

**UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
UTAH LOCAL GOVERNMENTS TRUST, 55 US-89, NORTH SALT LAKE, UT 84054
MONDAY, JUNE 18, 2018 @ 9:00 AM
(TIMES ARE APPROXIMATE)**

- 1. Welcome and Introductions – Council Member Beth Holbrook, ULCT President** 9:00 AM
- 2. Public Hearing: FY 2019 Budget – Council Member Beth Holbrook, ULCT President** 9:00 AM (Time Certain)
ACTION: Public Hearing
HANDOUT: [Proposed FY 2019 Budget](#)
- 3. Review & Approval of Minutes – Council Member Beth Holbrook, ULCT President** 9:20 AM
ACTION: Review & Approval of Minutes
HANDOUT: [April 25, 2018 Draft Minutes](#) & [May 14, 2018 Draft Minutes](#)
- 4. Conflict of Interest Disclosure – Council Member Beth Holbrook, ULCT President** 9:22 AM
ACTION: Disclosure of any potential conflict of interest with agenda items
HANDOUT: None
- 5. Communications Plan for July/Rapid Response – Susan Wood, Director of Communications & Training** 9:25 AM
ACTION: For information only
HANDOUT: None
- 6. ULCT Board & Commission Reports & ULCT Board Update – Council Member Beth Holbrook, ULCT President** 9:35 AM
ACTION: Receive reports from ULCT representatives to Boards & Commissions
HANDOUT: None
- 7. ULCT Board & Commission Appointments – Cameron Diehl, Executive Director** 9:37 AM
ACTION: Review and Approval of Board and Commission Appointments
HANDOUT: None
- 8. Review & Approval of Check Registers – Nick Jarvis, Chief Operating Officer** 9:40 AM
ACTION: Review & Approval of April & May Check Registers
HANDOUTS: [April 2018 Check Register](#) & [May 2018 Check Register](#)
- 9. FY 2019 Budget – Cameron Diehl, Executive Director & Nick Jarvis, Chief Operating Officer** 9:50 AM
ACTION: Adopt FY 2019 Budget
HANDOUT: [Proposed FY 2019 Budget](#)
- 10. ULCT Constitution & Bylaws – Council Member Mike Mendenhall, ULCT 2nd Vice President & Cameron Diehl, Executive Director** 10:10 AM
ACTION: Review and Approval of proposed Bylaws (Nominations Committee, LPC, etc.)
HANDOUTS: [Proposed ULCT Bylaws](#)
- 11. Review of Board Strategic Retreat – Cameron Diehl, Executive Director** 10:25 AM
ACTION: For information only
HANDOUT: [Strategic Retreat Memo](#)
- 12. Review of Municipal Caucuses – Cameron Diehl, Executive Director** 10:45 AM
ACTION: For information only
HANDOUT: [Municipal Caucuses Memo & Spreadsheet](#)
- 13. ULCT Housing Policy Outreach – Meg Ryan, LUAU Manager; Cameron Diehl, Executive Director; Rachel Otto, Director of Government Relations; Madison Mahon, ULCT Intern** 11:00 AM
ACTION: For information only
HANDOUT: [HB 259 Info](#)
- 14. Update on State Initiatives – Cameron Diehl, Executive Director** 11:10 AM
ACTION: For information only
HANDOUT: [Medical Marijuana Initiative Memo](#) & [Drug Safe Utah Flyer](#)
- 15. Closed Session (if needed) As per Utah Code 52-4-205** 11:30 AM
ACTION: Vote required to enter closed session (as per Utah Code 52-4-204)
HANDOUT: None
- 16. Other Business (Calendar/Board Process)**
ACTION: For Information Only
HANDOUT: None
- 17. Adjourn**



TO: ULCT Board of Directors
FROM: Nick Jarvis, Chief Operating Officer
DATE: June 14, 2018
SUBJECT: FY 2019 Budget Adoption

Background:

The ULCT staff proposed a tentative budget to the ULCT Board of Directors on May 14, 2018. The Board adopted a motion supporting the tentative budget and authorized staff to set a hearing date of Monday, June 18, 2018 for a public hearing on the tentative budget

Staff noticed this hearing on the Utah Public Notice Website on June 11, 2018 and the tentative budget has been available to the public on that website and at the ULCT office since that time

Staff is not proposing any changes to the tentative budget as proposed and encourages the ULCT Board to consider a motion to approve the FY 2019 budget following the public hearing.

Next Steps:

We ask the ULCT Board to adopt this budget for FY 2019.

MAKING LIFE BETTER

UTAH LEAGUE OF CITIES AND TOWNS

FY 2019 TENTATIVE BUDGET

REVENUES	<i>FY 2017 Actual</i>	<i>FY 2018 Budget</i>	<i>FY 2019 Tentative Budget</i>	<i>% Change</i>
General Revenue				
Membership Dues	\$1,564,284	\$1,650,000	\$1,700,000	3.03%
Registration Fees	\$479,167	\$490,000	\$455,000	-7.14%
Donations & Advertising	\$661,452	\$320,000	\$387,000	20.94%
Exhibit Space	\$121,520	\$118,000	\$85,000	-27.97%
Interest	\$4,615	\$3,500	\$22,000	528.57%
Publications	\$7,727	\$15,000	\$10,000	-33.33%
Miscellaneous Income	\$3,816	\$250	\$5,000	1900.00%
Reserves	\$0	\$288,000	\$312,000	8.33%
Rental Income	\$18,000	\$0	\$0	-
General Revenue	\$2,860,581	\$2,884,750	\$2,976,000	3.16%
Grants & Special Projects				
Essay Contest Donations	\$0	\$10,000	\$0	-
Co-Op Funds Deseret News Project	\$0	\$48,000	\$0	-
Grant for Research Assistant	\$0	\$0	\$0	-
Transfer-Making Life Better	\$0	\$0	\$0	-
Grants-Active & Healthy Communities	\$0	\$300,000	\$300,000	0.00%
Grants-LUAU	\$103,000	\$130,286	\$0	-100.00%
Grant-UTOPIA	\$0	\$0	\$0	-
Benchmarking	\$14,359	\$0	\$0	-
Grants & Special Projects	\$117,359	\$488,286	\$300,000	-38.56%
TOTAL REVENUE	\$2,977,940	\$3,373,036	\$3,276,000	-2.88%

EXPENDITURES	<i>FY 2017 Actual</i>	<i>FY 2018 Budget</i>	<i>FY 2019 Tentative Budget</i>	<i>% Change</i>
Personnel Services				
Employee Benefits	\$171,681	\$273,000	\$285,550	4.60%
Staff Salaries	\$574,712	\$625,000	\$644,000	3.04%
Personnel Services Subtotal	\$746,393	\$898,000	\$929,550	3.51%
Charges for Services				
Database Maintenance	\$0	\$0	\$20,000	-
Accounting Expenses	\$48,531	\$30,000	\$45,000	50.00%
Contract Labor	\$194,860	\$332,500	\$260,000	-21.80%

Building Utilities	\$3,959	\$4,000	\$8,000	100.00%
Computer Services	\$40,020	\$24,000	\$24,000	0.00%
Legal Expense	\$24,878	\$24,000	\$36,000	50.00%
Charges for Services Subtotal	\$312,248	\$414,500	\$393,000	-5.19%

Operating & Program Expenses

Car Expense	\$5,293	\$3,000	\$9,000	200.00%
Building Repairs	\$21,577	\$0	\$17,500	-
Dues and Subscriptions	\$36,978	\$22,000	\$45,000	104.55%
Convention Entertainment	\$102,530	\$94,000	\$0	-100.00%
Convention Programming	\$0	\$0	\$270,000	-
Food & Beverage	\$428,456	\$545,000	\$450,000	-17.43%
Facility Rent/Setup	\$124,634	\$68,526	\$215,000	213.75%
League Relations	\$16,254	\$24,000	\$5,000	-79.17%
Library	\$0	\$1,500	\$0	-100.00%
Insurance	\$6,282	\$8,500	\$8,500	0.00%
Speakers Fee/Honorariums	\$119,069	\$150,000	\$0	-100.00%
Printing Expense	\$53,600	\$75,000	\$50,000	-33.33%
Postage and Freight	\$3,693	\$6,500	\$5,000	-23.08%
Equipment Repairs and Maint.	\$7,063	\$1,000	\$4,000	300.00%
Staff Training & Tuition Aid	\$722	\$2,500	\$2,500	0.00%
Equipment purchases	\$959	\$10,000	\$10,000	0.00%
Spec. Equip. Rental	\$23,988	\$65,000	\$65,000	0.00%
Telephone Expense	\$14,520	\$15,000	\$13,000	-13.33%
Travel and Lodging	\$53,159	\$70,000	\$70,000	0.00%
League Office Lease Payment	\$0	\$36,000	\$9,000	-75.00%
Credit Card Processing/Bank Fees	\$20,147	\$10,000	\$25,000	150.00%
Board Expenses	\$3,985	\$11,000	\$11,000	0.00%
Operating & Program Exp. Subtotal	\$1,042,909	\$1,218,526	\$1,284,500	5.41%

Grants & Special Projects

Special Project-UTOPIA	\$0	\$0	\$0	-
Salary Survey	\$0	\$12,000	\$0	-
Special Project-ULCTv	\$429	\$0	\$0	-
Special Project-LUAU	\$20,181	\$76,000	\$0	-
Special Project-Making Life Better	\$40,000	\$0	\$0	-
Special Projects-IHC Wellness	\$155,000	\$278,000	\$278,000	0.00%
Deseret News Project	\$0	\$48,000	\$0	-
Tax Book	\$10,000	\$0	\$12,000	-
Municipal Funding Project	\$91,325	\$0	\$0	-
University of Utah Policy Institute	\$0	\$10,000	\$0	-
Essay Contest Expenses	\$8,450	\$10,000	\$4,950	-
Benchmarking	\$12,407	\$20,000	\$0	-
Grants & Special Projects Subtotal	\$337,792	\$454,000	\$294,950	-35.03%

Materials and Supplies				
Office Supplies	<i>\$12,406</i>	<i>\$12,000</i>	<i>\$13,000</i>	8.33%
Materials & Supplies Subtotal	<i>\$12,406</i>	<i>\$12,000</i>	<i>\$13,000</i>	8.33%
Miscellaneous				
Miscellaneous	<i>\$12,004</i>	<i>\$1,500</i>	<i>\$1,000</i>	-33.33%
Transfer to Fund Balance	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	-
Contingency Reserve	<i>\$0</i>	<i>\$5,000</i>	<i>\$0</i>	-
Miscellaneous Subtotal	<i>\$12,004</i>	<i>\$6,500</i>	<i>\$1,000</i>	-84.62%
Capital				
Capital Outlay	<i>\$0</i>	<i>\$9,510</i>	<i>\$0</i>	-100.00%
Capital Improvements - Office remodel	<i>\$0</i>	<i>\$360,000</i>	<i>\$360,000</i>	0.00%
Capital Subtotal	<i>\$0</i>	<i>\$369,510</i>	<i>\$360,000</i>	-2.57%
TOTAL EXPENSES	<i>\$2,463,752</i>	<i>\$3,373,036</i>	<i>\$3,276,000</i>	-2.88%
TOTAL ALL REVENUES	<i>\$2,977,940</i>	<i>\$3,373,036</i>	<i>\$3,276,000</i>	-2.88%
REVENUES (Under) Over EXPENSES	<i>\$514,188</i>	<i>\$0</i>	<i>\$0</i>	

MINUTES OF THE UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
DIXIE APPLIED TECHNOLOGY COLLEGE, ROOM A-329, 610 STECH RIDGE DR,
ST.GEORGE, UT 84770
WEDNESDAY APRIL 25, 2018 @ 11:45 AM
(TIMES ARE APPROXIMATE)

CONDUCTING: ULCT Board of Directors President, Council Member Beth Holbrook, Bountiful

EXECUTIVE BOARD

Council Member Beth Holbrook, President, Bountiful
Mayor Jon Pike, 1st Vice President, St. George
Council Member Mike Mendenhall, 2nd Vice President, Spanish Fork
Steve Hiatt, Past President, Kaysville

BOARD OF DIRECTORS

Mayor Bob Stevenson, Layton City
Council Member Don Christensen, West Valley City
Council Member Steve Fairbanks, Sandy City
Mayor Andy Beerman, Park City
Mayor Mike Caldwell, Ogden City
Council Member Damon Cann, North Logan
Council Member Richard Barnett, Richfield
Council Member Jewell Allen, Grantsville
Mayor Pat Brady, Green River
Mayor Len Arave, North Salt Lake
Council Member Nicole Martin, Herriman
Mayor Kaleen Potter, Heber City

EX-OFFICIO MEMBERS

Ben Reeves – Santaquin, UMCA
Teresa Harris, Logan City Recorder, UMCA
David Church, ULCT Legal Counsel

ULCT STAFF

Cameron Diehl, Executive Director
Rachel Otto, Director of Government Relations
Nick Jarvis, Chief Operating Officer
Roger Tew, Senior Policy Analyst
Susan Wood, Director of Communications and Training

1. Welcome and Introductions – Council Member Beth Holbrook, ULCT President

President Beth Holbrook called the meeting to order at 12:06 pm and called for introductions.

2. Review and Approval of Minutes – Council Member Beth Holbrook, ULCT President

The Board Members reviewed the minutes of the February 12, 2018 ULCT Board Meeting.

ACTION: Council Member Jewel Allen moved to approve the minutes of the February 12, 2018 ULCT Board meeting. The motion was seconded by Mayor Bob Stevenson. The motion carried unanimously.

3. Conflict of Interest Disclosure – Council Member Beth Holbrook, ULCT President

There were none.

4. Review and Approval of Check Register – Nick Jarvis, Chief Operating Officer

Nick Jarvis reported on the League's check register and credit card statement for February and March 2018. President Beth Holbrook asked for clarification on the \$3900 condo fees. Mr. Jarvis replied that this check was voided; \$3000 was for rent and \$900 for condo fees and it was two separate checks issued to the right place.

ACTION: Mayor Caldwell moved to approve the February and March 2018 Check Register and Credit Card Statement as presented. The motion was seconded by Council Member Fairbanks. The motion carried unanimously.

5. ULCT Board and Commission Reports – Council Member Beth Holbrook, ULCT President

Council Member Fairbanks spoke on the Free Market Protection and Privatization Board. He stated that this committee still exists and meets quarterly, but has not been funded by the legislature for the past few years. They are looking at ways the government conflicts with private companies and that cities are trying to do what they can on their own to provide affordable recreation for their citizens. Roger Tew stated that the history of this board started off very differently and has now lost its steam and encouraged Council Member Fairbanks to continue attending.

President Holbrook talked on the land dispute with Rocky Mountain Power and Wasatch and Summit Counties.

6. ULCT Board and Commission Appointments - Cameron Diehl, Executive Director & Brandon Smith, Legislative Research Analyst

Director Diehl addressed the board. At our last board meeting in February we discussed all boards and commissions for which the league is responsible for, either a recommendation to

Governor's Office for appointment or a direct appointment. Brandon was tasked with organizing a list of all the boards and commissions for which we are responsible for. We have now posted them on our website so city leaders know who is representing the league on different boards and commissions. Because of November election and because of legislation, there are several vacancies that are open within the next month or so. We've consolidated all those vacancies into this form, a specific handout with a couple updated names from the handout in the board packet.

Brandon also put together a short explanation that is in your board packet about each of these particular boards. We can discuss the individual boards or we can jump into the specific recommendations.

Director Diehl stated that he has a list of every email and resume that were submitted from people expressing interest in participating on these various boards. As director, you will see names in purple. Those are names as staff and director, which we are recommending that we either forward to the Governor's Office for his consideration or direct appointments by the league board. Referred to sheet; front page, governor notarial appointments. Second page, league board appointments. Last three pages, not technically appointments per se, not Board of Director but an Advisor Committee.

Director Diehl continued, Get Healthy Utah, Nick Jarvis was asked to be a part of that group, not an official appointment, just for league representation.

Governor's partnership board, statute requires that that individual has to be a member of the league board. Mayor Carron filled that position. In January when she gave up her seat the position sat vacant. Brief discussion of anyone who is on the Wasatch Front and is interested in filling that spot who is a current board member. Mayor Baker was asked about it when Mayor Carron took the position and Mayor Baker was happy to let Mayor Carron, Kaleen or Dr. Barnett. David not sure if you are qualified or not, because the definitions are vague. So, if you are off the Wasatch Front, whether or not they would accept you, I do not know. Discussion regarding meeting dates and times. Will follow-up if they have regular scheduled meetings coming interim.

On the other names, the most important one I want to draw your attention to is the Commissions on Housing and Affordability. We will be spending a lot of time in the conference talking about housing affordability and affordable housing, which is going to be an enormous issue this interim. We were successful in lobbying against some bills this past session. If you want to see the worst case scenario, take a look at what is happening in California, where the legislature last year passed 15 bills targeted at local governments, which reduced cities abilities to zone, plan and have land use authority. The assembly this year is considering several more, including one that was introduced last week, which would give BART (Bay Area Transit Authority) land use authority around all the BART Stations instead of the cities in the area. So, as you look at the new Transit District Utah, what UTA could become, that is something that is disconcerting that that trend is out there and we do not want that to come here. We see this as a tremendous opportunity for us to be proactive, aggressive, and making sure we are on this commission and we are looking for actual

solutions for which cities actually have some control. Four names have been put forward, including Steve, who is currently on the board, Steve serves on another board, and so if the Governor were to accept Steve, then we would replace him on that other board. The Governor's Office will not consider one name for one spot. The Governor wants two names for each spot.

Mayor Beerman recommended for Quality Growth Commission and Mayor Shepard from Clearfield. There are two other spots on the Quality Growth Commission, who both are vacant this summer. So, if Mayor Shepard receives this appointment, then we would consider the two appointments in the summer.

Open discussion or questions regarding the particular boards.

Joint Highway Committee, Mayor Pike appointed. We have a meeting tomorrow afternoon. Agenda, leading discussion about either ending the Joint Highway Committee or radically changing it, so that it serves both functions. Bi-laws, created in 1983, for a certain purpose, which no longer exists. It has since been hijacked for different things, so we are trying to rein it back in. We will hopefully scale this committee back.

Opened for questions and discussion.

SUMMARY: Director Diehl reviewed the outdated Commissions and suggested recommendations in Exhibit A. He let the board know how important it is to be proactive on the Commission for Housing Affordability.

ACTION: President Beth Holbrook moved to approve the nominations to send to the Governor including Kaleen Potter who is not on the Exhibit A for appointment and the ULCT appointments. The motion was seconded by Mayor Pike. The motion carried unanimously.

7. Our Schools Now – Austin Cox

Mr. Cox gave an overview of how Our Schools Now would like to provide additional funding for public education. He asked the Utah League of Cities and Towns for their support (see exhibit B & C).

ACTION: Mayor Caldwell moved the staff move with continued effort to do more research, connection and education to communities to get feedback and bring back to the Board. Mayor Pike seconded the motion. The motion carried unanimously.

8. Medical Marijuana – Cameron Diehl, Executive Director & Karson Eilers, Legislative Research Analyst

Director Diehl stated that on April 16, 2018 the Utah Patients coalition submitted signatures to the office of the Lt. Governor to put legalizing medicinal marijuana on the ballot in November 2018. Sufficient signatures have not yet been verified, but will be verified within

the next couple of weeks. If the initiative qualifies for the ballot, then ULCT would consider a public position of opposition because the Utah Medical Cannabis Act would preempt local control over land use and licensing, which violates the core principles of local control. There are two provisions entitled “local control” that explicitly preempt the local control of municipal government.

Director Diehl continued, in a recent poll, 75% of Utahans support the initiative, but the poll did not ask how many actually read the initiative. In the last couple of weeks, the Utah Medical Association and Governor Herbert have both come out against it. The supporters of the initiative are well funded organizations, who immediately attacked the Governor and the UMA and some members of the UMA.

Mayor Beerman sits on a Board of Western Ski Towns in Colorado, their state allows marijuana and he will do some polling of local Mayors and Council Members to see how medicinal marijuana has affected their state and local municipalities.

Director Diehl stated if the signatures get verified within the next week or two, then it would be discussed at a future board meeting.

Additional notes:

- Cameron Diehl stated the gist of the Marijuana Initiative is the language that is currently in there, undermines local control over medicinal marijuana dispensaries that could pop up in your communities
- Utah Medical Cannabis Act, local cities cannot prohibit medicinal marijuana. Violates the core principles of local control
- Growing, initiative would authorize individuals to grow if they are a certain distance from a dispensary, you could grow your own onsite and the cities could not preclude that either
- Manufacture growing, cannabis production facilities and cannabis dispensaries

9. FY 2019 Proposed Dues – Nick Jarvis, Chief Operating Officer

Nick Jarvis reviewed the dues formula, there is a growth component, if approved there is almost a 5% increase in overall revenue, but none of the factors have been changed.

Director Diehl explained, historically dues invoices go out in mid-April. Historically the video conference is the first week in April, so the board makes the determination on the dues and then the invoices go out. Since the board meeting was later in April, they held a conference call with all four members of the Executive Board. The Exec Board decided to make the decision to send the invoices out before this board meeting, subject to ratification and keep the factors the same, there was no change in the factors.

Some municipalities will see a change in their dues either less or more, because of the growth rate and increased property values, the factors and the dues formula did not change. So, as your population grows, sales tax receipts grow, commercial and residential property evaluations grows, and then your dues will increase.

ACTION: Council Member Allen moved to approve keeping the dues calculation for fiscal year 2019 the same as 2018. The motion was seconded by Mayor Pike. The motion carried unanimously.

10. ULCT Constitution & Bylaws – Council Member Mike Mendenhall, ULCT 2nd Vice President & Cameron Diehl, Executive Director

Mike Mendenhall presented. Memo of a couple of the issues that have come up regarding the Constitution Amendments we are proposing. Referred to email regarding question on who are voting members in the league? Inclusion of metro townships, City Managers, and Associations having a part in the Executive Board and a voting member. We will discuss these on Friday at our meeting.

Director Diehl addressed the group; procedurally the board has to approve the language that goes before the membership on Friday. The language that is in the constitution document on our website for the month of April is all the same. We have a couple of proposed additions to the constitution document that was in the board packet. There are three potential amendments.

Proposed Amendment B&C: Clarify the new voting member from UCMA would have to be from a city or town, a member of the league, rather than just a member of UCMA. UCMA updated their bylaws yesterday, also to reflect this language for the position that would be a voting member on the league board. We received complete support from UMCA. UCMA would elect a Legislative Chair who would serve on our board for four years, so there would be some continuity and would have to be a member in good standing with the league.

Director Diehl noted the rest of the constitution as a reminder. Expanding this board from 16 voting members to 21 voting members, change this position to an Ex-officio to a voting member, the Municipal Clerks Association will still be an Ex-officio and the General Counsel will still be Ex-officio. So, it would only change the one position and ensure the two members of this board would come from cities of 1st and 2nd class, so that would be written into the constitution.

Director Diehl continued, the town requirements would still continue, the geographic requirements would still continue, and there would be more at-large spots. There is a process that need to be undertaken to update the bylaws for the Nominations Committee and others things, to prepare for a board expansion from 16 to 21, which is why the effective date for these amendments would be September 15th, which is the last day of the annual conference. Will signal the intentions to the membership that this is the direction we are going, recognizing that we will come back in September to update the bylaws. The Board has the authority to change the bylaws, which does not have to go to the membership, just the constitution. We will have this all done by August so we have a good nomination process in place to prepare for the unveiling of the new board in September.

Director Diehl stated the controversial piece is the question of metro townships. He reviewed his recommendations. The Constitutional review committee spent a little time discussing who should be voting members. In the current constitution from 1980, there are currently five categories of membership within the league, most of which have never been used before, so we consolidated it down to essentially two categories for cities: 1 – voting dues paying membership, defined as cities and towns; 2 – catch-all for any other organization or political subdivision that wants to be a member of the league, but they would not have voting privileges and would not pay dues.

We have been contacted by several individuals from metro townships in Salt Lake County, which are five, requesting to be treated as cities and towns for purposes of the constitutions, so voting members. Director Diehl referenced the detail comparison chart, which he sent out on Monday. We can either postpone the question of membership; we can go forward with the recommendation of just city and town with the understanding that we will discuss the metro township in a little more detail, whether or not that they should be voting members; or we can decide to include the metro townships as voting members. He stated they are cities in some ways; they are not cities in other ways. They are in title 10, they are incorporated municipalities, they do not have the same tax and budgetary authority that cities do, and they do have the land-use authority that cities have. Director Diehl voiced It is probably worthwhile to have a discussion and invite someone from metro townships. Several townships told Director Diehl they were going to come to the board meeting because they wanted to speak their peace today, but they are not currently present. We could invite them to come and have that brief discussion and go forward. He stated we do need to decide which language we want to go forward with on Friday.

Opened group discussion.

ACTION: Council Member Allen moved to approve the constitutional amendments B&C, except amendment A, keeping the metro townships as an affiliate/associate member. The motion was seconded by Council Member Martin. The motion carried unanimously.

11. 2018 Midyear Conference Preview – Susan Wood, Director of Communications and Training

Susan Wood reviewed the conference information and said that the conference application has the more complete information. She reminded them that this year the Counties are part of the conference attendees. There is a breakfast for Women in Local Government in the morning and a service project, packing bags with food.

Recessed at 1:55pm before entering into the retreat.

Reconvened at 2:03pm in the retreat.

12. Strategic Planning Retreat – Melinda Greenwood, Jacques & Associates & John Park, Cottonwood Heights

Ms. Greenwood and Mr. Parks presented as facilitators and set some ground rules before the group went into breakout groups. They also stated how this retreat came about.

Q's:

- Who is the league?
- What do they do?
- What do we want to become?

Cameron Diehl, Director of ULCT

- What he wanted to do when he became director
- Review bylaws constitution
- Increase membership
- Discuss training
- Internal & external communication
- Survey questions we sent out

Melinda Greenwood, varying needs and how it is balanced

Q: Why does the league exist?

- Council Member Jewel Allen – strength in numbers for lobbying efforts
- Mayor Pat Brady – as a little guy it is nice to have a voice
- Unified messaging
- Council Member Don Christensen – small rural areas don't have the access, only through the league
- Council Member Damon Cann – training component to learn how to govern more effectively
- Council Member Mike Mendenhall – we have components at the league
- Mayor Len Arave – we aren't always on the same page as city's but we can muster our resources through the league
- Ben Reeves – outliers because we don't or aren't doing what we should be
- Director Diehl – we have a leg who brings a bill under minds another city
- Mayor Len Arave – we think we can handle it better not that we want control
- Council Member Nicole Martin – one step lower, we need it at our doorsteps. How do we package the info that we get to the citizens we are protecting
- Council Member Richard Barnett – more a problem for legislatures and our citizens
- Council Member Don Christensen – many times the citizen doesn't know where to go
- Mayor Jon Pike – for the most part they come to us first and if they don't get what they want they go to someone above us
- President Beth Holbrook – Bountiful story on City Hall Building communication
- Ben Reeves – Mayor Curtis
- Mayor Andy Beerman – people can dislike City & Towns but love the community, each community unique
- Melinda Greenwood – welcome to League Staff

- Council Member Nicole Martin – mobilize our troops, if we can't then take to our league troops
- Mayor Len Arave – bigger issues where you need a larger group to help. Integrate city's at a league
- Council Member Steve Fairbanks – the wildfires is an example. We will get a new legislature who wants to make a name and doesn't know anything about local government
- Director Diehl, jumped to a conclusion that everyone in this room has spoken to their legislature. Our challenge is to let our newly elected officials know they need to be engaged
- Council Member Nicole Martin – an engaged Mayor who doesn't know what is going on is dangerous
- Director Diehl – we are going to LPC and asking them to contact their legislature
- John Park – it is interesting that you've started at one end and went up then went back down
- Director Diehl – when I go into a Legislatures office and they have heard from a citizen or local official we are in the door. We send letter to legislatures thanking them and cc'd local government who stepped up
- Council Member Richard Barnett – there is a tendency that their voice as a local official isn't as effective as the league
- Former Mayor Steve Hiatt – closing the loop instead of local control
- John Park – consensus on community support instead of local control
- Roger Tew – need to define what this term means. To smaller cities, Richfield doesn't care what Salt Lake City thinks
- Mayor Andy Beerman – on those smaller towns would it be more beneficial for league to take those small cities newly elected into 101 lobbying
- Director Diehl – like that concept
- Council Member Jewel Allen – what avenues do we have as an official that we know we can resource
- Director Diehl – we have a class tomorrow
- Council Member Steve Fairbanks – take the Youth City Council

Melinda Greenwood discussed the following:

Approach

- Advocate vs protect
- Power in numbers
- Educate – control and autonomy

Existing relationships

Recognizing efforts

Closing the loop

Comments:

- Steve Hiatt – local control
- Cameron Diel – definition booklet

Melinda Green asked, how do we move forward?

Discussion:

- Council Member Damon Cann – another good word is “autonomy”
- Council Member Nicole Martin – it comes down to wordsmithing
- Mayor Len Arave – there is a reason we do things at a city level
- Melinda Greenwood – so local control
- Mayor Len Arave – the reason for local control is?
- Council Member Mike Mendenhall – we let citizens know that we are so accessible that you can come and get your voice heard
- Council Member Nicole Martin – next step is educating your citizens. We are the conduit that takes it to our State Legislature
- Melinda Greenwood – how do we balance the needs of different sizes of cities
- Director Diehl – make or break issues for St. George, park City, Cottonwood Heights, etc., they can come together. Another homelessness
- Council Member Jewel Allen – doesn’t seem to be enough time in LPC meeting
- John Park – can you have a meeting after the meeting
- Council Member Don Christensen – staff doesn’t have time to do that
- Director Diehl – we are picking our battles. Are we doing what you are expecting
- Council Member Steve Fairbanks – we benefit from what you do for other cities
- Council Member Nicole Martin – there needs to be some equity for smaller cities
- Council Member Jewel Allen – I have an issue with this Nicole
- President Beth Holbrook – keeping identity is important
- John Park – we have visited three times a difference in cities
- Director Diehl – that is the reason for the caucus on Friday
- John Park – we talked about reaching out to our state legislature, we had a breakfast each year with them before the session. Have a conversation with them before the session
- Council Member Jewel Allen – Facebook group, would you consider a page with ULCT?
- Director Diehl said, reason with legal problems
- Council Member Jewel Allen – if run by a citizen then it is okay?
- Yes, Director Diehl replied
- Council Member Don Christensen – term on investment. We are standing for what we want
- Council Member Damon Cann – I really like what Council Member Christensen said as we are buying in those principles. Good example was on homeless bill. Be willing to give a little bit in order to get something at some point political expedience is important
- Mayor Andy Beerman – finding common ground brings us all together
- Director Diehl – one idea change local officials day, 1st step and then next step
- John Park – enlist league army, then go to legislature

Melinda Greenwood addressed the group of the next step, condense into small groups

Balance

- Time consuming
- Pre-empt
- Committee
- Equity or fairness

Does league...

- Facilitate cities
- To meet representatives and/or senators
- Technical legalities
- Political expediency
- Common ground

The next step – Breakout Groups (Communication, Training, Research, Legislature Advocacy)

Recessed at 3:20pm to breakout groups

Reconvened at 3:55pm from breakout groups

Information from breakout groups:

COMMUNICATION GROUP

Council Member Mendenhall presented

- social Media Platform
- slogan logo – think of something different
- think of your target audience
- ULCT – small things of what we can do but share going back to Mayor & Council
- Outreach good start, but polish and make it better
- Outreach video with media
- Mendenhall, don't be scared to share a video

TRAINING

Meg Ryan for the ULCT asked the group:

- Think outside the box
- Generalized of specific training
- Individual training
- Separate training
- Generalized training
- Return on investment depends on what each individual person expected the training to be
- 4 specific training they have done
 - Open meetings act

- GRAMA
- Land Use
- Ethics

The group was asked, who should cover the cost of extra training? Mayor Brady said that it would be nice to not keep having 101 training only at our conferences, but to step it up for more seasoned officials. Council Member Allen officiated the group discussion.

Group discussion:

- Green River training 101 ULCT did, sparked other training
- Council Member Jewel Allen– can we do a beginner, intermediate, and advanced track at our conferences?
- Director Diehl – Colorado league does a credential
- John Park – was surprised that we didn’t talk about communication
- Council Diehl – should our training be collecting regional or individual?
- John Park – do you teach something very specific and then have libraries?
- Ben Reeves suggested that ULCT doesn’t do our 101 training at conferences
- Mayor Len Arave – on WFRC we give grants to cities to help with planning
- Director Diehl – set aside money for scholarships to conferences code audit
- Council Member Jewel Allen – Grantsville did apply for WFRC and got it

RESEARCH

- Partnership with research institutes
- What could we be doing?
- Topics: housing, transportation, public safety
- What fund of money should we be spending on research?
- What can’t formulate policy strategy, communication without data
- What links can we exploit with academia? MPA programs

Discussion:

- Director Diehl – tax book we need to share with Cities
- John Park – there are organizations that take research to use against communities
- Director Diehl – there are organizations that take research to use against communities

Do we need to do a state of the cities each year?

Discussion:

- Council Member Damon Cann – universities for research
- Roger Tew – when we got to stabilization we now need to figure out where to put our resources

Melinda, do we have the staffing to do all you want where do we go from here?

LEGACY ADVOCACY

- What do cities need from ULCT?
- What does ULCT need from cities?

Discussion:

- Council Member Damon Cann – if we come to the league with legislative issues they should answer those
- Council Member Nicole Martin, Herriman – plays to the strengths of the staff with restrictions and stay within budget. To enhance the session after legislation pull the membership
- Council Member Mike Mendenhall – if we have a structure so that the league send a document to each city a bill it affects, invite them into the ULCT and tell them what is going on with this bill
- Mayor Andy Beerman – pick two or three topics we have spoken on today and work on them in the next year

Melinda Greenwood:

Communication

- New branding

Research

- MPA – how to utilize interns
- Explore partnership
- Take control of statistics

Training

- Affordable housing – check up on cities to see if cities are doing
- Elevate training

Retreat ended at 4:53 pm

13. Closed Session (if needed) As per Utah Code 52-4-205

Not needed.

14. Other Business

None

15. Adjourn

ACTION: Council Member Damon Cann moved to adjourn the ULCT Board of Directors meeting of February 12, 2018. The motion was seconded by Mayor Jon Pike.

The motion carried unanimously.

Adjourned at 4:54pm

MINUTES APPROVED:

Chairman

Date

DRAFT

**MINUTES OF THE UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING**

(VIA ZOOM MEETING ONLINE)

60 S 600 E, SUITE 100

MONDAY, MAY 14, 2018

12:00 PM

CONDUCTING: ULCT Board of Directors President, Beth Holbrook, Bountiful

EXECUTIVE BOARD PRESENT

Council Member Beth Holbrook, President, Bountiful

Mayor Jon Pike, 1st Vice President, St. George

Mayor Steve Hiatt, Immediate Past President, Kaysville

BOARD OF DIRECTORS PRESENT

Mayor Dean Baker, Naples

Mayor Mike Caldwell, Ogden City

Council Member Bob Stevenson, Layton

Council Member Jewel Allen, Grantsville

Council Member Richard Barnett, Richfield

Council Member Damon Cann, North Logan

Council Member Don Christensen, West Valley City

EX-OFFICIO MEMBERS PRESENT

David Church, Legal Counsel

Leigh Ann Warnock, UMCA Past Pres.

ULCT STAFF PRESENT

Cameron Diehl, Executive Director

Nick Jarvis, Chief Operating Officer

Brandon Smith, Legislative Research Analyst

Susan Wood, Director of Communications and Training

WELCOME AND INTRODUCTIONS

ULCT President, Beth Holbrook, called the meeting to order at 12:07 p.m. and welcomed all to the meeting.

CONFLICT OF INTEREST DISCLOSURE

None

FY 2018 Q3 FINANCIAL REPORT

Chief Operating Officer Nick Jarvis reviewed the actual numbers as well as the first three quarters of the fiscal year. 87% of revenue budgeted has been collected. Due to cancelling Road School, vendor revenue expectations were not met. 116% of the amount budgeted for advertising was collected. Instead of keeping the funds in one account, they were transferred to an interest earning savings account. A slight overage in office supplies is anticipated. Capital project underway with demolition occurring next door. Staff will move into that space the beginning of September. In conclusion, Nick reported the League is in excellent financial shape.

Mike Caldwell moved to approve the Fiscal Year 2018 Quarter 3 Financial Report as presented. The motion was seconded by Don Christensen. The vote was unanimous. The motion carried.

TENTATIVE FY 2019 BUDGET

Executive Director Cameron Diehl reported he had worked closely with Dave Sanderson and Kari Nakamura to get back to the historical budget, with recognition of what the Board wanted focus on. In the past, no focus was placed on what money came in and where it was allocated. This is a huge transparency issue. Cameron asked them how much is typically spent on conferences, and now has a better idea, and can identify and plan going forward. He was very surprised at the cost of food. \$500,000 was spent for the last conference. Road School was canceled due to cost, allowing Staff to get back to their core mission of serving elected officials.

Nick reviewed the capital project, noting some reallocation and removal of certain line items that no longer exist.

Council Member Jewel Allen questioned why speaker fees and entertainment are lumped together and said they seem like two different things. She felt it would be nice for the sake of transparency to be able to see how much is being paid for entertainment vs. speakers. Cameron commented the two were combined to get a handle on how much is spent overall. The breakdown is still available, it is just not categorized in the budget. Staff can adjust funding within that line item for more expensive speakers or entertainment.

Nick pointed out the increase to publications and printing. Historically, printing and publications were included in the same line item; however, printing only occurs every two years. Since there are on-years and off-years, Staff wanted to keep those amounts consistent.

Council Member Jewel Allen commented that one city has opted out of paying for League membership. Cameron explained that Syracuse has had some leadership in the past who did not see value in membership with the League. Their Council came to LPC meetings one year and consistently voted opposing ULCT. Their current Mayor is a big supporter of the League. Cameron reached out and asked for an opportunity to present the benefits to the Council. There are a couple of new City Council Members and a couple others who feel like the value is not there. Cameron followed up with the City Manager and was informed they have not yet made a decision. If they do not join, then they are not entitled to membership rates for conferences or training. Non-member rates in general will be increasing because there are many non-members trying to attend at the reduced rate.

Beth Holbrook went over the expenditures for personnel. She reported increases are anticipated and asked for any questions. All employees were given a cost-of-living increase, and some a merit increase. In years past, there were no performance evaluation measures in place. That procedure has been adopted, allowing for merit increases to be offered. The former Co-op used to supplement salaries and relied on outside grants for employee wages. The Board determined that all full-time employees are in-house and they are paid by ULCT. Additionally, an intern was transitioned from

hourly to full-time with benefits. All told, they tried to be fiscally restrained and clear with expectations with Staff.

Steve Hiatt pointed out it is not the Board's place to evaluate Staff, and commented everybody is rock-star level. He asked if anything was in place for review of the Executive Director? Cameron agreed he should be evaluated and welcomes a discussion with the Board to build a document for that. He reminded the Board that one stipulation of his contract is that there are no built-in auto increases for COLA or merit, and he is not asking for any this year.

Jon Pike suggested getting that document in place so it is timely for the next budget. Jewel Allen asked how the extra personnel expenditures were being covered. Cameron said just cleaning up the budget took care of it. Money has been allocated historically to projects that are no longer in place. For instance, money has been allocated for books for a library for cities to check out. That project no longer exists and the allocated funds were transferred to salaries.

Beth asked that evaluations be done in a fashion that does not cause a time crunch before the next legislative session. She suggested considering a review at the end of this year and Board meeting mid-year.

President Niederhauser has been a champion for the LUAU project and wanted to change funding so it is not a straight appropriation to LUAU. As a result, the 1% building inspector fee developers pay went exclusively to training of building inspectors. It generates a significant amount of money. As a compromise, this 1% could be spent for additional attorney and land use training and any entity could apply for that money. As a result, it would not be \$100,000 for the LEAGUE, but more money would be available to apply for. The potential rate outcome allows for plenty of money for LAUA. The worst case would be if the economy tanks, there will be no money in the fund and no new money to apply for. That's why, in the budget, that money was used to supplement salaries and production. It is anticipated that going forward there will actually be more money for LUAU.

Jon Pike moved to adopt the preliminary budget as presented. The motion was seconded by Mike Caldwell. The vote was unanimous. The motion carried.

Bob Stevenson moved to schedule a public hearing on the budget for June 18, at 9:00 a.m. the motion was seconded by Jewel Allen.

CLOSED SESSION (If Needed)

No closed session was held.

OTHER BUSINESS

Legislative negotiations are under way between Salt Lake City and governors over inland port, SB 234. They were close to completion of a deal on Friday, but it fell through. The League still has major concerns about the land use language there. A special session is not anticipated for this Wednesday.

The Association of Counties and ULCT membership want to conduct an overlapping Spring Conference next year. Feedback on the previous overlap was overwhelmingly positive, and that will be done again next spring. Jon Pike pointed out the only criticism was the date because it ran into a couple of universities conducting commencement exercises. Graduation dates will be researched today to see when they are scheduled for next year.

For the June meeting, be prepared for Bylaw updates, feedback from conferences, and the Board Retreat discussion.

Nick commented he received a letter from Board Member Pat Brady in Green River. He is moving and will be resigning as Mayor and moving to Alaska. The Board will need to fill the resulting vacancy.

ADJOURN

There being no further discussion, Jon Pike moved the meeting adjourn. The motion was seconded by Mike Caldwell. The vote was unanimous. The motion carried.

MINUTES APPROVED:

Chairman Date

Secretary Date

Jun 14, 2018

11:05 am

Utah League of Cities & Towns

Check Register (Checks and EFTs of All Types)

Sorted by Check Number

April 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
Cash Account #1 [Zions Bank - Checking]					
EFT	04/15/18	2018 03 ZIONS BANK CARD			
		ZIO 100	Zions Bank	0.00	6835.52
EFT	04/30/18	2018 04 30 CREDIT BANK F			
		ZIO 100	Zions Bank	0.00	4853.13
EFT	04/15/18	2018 04 15 PAY			
		CHU 100	David Church	0.00	3000.00
EFT	04/12/18	2018 04 12 URS			
		UTA 102	Utah State Retirement Fund	0.00	15667.57
EFT	04/19/18	04 17 HS			
		HAS 100	Hasler, Inc.	0.00	500.00
EFT	04/30/18	2018 04 30 PAYROLL FEES			
		NAT 102	National Payroll Systems	0.00	176.15
EFT	04/30/18	2018 04 30 DIRECT DEPOS			
		NAT 102	National Payroll Systems	0.00	23974.72
EFT	04/30/18	2018 04 30 STATE TAXES			
		NAT 102	National Payroll Systems	0.00	1289.31
EFT	04/30/18	2018 04 30 PAYROLL TAXES			
		NAT 102	National Payroll Systems	0.00	7413.95
EFT	04/15/18	2018 04 15 TAX LIABILITY			
		NAT 102	National Payroll Systems	0.00	7413.95
EFT	04/15/18	04 15 2018 STATE TAXES			
		NAT 102	National Payroll Systems	0.00	1289.31
EFT	04/15/18	04 15 2018 DD			
		NAT 102	National Payroll Systems	0.00	22457.78
EFT	04/15/18	2018 04 15 NAT FEES			
		NAT 102	National Payroll Systems	0.00	101.15
EFT	04/12/18	SELECT HEALTH INSURANCE			
		SEL 100	Select Health	0.00	1888.00
37001	04/03/18	6TH 100	Sixth East Condo Assoc.	0.00	900.00
37002	04/03/18	BRA 101	Brandon Smith	0.00	100.00
37003	04/03/18	CAM 101	Cameron Diehl	0.00	2911.62
37004	04/03/18	COM 100	Comcast	0.00	732.48
37005	04/03/18	DS 100	DS Accounting Services LLC	0.00	2000.00
37006	04/03/18	EXE 100	Executech	0.00	617.50
37007	04/03/18	FIL 100	Access	0.00	220.37
37008	04/03/18	FIV100	Five Stone Inc.	0.00	12500.00
37009	04/03/18	FOO 100	The Food Truck League	0.00	200.00
37010	04/03/18	JOH 107	John Hiskey	0.00	7500.00
37011	04/03/18	JOH106	John Michael Oliver	0.00	1362.50
37012	04/03/18	KAR 102	Karson Eilers	0.00	13.98
37013	04/03/18	KEP 100	Keppler Speakers	0.00	13500.00
37014	04/03/18	LEX 100	RELX Inc. DBA LexisNexis	0.00	96.00
37015	04/03/18	LIS 101	Lisa E Soronen	0.00	605.34
37016	04/03/18	MEG 100	Meg Ryan	0.00	30.34
37017	04/03/18	NIC 100	Nick Jarvis	0.00	1425.65
37018	04/03/18	PEH 100	Public Employees Health Program	0.00	247.86
37019	04/03/18	PRE 100	Prescott Muir Architects	0.00	6675.65
37020	04/03/18	QUE 100	Dominion Energy	0.00	355.73
37021	04/03/18	RAC 100	Rachel Otto	0.00	326.60
37022	04/03/18	SAL 110	Salt Lake County Center for the Arts	0.00	1250.00
37023	04/03/18	SUS 100	Susan Wood	0.00	16.00
37024	04/03/18	UOU 100	University of Utah	0.00	10000.00
37025	04/03/18	UP&L 100	Rocky Mountain Power	0.00	222.19
37026	04/03/18	UTA 100	Utah Local Gov't Trust	0.00	8.65
37027	04/03/18	VAN 100	Vanguard Cleaning Systems	0.00	395.00

37028	04/23/18	6TH 100	Sixth East Condo Assoc.	0.00	900.00
37029	04/23/18	CAP 105	Capitol Hill Association	0.00	2000.00
37030	04/23/18	COM 100	Comcast	0.00	727.92
37031	04/23/18	DOU 100	600 East Partnership	0.00	3000.00
37032	04/23/18	EXE 100	Executech	0.00	802.49
37033	04/23/18	GUN 102	Gunnison Middle School	0.00	1250.00
37034	04/23/18	JAM 101	James Hart	0.00	75.00
37035	04/23/18	JAN 104	Jane Stucki	0.00	50.00
37036	04/23/18	JOH 108	John M. Janson	0.00	400.00
37037	04/23/18	LAV 101	La Verkin	0.00	560.00
37038	04/23/18	LEA 103	Leah Blazzard	0.00	100.00
37039	04/23/18	MAN 100	Manti Elementary School	0.00	750.00
37040	04/23/18	PEH 100	Public Employees Health Program	0.00	247.86
37041	04/23/18	QUE 100	Dominion Energy	0.00	226.36
37042	04/23/18	RAC 100	Rachel Otto	0.00	78.43
37043	04/23/18	SOU 106	South Summit Elementary School	0.00	1000.00
37044	04/23/18	SPA 100	Spatafore Design	0.00	1941.72
37045	04/23/18	SPR 100	Spring City Elementary	0.00	500.00
37046	04/23/18	STG 102	St. George FUN	0.00	1152.45
37047	04/23/18	SUS 101	Susi Moysh	0.00	50.00
37048	04/23/18	TAB 100	Tabiona Junior High School	0.00	1000.00
37049	04/23/18	TAY 101	Taylor Thomas	0.00	100.00
37050	04/23/18	TAY 102	Taylie Mickelsen	0.00	75.00
37051	04/23/18	UAC 100	Utah Association of Counties	0.00	474.95
37052	04/23/18	JOH106	John Michael Oliver	0.00	2550.00

				Cash account Total	0.00 181086.18
					=====
				Report Total	0.00 181086.18

Utah League of Cities and Towns Credit Card Reallocation of Expenses Template

Receipts	Transaction Date	CARD	TO	AMOUNT	BUSINESS PURPOSE	REALLOCATE TO
	4/23/2018		LATE FEE	\$39.00	Credit Card Late Fee	8037.099
	4/23/2018		*FINANCE CHARGE*	\$134.20	Interest	8037.099
Recurring	3/23/2018	2443106F20RTZT93G	ADOBE SYSTEMS INC 800-443-8158	\$149.57	Recurring	8100.099
Yes	3/23/2018	2443106F3S4AFMTXK	COSTCO WHSE #0113 SALT LAKE CI	\$280.81	Office Food	8200.099
Recurring	3/25/2018	2490641F41H2VHD9A	CTC*CONSTANTCONTACT.COM 85	\$125.00	Recurring	8100.099
Yes	3/27/2018	2473334F70V0J6V4T	ESTANCIA 435-879-5839 UT	\$514.48	Ryan Shupe House Rental	6110.020
Yes	3/29/2018	2443106F82DL90DJ2	AMAZON MKTPLACE PMTS WWW.	\$35.52	Office Supplies	8345.099
Yes	3/29/2018	2469216F82XXB5T8	AMAZON MKTPLACE PMTS AMZN.	\$97.35	Office Supplies	8345.099
Yes	3/30/2018	2480197FABLPAKDR	4TH S ACE HARDWARE SLC UT	\$6.38	Key Copies	8345.099
Yes	3/31/2018	2420429FA00AHMQ3	FACEBK 58E9CFSAE2 650-5434800	\$30.00	Facebook Advertising	8355.099
Recurring	4/2/2018	2419433FD0FVB1EGE	STOR-N-LOCK #9 801-974-0200 UT	\$202.00	Recurring	8100.099
Yes	4/3/2018	2407105FEJ81NYFW2	OH MAI SOUTH JORDAN 801-8097	\$129.61	Leg Mtg Lunch	8200.033
Yes	4/3/2018	2449398FD8B2E4QR3	NATIONAL LEAGUE OF CITIE 202-36	\$675.00	Cam NLC Executive Director Regi	8600.099
Recurring	4/5/2018	2443106FF0RSHA2FQ	ADOBE SYSTEMS, INC. 800-833-668	\$16.02	Recurring	8100.099
Yes	4/7/2018	2443106FH2DIWZJNC	AMAZON.COM AMZN.COM/BILL A	\$23.82	Office Supplies-HR books	8345.099
Yes	4/8/2018	2443106FJ2E047JFA	AMAZON.COM AMZN.COM/BILL A	\$52.08	Midyear Supplies	6400.020
Yes	4/8/2018	2444500FJ2XDS0GD9	TST* EVEN STEVENS SANDWICSALT	\$49.08	Staff Lunch	8200.099
Recurring	4/8/2018	2490641FJ1HMM5WS	DNH*MADMIMI0492166- 877-960	\$42.00	Recurring	8100.099
Recurring	4/9/2018	2443099FLBM8WFWF	MICROSOFT *OFFICE 365 800-642-	\$7.47	Recurring	8100.099
Recurring	4/9/2018	2443106FK0RSPBYVZ	ADOBE SYSTEMS, INC. 800-833-668	\$16.02	Recurring	8100.099
Yes	4/9/2018	2469216FK2X5SKRW	AMAZON MKTPLACE PMTS AMZN.	\$229.99	Midyear Supplies	6400.020
Yes	4/11/2018	2463858FN0FVSD92E	ALPHAGRAPHICS 026 SALT LAKE CT	\$2,042.50	Directory Printing	8457.099
Yes	4/11/2018	2405523FN606V0YZK	CAFE ZUPAS - DOWNTOWN SLC UT	\$311.60	LUTF Lunch	8200.033
Recurring	4/15/2018	2443099FSBM8RNTPY	MICROSOFT *OFFICE 365 800-642-	\$7.47	Recurring	8100.099
Recurring	4/15/2018	2443099FSBM91AEV2	MICROSOFT *OFFICE 365 800-642-	\$7.47	Recurring	8100.099
Recurring	4/16/2018	2443099FSBM8VKFHC	MICROSOFT *OFFICE 365 800-642-	\$7.47	Recurring	8100.099
Recurring	4/16/2018	2443099FSBM8YQWC	MICROSOFT *OFFICE 365 800-642-	\$7.47	Recurring	8100.099
Recurring	4/16/2018	2443099FSBM8ZDAD	MICROSOFT *OFFICE 365 800-642-	\$7.47	Recurring	8100.099
Yes	4/16/2018	2449215FSS0XT4G6P	NATIONAL LEAGUE OF 202-626-31	\$580.00	NLC City Summit Reg	8600.099
Yes	4/16/2018	2449215FSS0XT8D22	NATIONAL LEAGUE OF 202-626-31	\$645.00	NLC City Summit Reg	8600.099
Yes	4/17/2018	2442733FVLYJ5TFXP	HARMONS - CITY CREE SALT LAKE C	\$13.39	Meg Mtg Food	8200.099
Yes	4/18/2018	2444500FW2X9LKZZY	TST* EVEN STEVENS SANDWICSALT	\$109.33	Staff Meeting Lunch	8200.099
Yes	4/19/2018	2443106FX2DYSSL5F	AMAZON.COM AMZN.COM/BILL A	\$28.99	Office Supplies	8345.099
Yes	4/19/2018	2469216FX2XWFS74K	AMAZON MKTPLACE PMTS AMZN.	\$25.58	Office Supplies	8345.099
Recurring	4/20/2018	2443099FYBM9763X7	MSFT * E02005NAZF 800-642-7676	\$8.82	Recurring	8100.099
	4/20/2018	2443565FYHNP1G6DC	CVENT MERCHANT #3 TYSONS COF	\$7,750.00	Registration Software Subscriptio	8100.099
	4/20/2018	2444500FZEJ80RW0Y	9109 Dominos Pizza 734-930-3030	\$36.65	Staff Mtg Lunch	8200.099
	4/22/2018	2469216G02XKFSMFJ	AMAZON MKTPLACE PMTS AMZN.	\$148.92	Midyear Supplies	6400.020
				\$14,593.53		
		Common Reallocation	Account Name	Total		
			8037.099 Credit Card & Bank Fees	\$173.20		
			8200.033 Food - Legislative	\$441.21		
			8200.099 Food - Administrative	\$489.26		
			8100.099 Dues & Subscriptions	\$8,354.25		
			8345.099 Office Supplies	\$217.64		
			8457.099 Printing Expense - Misc.	\$2,042.50		
			8355.099 Misc	\$30.00		
			8600.099 Staff Training	\$1,900.00		
			6400.020 Convention Supplies-Midyear	\$430.99		
			6110.020 Entertainment	\$514.48		
			STATEMENT TOTAL	\$14,593.53		

Jun 14, 2018

11:07 am

Utah League of Cities & Towns

Check Register (Checks and EFTs of All Types)

Sorted by Check Number

May 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
Cash Account #1 [Zions Bank - Checking]					
EFT	05/31/18	2018 05 31 PAY FEES			
		NAT 102	National Payroll Systems	0.00	101.15
EFT	05/31/18	2018 05 31 DIRECT DEPOSI			
		NAT 102	National Payroll Systems	0.00	24657.96
EFT	05/31/18	2018 05 31 STATE TAX			
		NAT 102	National Payroll Systems	0.00	1357.40
EFT	05/31/18	2018 05 31 FED TAX			
		NAT 102	National Payroll Systems	0.00	7865.29
EFT	05/31/18	2018 05 14 HEALTH INSURA			
		SEL 100	Select Health	0.00	1888.00
EFT	05/31/18	PRE PAY CREDIT CARD			
		ZIO 100	Zions Bank	0.00	21429.05
EFT	05/15/18	2018 05 15 LEGAL PAY			
		CHU 100	David Church	0.00	3000.00
EFT	05/02/18	2018 04 19 HS			
		HAS 100	Hasler, Inc.	0.00	500.00
EFT	05/15/18	NAT PAYROLL FEES			
		NAT 102	National Payroll Systems	0.00	101.15
EFT	05/15/18	2018 05 15 DIRECT DEPOS			
		NAT 102	National Payroll Systems	0.00	22457.76
EFT	05/15/18	2018 05 15 STATE TAX			
		NAT 102	National Payroll Systems	0.00	1289.31
EFT	05/15/18	2018 05 15 PAYROLL TAX			
		NAT 102	National Payroll Systems	0.00	7413.95
37053	05/04/18	BAK 100	Baker's Pizza	0.00	800.00
37054	05/04/18	ELS 100	El Senor T Taco Truck	0.00	750.00
37055	05/04/18	HAV 100	Havana Cabana	0.00	750.00
37056	05/04/18	LON 101	Lonny Boy's BBQ	0.00	1000.00
37057	05/04/18	CAM 101	Cameron Diehl	0.00	863.60
37058	05/04/18	CAR 100	Carr Printing	0.00	230.00
37059	05/04/18	CVE 100	Cvent	0.00	243.60
37060	05/04/18	DS 100	DS Accounting Services LLC	0.00	2000.00
37061	05/04/18	FIL 100	Access	0.00	220.53
37062	05/04/18	JOH 107	John Hiskey	0.00	7899.57
37063	05/04/18	KAR 102	Karson Eilers	0.00	344.07
37064	05/04/18	LEX 100	RELX Inc. DBA LexisNexis	0.00	96.00
37065	05/04/18	LOG 100	Logan City	0.00	75000.00
37066	05/04/18	MEG 100	Meg Ryan	0.00	409.73
37067	05/04/18	NIC 100	Nick Jarvis	0.00	681.73
37068	05/04/18	OPD 100	The OP Dealer	0.00	3.40
37069	05/04/18	PET 100	Mark Pett	0.00	1600.00
37070	05/04/18	PRE 100	Prescott Muir Architects	0.00	159.40
37071	05/04/18	PRE 101	Precision Products	0.00	2000.00
37072	05/04/18	RAC 100	Rachel Otto	0.00	336.96
37073	05/04/18	SPA 100	Spatafore Design	0.00	2013.00
37074	05/04/18	SPA 101	Spanish Fork City	0.00	75000.00
37075	05/04/18	STA 100	State & Local Legal Center	0.00	671.86
37076	05/04/18	UOU 100	University of Utah	0.00	4816.68
37077	05/04/18	UP&L 100	Rocky Mountain Power	0.00	224.35
37078	05/04/18	UTA 103	Utah Tax Commision	0.00	6215.86
37079	05/04/18	VAN 100	Vanguard Cleaning Systems	0.00	395.00
37080	05/04/18	VER 101	Vernal City	0.00	63000.00
37081	05/04/18	WES 102	West Valley City	0.00	65000.00
37082	05/31/18	BRA 101	Brandon Smith	0.00	697.31
37083	05/31/18	CAM 101	Cameron Diehl	0.00	377.78

37084	05/31/18	COC 100	Swire Coca-Cola, USA	0.00	314.44
37085	05/31/18	COM 100	Comcast	0.00	737.08
37086	05/31/18	EXE 100	Executech	0.00	1386.24
37087	05/31/18	FIT 100	Fitches, LLC	0.00	189.00
37088	05/31/18	JAC 103	Jacques & Associates	0.00	555.97
37089	05/31/18	JOH106	John Michael Oliver	0.00	2782.50
37090	05/31/18	LOV 101	Love, Utah Box, LLC	0.00	1200.00
37091	05/31/18	MAI 100	MAILFINANCE	0.00	602.96
37092	05/31/18	MAR 101	Marco	0.00	359.48
37093	05/31/18	MEG 100	Meg Ryan	0.00	163.62
37094	05/31/18	OPD 100	The OP Dealer	0.00	6.16
37095	05/31/18	PEH 100	Public Employees Health Program	0.00	247.86
37096	05/31/18	QUE 100	Dominion Energy	0.00	77.36
37097	05/31/18	RAC 100	Rachel Otto	0.00	342.99
37098	05/31/18	SUS 100	Susan Wood	0.00	1691.21
37099	05/31/18	TEW 100	Roger Tew	0.00	678.24
37100	05/31/18	UMA 100	UMAA	0.00	300.00
37101	05/31/18	UP&L 100	Rocky Mountain Power	0.00	304.33
37102	05/31/18	UTA 100	Utah Local Gov't Trust	0.00	415.84
37103	05/31/18	UTA 103	Utah Tax Commision	0.00	46.01
37104	05/31/18	DIX 100	The Dixie Center	0.00	84164.65
37105	05/31/18	ZIO 100	Zions Bank	0.00	14593.53

			Cash account Total	0.00	517020.92
					=====
			Report Total	0.00	517020.92

Utah League of Cities and Towns Credit Card Reallocation of Expenses Template						
Card Name: VISA						
Card Number: VISA						
Receipt	DATE	Card	TO	AMOUNT	BUSINESS PURPOSE	REALLOCATE TO
Recurring	4/23/2018	Abby	ADOBE SYSTEMS INC 800-443-8158 CA	\$149.57	Recurring	8100.099
Yes	4/23/2018	Abby	NATIONAL LEAGUE OF 40293577 CREDIT	-\$105.00	Cam NLC Registration Partial Refund	8600.099
Yes	4/23/2018	Abby	ALPHAGRAPHICS 16 801-487-9600 UT	\$100.16	Midyear Supplies	6400.020
Yes	4/24/2018	Abby	MARCO PROMOTIONAL PROD 920-651-1247 WI	\$12.99	Midyear Supplies	6400.020
Yes	4/24/2018	Abby	SUBWAY 03129160 NEPHI UT	\$8.30	Midyear Food-staff	8200.099
Pending	4/24/2018	Abby	AFR FURNITURE RENTAL 856-406-1200 NJ	\$4,560.15	Midyear Supplies	6400.020
Yes	4/25/2018	Abby	BENJA THAI AND SUSHI SAINT GEORGE UT	\$302.74	Midyear Staff Dinner	8200.099
Yes	4/25/2018	Abby	INSTACART HTTPSINSTACARCA	\$2,964.60	Midyear Service Project	6400.020
Yes	4/25/2018	Abby	COSTCO BY INSTACART HTTPSINSTACARCA	\$1,060.00	Midyear Service Project	6400.020
Yes	4/25/2018	Abby	COSTCO BY INSTACART HTTPSINSTACARCA	\$163.37	Midyear Service Project	6400.020
Yes	4/25/2018	Abby	COSTCO BY INSTACART HTTPSINSTACARCA	\$96.00	Midyear Service Project	6400.020
Yes	4/25/2018	Abby	CTC*CONSTANTCONTACT.COM 855-2295506 MA	\$125.00	Recurring	8100.099
Yes	4/26/2018	Abby	INSTACART HTTPSINSTACARCA	\$204.47	Midyear Service Project	6400.020
Yes	4/26/2018	Abby	INSTACART 88824678 CREDIT	-\$191.34	Midyear Service Project	6400.020
Yes	4/26/2018	Abby	INSTACART 88824678 CREDIT	-\$204.47	Midyear Service Project	6400.020
Yes	4/26/2018	Abby	INSTACART 88824678 CREDIT	-\$204.47	Midyear Service Project	6400.020
Pending	4/26/2018	Abby	COLLEGE CAFE 435-674-8404 UT	\$322.05	Board Retreat Food	8200.099
Yes	4/27/2018	Abby	TEXACO 0304819 ST. GEORGE UT	\$67.12	Midyear Rental Car Gas	6270.020
Yes	4/28/2018	Abby	7-ELEVEN 35470 SALT LAKE CITUT	\$52.51	Midyear Rental Car Gas	6270.020
Yes	4/29/2018	Abby	HOLIDAY INN ST. GEORGE UT	\$3,251.25	Midyear Hotels	6270.020
Yes	4/29/2018	Abby	HOLIDAY INN ST. GEORGE UT	\$488.00	Midyear Hotels	6270.020
Yes	4/29/2018	Abby	HOLIDAY INN ST. GEORGE UT	\$960.00	Midyear Hotels	6270.020
Yes	4/29/2018	Abby	HILTON GARDEN INN SAINT GEORGE UT	\$533.88	Midyear Hotels	6270.020
Yes	4/29/2018	Abby	HILTON GARDEN INN SAINT GEORGE UT	\$399.57	Midyear Hotels	6270.020
Yes	4/29/2018	Abby	HILTON GARDEN INN SAINT GEORGE UT	\$399.57	Midyear Hotels	6270.020
Recurring	5/1/2018	Abby	STOR-N-LOCK #9 801-974-0200 UT	\$202.00	Recurring	8100.099
Yes	5/2/2018	Abby	SALT LAKE CHAMBER WWW.SLCHAMBERMN	\$20.00	Registration	8310.099
Yes	5/2/2018	Abby	HYATT PLACE SAINT GEORGE 999-9999999 UT	\$3,116.91	Midyear Hotels	6270.02
Yes	5/4/2018	Abby	OFFICEMAX/DEPOT 6281 SALT LAKE CITUT	\$9.62	Office Supplies	8345.099
Recurring	5/5/2018	Abby	ADOBE *ACROPRO SUBS 800-833-6687 CA	\$16.02	Recurring	8100.099
Recurring	05/08/18	Abby	DNH*MADMIMI0492166- 877-9606464 AZ	\$42.00	Recurring	8100.099
Recurring	05/09/18	Abby	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	05/09/18	Abby	ADOBE *ACROPRO SUBS 800-833-6687 CA	\$16.02	Recurring	8100.099
Yes	05/10/18	Abby	FAIRYTALE BROWNIES 602-489-5100 AZ	\$76.00	Speaker Gift	6150.020
Yes	05/10/18	Abby	WPY*Envision Utah 855-4693729 CA	\$127.86	Cam Registration	8310.099
Yes	05/10/18	Abby	HYATT PLACE SAINT GEORGE 999-9999999 UT	\$343.93	UMAA Hotel-Roger	8505.099
Yes	05/10/18	Abby	HYATT PLACE SAINT GEORGE 999-9999999 UT	\$343.93	UMAA Hotel-Rachel	8505.099
Yes	05/11/18	Abby	STAPLES DIRECT 800-3333330 MA	\$54.28	Office Supplies	8345.099
Yes	05/11/18	Abby	HYATT PLACE SAINT GEORGE 999-9999999 UT	\$183.16	UMAA Hotel-Cameron	8505.099
Recurring	05/15/18	Abby	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Yes	05/15/18	Abby	IN *VISIONBOUND INTERNATI801-9167433 UT	\$250.00	Event Registration	8310.099
Yes	05/15/18	Abby	CAPITOL PRESERVATION B SALT LAKE CITUT	\$85.00	Wednesday Webchat Room Rental	8250.099
Recurring	05/16/18	Abby	MICROSOFT *OFFICE 365 msbill.info WA	\$7.47	Recurring	8100.099
Recurring	05/16/18	Abby	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	05/16/18	Abby	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	05/16/18	Abby	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Yes	05/16/18	Abby	SALT LAKE CHAMBER WWW.SLCHAMBERMN	\$20.00	Registration	8310.099
Yes	05/16/18	Abby	PAYPAL *UTTAXPAYERS 402-935-7733 CA	\$260.00	Registration	8600.099
Recurring	05/20/18	Abby	MSFT * E02005TRZW 800-642-7676 WA	\$8.82	Recurring	8100.099
			ABBY BOLIC			
			TOTAL XXXXXXXXXXXX8233	\$20,736.39		
			Common Reallocation Accounts	Account No	Total	
				8600.099	Staff Traini	\$155.00
				6400.020	Conventior	\$8,561.46
				8200.099	Food - Adm	\$633.09
				6270.020	Travel & Lo	\$9,268.81
				8100.099	Dues & Suk	\$604.25
				6150.020	Speaker Fe	\$76.00
				8310.099	League Rel	\$417.86
				8345.099	Office Supp	\$63.90
				8505.099	Travel & Lo	\$871.02
				8250.099	Facility Rer	\$85.00
				STATEMEN		\$20,736.39

Bylaws

Utah League of Cities and Towns

SECTION I NOMINATIONS COMMITTEE AND ITS PERFORMANCE

1. The Nominations Committee shall be comprised of 11 members and a chairperson. The membership of the Nominations Committee, all of whom shall be elected officials from cities or towns in good standing, shall be appointed with consideration for geographic representation and further consideration for distribution on the basis of population among the member cities and towns on the following basis:
2. No person selected to serve on the Nominations Committee shall be a candidate for the position of Second Vice President nor be a candidate for election to a position on the Board of Directors of the Utah League of Cities and Towns.
3. ~~The President of the Utah League of Cities and Towns shall appoint the committee members with approval of the Executive Committee. The Vice Chairman of the Nominations Committee shall be appointed from among the 11 members selected to serve on the Nominations Committee.~~
3.
4. The Chairperson~~man~~ of the Nominations Committee shall be the Second Vice President of the Utah League of Cities and Towns. The Chairperson~~man~~ of the Nominations Committee is a nonvoting member except in cases of a tie.
5. Elected officials chosen to serve on the Nominations Committee shall be selected from a list of persons prepared for the League President by the Executive Director. It shall be prepared from names of persons recommended to serve on the committee by a members of a governing bodies of a member city or town ~~municipalities~~ in good standing, a member of the Board of Directors and Officers, or ~~and~~ recommendations of the Utah League of Cities and Towns' staff. These names shall be submitted to the League's office prior to the closing date set by the Executive Director ~~Board of Directors~~.
6. The appointment of persons to serve on the Nominations Committee shall be made in August ~~June~~.
7. ~~The first meeting of the Nominations Committee shall be held in August (September?) at time and place selected by the chairman of the committee.~~
8. ~~To encourage widespread interest in participating on the Nominations Committee and in the nomination of persons to serve on the Board of Directors of the Utah League of Cities and Towns~~ or as Second Vice President, the Executive Director shall communicate by the end of June with each city or town ~~the Mayor of each municipality~~ in good standing for the purpose of announcing the formation of the Nominations Committee and requesting that they submit nominations for membership on the committee to the League's offices by the deadline ~~no later than the end of June~~. ~~The Executive Director shall request that the Mayors submit the names of the persons being nominated to serve on the Board of Directors or as Vice President no later than the end of August. Nominations of persons to serve on the Board of Directors or as~~

Second Vice President received after this date will not receive consideration for placement before the membership by the Nominations Committee.

9.7. The Nominations Committee shall meet in an appropriate place no later than noon of the day ~~of preceding~~ the opening of the League's Annual Convention for the purpose of final consideration of the nominations to be placed before the League's membership during the Business Session.

SECTION II RESOLUTIONS COMMITTEE AND ITS PERFORMANCE

1. The Resolutions Committee shall be comprised of the members of the Legislative Policy Committee and shall follow the rules, bylaws, and procedures of the LPC.
2. The First Vice President of the Utah League of Cities and Towns shall serve as the Chairperson ~~man~~ of the Resolutions Committee.
3. A meeting of the Resolutions Committee may be held prior to the ULCT Conference at a time and place to be set by the Committee Chairperson ~~man~~.
4. If the Chairperson chooses not to call a meeting prior to the ULCT Conference, the first meeting shall be held in an appropriate place on the day immediately preceding the opening day of the ULCT Conference for the purpose of reviewing and considering the merits of proposed resolutions submitted by the membership at large and each of the five ULCT Policy Groups. During this meeting the Resolutions Committee shall deliberate, approve, or disapprove with or without amendments the submitted resolutions. Approved resolutions shall be forwarded to the membership at the business session. Disapproved resolutions shall be held by the Resolutions Committee, ~~sent back to the appropriate Policy Committee~~. Also, the Resolutions Committee shall, if it desires, prioritize the approved resolutions.
5. Resolutions may be accepted by the Resolutions Committee by a 2/3 vote of those present at the time of the vote ~~any time prior to the Resolutions Committee meeting whether or not, the resolution has been heard by the appropriate Policy Committee~~. Resolutions submitted after the close of the Resolutions Committee, but before the beginning of that portion of the ULCT business meeting during which resolutions are to be voted upon must have the supporting signatures of (20) twenty voting delegates to be brought before the voting delegates during the business session. Resolutions may be submitted in outline form indicating concepts or in a fully developed format.
6. During the business session, a resolution shall be enacted by a majority of the votes present.

SECTION III CREDENTIALS COMMITTEE AND ITS PERFORMANCE

1. The Credentials Committee shall be comprised of five persons selected by the President with concurrence of the other members of the Executive Board ~~which includes the Immediate Past President, the First Vice President, and the Second Vice President~~ and may include ULCT staff members.
2. ~~Selection of persons to serve on the Credentials Committee shall be made with due~~

| ~~consideration for representation based on population distribution as set forth in the proposal for~~

~~the development of a weighted voting process to be used in conjunction with the Business Session of the League's Annual Convention.~~

- ~~3.2.~~ The chairman of the Credentials Committee shall be appointed by the President.
- 4.3. The duties of the Credentials Committee shall include the development of a list of voting delegates and the alternate voting delegates as provided by the member municipalities registering for participation in the League's Annual convention, certification of the delegates to the convention who are serving as voting or alternate voting delegates, maintenance of records relating to the nomination and certification of voting cards to the certified voting delegates, maintenance and operation of the Credentials Desk at the registration site during the League's Annual Convention, and certifying to the chairman of the Business Session the ability of a person to act in the capacity of voting delegate, should that right be questioned for whatever the reason.
- ~~5.4.~~ The Credentials Committee shall also certify to the chairman of the Business Session the total number of delegates ~~and partners~~ to the Convention, ~~along with the number of persons participating as exhibitors, invited guests and speakers.~~
- ~~6.~~ ~~The Credentials Committee shall meet on the day preceding the opening of the League's Annual Convention in an appropriate place arranged for their use by the League's Executive Director.~~

SECTION IV PROVIDING FOR DEVELOPMENT OF A WEIGHTED VOTING SYSTEM TO BE USED IN CONJUNCTION WITH THE BUSINESS SESSION OF THE LEAGUE'S ANNUAL CONFERENCE FOR THE PURPOSE OF ELECTING PERSONS TO THE BOARD OF DIRECTORS AND VOTING UPON RESOLUTIONS AND OTHER MATTERS BROUGHT TO THE FLOOR FOR DELIBERATION RESULTING IN ACTION TO BE TAKEN IN THE FORM OF A VOTE BY PARTICIPATING DELEGATES.

1. In order to provide recognition of the importance of and encourage participation in the business session, cities and towns shall be divided into six categories according to population with each given a weighted vote as follows:

<u>Category</u>	<u># of Votes</u>	<u># of Municipalities</u>
1) Towns	2	106
2) Cities of <u>the fifth class</u> 801-10,000 population	4	94
3) Cities of <u>the fourth class</u> 10,001-25,000 population	5	14
4) Cities of <u>the third class</u> 25,001-50,000 population	8	4
5) Cities of <u>the second class</u> 50,001-100,000 population	10	6
6) Cities of <u>the first class</u> 100,001+ population	12	1

2. All voting or alternate voting delegates must be representatives of cities or towns which are members in good standing of the Utah League of Cities and Towns on or before the opening day of the League's Annual Conference.
3. All voting or alternate voting delegates may hold either elected or appointed offices in the municipal government which they represent.
4. Each municipality shall appoint in the manner provided by statute or in those cities having an alternate form of government (sec. 10-3-01 Utah Code Annotated) according to local ordinance, [practice](#), or rule, persons to serve as voting and alternate voting delegates, and shall submit their name(s) ~~on a form provided as part of the conference registration packet to the Credentials Committee addressed to the Utah League of Cities and Towns~~ no later than the opening day of the League's Annual Conference. The League encourages the appointment of mayors and councilmembers to the positions of voting and alternate voting delegates.
5. Persons chosen to represent the [city or town](#) municipality in good standing as a voting or alternate voting delegate during the Business Session must be registered as a delegate to the Conference during which voting takes place.
6. No proxy voting shall be permitted during the conduct of the Business Session.
7. The Executive Director of the Utah League of Cities and Towns shall arrange for suitable seating of the voting and alternate voting delegates in the hall where the business session is to be conducted. ~~These seating arrangements shall be separated from the remainder of the available seating in the hall by a suitable barrier that will not inhibit other persons from viewing or hearing the business being conducted. As amended by the Board of Directors August 20, 1983.~~

SECTION V ULCT POLICY COMMITTEE STRUCTURE

1. The Legislative Policy Committee (LPC) shall consist of no fewer than 50 members.
 - A. Membership of the committee will be made up of the ULCT Board of Directors and the ULCT Past Presidents still holding municipal elective offices.;
 - B. In addition to subsection A, member cities and towns will nominate up to three additional voting members to serve on the Legislative Policy Committee.
 - [C. Member cities may nominate one alternate voting member who may replace any of the three voting members for an LPC meeting](#)
 - ~~D.~~ [E.](#) The ULCT Board of Directors will confirm the membership of the LPC.
 - ~~E.~~ The guidelines of membership shall be as follows:

A majority of the committee shall be from Wasatch Front [cities and towns](#) municipalities [CD1]

A majority of the committee shall be made up of elected officials

A member city and town must appoint at least 1 elected official to the LPC and may not appoint non-elected

officials to a majority of their LPC delegation

2. The ULCT First Vice President shall serve as the Policy Committee Chair and shall preside over all meetings.
3. Legislative Policy Committee meetings will be held at least every other month outside of the legislative session and most weeks during the legislative session.
 - A. A meeting of the Resolutions Committee may double as a Legislative Policy Committee meeting.

4. The Legislative Policy Committee has the authority to determine League positions on legislation at any time so long as the positions are not inconsistent with the stated positions of the Board of Directors or endorsed resolutions. The committee has the authority to establish sub-committees or task forces to study any issue and ~~then~~ report findings and recommendations to the full Legislative Policy Committee.

5. In order to achieve a quorum, there must be at least 30 voting members present either in person or remotely. There is no quorum requirement for the Legislative Policy Committee. Additionally, at least one voting member from a city of the first class or a city of the second class must be present.

6. The LPC will support or oppose a bill by a consensus of voting members who are present. A consensus is defined as a vote of 60% or more of voting members being present either in person or remotely. ULCT will have "no position" on a bill that does not have consensus. ULCT may take a neutral position on a bill that impacts local government but does not warrant support or opposition for any reason. The LPC generally does not take a position on concepts that are not yet in a bill. All votes are weighted equally and a city may divide their votes.

5.—

7.

Any voting member of the LPC may recommend a bill for consideration on the agenda to the LPC Chairperson or ULCT staff at any time prior to 24 hours before the start of the LPC meeting except in exigent circumstances. ULCT staff will make recommendations on each bill that is available on the ULCT website in consultation with municipal staff and elected leaders. The LPC will ratify or modify the ULCT staff recommendations on each bill at each LPC meeting during the legislative session. Any voting member of the LPC may make a motion to ratify the staff recommendations or to modify the staff recommendations during the LPC meeting. For a bill without a staff recommendation or not yet listed on the ULCT website, any voting member of the LPC may raise that bill for consideration during an LPC meeting.

8. Remote voting is permissible under the following conditions:

a) LPC voting members participating remotely must publicly identify themselves at the beginning of the LPC meeting and a ULCT staff member will verify their LPC membership, and

- b) A ULCT staff member will announce to the LPC Chair at the anchor location both the number of voting members and the number of cities participating remotely, and
- c) At the time of the vote, the LPC voting members participating remotely must publicly identify themselves and their vote.

SECTION VI ULCT BUDGETING PROCEDURES

1. In accordance with the Constitution of the Utah League of Cities and Towns, the fiscal year of the Utah League of Cities and Towns shall consist of 12 calendar months commencing July 1 and ending June 30th of each year.
2. The Utah League of Cities and Towns shall, as much as possible, comply with the provisions of the Uniform Fiscal Procedures Act for Utah Cities.
3. The Executive Director of the League shall, on or before the 1st day of ~~May~~ June of each year, prepare a detailed tentative budget for the Utah League of Cities and Towns and submit such tentative budget to the Board of Directors of the Utah League of Cities and Towns for their review and possible approval.
4. The budget shall have such funds and account groups as the Executive Director and the Board of Directors feel is in the best interest of the Utah League of Cities and Towns.
5. The tentative budget for each fund shall provide a complete financial plan for the budget year. Each budget shall specify as much as possible, in tabular form:
 - A. Estimates of all anticipated revenues.
 - B. All appropriations for expenditures.

The total of anticipate revenues shall equal the total of appropriated expenditures.

6. The tentative budget shall be reviewed, considered and adopted by the Board of Directors of the Utah League of Cities and Towns at any regular or special meeting called for the purpose on or before the beginning of each new fiscal year.
7. The total budget appropriation of any fund may be increased by resolution of the Board of Directors ~~governing body~~ at any regular meeting or special meeting called for that purpose provided that written notice of the time, place and purpose of the meeting has been ~~mailed or~~ delivered to all Directors ~~members of the governing body~~ prior to the meeting. The notice requirement may be waived in writing or orally during attendance at the meeting by any member of the Board of Directors ~~governing body~~.

8. If the Utah League of Cities and Towns has maintained an emergency reserve fund or other dedicated fund or account, the fund or account cannot be invaded for purposes other than that which it is set up for, except on a two-thirds vote of the entire Board of Directors of the Utah League of Cities and Towns.

STANDING RULES ATTACHED TO BYLAWS

The position of Treasurer of the Utah League of Cities and Towns is hereby created. The position shall be filled by any competent and qualified elected official of a city located within 30 road miles of Salt Lake City, Utah.

~~The Treasurer shall be a member of the League's Budget and Audit Committee.~~

The Treasurer shall have the authority to countersign all checks, vouchers and other instruments drawing on the League funds.

The Treasurer is hereby authorized to open any savings, checking or investment account allowed by the State Money Management Act with concurrence of the Executive Director and execute any documents necessary to perform the duties of Treasurer.

[The Treasurer is an ex-officio member of the Board of Directors.](#)

[A representative of the Utah Municipal Clerks Association is an ex-officio member of the Board of Directors.](#)

[The General Counsel for the League is an ex-officio member of the Board of Directors.](#)

~~Approved and Passed
by ULCT Board
February 24, 1984~~

June 7, 2018

To: ULCT Board of Directors

From: Cameron Diehl, Executive Director

RE: Takeaways from April board retreat in St. George

The Board of Directors requested that ULCT staff outline the key takeaways from the board retreat. On behalf of ULCT staff, we appreciate the vocal statements of support for the direction and progress of the organization during the past eighteen months. This memo outlines the key topics that the board discussed of legislative advocacy, communication (including the re-brand of local control and Making Life Better), training, and board duties.

I) Legislative advocacy

A) What is the value that ULCT provides to membership?

- ULCT gravitas provides a broader voice than each individual city and access to a broader audience (power in numbers)
- Guiding principles—referenced in the 2017-2018 prism and through policy resolutions—for how to approach legislation
- Opportunity to bring an issue to other cities to get buy-in (so long as it is consistent with the principles)
- Formulate policy ideas, strategy, and communication based on analysis (decisions will be made on anecdotes or analysis, so we must provide analysis)

B) What members provide to ULCT:

- Data, insight, and potential consequences of proposed legislation
- #Leaguearmy personal engagement across the state with legislators through relationships of trust and accountability
- Recognition that the success of one city is the success of all cities; willingness to stand together

C) Next steps for ULCT:

- Re-package local control and Making Life Better (see below)
- Integrate more cities into legislative decision-making process
- Strive for equity and balance between cities of different sizes and recognize the return on investment of cities within the organization
- Embrace the prism of principles and stand firm regardless of consequences (with the caveat that at times we must consider political realities)
- Provide policy information and talking points to local officials so that they can advocate with legislators and the general public
- Give assignments to local leaders to do outreach and hold legislators accountable for their votes (i.e. unofficial report card, thank you letters, priority votes)
- Bring the membership together on big topics, similar to HB 362 in 2015, that facilitates group effort and group success; proactive strategy

- Emphasize legislative research (staff and deliverables); do not ramp it down in order to ramp up non-legislative research

II) **Communication and Local Control**

A) General

- Our target audience should be our membership and state policy makers, both in advocacy communication and training communication (rapid response as well)
- Defer to our membership to distribute the aforementioned messages to the general public
- Support cities who implement policy effectively and solve problems (best practices)
- Articulate that cities are standing up for their residents and help that message resonate with residents
- Tell the story of what local government does, how we do it, and how it impacts quality of life
- Appreciation for the expanded communication tools—Friday Facts, Director’s Message, social media, Wednesday Webchat, local media outreach—and would support more videos about legislative issues, advocacy, and training

B) Next steps:

- More likes/shares of ULCT content on social media
- Polish messages to be direct and short
- Explain the “why” of the battle
- Provide tools for cities inform their residents that city leaders are standing up for them to the legislature and not the other way around, and for cities to educate their residents about trends (i.e. population growth, need for city projects)
- Build a year round approach to communication about legislation and local authority
- Help cities navigate when their legislators or residents are antagonistic toward them
- Have coordinated response against social media attacks from opponents

C) Local control/Making Life Better re-brand, why:

- Not a bumper sticker; need to define it (see prism from the 2018 legislative session)
- Making Life Better has run its course and is not tied to local control
- Re-package message about local control because the word “control” is often used against us; ULCT “controls” our membership and cities “control” their residents
- Local control message needs to get to the resident’s doorstep; we protect them, not our turf
- Legislators do not have knowledge of how to run a city but we do

D) Local control re-brand, how and themes:

- Community driven local decision making
- Grass roots decisions
- Promote, not protect, local decision making
- Resident self-determination
- With great power comes great responsibility
- Think regional, act local

- Avoid one size fits all; even if state claims that they are pursuing “efficiency” across boundaries
- City best positioned to balance individual rights with community interests
- Public has more of a voice at City Hall: two council meetings per month v. 1 minute in committee hearing during the session
- Front line for the future (potential 2018 Annual Convention theme)

III) Training

A) Mission:

- Articulate what we train on, what we don’t train on, and what the add on trainings are
 - Generalized trainings = expectation from dues
 - Specialized trainings = fee
 - We do not re-write codes
- Focus on our areas of staff expertise
- Build an organized library of resources (website)
- Recruit “Fire fighters:” city experts who help fellow cities comply with the law or solve problems
- Incorporate affiliate organizations (i.e. UCMA), state entities (Archives on GRAMA, Auditor/Treasurer on finance, etc.), and other allies for training
- Partner with universities, foundations, etc. to bolster research arm
 - Update existing ULCT research (Making Sense of Dollars, Benchmarking database)

B) Conferences:

- Beginner/intermediate/advanced tracks
- Train on communication strategies with public, sensitivity, social media, open houses, etc.
- Create a scholarship option
- Provide lobbying 101 training annually to local officials; ensure they know their voices are crucial
- Emphasize building relationships with legislators, the prism, and talking points on key issues

C) Regional trainings:

- Outreach throughout the year between city leaders and legislators on key topics (organize by Senate district?)
- Utilize technology to facilitate events

IV) Articulate expectations for future members of the board of directors:

- Governing board with fiduciary and policymaking responsibilities
- LPC participation, either in person or remotely
- Subgroup (issue specific, caucuses, rapid response, etc.) leadership and participation
- Regular outreach and report back to ULCT membership (within your geographic region, regardless of whether you represent a geographic region, size of city/town, or are at large)
- Regular outreach to legislators

Date: June 14, 2018

To: ULCT Board of Directors

From: Cameron Diehl, Executive Director

RE: Community of Commonality Caucuses

ULCT introduced the Community of Commonality Caucus concept (caucus) during the 2018 Midyear Conference in an effort to focus discussions on issues specific to cities and towns that share characteristics. We divided the more than 400 attendees at Midyear into six caucuses, which were:

- Cities of the 1st and 2nd class
- Established midsize cities
- High growth cities
- Transitioning cities/towns
- Rural hubs/resort communities
- Traditional rural communities

ULCT Board members and ULCT staff facilitated discussions in each caucus about issues of importance. ULCT staff then reviewed the notes from each caucus and built the attached spreadsheet which shows the variety of issues that the caucuses discussed. You will see that communities, regardless of their size and characteristics, share many of the same issues and concerns.

Our post-conference survey and follow up conversations with members demonstrated that attendees appreciated the caucuses and wanted to see them continue. As such, I propose the following:

June 18: Board meeting and LPC; announce that Aug LPC will be replaced by caucus meetings, confirm participation by board members, and outline the resolution process

End of July: ULCT coordinates with Board members in each caucus about specific topics and may send survey about the attached topics for caucus meetings and resolutions

Aug 16-17: Rural Summit, rural caucus meets?

Aug 20: Scheduled Board meeting and LPC

- *In lieu of LPC (and the board meeting?), the five other caucuses meet in person and remotely to review key topics for them and prepare resolutions and potentially nominations for ULCT Board*

Sep 11: Board meeting and LPC scheduled; LPC acts as the Resolutions Committee

- *Does the board want to meet prior to the resolutions committee? Does the board want a caucus report prior to the convention?*

Sep 13: Caucus lunches for Annual attendees instead of a general session lunch; caucus discussion on items of importance to the caucus

Issues, general	Issues, specific	1st/2nd C	Establish	Rapid	Transition	Hub/resort	Rural
Community	Direct democracy (referendum)	x	x				
Community	Disconnect between state and citizen needs	x	x				
Community	Growth, communicate to public	x	x				x
Community	School age population/transitioning neighborhoods	x				x	x
Community	Sense of community	x	x		x	x	
Community	Social equity (seasonal, full-time)					x	
Economic development	Attract high paying jobs	x				x	x
Economic development	Economic diversification					x	
Economic development	Incentives for development	x					
Economic development	Infill development	x					
Economic development	Stop retail leakage					x	
Employment	More flexibility in compensation; Pathways	x					
Environmental	Air quality	x					
Environmental	Preserve open space w/development					x	
Housing	Aging people can't stay in community						x
Housing	Funding for housing plans and studies					x	
Housing	Homelessness hook	x	x		x		x
Housing	Housing affordability/workforce housing availability	x	x	x	x	x	x
Housing	MIH plan challenges (market forces)	x	x	x	x		x
Housing	Rental housing availability					x	
Infrastructure	Broadband internet				x	x	
Infrastructure	CIB funding					x	x
Infrastructure	Daytime population v full time pop.	x					
Infrastructure	Existing infrastructure insufficient for new higher density		x				
Infrastructure	Visitor impact on infrastructure (water, parking, enviro)					x	
Intergovernment	Inland port precedent			x	x		
Intergovernment	Relationships w/state & fed agencies					x	
Intergovernment	State highway as Main St					x	
Land use	Establish city center w/o foot traffic					x	
Land use	Impact fees (insufficient \$, timing of spending \$)			x			x
Land use	Short-term rental impact					x	x
Public safety	Daytime population v full time pop.	x				x	
Public safety	Tier 2, "cannibalization"	x		x			
Public safety	Wildfire prevention funding					x	
Taxation	Tax reform	x					
Taxation	Inability to tax state/fed land					x	
Transparency	State mandates						x
Transportation	Alternatives for workforce					x	
Transportation	East west connectivity	x					
Transportation	Finish state transportation projects			x			
Transportation	Industrial impacts on roads					x	x
Transportation	Mitigate congestion near nat'l parks					x	
Transportation	Motor fuel tax formula/Our Schools Now	x			x		x
Transportation	Transit service insufficient	x			x		
Water	Bear River Basin				x		
Water	Conservation	x			x		x
Water	Educate residents about costs		x				x
Water	Emergency water plans				x		
Water	Great Salt Lake levels		x		x		
Water	Groundwater management				x		
Water	Metering		x		x		x
Water	Reclamation	x			x		
Water	Repair & replace; aging infrastructure		x		x		
Water	Soil and land stability		x				
Water	Storm water infrastructure		x		x		
Water	Water owned by another political subdivision		x				

HB 259 – Moderate Income Housing Amendments

BACKGROUND and INTENT: Housing affordability and affordable housing have been major topics at the local and state level for the past several years. ULCT worked with Rep. Logan Wilde before he introduced HB 259 in order to achieve a bill that helps cities be part of the solution to the housing crisis. The original version of the bill would have created an unworkable new land use standard of review for the development of moderate income housing within a community, which we worked with Rep. Wilde to remove. We recognized the political pressure on cities to take action on moderate income housing and felt that it was important to be proactive to show that cities are willing to help look more deeply at the current housing stock and plan for the future. Although many cities have been developing moderate income housing (MIH) plans and reports since the requirements were first put in code in the early 1990s, what the plans required and how cities complied was vague. Recognizing that small communities would be unnecessarily burdened by these requirements, ULCT and Rep. Wilde agreed to remove them from the bill. Thanks to Rep. Wilde for working with us to create an improved tool for communities to examine their role in the statewide housing crisis. ULCT expects more dialogue in the 2018 interim and 2019 legislature and ULCT will be heavily engaged on the issue.

WHAT IT DOES: HB 259 enhances the requirements and specifies what information cities must analyze and publish on the city's website.

- All cities above 10,000 statewide and above 5,000 people in counties of third class or larger (31,000) must, within their general plan, provide a realistic opportunity to meet the need for moderate income housing over the next five years.
- Municipalities that submitted a findings report of their biennial moderate-income housing review to the Housing and Community Development Division (HCDD) in 2017 will not be required to report until 2019. All other obligated municipalities are to submit a report to HCDD no later than December 31st, 2018.
- Every two years the legislative body of obligated municipal governments are to:
 - Conduct a thorough review of the municipality's moderate-income housing element and its implementation;
 - Show efforts made to reduce, mitigate, or eliminate local regulatory burdens to moderate income housing or to encourage preservation or development of moderate income housing;

- Analyze and publish data about the number of housing units that are at or below 80%, 50%, and 30% of adjusted median income and the number of housing units that are subsidized or deed-restricted;
 - Include how a city is using the moderate income housing set-aside, money the city expends to pay or waive construction-related fees, and any city usage of Utah Housing Corporation programming;
 - Revise its 5-year moderate-income housing needs estimates;
 - Report the findings of the biennial review to the Housing and Community Development Division (HCDD) of the Utah Department of Workforce Services and the Association of Government in which the municipality is located; and
 - Post the findings report on their website.
- The general plan must be updated by July 1, 2019 (*see* Utah Code 10-9a-401).

PRACTICE TIPS: Here's a review of what you need to submit. Remember this is a provision that has existed in statute since the early 1990s. You are simply now asked to post the findings on a web site and include the percentage breakdown for housing units as outlined above.

Biennial moderate-income housing review **reports** are due on December 31st of every other year. Update your **general plan** to include the MIH element by July 1, 2019.

Emailed submissions must include the following items as separate attachments:

- a. A findings report of the biennial moderate-income housing element review;
- b. The most current version of the moderate-income housing element of the municipality's general plan; and
- c. A link to the biennial report on the municipality's website.

Contact the HCCD staff at biennialreporting@utah.gov for more information.

Check www.ulct.org for a list of exempt areas based on the 2016 Lieutenant Governor's Office classification. Please check for the latest population estimates. We encourage all our municipalities to plan for housing needs in their communities and statewide.

For more information, contact us at 801.328.1601 or cdiehl@ulct.org; mryan@ulct.org; or rotto@ulct.org.

Date: April 18, 2018

To: ULCT Board of Directors

From: Karson Eilers, ULCT Legislative Research Analyst and Cameron Diehl, ULCT Executive Director

RE: Local control and the Utah Medical Cannabis Act (MCA)

On April 16, the Utah Patients Coalition submitted nearly 200,000 signatures to the office of the Lt. Governor to put legalizing medical marijuana on the ballot in November 2018. We will know by mid-May whether the initiative qualifies for the November ballot. If the initiative qualifies for the ballot, then ULCT should consider a public position of opposition because the MCA would preempt local control.

The Utah Medical Association, the Church of Jesus Christ of Latter-day Saints, and Governor Gary Herbert have all expressed opposition in some form to the MCA. This memo outlines the provisions in the MCA that would preempt local control over land use and licensing. Ironically, the MCA has two provisions entitled "local control" that explicitly preempt the local control of municipal government.

I) Full preemption

The MCA preempts any current or future local government ordinances or rules about cannabis production, a cannabis dispensary, or a medical cannabis card. The MCA does state that a local government may regulate time, place, and manner of the operation of the "cannabis dispensary operations" but not the cannabis production facilities.

*4-41b-104: "This chapter **preempts any ordinance or rule enacted by a political subdivision** of the state regarding a cannabis production establishment."*

*26-60b-104: "This chapter **preempts any ordinance or rule enacted by a political subdivision** of the state regarding a cannabis dispensary or a medical cannabis card."*

26-60b-506(3): "A municipality or county may enact ordinances not in conflict with this chapter governing the time, place, and manner of cannabis dispensary operations in the municipality or county."

II) Land use preemption

The MCA preempts a municipality or a county from prohibiting cannabis production facilities or dispensaries from operating in the city.

*4-41b-405(1): "A **municipality or county may not enact a zoning ordinance that prohibits** a cannabis production establishment from operating in a location within the municipality's or county's jurisdiction on the **sole basis** that the cannabis production establishment possesses, grows, manufactures, or sells cannabis."*

*26-60b-506(1): "A **municipality or county may not enact a zoning ordinance that prohibits** a cannabis dispensary from operating in a location within the municipality's or county's jurisdiction on the **sole basis** that the cannabis dispensary is a cannabis dispensary."*

While a municipality or county cannot prohibit through zoning the cannabis production facilities and dispensaries, those facilities must demonstrate compliance with local zoning.

4-41b-201(2)(e) “if the municipality or county where the proposed cannabis production establishment would be located has enacted zoning restrictions, [the applicant must include] a sworn statement certifying that the proposed cannabis production establishment is in compliance with the restrictions.”
26-60b-301(2)(e): “if the municipality or county where the proposed cannabis production establishment would be located has enacted zoning restrictions, [the applicant must include] a sworn statement certifying that the proposed cannabis dispensary is in compliance with restrictions.”

The proximity requirements for cannabis production facilities and dispensaries in the MCA parallel the proximity requirements for alcohol permittees prior the alcohol reforms in HB 442 in 2017. Cannabis production facilities and dispensaries may not be licensed to operate within 600 feet of a community location, which is defined as a private/public school, church, public library, or public playground or park. 32B-1-202 now states that an alcohol permittee may not be within 300 feet of a community location.

4-41b-201(2)(a): “[The department shall issue an operating license to a person who submits a proposed name and address where the person will operate the cannabis production establishment that is not within 600 feet of a community location within 300 feet of an area zoned exclusively for residential use, as measured from the nearest entrance to the cannabis production establishment by following the shortest route of ordinary pedestrian travel to the property boundary of the community location or residential area.”

26-60b-301(2)(a): “The department shall issue an operating license to a person who submits a proposed name and address where the person will operate the cannabis dispensary that is not within 600 feet of a community location or within 300 feet of an area zoned exclusively for residential use, as measured from the nearest entrance to the cannabis production establishment by following the shortest route of ordinary pedestrian travel to the property boundary of the community location or residential area.”

III) Local licensing

While cannabis production facilities and dispensaries must comply with local licensure requirements, a city or county may not refuse to issue a license for cannabis production facilities or dispensaries to operate on the sole basis that they violate federal law on marijuana.

4-41b-405(2): “A municipality or county may not deny or revoke a permit or license to operate a cannabis production facility on the sole basis that the application or cannabis production establishment violates a law of the United States.”

26-60b-506(2): “A municipality or county may not deny or revoke a permit or license to operate a cannabis dispensary on the sole basis that the applicant or cannabis dispensary violates a law of the United States.”

4-41b-201(2)(f): “If the municipality or county where the proposed cannabis production establishment would be located requires a local permit or license, [the applicant must include] a copy of the application for the local permit or license;”

26-60b-301(2)(f): “if the municipality or county where the proposed cannabis dispensary would be located requires a local permit, [the applicant must include] a copy of the application for the local permit or license;”



When you signed the marijuana petition,

DID YOU KNOW?

A Washington DC lobbying organization (Marijuana Policy Project) representing the marijuana industry (big growers and distributors), whose stated purpose is to *legalize recreational marijuana*, is the primary backer of Utah's petition, spending millions to change laws in Utah and two other states in 2018. It's about MONEY.

CHILDREN

- **Children and teens** will be able to obtain permission to use any type and level of marijuana.
- *Utah law already allows children with intractable seizures* to legally seek treatment by physicians using CBD oil to help reduce seizures.
- The **highest youth marijuana use** in the country is in states that have legalized marijuana, even for medical purposes¹.

LACK OF REGULATION

- Local city and county officials will be unable to prevent marijuana growing warehouses or dispensaries from operating **in your community** except within 300 ft. of residential neighborhoods.
- There will be **no limits on the potency** of marijuana products, including virtually pure forms of THC – which produces the “high” and alters mood & consciousness.
- **Smoking is allowed** if the joint is lit below 750°F without an open flame. Marijuana burns at 495°F and can be ignited without a flame (stove, car lighter, etc.).

IMMUNITY or PUNY PENALTIES

- The petition **grants immunity to doctors and others** who recommend marijuana, meaning they are immune to malpractice lawsuits and even administrative sanctions from state licensing boards.

- Unethical practitioners (yes, they exist) could recommend marijuana for *any* reason, to *any* person, without *any* penalty.
- The only penalty for those who possess without a medical card is an infraction and a **maximum \$100 fine**.
- Until July 2020, even without a medical marijuana card, a person claiming a “qualifying condition” can use, possess or manufacture marijuana products under the initiative’s affirmative defense provision.
- Qualifying conditions are so broad (e.g., chronic pain) as to allow nearly anyone to qualify for a recommendation.

NO Rx, NO PHARMACIES

- No pharmacists and pharmacies - people without medical training (“**budtenders**”) will sell marijuana products (including THC) through marijuana dispensaries in your community
- **Practitioners** without any training in the use of marijuana will be recommending marijuana products. *But they can't write a prescription since it is not a medicine!*
- **Patients** get whatever product the budtender gives them (“medical” strains are often the same as recreational).

FEW LIMITS

- Utah users will be able to **possess ¼ lb.** of marijuana in public (equivalent to 160 – 220 joints). No limit for home possession.

- The **vaping of concentrated marijuana** will be permitted, a preferred method for recreational use.
- Some Utah residents will be allowed to **grow up to six marijuana plants** at home, each capable of yielding as much as 2 lbs.

OTHER

- Marijuana grown and sold in Utah, still constitute **federal felonies**. Anyone who

participates in these activities commits felonies, whether charged or not.

- The initiative will cost the state about \$2.9 million (\$1.8M ongoing and \$1.1M one-time). Fees will only cover about \$1.4M.
- **The petition effectively decriminalizes the growing, selling and use of marijuana in Utah.**

Is this what you understood you were supporting?

“This initiative ... has significant flaws. It lacks important safeguards regarding its production and utilization and would potentially open the door to recreational use...I will actively oppose the medical cannabis initiative.”

-Utah Governor Gary Herbert

“We commend the Utah Medical Association for its statement...cautioning that the proposed Utah marijuana initiative would compromise the health and safety of Utah communities. We respect the wise counsel of the medical doctors of Utah. The public interest is best served when all new drugs designed to relieve suffering and illness and the procedures by which they are made available to the public undergo the scrutiny of medical scientists and official approval bodies.”

-The Church of Jesus Christ of Latter-day Saints

Drug Safe Utah Coalition Members

Utah Prevention Coalition Association
 Utah Prevention Network
 Utah Medical Association
 Sutherland Institute
 Utah County & District Attorneys Assn.
 U.S. Drug Enforcement Administration
 Utah Narcotics Officers Association
 Eagle Forum
 D.A.R.E. Utah

Others Opposed to the Initiative

Governor Gary Herbert
 Lt. Governor Spencer Cox
 Utah Sheriff's Association
 Church of Jesus Christ of Latter-day Saints
 Utah Psychiatric Association
 Utah Representative Francis Gibson

Utah Representative Brad Daw
 Utah Representative Norm Thurston
 Utah Representative Lee Perry
 Utah Representative Mike Noel
 Utah Representative Walt Brooks
 Utah Representative Mike McKell
 Utah Representative Steve Handy
 Utah Representative Jeremy Peterson
 Utah Representative Carl Allbrecht
 Utah Representative Logan Wilde
 Utah Representative Tim Quinn
 Utah Senator Evan Vickers
 Utah Senator Stuart Adams
 Utah Senator Don Ipson
 Utah Senator Wayne Niederhauser
 Utah Senator David Hinkins
 Utah Senator Lyle Hillyard
 Utah Senator Kevin Van Tassell

¹ SAMSA, Center for Behavioral Health Statistics & Quality, National Survey on Drug Use and Health, 2015 and 2016. Past Month Marijuana Use by Age Group and State