



SARATOGA
SPRINGS
HUMAN RESOURCES

EMPLOYMENT OPPORTUNITY

Maintenance Worker I or II - Water (Open Positions: 1)

Department: Public Works

Job Status: Full-Time

Shift: 7:00 AM - 6:00 PM

Days Worked: Mon., Tue., Wed., Thu.

Rate of Pay: \$18.50 - \$24.66

Position Type: Full-Time, Non-Exempt

Status: Open Until Filled

Please apply [here](#). For more information visit www.saratogasprings-ut.gov

Job Description

The City of Saratoga Springs currently has two openings for Maintenance I or II – Water technicians; these are full time positions with the Saratoga Springs Public Works Department of approximately 40 hours per week. These positions will work under the general direction of Assistant Public Works Director – Utilities. The Public Works Department will try to provide the successful applicant with opportunities to grow and progress within the department.

These positions are responsible for assisting in the ongoing operation and maintenance of culinary water and secondary water throughout the City. These positions also function as some of the City's principal "on-call" employees for after-hours emergencies related to areas of responsibility and snow plowing.

Job Responsibilities

- Perform daily site inspections of culinary and secondary water facilities to ensure adequate water levels and function
- Repair and coordination of repairs to water facilities as needed
- Installation and maintenance of water meters
- Water meter reading on a monthly basis
- Communication with the public (developers, contractors or property owners) as needed on location of public utilities
- Snow plowing of public streets as needed
- General maintenance duties of public facilities as assigned
- Utility locating
- Performs other duties as assigned

Qualifications

Education & Experience:

- A High School Diploma or GED equivalent
- No experience is required, however preference will be given to applicants with some experience working with public works systems or general construction

Certifications required (these must be acquired within 6 months of start of employment):

- A Valid Utah CDL
- CPR
- First Aid
- OSHA Confined Spaces
- Backflow 101

Knowledge, Skills and Abilities

- Knowledge of water systems and their functions, operations and routine maintenance needs
- Knowledge of basic computer operations and applications
- Knowledge of correct use of the English language and vocabulary
- Ability to interact with the public in emotional situations while maintaining professional and polite demeanor
- Ability operate moderate to heavy equipment that is needed to perform maintenance duties
- Ability review and interpret basic to moderately difficult building and construction plans for public utility systems
- Ability to communicate in a concise and effective manner
- Ability to establish and maintain effective working relationships with developers, contractors, citizens, coworkers, and supervisors
- Ability to exercise sound and good judgment at all times, but especially in emergency situations
- Ability to deal with the public in a pleasant, courteous, and calm manner

Working Conditions

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions—including but are not limited to the job functions, qualifications, and competencies listed herein—of this job in the working conditions below. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. The successfully candidate must be able to perform under the physical demands and work environment including but not limited to the following:

- Work involves walking, talking, hearing, using hands to handle, feel or operate objects, tools, or controls, and reaching with hands and arms. Vision abilities required by this job include close vision and the ability to adjust focus.
- The employee may be required to push, pull, lift, and/or carry up to 80 pounds.
- The noise level in the work environment is usually moderately quiet while in the office and moderately loud when in the field.
- Work may periodically require the employee to climb, balance, bend, stoop, kneel, crouch, and/or crawl.
- The employee may be required to work in outside weather conditions, in wet and/or humid conditions, in high, precarious places, near moving mechanical parts, near fumes, airborne particles, and/or toxic or caustic chemicals, or near risk of electrical shock and/or vibration.

Compensation and Benefits

Wage Range:

The full wage range is as follows, please note hiring will normally occur between the minimum and the midpoint.

- Maintenance I: Minimum - \$18.50/hr., Midpoint - \$22.67/hr., Maximum - \$26.83/hr.
- Maintenance II: Minimum - \$20.13/hr, Midpoint - \$24.66/hr, Maximum - \$29.18/hr

Benefits:

The City offers a competitive benefits package including several health insurance options (one of which has a \$0.00 employee premium payroll deduction with Wellness program participation), dental insurance, life and long-term disability insurances, an EAP (including mental health short-term counseling services) for the whole family, a free Teledoc program for the whole family, monetary incentives for wellness program participation, and a HSA (health savings account) with an Employer match. The City also offers the employee the option to elect to add on Vision, Accident, Hospital, Critical Illness, additional Life Insurance coverage and FSAs (flexible spending accounts).

The City participates in the Utah Public Retirement System (pension). In addition, the City does not participate in Social Security so no Social Security taxes are deducted from your paycheck. In lieu of the City's Social Security contributions, the City contributes 6.2% of salary into a 401(k) retirement plan.

Leave time benefits include 120 hours of paid time off (PTO) accrued annually, 40 hours of short-term medical accrued annually, and 11 holidays annually. The City also offers flexible work week schedules (all schedules must be approved by the department head).

Closing Date: Open until filled

Disclaimer

SUSPENSION OF PROCESS, ETC.:

The City reserves the right to reject any and all applicants, to waive any requirement set forth in this announcement, and to hire anyone as the City Manager or designee deems to be in the City's best interest, all subject to legal requirements. Any application in response to this Announcement is at the applicant's sole risk and expense. Although the City anticipates hiring one of the applicants responding to this announcement, there is no guaranty that any responding applicant will be hired.

Saratoga Springs is an Equal Opportunity Employer.

This job description is intended to describe the general nature and level of work being performed by the position. This description is not intended to be an exhaustive list of duties, responsibilities, and skill required for the position.

- The City will provide reasonable accommodations as needed.
- Pre-employment drug testing, proof of employment eligibility, and background check required.

Application Special Instructions

The City of Saratoga only accepts applications using our on-line application available at www.saratogaspringscity.com. All candidates are required to submit an online application. Please attached any supporting documentation to your online applications such as cover letter, resumes, or proof of certifications.

Please contact the Human Resources Department at 801.766.9793 X187 or 801.766.9793 X121 if you have any questions. To apply, please submit the following City application form and attach a resume, a cover letter and any other supporting documentation you may have.