

UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
UTAH LOCAL GOVERNMENTS TRUST, 55 US-89, NORTH SALT LAKE, UT 84054
MONDAY, JANUARY 8, 2018
9:00 AM

CONDUCTING: ULCT Board of Directors President, Beth Holbrook, Bountiful

EXECUTIVE BOARD

President, Beth Holbrook, Bountiful
1st Vice President, Jon Pike, St. George
2nd Vice President, Mike Mendenhall, Spanish Fork
Immediate Past President, Steve Hiatt, Kaysville

BOARD OF DIRECTORS PRESENT

Jewel Allen, Grantsville
Dean Baker, Naples
Andy Beerman, Park City
Richard Barnett, Richfield
Pat Brady, Green River
Bob Stevenson, Layton
Brent Taylor, North Ogden

EX OFFICIO MEMBERS

David Church, ULCT Legal Counsel
Ben Reeves, UCMA
Leigh Ann Warnock, UMCA

ULCT STAFF PRESENT

Executive Director, Cameron Diehl
Nick Jarvis, Chief Operating Officer

WELCOME AND INTRODUCTIONS

President Beth Holbrook thanked Cameron and the League for their production of Newly Elected Officials Day. Approximately 160 people attended. Cameron commented the Board was well represented. With both trainings, the League touched over 300 newly elected mayors and councilmembers across the state.

CONFLICT OF INTEREST DISCLOSURE

If any conflicts of interest need to be reported by the Board, they should get that to Staff.

REVIEW AND APPROVAL OF CHECK REGISTER

Nick commented the check register will be provided to the Board every month reflecting checks and electronic fund transfers. The report will also breakdown expenditures on the one credit card in the office. All check stubs and credit card receipts were available for documentation in case of questions. Beth Holbrook expressed her appreciation for the way things are managed.

Board Member Pat Brady moved to approve the December check register. The motion was seconded by Jewel Allen. The vote was unanimous. The motion carried.

STRATEGIC PLANNING RETREAT

Individual cities frequently hold strategic planning retreats with their elected officials. In an effort to look at things from a governing perspective, Beth Holbrook and Cameron Diehl have discussed ways to connect and develop long term strategies at a similar retreat for ULCT Staff and Board Members.

Cameron stated a constitutional review committee had been formed to look at governing documents and ways to modernize the organization. One proposal was to increase the Board size from 16 to something along the lines of 21. Perhaps in April, documents could go to the membership to approve the proposed expansion. Candidates would run for the Board in September. Discussion of the duties of the Board would be on the agenda for the retreat. The Board desires communication with ULCT membership for strategic visioning. It has been at least a decade since anything of the sort has taken place.

The idea of a retreat was well received by the Board. Mayor Beerman of Park City suggested holding it separate from the ULCT conference and Board meeting for a more casual atmosphere. Staff has envisioned accommodating something during the conference to save a lot of travel for people with busy schedules, perhaps coming a day early on Tuesday. Cameron would like the meeting to take place before the April conference in order to be able to communicate with membership before any changes are made. Beth believed it would be valuable to be at a separate, off-site location.

Discussion and debate continued regarding dates and locations. A multi-day retreat was considered in order to discuss and follow-up. A follow-up could also be scheduled for a later date. Proposals will be made at the February Board meeting. Overall preference was in meeting Wednesday afternoon before the conference. Cameron will find a location and make arrangements. The Meeting was scheduled for Wednesday, April 25th.

ULCT CONSTITUTION & BYLAWS AND LPC PROCEDURES DISCUSSION

Before the discussion, Mayor Taylor of North Ogden announced this would be his last meeting on the Board as he will be deployed to Afghanistan to serve for one year. He will be back; Utah allows military leave for military officials. The Board thanked him for his service.

Mike Mendenhall, ULCT 2nd Vice President, reported the Constitution and Bylaws Committee met last month and will meet again today before LPC. They will be discussing LPC procedures and the size of the Board.

Cameron discussed LPC procedures. In an effort to improve transparency, Staff would like written procedures for LPC, and recognition that modernization of the League is still ongoing. It is especially important today, with all the new members coming, to outline the rules of the game.

They may be different in September, but he wanted to clearly identify what is happening at this time.

Board Member Dean Baker moved to approve new LPC procedures be presented to the membership. The motion was seconded by Board Member Beerman. The vote was unanimous. The motion carried.

ULCT EVENTS

Local Official's Day

Cameron reported that "Hamilton" is the theme for Local Official's Day. He reviewed the agenda and explained costs have been increased because of the increased rates at the Salt Palace.

2019 Annual Convention

Feedback has been received by Staff that the Sheraton is too small for the scale of the convention. Grand America was found to be too expensive, and the Salt Palace is being considered. Everything is more expensive in September because that is the prime month for conventions everywhere. The League Board must set the date and time of convention as quickly as possible. At this time, they are looking at the end of August or beginning of October. It was suggested venues be considered in other cities. Cameron said that has been discussed in the past, but found there to be insufficient hotel rooms in those areas to accommodate attendees. It was pointed out a lot of cities in Utah have recently added large convention centers. Cameron said Staff would analyze the average numbers of attendees who would use hotel rooms, and continue to look at other locations. Board Member Beerman suggested moving the conference to October.

Programming and Training

A date and venue have been secured for first ever ULCT Rural Mayor Summit. The summit will be held August 16-17 this year at Utah State. It is open to mayors in Idaho and Colorado as well. Staff was able to negotiate rates for hotels for \$84 a night, and Utah State will be a sponsor of the event.

CLOSED SESSION

As per Utah Code 52-4-205.

ADJOURN

Mayor Jon Pike moved to adjourn the meeting. The motion was seconded by Board Member Mike Caldwell. The vote was unanimous. The motion carried.