



SARATOGA
SPRINGS
HUMAN RESOURCES

EMPLOYMENT OPPORTUNITY

Maintenance Worker I or II - Streets (Open Positions: 1)

Department: Public Works

Job Status: Full-Time

Shift: 6:30 AM – 5:30 PM

Rate of Pay: \$18.50 - \$24.66

Position Type: Full-Time, Non-Exempt

Status: Open Until Filled

Please apply [here](#). For more information visit www.saratogasprings-ut.gov

Job Description

The City of Saratoga Springs currently has an opening for a Maintenance I or II – Streets, this is a full-time position with the Saratoga Springs Public Works Department of approximately 40 hours per week. This position is under the general supervision of the Assistant Public Works Director – Infrastructure and will work directly under the Streets Supervisor. The Public Works Department will try to provide the successful applicant with opportunities to grow and progress within the department.

This position is responsible for assisting in the ongoing operation and maintenance of the City's storm drainage systems and streets throughout the City. This position also functions as one of the City's principal "on-call" employees for after-hours emergencies related to areas of responsibility and snow plowing.

Job Responsibilities

- Inspection of all public streets, repair of damaged streets, and coordination of street maintenance.
- Sets forms, pours, and finishes concrete and rakes asphalt in the construction, maintenance, and repair of streets, curbs, gutters, driveways, alleys, and sidewalks.
- Operates light vehicles such as pickups to transport light rollers and to perform specialized maintenance functions; traffic striping and sign painting; operates light roller to compact asphalt patching.
- Perform maintenance, operations, and cleaning of the City's entire drainage system.
- Comply with applicable federal, state, and local codes and regulations related to storm drain maintenance.
- Operates pickup and dump trucks, backhoe, loader, skid steer, and other maintenance equipment; performs routine maintenance on equipment.
- Monitor drainage systems during storms removing blockages as necessary to maintain flow.
- Perform storm clean-up. Remove trash and debris built up on grates and inlet wings during and after storms, and monitor problem areas prone to flooding.
- Snow plowing of public streets.
- General maintenance duties of public facilities as assigned.
- Performs other duties as assigned.

Qualifications

Experience:

Maintenance I: no experience is required, however, preference will be given to applicants with some experience working in stormwater systems, street maintenance, asphalt services, or a related field.

Maintenance II: two (2) years of experience working with stormwater systems and/or streets maintenance; or an equivalent combination of job-related education and experience.

Certifications Required (applicant must currently possess these or be able to acquire them within six months of the start of employment):

Maintenance I

- A Valid Utah CDL.
- Flagger Certification.
- Registered Stormwater Inspector.
- OSHA Confined Space Certification.
- Sweeper operator competency.
- Equipment training and competency.
- City Works work order documentation.

Maintenance II

- Maintenance I Certifications.
- Bobtail/10-wheeler training.
- LTAP Road Scholar.
- LTAP Equipment/Safety/Operation training certifications.
- Vactor Truck Operator/Tanker Endorsement.
- Roller/Loader/Backhoe (Basic Skills) Training.

Knowledge, Skills & Abilities

Knowledge of:

- City policies and procedures.
- Storm drainage systems and their functions, operations, and routine maintenance needs.
- Streets, the materials used to construct them, and routine maintenance/repair needs.
- Basic street signage as per MUTCD.
- Basic computer operations and applications.
- Correct use of the English language and vocabulary.

Ability to:

- Interact with the public in all situations while maintaining a professional, pleasant, and courteous demeanor.
- Follow City policies and procedures.
- Maintain records and task lists.
- Operate moderate to heavy equipment that is needed to perform maintenance duties.
- Review and interpret basic to moderately difficult building and construction plans for public utility systems.
- Communicate in a concise, effective, and professional manner by telephone, in writing, and in person.
- Establish and maintain effective working relationships with developers, contractors, citizens, coworkers, and supervisors.

- Exercise sound and good judgment at all times, but especially in emergency situations.
- Perform tasks with attention to detail and a high level of accuracy.
- Utilize basic functions in Microsoft Office software programs including Word, Excel, Outlook, and Internet Explorer.
- Utilize specialized software including, but not limited to, City Works.
- Manage heavy workloads, prioritize, and multitask.
- Be a team player.
- Problem solve.
- Manage stress.
- Work independently with general supervision.
- Understand and carry out written and oral instructions.

Working Conditions

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions—including but not limited to the job functions, qualifications, and competencies listed herein—of this job in the working conditions below. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. The successful candidate must be able to perform under the physical demands and work environment including but not limited to the following:

- Work involves walking, talking, hearing, using hands to handle, feel, or operate objects, tools, or controls, and reaching with hands and arms. Vision abilities required by this job include close vision and the ability to adjust focus.
- The employee may be required to push, pull, lift, and/or carry up to 80 pounds.
- The noise level in the work environment is usually moderately quiet while in the office and moderately loud when in the field.
- Work may periodically require the employee to climb, balance, bend, stoop, kneel, crouch, and/or crawl.
- The employee may be required to work in outside weather conditions, in wet and/or humid conditions, in high, precarious places, near moving mechanical parts, near fumes, airborne particles, and/or toxic or caustic chemicals, or near risk of electrical shock and/or vibration.

Compensation and Benefits

Salary Range:

The full salary range is as follows, please note hiring will normally occur at the Minimum of the range and will not exceed the Midpoint of the range:

- Maintenance I: Minimum - \$18.50/hr., Midpoint - \$22.67/hr., Maximum - \$26.83/hr.
- Maintenance II: Minimum - \$20.13/hr. Midpoint - \$24.66/hr. Maximum - \$29.18/hr.

Benefits:

The City offers a competitive benefits package including several health insurance options (one of which has a \$0.00 employee premium payroll deduction with Wellness program participation), dental insurance, life and long-term disability insurance, an EAP (including mental health short-term counseling services) for the whole family, a free Teledoc program for the whole family, monetary incentives for wellness program participation, and a HSA (health savings account) with an Employer match. The City also offers the employee the option to elect to add on Vision, Accident, Hospital, Critical Illness, additional Life Insurance coverage, and FSAs (flexible spending accounts).

The City participates in the Utah Public Retirement System (pension). In addition, the City does not participate in Social Security so no Social Security taxes are deducted from your paycheck. In lieu of the City's Social Security contributions, the City contributes 6.2% of salary into a 401(k) retirement plan.

Leave time benefits include 120 hours of paid time off (PTO) accrued annually, 40 hours of short-term medical accrued annually, and 11 holidays annually. The City also offers flexible workweek schedules (all schedules must be approved by the department head).

Closing Date:

Open Until Filled

Disclaimer

SUSPENSION OF PROCESS, ETC.:

The City reserves the right to reject any and all applicants, to waive any requirement set forth in this announcement, and to hire anyone as the City Manager or designee deems to be in the City's best interest, all subject to legal requirements. Any application in response to this Announcement is at the applicant's sole risk and expense. Although the City anticipates hiring one of the applicants responding to this announcement, there is no guarantee that any responding applicant will be hired.

Saratoga Springs is an Equal Opportunity Employer.

Pre-employment drug testing, proof of employment eligibility, and a background check are required.

Application Special Instructions

The City of Saratoga only accepts applications using our on-line application available at www.saratogasprings-ut.gov. All candidates are required to submit an online application. Please attach any supporting documentation to your online applications such as a cover letter, resume, or proof of certifications.

Please contact the Human Resources Department at 801.766.9793X187 or 801.766.9793X121 or email us at hr@saratogasprings-ut.gov if you have any questions.