

**UTAH LEAGUE OF CITIES & TOWNS  
BOARD OF DIRECTORS MEETING  
SALT PALACE CONVENTION CENTER  
100 WEST TEMPLE, ROOM 252 A  
SALT LAKE CITY, UT 84101  
FRIDAY, JANUARY 27, 2016  
Approximately 2:00 PM**

**1. Welcome and Introductions – Council Member Lynn Pace, ULCT President**

**2. ULCT Audit Reports – Mayor JoAnn Seghini, ULCT Treasurer**

Presentation of Audit – Jason Wheeler, Danny Barlow  
Pinnock, Robbins, Posey and Richins

ACTION: Review & Approval of Audit  
HANDOUT: Audit Report

**3. Board of Directors Vacancy – Council Member Beth Holbrook, ULCT 2<sup>nd</sup> Vice President**

ACTION: Appointment of new Board Member  
HANDOUTS: 2<sup>nd</sup> Vice President's Recommendation and Nominee Application

**4. Active & Healthy Community Grant – Ken Bullock & Nick Jarvis**

ACTION: Approval of Application and Authorization for Executive Director to form Selection Committee  
HANDOUT: Active & Healthy Community Grant Application

**5. Discussion of Long Term Goals and Priorities – Council Member Lynn Pace, ULCT President**

ACTION: Discussion Only  
HANDOUT: None

**6. Discussion of Other Current Issues – Council Member Lynn Pace, ULCT President**

ACTION: Discussion Only  
HANDOUT: None

**7. Other Business – Ken Bullock**



PHONE 801-328-1601  
FAX 801-531-1872  
WWW.ULCT.ORG

**OFFICERS**  
PRESIDENT  
LYNN PACE  
COUNCIL MEMBER, HOLLADAY

1ST VICE PRESIDENT  
STEVE HIATT  
MAYOR, KAYSVILLE

2ND VICE PRESIDENT  
BETH HOLBROOK  
COUNCIL MEMBER, BOUNTIFUL

IMMEDIATE PAST PRESIDENT  
JOHN CURTIS  
MAYOR, PROVO

**BOARD OF DIRECTORS**  
MARGIE ANDERSON  
COUNCIL MEMBER, EPHRAIM

DEAN BAKER  
MAYOR, NAPLES

ANDY BEERMAN  
COUNCIL MEMBER, PARK CITY

MIKE CALDWELL  
MAYOR, OGDEN

BRYAN COX  
MAYOR, HYDE PARK

TED EYRE  
MAYOR, MURRAY

CARMEN FREEMAN  
MAYOR, HERRIMAN

GARY GYGI  
MAYOR, CEDAR HILLS

MIKE MENDENHALL  
COUNCIL MEMBER, SPANISH FORK

JIM ORTLER  
COUNCIL MEMBER, BRIAN HEAD

JON PIKE  
MAYOR, ST. GEORGE

DAVE SARRISON  
MAYOR, MOAB

**EX-OFFICIO MEMBERS**  
JJ ALLEN, CLEARFIELD  
UTAH CITY MANAGEMENT ASSOC.  
PRESIDENT

THIEDA WELLMAN, LAYTON  
UTAH MUNICIPAL CLERKS ASSOC.  
PRESIDENT

**TREASURER**  
JOANN B. SEGHINI  
MAYOR, MIDVALE

**EXECUTIVE DIRECTOR**  
KENNETH H. BULLOCK

SERVING UTAH'S  
MUNICIPALITIES  
SINCE 1907

MEMBER  
NATIONAL LEAGUE OF CITIES

January 26, 2016

ULCT Board Members,

At the January 8, 2016 board meeting I was tasked with helping to fill a vacancy on the board of directors. The ULCT constitution requires that at least one board member come from a town, and our only town representative on the 2015-2016 board was the board member whose vacancy we must fill. Consequently, I referred to the applications of the only two nominees from towns that applied to be on the ULCT board in 2015. Having reviewed their materials, and having spoken with both of them regarding their interest, schedules, and prior commitments, I now present to you my recommendation to fill the vacancy: Council Member Curtis Ludvigson of Sterling. I have attached Mr. Ludvigson's nomination materials for your consideration.

Thank you,

Council Member Beth Holbrook, Bountiful  
ULCT 2<sup>nd</sup> Vice President



# 2015 RECOMMENDATIONS FOR NOMINATION AND ELECTION TO THE UTAH LEAGUE OF CITIES AND TOWNS

BOARD OF DIRECTORS

SECOND VICE PRESIDENT

Curtis Ludvigson  
Name of Person Recommended

Town Council member  
Elected Position Currently Held

145 N. 100 W.  
Street Address

Sterling, Utah  
City/State

84665  
Zip

435-851-0101  
Business Phone

Fax

clud@rwau.net  
Email Address

Please list positions held or experience that may be helpful to the individual in serving in this capacity for the Utah League of Cities and Towns:

1. Town Council member 1986-1989
2. Town Mayor 1990-2001
3. Board of Directors, including President 1991-2001 Rural Water Assn.
4. Rural Water Association of Utah Employee 2001-Present.
5. Town Council member 2009-Present

This form is vital to the committee in helping them learn more about each candidate and their participation with the League. **Please complete this form and submit it with a photo and any other pertinent information** (i.e. resume) **that may be helpful to the Utah League of Cities and Towns Nominations Committee in making its selection** (attach additional sheets if necessary).

Is this individual aware of being nominated to this position?

Yes

No

Curtis Ludvigson  
Signature of elected official making recommendation

Town Council  
Position

Sterling  
City

435-851-0101  
Phone

Aug. 21, 2015  
Date

Send nominations to:

UTAH LEAGUE OF CITIES &  
TOWNS  
NOMINATIONS COMMITTEE  
50 S 600 E, STE 150  
SALT LAKE CITY UT 84102

E-mail: [njarvis@ulct.org](mailto:njarvis@ulct.org)

**DEADLINE: AUGUST 14, 2015**

## Questionnaire for ULCT Board Nominees

Name Curtis K Ludvigson

Position: Council Member

Municipality: Sterling

1. Why would you like to serve as a Board member?

I have nearly 30 years of experience in Municipal Government. I feel that I have a lot that I can offer because of my years as a Mayor, Council Member, and my working with City and Town Officials throughout Utah as an employee of the Rural Water Association. I simply want to help and serve any way that I can.

2. What goals for the League would you like to initiate or support during your time on the Board?

I don't have any specific goals, etc. I only want to serve to the best of my ability. I would plan to deal with all issues and explore all avenues of working through the issues. I certainly don't have an agenda of my own!

3. What specific areas of expertise or interest do you have that you feel you can contribute to the League Board?

I come from a small town and I understand the issues the small towns deal with. I have expertise in Ordinance work. I understand the laws the cities and towns have to follow. I have significant experience in the Legislative process, both in Washington and the State.

4. Are you willing to represent the interests of your entire region on the Board? (This would include frequent communications with each community within the region.) How?

Yes. I would communicate with them by telephone and email. I would be willing to attend Council Meetings and other meetings where I could learn of their concerns and interests.

5. Please describe your past participation with the League.

I have attended several of the League Conferences and I have exhibited for Rural Water at the League Conferences. I used the League several years ago to help our town with Ordinances and Zoning, etc. This assistance and training was very valuable to our town.

6. When does your term of office expire? Do you intend to seek reelection?  
December 31, 2017 Yes

Curtis K. Ludvigson  
145 North 100 West  
P.O. Box 650151  
Sterling, Utah 84665  
435-835-1001 Home or 435-851-0101 Cell  
[clud@rwau.net](mailto:clud@rwau.net)

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### Development Specialist, Rural Water Association of Utah

- Profile**
- Nearly 30 years experience in the water industry, beginning in 1984 as the Water Superintendent for Sterling Town.
  - As Mayor, 12 years experience in management of Town Councils, Clerks, Treasurers, part-time maintenance personnel, volunteers, etc.
  - Town Council Member for 10 years.
  - Goal-oriented individual with strong leadership capabilities.
  - Organized, highly motivated, and detail-directed problem solver.
  - Proven ability to work in unison with Elected Officials, staff, and volunteers.
  - Appointed to the Sanpete County Planning Commission in 2013.
- Education**
- High School Graduate, Manti High School  
Some college, approximately 3 years, at Snow College and Brigham Young University
- Relevant Experience & Accomplishments**
- Sterling Town Council in 1986 - 1989 and 2009 - Present
  - Sterling Town Mayor 1989 - 2001
  - Attended the NRWA Water Rally, meeting with our Senators and Congressmen.
  - Served on the RWAU Board of Directors for 10 years, including a term as President.
  - I have met with the Governor and some State Legislators and discussed various water issues such as the drought and needed projects and funding.
  - As Mayor I increased the town account balances by approximately \$90,000.00.
  - Acquired approximately \$7.5 million in grants for the town for various projects.
  - Managed and oversaw the completion of four major water system upgrades.
  - Managed and oversaw the development of a Town Park, the completion of a new Fire Station and Town Hall, and I organized Sterling's first volunteer fire department.
  - Have experience in the management of staff such as, Town Clerks, Treasurers, and seasonal employees.
  - Have experience in the hiring process and also in the dismissing of employees.
  - Served as Chairman of the Sanpete County Mayors and Commissioners Association.
  - As an employee of RWAU, I have worked with and assisted dozens of communities, districts, and private water companies with funding information and applications, rate structuring, budgets, water audits, Board/Council Training, ordinances, resolutions, and by-laws.
  - Assisted many water systems in operations and maintenance issues.
  - Manage the Operator Certification program of RWAU.
  - Have taught many management related classes at RWAU conferences and training sessions as well as at the National Rural Water Association conferences and In-Service Training, and also at the Utah League of Cities and Towns Conventions.
  - An excellent relationship with the League of Cities and Towns, The Utah Local Governments Trust, The Division of Drinking Water, The Division of Water Quality, Rural

Development, Community Impact Board, Water Resources, and The Bureau of Reclamation.

- Served on several RWAU committees; Legislative, Membership, Policies and Procedures, Training, Publications, Awards.
- Initiated the publication of the RWAU quarterly Management Newsletter.
- Certified Level 1V Water Operator and Backflow Technician.
- 2012 Graduate of the Water University Utility Management Certification.
- Member of the Sanpete County Planning Commission.

**Employment**

**Training Specialist/Management Technician/Development Specialist of the Rural Water Association of Utah**

*2001-present*

- Fulfilled the EPA contract the Association has with NRWA to provide training to water system personnel throughout the state.
- Working with elected officials in all levels of government; federal, state and local.
- Training Community and County Elected Officials and in Budgeting, Water Rates, Responsibilities, Ordinances, Resolutions, By-Laws, Source Protection issues, Project Funding, etc.

**School Bus Driver**

*1990-2001*

**Sterling Town Maintenance Superintendent**

*1984-2001*

- Overseeing all aspects of town maintenance; water, roads, park, cemetery, etc.

**AnSCO, Inc.**

*1980-1989*

- Managing the sales of industrial supplies.

**Community Involvement**

Mayor

Town Councilmember

4-H Leader

Scout Leader

Youth Basketball Coach

Community Clean-up (many volunteer projects)

Sanpete County Mayors and Commissioners Association

Cemetery Veterans Memorial Committee Chairman

Various leadership positions in Church

**Honors & Awards**

Sterling's Citizen of the Year (2001)

Most Improved Water System (RWAU conference 1998)

# Active & Healthy Communities Grant

## Utah League of Cities and Towns



### Summary:

Promoting a culture of active lifestyles that leads to healthier people is best accomplished within the local community. A demonstration project will provide grants to four communities to plan and implement strategies that prevent and manage chronic disease and contribute to improving the health and activity of Utah residents. Up to four communities will be selected to receive funding over a period of three years, drawing from the total contribution of \$900,000 Intermountain Healthcare has provided with this grant.

These strategies will be managed through a “collective impact model.” Under the collective impact model, the cities will work alongside school districts, other levels of government, local businesses, faith based organizations, and the local hospital system, to come up with strategies to tackle their respective issues over a three year period. Within each community, the city government will serve as the backbone organization around which we can bring the aforementioned community stakeholders together. Each group at the table will have a defined purpose in accomplishing the shared objective of improving the identified community health issue, and the members of this effort will share measurement systems in order to objectively assess the progress of each organizations efforts in relation to the common goal. The organizations must be willing to share data concerning their specific efforts, and a clear communication plan must be put in place and adhered to—including regular meetings of top level executives.

### How to Apply:

Please answer the following questions and submit, with a cover letter, to [njarvis@ulct.org](mailto:njarvis@ulct.org) or via mail to:

Nick Jarvis  
Utah League of Cities and Towns  
50 S 600 E, Suite 150  
Salt Lake City, UT 84102

Applications must be received by March 1, 2016.

- 1) What are the major health issues in your community?
- 2) Does your community currently have a strategy to help its residents improve their level of activity and/or overall health? If so, please describe.
- 3) If your community does not currently have a strategy to help its residents improve their level of activity and/or overall health, please describe what your community would like to put in place.
- 4) How does this strategy address; policy, environment, and system changes and if not is the community willing to consider these strategies?
- 5) How does this strategy address the specific needs of vulnerable populations?
- 6) How has your community demonstrated a history of, ability to work in a collectively with multiple sectors to demonstrate impact in solving problems on the local level?
- 7) Describe how these strategies will be sustained?

Made possible by



## Evaluation Criteria:

### Collective impact:

- How well does this community demonstrate a history of, ability to, or desire to work in a collective impact model?

### Role in statewide impact:

- How well would this community's participation in the grant demonstrate a diversity in participants (urban v. rural, regional diversity, diversity in population, etc.)?
- How well would this community's participation in the grant demonstrate a potential for sustained state-wide funding for health and activity programs?

### Local health needs:

- How does the community's identified health issues match up with those identified by a health needs assessment (e.g. conducted by state, local health district or health system)?
- What type of impact can be made on the identified health needs?
- How well do this community's health needs reflect the overall health needs of the state and vulnerable populations?

### Current and potential programs:

- Are current health and activity programs successful? How is this demonstrated and measured?
- Are the potential health and activity programs evidence-based (e.g. as published by County Health Rankings "What Works", CDC, or Robert Wood Johnson Foundation)?
- What outcome measures will be used to demonstrate impact of the proposal in year 1, 2, and 3?

## Timeline:

- Opens February 1, 2016
- Applications due March 1, 2016
- Committee will reach a decision by March 15, 2016
- Start date: April 1, 2016

For questions, please contact Nick Jarvis with ULCT at [njarvis@ulct.org](mailto:njarvis@ulct.org) or 801-328-1601