINATION AND ELECTION TO THE
UTAH LEAGUE OF CITIES AND TOWNS

☒ BOARD OF DIRECTORS  ☐ SECOND VICE PRESIDENT

Curtis Ludvigson
Name of Person Recommended
Town Council Member
Elected Position Currently Held
145 N. 100 W.
Street Address
Sterling, Utah 84665
City/State
Zip
435-851-0101 Business Phone
435-851-0101 Fax
alud@rwacn.net Email Address

Please list positions held or experience that may be helpful to the individual in serving in this capacity for the Utah League of Cities and Towns:

1. Town Council Member 1985-1987
2. Town Mayor 1990-2001
3. Board of Directors, including President 1991-2001 Rural Water Assoc.
5. Town Council Member 2009-Present

This form is vital to the committee in helping them learn more about each candidate and their participation with the League. Please complete this form and submit it with a photo and any other pertinent information (i.e. resume) that may be helpful to the Utah League of Cities and Towns Nominations Committee in making its selection (attach additional sheets if necessary).

Is this individual aware of being nominated to this position?
☒ Yes  ☐ No

Curtis Ludvigson
Signature of elected official making recommendation

Town Council
Position
Sterling
City
435-851-0101 Phone

☐ Second Vice President
☐ Second Vice President

Send nominations to:
UTAH LEAGUE OF CITIES & TOWNS
NOMINATIONS COMMITTEE
50 S 600 E, STE 150
SALT LAKE CITY UT 84102
E-mail: njarvis@ultc.org

DEADLINE: AUGUST 14, 2015
Questionnaire for ULCT Board Nominees

Name  Curtis K Ludvigson  Position: Council Member

Municipality: Sterling

1. Why would you like to serve as a Board member?
   I have nearly 30 years of experience in Municipal Government. I feel that I have a lot
   that I can offer because of my years as a Mayor, Council Member, and my working
   with City and Town Officials throughout Utah as an employee of the Rural Water
   Association. I simply want to help and serve any way that I can.

2. What goals for the League would you like to initiate or support during your time on
   the Board?

   I don’t have any specific goals, etc. I only want to serve to the best of my ability. I
   would plan to deal with all issues and explore all avenues of working through the
   issues. I certainly don’t have an agenda of my own!

3. What specific areas of expertise or interest do you have that you feel you can
   contribute to the League Board?

   I come from a small town and I understand the issues the small towns deal with. I
   have expertise in Ordinance work. I understand the laws the cities and towns have to
   follow. I have significant experience in the Legislative process, both in Washington
   and the State.

4. Are you willing to represent the interests of your entire region on the Board? (This
   would include frequent communications with each community within the region.)
   How?

   Yes. I would communicate with them by telephone and email. I would be willing to
   attend Council Meetings and other meetings where I could learn of their concerns and
   interests.

5. Please describe your past participation with the League.

   I have attended several of the League Conferences and I have exhibited for Rural
   Water at the League Conferences. I used the League several years ago to help our
   town with Ordinances and Zoning, etc. This assistance and training was very valuable
   to our town.

6. When does your term of office expire?  Do you intend to seek reelection?
   December 31, 2017  Yes
Development Specialist, Rural Water Association of Utah

Profile
- Nearly 30 years experience in the water industry, beginning in 1984 as the Water Superintendent for Sterling Town.
- As Mayor, 12 years experience in management of Town Councils, Clerks, Treasurers, part-time maintenance personnel, volunteers, etc.
- Town Council Member for 10 years.
- Goal-oriented individual with strong leadership capabilities.
- Organized, highly motivated, and detail-directed problem solver.
- Proven ability to work in unison with Elected Officials, staff, and volunteers.
- Appointed to the Sanpete County Planning Commission in 2013.

Education
High School Graduate, Manti High School
Some college, approximately 3 years, at Snow College and Brigham Young University

Relevant Experience & Accomplishments
- Sterling Town Council in 1986 - 1989 and 2009 - Present
- Sterling Town Mayor 1989 - 2001
- Attended the NRWA Water Rally, meeting with our Senators and Congressman.
- Served on the RWAU Board of Directors for 10 years, including a term as President.
- I have met with the Governor and some State Legislators and discussed various water issues such as the drought and needed projects and funding.
- As Mayor I increased the town account balances by approximately $90,000.00.
- Acquired approximately $7.5 million in grants for the town for various projects.
- Managed and oversaw the completion of four major water system upgrades.
- Managed and oversaw the development of a Town Park, the completion of a new Fire Station and Town Hall, and I organized Sterling’s first volunteer fire department.
- Have experience in the management of staff such as, Town Clerks, Treasurers, and seasonal employees.
- Have experience in the hiring process and also in the dismissing of employees.
- Served as Chairman of the Sanpete County Mayors and Commissioners Association.
- As an employee of RWAU, I have worked with and assisted dozens of communities, districts, and private water companies with funding information and applications, rate structuring, budgets, water audits, Board/Council Training, ordinances, resolutions, and by-laws.
- Assisted many water systems in operations and maintenance issues.
- Manage the Operator Certification program of RWAU.
- Have taught many management related classes at RWAU conferences and training sessions as well as at the National Rural Water Association conferences and In-Service Training, and also at the Utah League of Cities and Towns Conventions.
- An excellent relationship with the League of Cities and Towns, The Utah Local Governments Trust, The Division of Drinking Water, The Division of Water Quality, Rural

- Served on several RWUA committees; Legislative, Membership, Policies and Procedures, Training, Publications, Awards.
- Initiated the publication of the RWUA quarterly Management Newsletter.
- Certified Level 1V Water Operator and Backflow Technician.
- 2012 Graduate of the Water University Utility Management Certification.
- Member of the Sanpete County Planning Commission.

**Employment**

Training Specialist/Management Technician/Development Specialist of the Rural Water Association of Utah  
2001-present

- Fulfilled the EPA contract the Association has with NRWA to provide training to water system personnel throughout the state.
- Working with elected officials in all levels of government; federal, state and local.
- Training Community and County Elected Officials and in Budgeting, Water Rates, Responsibilities, Ordinances, Resolutions, By-Laws, Source Protection issues, Project Funding, etc.

School Bus Driver  
1990-2001

Sterling Town Maintenance Superintendent  
1984-2001

- Overseeing all aspects of town maintenance; water, roads, park, cemetery, etc.

AESCO, Inc.  
1980-1989

- Managing the sales of industrial supplies.

**Community Involvement**

- Mayor
- Town Councilmember
- 4-H Leader
- Scout Leader
- Youth Basketball Coach
- Community Clean-up (many volunteer projects)
- Sanpete County Mayors and Commissioners Association
- Cemetery Veterans Memorial Committee Chairman
- Various leadership positions in Church

**Honors & Awards**

Sterling’s Citizen of the Year (2001)

Most Improved Water System (RWUA conference 1998)
Active & Healthy Communities Grant
Utah League of Cities and Towns

Summary:
Promoting a culture of active lifestyles that leads to healthier people is best accomplished within the local community. A demonstration project will provide grants to four communities to plan and implement strategies that prevent and manage chronic disease and contribute to improving the health and activity of Utah residents. Up to four communities will be selected to receive funding over a period of three years, drawing from the total contribution of $900,000 Intermountain Healthcare has provided with this grant.

These strategies will be managed through a “collective impact model.” Under the collective impact model, the cities will work alongside school districts, other levels of government, local businesses, faith based organizations, and the local hospital system, to come up with strategies to tackle their respective issues over a three year period. Within each community, the city government will serve as the backbone organization around which we can bring the aforementioned community stakeholders together. Each group at the table will have a defined purpose in accomplishing the shared objective of improving the identified community health issue, and the members of this effort will share measurement systems in order to objectively assess the progress of each organizations efforts in relation to the common goal. The organizations must be willing to share data concerning their specific efforts, and a clear communication plan must be put in place and adhered to—including regular meetings of top level executives.

How to Apply:
Please answer the following questions and submit, with a cover letter, to njarvis@ulct.org or via mail to:

   Nick Jarvis
   Utah League of Cities and Towns
   50 S 600 E, Suite 150
   Salt Lake City, UT 84102

Applications must be received by March 1, 2016.

1) What are the major health issues in your community?
2) Does your community currently have a strategy to help its residents improve their level of activity and/or overall health? If so, please describe.
3) If your community does not currently have a strategy to help its residents improve their level of activity and/or overall health, please describe what your community would like to put in place.
4) How does this strategy address; policy, environment, and system changes and if not is the community willing to consider these strategies?
5) How does this strategy address the specific needs of vulnerable populations?
6) How has your community demonstrated a history of, ability to work in a collectively with multiple sectors to demonstrate impact in solving problems on the local level?
7) Describe how these strategies will be sustained?
**Evaluation Criteria:**

**Collective impact:**
- How well does this community demonstrate a history of, ability to, or desire to work in a collective impact model?

**Role in statewide impact:**
- How well would this community’s participation in the grant demonstrate a diversity in participants (urban v. rural, regional diversity, diversity in population, etc.)?
- How well would this community’s participation in the grant demonstrate a potential for sustained state-wide funding for health and activity programs?

**Local health needs:**
- How do the community’s identified health issues match up with those identified by a health needs assessment (e.g. conducted by state, local health district or health system)?
- What type of impact can be made on the identified health needs?
- How well do this community’s health needs reflect the overall health needs of the state and vulnerable populations?

**Current and potential programs:**
- Are current health and activity programs successful? How is this demonstrated and measured?
- Are the potential health and activity programs evidence-based (e.g. as published by County Health Rankings “What Works”, CDC, or Robert Wood Johnson Foundation)?
- What outcome measures will be used to demonstrate impact of the proposal in year 1, 2, and 3?

**Timeline:**
- Opens February 1, 2016
- Applications due March 1, 2016
- Committee will reach a decision by March 15, 2016
- Start date: April 1, 2016

For questions, please contact Nick Jarvis with ULCT at njarvis@ulct.org or 801-328-1601

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[Intermountain LiVe Well Logo]