

UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
DIXIE APPLIED TECHNOLOGY COLLEGE, ROOM A-329, 610 S TECH RIDGE DR, ST. GEORGE, UT 84770
WEDNESDAY APRIL 25, 2018 @ 11:45 AM
(TIMES ARE APPROXIMATE)

- 1. Welcome and Introductions – Council Member Beth Holbrook, ULCT President** **11:45 AM**
- 2. Review & Approval of Minutes – Council Member Beth Holbrook, ULCT President** **11:50 AM**
ACTION: Review & Approval of Minutes
HANDOUT: [February 12, 2018 Draft Minutes](#)
- 3. Conflict of Interest Disclosure – Council Member Beth Holbrook, ULCT President** **11:50 AM**
ACTION: Disclosure of any potential conflict of interest with agenda items
HANDOUT: None
- 4. Review & Approval of Check Registers – Nick Jarvis, Chief Operating Officer** **11:50 AM**
ACTION: Review & Approval of February & March Check Registers
HANDOUTS: [February 2018 Check Register & March 2018 Check Register](#)
- 5. ULCT Board & Commission Reports – Council Member Beth Holbrook, ULCT President** **11:55 AM**
ACTION: Receive reports from ULCT representatives to Boards & Commissions
HANDOUT: None
- 6. ULCT Board & Commission Appointments – Cameron Diehl, Executive Director & Brandon Smith, Legislative Research Analyst** **12:00 PM**
ACTION: Review and Approval of Board and Commission Appointments
HANDOUT: [Appointments to State Boards and Commissions](#)
- 7. Our Schools Now – Austin Cox** **12:15 PM**
ACTION: For information only
HANDOUT: [Funding Estimates](#)
- 8. Medical Marijuana Initiative – Cameron Diehl, Executive Director & Karson Eilers, Legislative Research Analyst** **12:30 PM**
ACTION: For information only
HANDOUT: [Medical Cannabis Act Memo](#)
- 9. FY 2019 Proposed Dues – Nick Jarvis, Chief Operating Officer** **12:35 PM**
ACTION: Motion approving FY 2019 dues levels
HANDOUT: [ULCT FY 2019 Proposed Dues listing](#)
- 10. ULCT Constitution & Bylaws – Council Member Mike Mendenhall, ULCT 2nd Vice President & Cameron Diehl, Executive Director** **12:40 PM**
ACTION: Review and Approval of Constitutional Amendment Language
HANDOUTS: [ULCT Constitution Amendments Memo - Update](#)
[ULCT Constitution Amendments Memo](#)
[Amendments to ULCT Constitution](#)
- 11. 2018 Midyear Conference Preview – Susan Wood, Director of Communications and Training** **12:55 PM**
ACTION: For information only
HANDOUT: [Midyear 2018 At-a-Glance](#)
[ULCT Media Outreach Video](#)
- 12. Strategic Planning Retreat – Melinda Greenwood, Jacques & Associates & John Park, Cottonwood Heights** **1:00 PM**
ACTION: For information only
HANDOUT: [Retreat Outline](#)
- 13. Closed Session (if needed) As per Utah Code 52-4-205** **4:30 PM**
ACTION: Vote required to enter closed session (as per Utah Code 52-4-204)
HANDOUT: None
- 14. Other Business**
ACTION: For Information Only
HANDOUT: None
- 15. Adjourn**

MINUTES OF THE UTAH LEAGUE OF CITIES & TOWNS
BOARD OF DIRECTORS MEETING
UTAH STATE CAPITOL, CAPITOL BOARD ROOM, 350 NORTH STATE STREET
SALT LAKE CITY, UT 84111
MONDAY, FEBRUARY 12, 2018 – 9:00 AM

CONDUCTING: ULCT Board of Directors President, Council Member Beth Holbrook, Bountiful

EXECUTIVE BOARD

Council Member Beth Holbrook, President, Bountiful
Mayor Jon Pike, 1st Vice President, St. George
Council Member Mike Mendenhall, 2nd Vice President, Spanish Fork
Steve Hiatt, Past President, Kaysville

BOARD OF DIRECTORS

Council Member Don Christensen, West Valley City
Mayor Dean Baker, Naples
Council Member Andy Beerman, Park City
Mayor Mike Caldwell, Ogden City
Council Member Damon Cann, North Logan
Council Member Richard Barnett, Richfield
Council Member Jewell Allen, Grantsville

EX-OFFICIO MEMBERS

Teresa Harris, Logan City Recorder, UMCA
Ben Reeves – Santaquin, UCMA
David Church, ULCT Legal Counsel

ULCT STAFF

Cameron Diehl, Executive Director
Rachel Otto, Director of Government Relations
Nick Jarvis, Chief Operating Officer
Roger Tew, Senior Policy Analyst
Susan Wood, Director of Communications and Training

1. Welcome and Introductions – Council Member Beth Holbrook, ULCT President

President Beth Holbrook called the meeting to order at 9:00 am and called for introductions.

2. Review and Approval of Minutes – Council Member Beth Holbrook, ULCT President

The Board reviewed the minutes of the December 11, 2017 and January 8, 2018 ULCT Board Meeting.

ACTION: Council Member Cann moved to approve the minutes of the December 11, 2017 and January 8, 2018 ULCT Board Meeting as presented. The motion was seconded by Steve Hiatt. The motion carried unanimously.

3. Conflict of Interest Disclosure – Council Member Beth Holbrook, ULCT President

Council Member Cann disclosed that he has an affiliation with the Institute of Government and Politics at Utah State University.

There were no further Conflict of Interest items brought forward.

4. Review and Approval of Check Register – Nick Jarvis, Chief Operating Officer

Nick Jarvis reported on the League's check register and credit card statement for January 2018.

Council Member Allen asked who signs off on the check register.

Mr. Jarvis explained there are a number of levels in place. If the League is invoiced, the invoice goes to him and he approves. From there it goes to Operations Coordinator Abby Bolic who enters the check, he prints the check and the check is reviewed by Director Diehl and Treasurer Mayor Arave. When checks are signed by Director Diehl and Treasurer Mayor Arave they also look at the overall check register and approve. For credit card transactions, Operations Coordinator Abby Bolic has the only credit card and Mr. Jarvis and Treasurer Mayor Arave reviews all credit card receipts.

Past President Hiatt added that the Board should ask questions and review the financial statements because if something goes wrong it is the Board that is ultimately responsible. The League has a competent staff that is reviewing and providing these documents for the Board's review.

ACTION: Mayor Dean Baker moved to approve the January 2018 Check Register as presented. The motion was seconded by Council Member Allen. The motion carried unanimously.

5. ULCT Board of Directors Vacancy – Council Member Mike Mendenhall, ULCT 2nd Vice President

Council Member Mendenhall stated that according to Article IV Section 7 of the ULCT Constitution, "In the event of a vacancy on the Board, it shall appoint a member to fill the vacancy until the next Convention of the League when such position shall be filled by election of the members of the League for the unexpired term." Council Member Mendenhall stated that in

his role as ULCT 2nd Vice President, he will chair the Board of Nominations Committee that will select a slate of candidates to be voted on by the membership in September 2018, and therefore presents his recommendation to fill the vacancy until that time.

Council Member Mendenhall recommended that Council Member Steve Fairbanks of Sandy City fill the seat vacated by Mayor Brent Taylor in January 2018. Council Member Fairbanks has previously served on the Board (including on the Executive Board and as ULCT President), and has remained active with the League through the Legislative Policy Committee. He was nominated for the Board this last September and garnered significant consideration from the Nominations Committee.

ACTION: Mayor Caldwell moved to approve Council Member Steve Fairbanks of Sandy City to fill the seat vacated by Mayor Brent Taylor as presented. The motion was seconded by Council Member Beerman. The motion carried unanimously.

6. ULCT Board and Commission Reports – Council Member Beth Holbrook, ULCT President

President Holbrook stated that she serves on the Utility Facility Review Board and they meet as needed. She also serves as ex-officio on the Wasatch Front Regional Council. She appreciates the opportunity to get feedback and feels it's very valuable as a Board to know what entities are out there and how to provide the best representation.

Director Diehl said the League has spent the last several months updating their internal records to determine who serves on the various boards and commissions. He wants to have two-way communication and asked if board members want a full page every time there is an update or let staff be the gatekeeper. Also, does the Board want the information shared on the ULCT website and provide updates.

Mayor Caldwell said there is a lot of information that won't be relevant to the group as a whole and he would like the ULCT staff to be the gatekeeper and extract information they feel is important for the membership.

President Holbrook added that once a year a list can be provided.

Mayor Baker said a list on the ULCT website would be helpful to show that we are staying current with this information.

Director Diehl commented that the League has encouraged various mayor and council members to get involved with the ULCT and by having a list of all the boards and commissions available for everyone to see will be helpful.

Mayor Pike said this is a standing agenda item so updates will be reported at each Board meeting.

7. ULCT Board and Commission Appointments - Cameron Diehl, Executive Director

Executive Director Diehl stated the Utah League of Cities and Towns has historically been responsible for various Board and Commission membership seats. In some cases, this responsibility was created by legislation. In others membership arose through practice or requests from the organizations themselves. The Executive Director makes recommendations to the Board for these seats.

Director Diehl continued and said as part of an ongoing modernization process, ULCT initiated a review of its constitution, bylaws, and governing and operating structures. The recommendations of this process will be presented to the Board with the goals of presenting the reforms to ULCT general membership at the April Conference. As part of this review, and at the recommendation of membership, the process by which seats are chosen for this position is being considered as well. Therefore, he feels it would be prudent to see this part of the reforming process to conclusion before filling all of the current vacancies. However, given the current attention on the Point of the Mountain Development Commission, and to ensure that cities continue to have their voice heard as an unbroken part of the discussion on this issue, he recommended that this vacancy be quickly filled.

Additionally, the commission has asked to fill the vacancy created by former Sandy Mayor Tom Dolan as soon as possible, and Sandy City staff and current Mayor Bradburn reached out to ULCT immediately after the election to express their wishes to continue Sandy City's service on the commission. Therefore, he recommended that Mayor Bradburn be appointed to this seat.

Director Diehl said he received an email this morning from South Jordan City requesting that Mayor Dawn Ramsey be considered for the Point of the Mountain Commission. He met with Mayor Ramsey of South Jordan, West Jordan, Herriman and Riverton and they expressed frustration that there is not a West side mayor in Salt Lake County serving on the Point of the Mountain Commission. Director Diehl said the fact that there isn't a representative from the West side is really the collective responsibility rather than the League's responsibility. He told them he had already made the recommendation to the ULCT Board that Mayor Bradburn serve on the Commission. He talked with Mayor Bradburn and urged him that if his appointment is approved by the Board today that he reach out to those other cities to make sure there is communication as he serves on the Commission.

Council Member Christensen reported in a legislative meeting he attended with cities on the West side, one of the legislators mentioned the appointment on the Commission and encouraged those in attendance to have someone from the West side serve on the Commission.

Director Diehl said there is not a process for evaluation to serve on the Commission. Sandy City reached out proactively and Mayor Bradburn is willing to serve so that's why it made sense to make this recommendation to the Board.

The proposed action would be the appointment of Sandy Mayor Kurt Bradburn to the Point of the Mountain Development Commission.

ACTION: Mayor Caldwell moved to appoint Mayor Kurt Bradburn as presented. The motion was seconded by Mayor Pike. The motion carried unanimously.

8. The First Hundred Days – Cameron Diehl, Executive Director

Director Diehl reported on the First Hundred Days as he has served as the ULCT Executive Director.

1. Structure of the ULCT

- Board Retreat on April 25
- Constitution Review Committee – Bylaws Review still to come
- LPC Procedures for 2018 Session
- Staff outreach to all big cities and UCMA
- Two-way communication with ULCT board/commission appointments with Board of Directors and members

2. Sponsor and Partner Outreach

- One-on-one meetings with 13/16 sponsor/partners (others scheduled)
- Sponsor grid for first time ever – Appreciated frequently by sponsors
- First real discussion about ROI
- Growing partnerships with WFRC, Gardner, EDCUtah and more

3. Research and Data

- Gardner Institute rebuttal
- Operation Rio Grande impact
- Moderate Income Housing Plans
- Powers and Duties 2017-2018
- More to Come

4. Training

- Elected Officials Essentials – Collaboration
- Land Use Academy of Utah appropriation (1%)
- National League of Cities
- Midyear Conference changes
- Rural Summit, August 16-17

5. Legislative Outreach

- Recruited John Hiskey as a Senior Advisory, hired Rachel Otto as Director of Government Relations, and hired Karson Eilers as a Legislative Research Analyst
- Published first-ever legislative guide jointly with UAC
- Public policy guide, in house lobbyist, League Army
- Daily conference calls for members

6. Communications Strategy

- Expanded social media presence on Twitter and Facebook
- Attended and promoted nearly 20 inaugurations
- Started Wednesday Webchats
- Meetings with KSL/Deseret News editorial board, Salt Lake Tribune reporters, and Channel 4's Inside Utah Politics
- Created new Friday Facts template
- Zions Bank "Speaking on Business"

Mayor Caldwell said this is a very impressive list, he thanked Director Diehl and the League staff for their efforts.

Director Diehl added that staff has been very aggressive in making changes and he applauded the League staff for their hard work and thanked the Board for their support.

Past President Hiatt commented when the Board was considering who would serve as the Executive Director, it was very clear who should be selected as Director and he thanked Director Diehl for all his hard work.

President Holbrook said there are a lot of ways to connect with the National League of Cities that haven't been done in the past. She received several comments from others at the National level who had been in contact with Director Diehl and they were very complimentary of how he reached out to them.

9. ULCT Constitution and Bylaws Update – Council Member Mike Mendenhall, ULCT 2nd Vice President and Cameron Diehl, Executive Director

Council Member Mendenhall said there are three sections of the ULCT Constitution that he would like the Board to review.

Article II – Objects and Purpose – Cleaned up language to make sure it is concise and to the point of the League's purpose.

Article III – Membership

Article IV – Directors and Officers

Council Member Mendenhall said the proposed changes have been reviewed by the ULCT Constitution Review Committee and Director Diehl has provided insight and facts.

Director Diehl recognized and thanked those who worked on the Constitution Review Committee. He feels there is untapped potential within the League membership to create policy groups and caucus where people with unified interest or who have levels of expertise can band together under the League umbrella and bring forward proactive agendas and ideas. The policy groups that have been suggested are Land Use, Community Development, Transportation, Infrastructure, Administration, Public Safety, Natural Resources and Environment. There was also a caucus suggestion for Women in Local Government along with other caucus groups.

Director Diehl said in order for an amendment to be considered by the League membership, the Board has to either affirm the amendment first at a Board meeting that happens up to the day before the conference. The amendments can also be mailed out to the cities for their review before the conference.

Director Diehl referred to Article II – Objects and Purpose. A representative from the Metro Townships requested membership in the League. The current Constitution, is vague on whether or not they can have full membership, including voting rights like a city or town. They do exist under Title 10 but they are not cities or towns. The Constitution Review Committee

recommended striking the vague language regarding full membership in the League and recommended that members be either from a city or town and strike the language referring to other political subdivision. Regarding Associate Members, proposed language was added that Any political subdivision having purposes compatible with the League, organization of public officials, organization of employees or similar entity may qualify as associate members. Associate members will not have voting privileges.

Director Diehl stated the Board does not vote on the amendments today but he would like the Board to review, make comments and staff will prepare the amendments and send out to the membership.

Council Member Allen said regarding townships, she feels it would be nice to have a process implemented where we know who can vote.

Director Diehl stated the LPC is an open, public meeting and one requirement when attending LPC is to sign in so when votes are taken, others know they are members because they have signed in both online and in person. Staff considered electronic voting but they were not able to put this in place in time for the legislative session. There are other voting methods that staff is reviewing at this time. There is currently not a mechanism for a proxy vote and each City has three votes and Board Members are the fourth vote.

Director Diehl referred to Article IV – Directors and Officers. The proposed amendment is the League shall be governed by a Board of Directors (hereinafter “Board”), consisting of five officers and 16 directors. One of the five officers shall be a representative from and selected by the Utah City Management Association. The four officers and 16 directors shall be elected officials of a municipality which is a member in good standing of the League. All directors and officers shall serve for a term of two years commencing on election at the Annual Convention and continuing until the election and qualification of their successors at the Annual Convention. The terms of the directors shall be staggered so that approximately half of the directors are elected annually.

Section 3. Representation – At least one town shall be represented on the Board and the town representative may also fulfill a geographic area requirement. At least two cities of the first or second class must be represented on the Board. The two cities of the first and second-class representatives are in addition to the eight geographic area requirements.

Section 4. Officers – The five officers of the League shall consist of a President, First Vice President, Second Vice President elected for terms of one year, a representative from the Utah City Management Association, and the Immediate Past President.

President Holbrook stated there was a lot of input from larger cities on how they can get more representation and how they can be part of the process.

Mr. Reeves commented that the City Manager's Association is very appreciative of the opportunity to have participation on the Board and provide continuity to the leadership going forward. The City Manager's Board of Directors have met and plan to create a board member position for a four-year term and their specific purpose would be to work with the League and city managers to better align both resources. They are planning to amend their bylaws to create this board position.

Director Diehl said if the amendments are presented in April, he suggested the effective date be September so there would be time to update the bylaws, recruit people and increase the size of the Board to 21 members.

Council Member Mendenhall said if there are other suggestions regarding the Constitution please send them to Director Diehl.

Director Diehl said the proposed amendments will be presented to the Board at the April Board meeting and then presented to the membership. The next step will be to make the bylaws consistent with the amendments to the ULCT Constitution.

Director Diehl said the bylaws are silent about a quorum requirement for special meetings and is something the Board can revisit. The average number attending Local Officials Day is 250, Midyear Conference is approximately 420 and attendance at the Annual Conference is approximately 650.

10. Legislative Update (Attacks on Local Authority, Homelessness/Housing, Gardner Institute Research) – Rachel Otto, Director of Governments Relations

Director Diehl said regarding the bill being proposed by Representative Stratton (HB 175), it's important to note that the League has opposed his bill from day one. He and Rachel Otto met with Representative Stratton who indicated that he was upset and frustrated that, "The League had been so unhelpful on his bill and unwilling to negotiate or compromise". Representative Stratton also said his bill could have fixed the problem the League had last year without needing an audit because the committee could have just taken care of it. Director Diehl said it was important that the Board attended this morning's meeting to hear the rhetoric from Representative Stratton. This is a high priority bill for the House leadership and is a bill that must be stopped. The Governor's Office is also very concerned about the bill and Director Diehl has been meeting with them regarding potential vetoes if it gets to that point.

Director Diehl referred to a handout that was given to each of the Board members titled "Nix the Six." Throughout his time at the League, since 2006 he has heard the concerns and at times the frustrations from elected officials that the League is too quick to compromise or too quick to negotiate. There are times when we need to draw the line in the sand and there are times when it's good to negotiate. Every year after the session a report is completed regarding legislation that will affect cities and towns. Staff has made it a point this year to be proactive in their response to those bills. They sat down and went through the 221 bills they are tracking and 25 of them fit in the category of eroding local authority. He feels it's appropriate for the League to speak and voice their concern and oppose bills that affect local authority. From the 25 they have identified

they have narrowed it down to 6 bills they are following closely. He said it's imperative that legislators know that the League is willing to draw lines in the sand. He feels it's important that instead of tackling these bills one by one that we demonstrate they are part of the overall trend and theme of the legislature.

Council Member Allen thanked Cameron for being proactive and suggested that to make an impact of how the Board feels about a certain bill that they literally stand and let everyone know how they feel.

Director Diehl said it would be considered "out of order" to stand and to have President Holbrook address the audience. A good visual at the meeting this morning was the show of hands. The League staff will continue updating everyone on the issues that affect local authority.

President Holbrook said it's good to be unified and to draw the line in the sand and to get information out so that everyone is aware of the issues that affect them.

Director Diehl said the Gardner Institute is working on a study about the housing gap and housing units in comparison to the State's population. They have identified several choke points for the housing gap. One is the cost of land, cost of labor materials and local government regulation. They presented to the League in November that they intend to highlight several cities where impact fees and local government regulations have increased significantly since 2007. The League has been aggressively pushing back based on their underlying assertion that they are only looking at the costs that cities levy as opposed to land, material and labor costs. Staff has met with the research on several occasions and expressed concern. The Institute has stated that before they publish their findings they will give the League a chance to review the language and how it's being presented. Director Diehl asked Karson Eilers to reach out to the 20 cities that are listed in the research to gather their data because the Gardner data originated from the Ivory Homes database and he feels there is faulty data at play. Director Diehl would like to be able to address the Gardner Policy Institute with a letter from the ULCT Board of Directors raising concerns about this underlying data, not about the overall report regarding the housing gap or the increased cost of housing.

The Board all agreed and asked Director Diehl to move forward in sending a letter to the Gardner Institute.

11. ULCT Events (2019 Annual Convention, NLC) – Cameron Diehl, Executive Director

Director Diehl said according to the ULCT Constitution, the Board sets the date and time of the Annual Convention. The Board will need to decide today where they would like to hold the 2019 Convention. The options for the Board to consider are to continue holding the Convention at the Sheraton Hotel in Salt Lake City. There are multiple frustrations with holding the Convention at the Sheraton but it does provide continuity and the Convention can remain on the dates of September 11-13. If the convention is moved to another venue within Salt Lake City, the only venue the League can afford and that is large enough is the Salt Palace but the dates would have to move to August or October. The pros of the Salt Palace is there is unlimited exhibit space the cons are the hotel is the Radisson and he feels the Convention will get swallowed up in the size

of the Salt Palace. Other venues considered were Park City who did not have a venue large enough and neither did the Ogden Conference Center. Two other potential locations are the Davis Conference Center and the Utah Valley Convention Center in Provo. He said the membership likes having the Convention in Salt Lake and take advantage of what the City has to offer and that would not happen if the Convention were moved to Layton or Provo. There are also more hotel rooms in Salt Lake. The League has also arranged to use the Capitol Theatre as the performance venue.

The Board discussed the various pros and cons of the proposed Convention locations. They want to keep the dates the same during the month of September and most prefer keeping the Convention at the Sheraton although the exhibit space is not large enough, but it can be managed.

ACTION: Council Member Allen moved to hold the 2019 ULCT Annual Convention at the Sheraton in Salt Lake City and explore other options for 2020 and beyond. The motion was seconded by Council Member Beerman. The motion carried unanimously.

11. Closed Session (if needed) as per Utah Code 52-4-205

No Closed Session was held by the Board.

12. Other Business

No further business was discussed by the Board and the meeting adjourned at 11:00 am.

ACTION: Council Member Allen moved to adjourn the ULCT Board of Directors meeting of February 12, 2018. The motion was seconded by Mayor Baker. The motion carried unanimously.

MINUTES APPROVED:

Chairman

Date

Secretary

Date

12:26 pm

Utah League of Cities & Towns

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
February 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
Cash Account #1 [Zions Bank - Checking]					
EFT	02/28/18	2018 02 28 NAT FEES			
		NAT 102	National Payroll Systems	0.00	101.15
EFT	02/28/18	NAT TAXES STATE			
		NAT 102	National Payroll Systems	0.00	1289.31
EFT	02/28/18	NAT IRS TAXES			
		NAT 102	National Payroll Systems	0.00	7413.95
EFT	02/22/18	02182018 FEES			
		NAT 102	National Payroll Systems	0.00	166.40
EFT	02/22/18	02182018 DIRECT DEPOSIT			
		NAT 102	National Payroll Systems	0.00	22457.75
EFT	02/13/18	2018 02 13 URS			
		UTA 102	Utah State Retirement Fund	0.00	15667.57
EFT	02/22/18	02182018 STATE TAXES			
		NAT 102	National Payroll Systems	0.00	1289.31
EFT	02/22/18	02152018 LEGAL			
		CHU 100	David Church	0.00	3000.00
EFT	02/22/18	02152018 FED TAXES			
		NAT 102	National Payroll Systems	0.00	7414.01
EFT	02/28/18	02 12 HASSLER			
		HAS 100	Hasler, Inc.	0.00	500.00
EFT	02/28/18	2018 02 28 PAYROLL			
		NAT 102	National Payroll Systems	0.00	23057.76
EFT	02/14/18	2018 02 14 SELECT HEALTH			
		SEL 100	Select Health	0.00	1888.00
36931	02/06/18	APA 100	American Planning Association Inc.	0.00	401.00
36932	02/06/18	ASH 100	Ashley Morfin	0.00	300.00
36933	02/06/18	BET 100	Beth Holbrook	0.00	478.99
36934	02/06/18	CAM 101	Cameron Diehl	0.00	289.82
36935	02/06/18	CAP 100	Capitol Preservation Board	0.00	1057.50
36936	02/06/18	CAR 100	Carr Printing	0.00	327.00
36937	02/06/18	DES 103	Desktop Visual Products, Inc.	0.00	16815.00
36938	02/06/18	DIX 100	The Dixie Center	0.00	5834.75
36939	02/06/18	DS 100	DS Accounting Services LLC	0.00	2000.00
36940	02/06/18	EXE 100	Executech	0.00	2868.57
36941	02/06/18	FIL 100	Access	0.00	220.37
36942	02/06/18	FIR 100	FireMaster Dept. 1019	0.00	36.33
36943	02/06/18	HAI 100	Hailey Randall	0.00	312.00
36944	02/06/18	JOH 107	John Hiskey	0.00	7500.00
36945	02/06/18	JP 100	JP Display	0.00	2640.00
36946	02/06/18	LEB 100	Le Bus	0.00	906.40
36947	02/06/18	LEX 100	RELX Inc. DBA LexisNexis	0.00	96.00
36948	02/06/18	MAR 108	Marvellous Catering	0.00	11834.29
36949	02/06/18	MEG 100	Meg Ryan	0.00	49.26
36950	02/06/18	NIC 100	Nick Jarvis	0.00	971.94
36951	02/06/18	OPD 100	The OP Dealer	0.00	67.38

12:26 pm

Utah League of Cities & Towns

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
February 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
36952	02/06/18	SAG 100	Sage Software, Inc.	0.00	811.65
36953	02/06/18	SAL 109	Salt Lake Community College	0.00	348.00
36954	02/06/18	SAL105	Salt Palace Convention Center	0.00	1357.38
36955	02/06/18	SIG 100	Signtech	0.00	502.19
36956	02/06/18	SPA 100	Spatafore Design	0.00	2856.00
36957	02/06/18	SUS 100	Susan Wood	0.00	101.52
36958	02/06/18	UP&L 100	Rocky Mountain Power	0.00	199.53
36959	02/06/18	UTA 100	Utah Local Gov't Trust	0.00	441.37
36960	02/06/18	UTA 115	Utah Food Services	0.00	10881.42
36961	02/06/18	VAN 100	Vanguard Cleaning Systems	0.00	395.00
36962	02/06/18	WES 108	Western Municipal Association	0.00	1000.00
36963	02/07/18	DOU 100	600 East Partnership	0.00	3000.00
36964	02/26/18	6TH 100	Sixth East Condo Assoc.	0.00	900.00
36965	02/26/18	APA 101	APA Utah Chapter	0.00	200.00
36966	02/26/18	BOU 100	Bountiful City	0.00	1025.00
36967	02/26/18	CAP 100	Capitol Preservation Board	0.00	71.50
36968	02/26/18	COC 100	Swire Coca-Cola, USA	0.00	314.43
36969	02/26/18	COM 100	Comcast	0.00	729.67
36970	02/26/18	EXE 100	Executech	0.00	393.30
36971	02/26/18	JOH 107	John Hiskey	0.00	7500.00
36972	02/26/18	JOH106	John Michael Oliver	0.00	2462.50
36973	02/26/18	MAI 100	MAILFINANCE	0.00	602.96
36974	02/26/18	MAR 108	Marvellous Catering	0.00	3360.20
36975	02/26/18	NIC 100	Nick Jarvis	0.00	77.01
36976	02/26/18	OPD 100	The OP Dealer	0.00	124.88
36977	02/26/18	PEH 100	Public Employees Health Program	0.00	495.72
36978	02/26/18	QUE 100	Dominion Energy	0.00	421.75
36979	02/26/18	UTA 100	Utah Local Gov't Trust	0.00	908.69
36980	02/26/18	WAS 100	Washington Speakers Bureau	0.00	532.40
36981	02/27/18	6TH 100	Sixth East Condo Assoc.	0.00	3900.00
36982	02/13/18	ZIO 100	Zions Bank	0.00	1611.96
Cash account Total				0.00	186777.84
Report Total				0.00	186777.84

Utah League of Cities and Towns Credit Card Reallocation of Expenses Template						
Card Name: VISA-Abby						
Card Number: 8233						
RECEIPTS	DATE	TO	AMOUNT	BUSINESS PURPOSE	REALLOCATE TO	
Recurring	1/23/2018	ADOBE SYSTEMS INC 800-443-8158 CA	\$ 149.57	Recurring	8100.099	
YES	1/23/2018	ALPHAGRAPHICS 16 801-487-9600 UT	\$ 390.55	LOD Printing	6210.025	
YES	1/25/2018	Apple Spice Junction SALT LAKE CITUT	\$ 162.20	Leg Lunch Meeting	8200.033	
Yes	1/25/2018	MARRIOTT SALT LAKE DTW SALT LK CITY UT	\$ 477.29	LOD Mark Updergrove Hotel	6150.025	
Recurring	1/25/2018	CTC*CONSTANTCONTACT.COM 855-2295506	\$ 95.00	Recurring	8100.099	
YES	1/26/2018	ZAO 4TH SOUTH SALT LAKE CITUT	\$ 65.72	Staff Meeting Lunch	8200.099	
YES	1/31/2018	FACEBK EB36PEWAE2 650-5434800 CA	\$ 25.00	Facebook Advertisements	8355.099	
Recurring	2/1/2018	STOR-N-LOCK #9 801-974-0200 UT	\$ 187.00	Recurring	8100.099	
YES	2/1/2018	CAPITOL PRESERVATION B SALT LAKE CITUT	\$ 272.50	Room reservation	6170.025	
Recurring	2/5/2018	ADOBE SYSTEMS, INC. 800-833-6687 CA	\$ 16.02	Recurring	8100.099	
YES	2/7/2018	CAPITOL PRESERVATION B SALT LAKE CITUT	\$ 20.00	Room reservation	6170.025	
YES	2/8/2018	Apple Spice Junction SALT LAKE CITUT	\$ 317.40	Leg Lunch Meeting	8200.033	
YES	2/8/2018	HARMONS - CITY CREE SALT LAKE CITUT	\$ 24.70	Postage	8460.099	
Recurring	2/8/2018	DNH*MADMIMI0492166- 877-9606464 AZ	\$ 42.00	Recurring	8100.099	
Recurring	2/9/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$ 7.47	Recurring	8100.099	
Recurring	2/9/2018	ADOBE SYSTEMS, INC. 800-833-6687 CA	\$ 16.02	Recurring	8100.099	
YES	2/12/2018	CAPITOL PRESERVATION B SALT LAKE CITUT	\$ 10.00	Room Reservation	8250.033	
YES	2/13/2018	SALT LAKETRI B ONLINE 801-257-8743 UT	\$ 79.90	Online Trib Annual Subscription	8100.099	
YES	2/13/2018	CAPITOL PRESERVATION B SALT LAKE CITUT	\$ 375.00	Room Deposit	8250.033	
Recurring	2/15/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$ 7.47	Recurring	8100.099	
Recurring	2/15/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$ 7.47	Recurring	8100.099	
Recurring	2/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$ 7.47	Recurring	8100.099	
Recurring	2/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$ 7.47	Recurring	8100.099	
Recurring	2/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$ 7.47	Recurring	8100.099	
Recurring	2/20/2018	MSFT * E02005AGSH 800-642-7676 WA	\$ 8.82	Recurring	8100.099	
YES	2/20/2018	CAPITOL PRESERVATION B SALT LAKE CITUT	\$ 10.00	Room Reservation	8250.033	
YES	2/21/2018	FACEBK QQHE2FSBE2 650-5434800 CA	\$ 50.00	Facebook Advertisements	8355.099	
YES	2/21/2018	SMITHS MRKTPL #4094 SALT LAKE CITUT	\$ 10.59	Office Supplies	8345.099	
			\$ 2,850.10			
				ABBY BOLIC		
				TOTAL XXXXXXXXXXXX8233	\$2,850.10	
				TOTAL *FINANCE CHARGE*	PAID IN 2017 \$0.00	
		Common Reallocation Accounts	Account Name	Total		
		6170.025	Facility Rent	\$ 292.50		
		8250.033	Facility Rent	\$ 395.00		
		8355.099	MISC	\$ 75.00		
		8200.033	Food - Legislat	\$ 479.60		
		8200.099	Food - Admin	\$ 65.72		
		8100.099	Dues & Subs	\$ 639.15		
		8345.099	Office Suppl	\$ 10.59		
		6210.025	Printing-LOD	\$ 390.55		
		6150.025	Speaker Fee	\$ 477.29		
		8460.099	Postage	\$ 24.70		
			STATEMENT	\$ 2,850.10		

12:28 pm

Utah League of Cities & Towns

Check Register (Checks and EFTs of All Types)

Sorted by Check Number

March 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
Cash Account #1 [Zions Bank - Checking]					
EFT	03/31/18	2018 03 31 PAYROLL FEES			
		NAT 102	National Payroll Systems	0.00	101.15
EFT	03/31/18	2018 03 31 PAY			
		NAT 102	National Payroll Systems	0.00	23657.77
EFT	03/31/18	2018 03 31 STATE TAX			
		NAT 102	National Payroll Systems	0.00	1289.31
EFT	03/31/18	2018 03 31 FED TAX			
		NAT 102	National Payroll Systems	0.00	7413.95
EFT	03/31/18	2018 03 31 SUBSCRIPTION			
		ENG 100	Engagifii by Crescerance Inc	0.00	2750.00
EFT	03/31/18	2018 03 CREDIT CARD FEES			
		ZIO 100	Zions Bank	0.00	1274.89
EFT	03/31/18	CREDIT CARD			
		ZIO 100	Zions Bank	0.00	849.25
EFT	03/31/18	2018 03 MARCH			
		SEL 100	Select Health	0.00	1888.00
EFT	03/31/18	2018 03 MARCH			
		UTA 102	Utah State Retirement Fund	0.00	15667.57
EFT	03/15/18	03/15 PAYROLL			
		NAT 102	National Payroll Systems	0.00	7414.01
EFT	03/15/18	2018 03 15 DIRECT PAY			
		CHU 100	David Church	0.00	3000.00
EFT	03/15/18	2018 03 15 PAYROLL FEES			
		NAT 102	National Payroll Systems	0.00	101.15
EFT	03/15/18	2018 03 15 PAYROLL			
		NAT 102	National Payroll Systems	0.00	22457.75
EFT	03/15/18	2018 03 15 PAY TAX STATE			
		NAT 102	National Payroll Systems	0.00	1289.31
36983	03/05/18	DS 100	DS Accounting Services LLC	0.00	2000.00
36984	03/05/18	FIL 100	Access	0.00	220.53
36985	03/05/18	KEP 100	Keppler Speakers	0.00	13500.00
36986	03/05/18	KER 102	Kerri Nakamura	0.00	475.00
36987	03/05/18	LEX 100	RELX Inc. DBA LexisNexis	0.00	96.00
36988	03/05/18	MAR 108	Marvellous Catering	0.00	1722.10
36989	03/05/18	PAY 100	Payson City	0.00	65.00
36990	03/05/18	RYA 100	Ryan Shupe & the Rubber Band	0.00	3000.00
36991	03/05/18	UP&L 100	Rocky Mountain Power	0.00	200.53
36992	03/05/18	VAN 100	Vanguard Cleaning Systems	0.00	395.00
36993	03/08/18	CAP 100	Capitol Preservation Board	0.00	42.00
36994	03/08/18	DOU 100	600 East Partnership	0.00	3000.00
36995	03/08/18	ENG 100	Engagifii by Crescerance Inc	0.00	2750.00
36996	03/08/18	LES 100	Les Olsen Company	0.00	78.00
36997	03/08/18	MEG 100	Meg Ryan	0.00	573.99
36998	03/08/18	PAR 101	Paradigm Talen Agency	0.00	25000.00
36999	03/08/18	RYA 102	Ryan Tilby	0.00	750.00

12:28 pm

Utah League of Cities & Towns

Check Register (Checks and EFTs of All Types)

Sorted by Check Number

March 2018 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
37000	03/31/18	ZIO 100	Zions Bank	0.00	2850.10
			Cash account Total	0.00	145872.36
			Report Total	0.00	145872.36

Utah League of Cities and Towns Credit Card Reallocation of Expenses

Card Name: VISA					
Card Number: 8233					
Receipts	Date	TO	AMOUNT	BUSINESS PURPOSE	REALLOCATE TO
Recurring	2/23/2018	ADOBE SYSTEMS INC 800-443-8158 CA	\$149.57	Recurring	8100.099
Recurring	2/23/2018	CTC*CONSTANTCONTACT.COM 855-2295506 MA	\$95.00	Recurring	8100.099
Yes	2/27/2018	INN ON THE CLIFF SAINT GEORGE UT	\$306.22	Meg Hotel for training	8505.099
Yes	2/28/2018	FACEBK 9C6V3FEBE2 650-5434800 CA	\$10.00	Facebook advertising	8355.099
Yes	2/28/2018	UTAH ROSES AND FLOWER 8778877815 UT	\$44.84	John Hiskey get well flowers	8355.099
Recurring	3/1/2018	STOR-N-LOCK #9 801-974-0200 UT	\$202.00	Recurring	8100.099
Yes	3/1/2018	TUMBLINGTOWERS - ECOMM 972-338-5542 TX	\$237.94	Midyear game	6400.020
Yes	3/2/2018	Apple Spice Junction SALT LAKE CITUT	\$217.25	Lunch meeting (leg)	8200.033
Recurring	3/5/2018	ADOBE SYSTEMS, INC. 800-833-6687 CA	\$16.02	Recurring	8100.099
Yes	3/7/2018	CUSTOM CORN TOSS 727-442-0900 FL	\$209.95	Midyear game	6400.020
Recurring	3/8/2018	DNH*MADMIMI0492166- 877-9606464 AZ	\$42.00	Recurring	8100.099
Recurring	3/9/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	3/9/2018	ADOBE SYSTEMS, INC. 800-833-6687 CA	\$16.02	Recurring	8100.099
Recurring	3/13/2018	PETITS PLATS WASHINGTON DC	\$4,528.42	NLC dinner	8200.099
Yes	3/14/2018	KIMPTON GLOVER PARK WASHINGTON DC	\$274.37	NLC hotel	8505.099
Yes	3/14/2018	KIMPTON GLOVER PARK WASHINGTON DC	\$274.37	NLC hotel	8505.099
Yes	3/14/2018	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL	\$12.98	Office supplies	8345.099
Recurring	3/15/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	3/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	3/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	3/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Recurring	3/16/2018	MICROSOFT *OFFICE 365 800-642-7676 WA	\$7.47	Recurring	8100.099
Yes	3/19/2018	YPS*HOMEAWAY 866-210-6106 TX	\$55.00	Ryan Shupe house service fee	6270.020
Recurring	3/20/2018	MSFT * E02005GSJN 800-642-7676 WA	\$8.82	Recurring	8100.099
Yes	3/20/2018	TST* EVEN STEVENS SANDWICSALT LAKE CITUT	\$89.93	Staff meeting lunch	8200.099
TOTAL:			\$6,835.52		
Common Reallocation Accounts		Account Name	Total		
	8505.099	Travel & Lodging-General	\$854.96		
	8200.033	Food - Legislative	\$217.25		
	8200.099	Food - Administrative	\$4,618.35		
	6270.02	Travel & Lodging-Midyear	\$55.00		
	8100.099	Dues & Subscriptions	\$574.25		
	8355.099	MISC	\$54.84		
	6400.02	Convention Supplies- Midyear	\$447.89		
	8345.099	Office Supplies	\$12.98		
STATEMENT TOTAL			\$6,835.52		

Boards and Commissions Short Explanations

Commission on Housing Affordability

The commission's duties include increasing awareness and understanding of the housing affordability needs of the state, as well as to identify and recommend strategies, policies, procedures, and programs to address the housing affordability needs of the state. This includes providing recommendations to the governor and Legislature on strategies, policies, procedures, and programs to address the housing affordability needs of the state.

Private Activity Bond Review Board

The board of review makes allocations of volume cap to issuing authorities, and determines the amount of volume cap to be allocated with respect to approved applications. The board also is to maintain a record of all applications filed, and of all bonds issued by issuing authorities during each year. They will also determine the amount of volume cap to be treated as a carryforward, and allocate this carryforward to one or more qualified carryforward purposes. Finally, they will promulgate rules for the allocation of volume cap.

Quality Growth Commission

The commission makes recommendations to the Legislature on how to define more specifically quality growth areas within the general guidelines provided to the commission by the Legislature, and advise the Legislature on growth management issues. The commission is to conduct a review each year to determine progress statewide, and administer the program as provided in state statute. The commission is charged to assist as many local entities as possible, at their request, to identify principles of growth that the local entity may consider implementing to help achieve the highest possible quality of growth for that entity. Additionally, the commission may sell, lease, or otherwise dispose of equipment or personal property belonging to the program.

Uniform Building Code Commission

The commission is tasked with regularly reviewing the building codes in the state and then making recommendations to the legislature on what code amendments need to be made. This is accomplished by the commission's six subcommittees who study their individual areas, who then bring their recommendations to the commission as a whole. Once the commission has compiled and decided on all recommendations, they then report to the legislature giving them their findings.

Utah Indigent Defense Commission

The Utah Indigent Defense Commission was created in 2016 to help the state ensure its indigent defense services are consistent with the United States and Utah Constitutions. The IDC

is collaborating with the state, local governments, indigent defense providers, and other stakeholders to: provide guidance on standards for constitutional representation, gather data and information about local indigent defense services, award grants to improve local indigent defense services, and encourage and aid in the regionalization of indigent defense services throughout the state.

Utah Retirement System Membership Board (Retirement Board Membership Council)

The board shall receive and act upon reports covering the operations of the systems, plans, programs, and funds administered by the office to ensure that the systems, plans, programs, and funds are administered according to law. They will also review any final order of a hearing officer and approve or modify the order at the board's discretion. The board is tasked with approving an annual operating budget for the office, and serves as investment trustees of the Utah State Retirement Investment Fund. They are to develop broad policy for the long-term operation of the various systems, plans, and programs under broad discretion and power to perform the board's policymaking functions. Further, they adopt interest rates, premium rates, and annual contribution rates after reviewing actuarial recommendations, and take action for the administration of the systems, plans, and programs. They provide for audits of the systems, plans, programs, and funds. Finally, the board may establish councils to recommend to the board and the executive director policies affecting members of any systems, plans, and programs administered by the board;

Utah Substance Use and Mental Health Advisory Council

The council is to provide leadership and generate unity for Utah's ongoing efforts to reduce and eliminate the impact of substance use and mental health disorders in Utah through a comprehensive and evidence-based prevention, treatment, and justice strategy. They will recommend and coordinate the creation, dissemination, and implementation of statewide policies to address substance use and mental health disorders. They will also facilitate planning for a balanced continuum of substance use and mental health disorder prevention, treatment, and justice services, and promote collaboration and mutually beneficial public and private partnerships. Finally, they will analyze and provide an objective assessment of all proposed legislation concerning substance use, mental health, and other related issues.

Wasatch Front Regional Council

Transportation planning in the region is a cooperative effort of state and local agencies. The Wasatch Front Regional Council (WFRC) is responsible for coordinating this transportation planning process as the designated Metropolitan Planning Organization (MPO) for the Wasatch Front. WFRC is an Association of Governments (AOG) comprised of elected officials from Box Elder, Davis, Morgan, Salt Lake, Tooele, and Weber counties. One representative from the Utah Department of Transportation (UDOT) and one representative from the Utah Transit Authority (UTA) also serve on the Council, as well as six nonvoting members from the Utah State Senate, the Utah House of Representatives, the State Planning Director, the Utah League of Cities and Towns, the Utah Association of Counties, and Envision Utah.

Bike Utah

The mission of Bike Utah is to integrate bicycling into the everyday culture of the state and we envision Utah as the most bicycle friendly state in the country. They aim to accomplish this mission by working for laws and legislation that encourage and promote safe cycling, and by participating in transportation planning and construction to provide accommodations for safe cycling. They also engage in educating cyclists and motorists about safe cycling, sharing the road, and obeying the law. Further they are helping to develop a network of safe cycling routes throughout Utah, which also encourages and promotes sustainable, healthy lifestyles.

Get Health Utah

The mission of Get Healthy Utah is to create a culture of health through encouraging and facilitating active lifestyles and healthy eating. Strategies to achieve their mission include partnering with private and public entities (including insurers, employers, cities and towns, public and higher education, and civic groups) to build public will for healthy living. They also work with the Governor, legislature, and state and local governments to promote and fund meaningful population health and wellness initiatives. Further, they engage with Utahns at the community level and working to align community initiatives, as well as collecting, developing, and sharing the best methods of encouraging individuals, families, and communities to live active, healthy lives. Finally, they provide grant funding and other resources to groups and communities engaged in effectively promoting healthy lifestyles.

Interested Individuals	Board	Current Appointee	Appointing Agency	Sen. Confirmation	Length of Term
Cameron Diehl - ULCT	Bike Utah	VACANT	ULCT Appointment from ULCT Board of Directors	No	N/A
Andrew Johnson - Salt Lake City (Council) Mark Shepherd - Clearfield (Mayor) Christopher Condie - Lehi (Council) Bob Thompson-Sandy (Attorney) Kent Bush - Clearfield (Council) Paul Jerome - Eagle Mountain (Asst. Admin.) Deon Gibbons Hunsaker - Smithfield (Council) Craig Jensen - Springville (Council) Lorene Kamalu - Kaysville (Planning Com.) Ken Leetham - North Salt Lake (Manager) J. Craig Smith - Smith Hartvigsen PLLC	Commission on Housing Affordability	VACANT	Governor Appointment of ULCT Nomination	No	Serves until successor is appointed
	Commission on Housing Affordability	VACANT	Governor Appointment of ULCT Nomination	No	Serves until successor is appointed
Nick Jarvis - ULCT	Get Healthy Utah	VACANT	ULCT Appointment from ULCT Board of Directors	No	N/A
Wally Ritchie-Ivins (Dir. Fin.) Chip Dawson - South Jordan (Treasurer)	Private Activity Bond Review Board	VACANT	Governor Appointment of ULCT Nomination	Yes	4 yrs.
Andy Beerman-Park City (Mayor) Mark Shepherd-Clearfield (Mayor) Richard Higginson-Bountiful (Council) Kent Bush - Clearfield (4-Council) Paul Jerome - Eagle Mountain (Asst. Admin.) Shayne Scott - Kaysville (Manager) Christopher Condie - Lehi (Council) Ken Leetham - North Salt Lake (Manager) J. Craig Smith - Smith Hartvigsen PLLC	Quality Growth Commission	VACANT	Governor Appointment of ULCT Nomination	Yes	4 yrs.
Richard Higginson-Bountiful (Council) Kent Bush - Clearfield (Council) Dirk Burton - West Jordan (Council) Craig Jensen - Springville (Council)	Uniform Building Code Commission	VACANT	Governor Appointment of ULCT Nomination	No	4 yrs.

Interested Individuals	Board	Current Appointee	Appointing Agency	Sen. Confirmation	Length of Term
Nicole Cottle - West Valley	Utah Indigent Defense Commission	VACANT	Governor Appointment of ULCT Nomination	Yes	4 yrs.
Jamie Davidson-Orem (Manager) Bob Thompson-Sandy (Attorney) Wally Ritchie-Ivins (1-Dir. Fin.) Shayne Scott - Kaysville (Manager) Howard Madsen - Sunset (Mayor) Jim Riding - West Jordan (Mayor) Jason Poulsen - Roy (Manager)	Utah Retirement System Membership Board (Retirement Board Membership Council)	VACANT	ULCT Appointment	No	4 yrs.
Howard Madsen - Sunset (Mayor)	Utah Substance Use and Mental Health Advisory Council	VACANT	ULCT Appointment	No	4 yrs.
Shayne Scott - Kaysville (Manager) Kent Bush - Clearfield (Council) Howard Madsen - Sunset (Mayor) J. Craig Smith - Smith Hartvigsen PLLC	Wasatch Front Regional Council (Alternate Member)	VACANT	ULCT Appointment	No	1 yr.
Lori Nay-Gunnison (Mayor) Clint Johnson-Aurora (Recorder) Both expressed interest in this board, but are unable to serve because they are not ULCT Board members.	Governor's Rural Partnership Board	VACANT	ULCT Appointment from ULCT Board of Directors	No	4 yrs.
J. Craig Smith - Smith Hartvigsen PLLC	Interested in the following areas: Water Economic Development Land Use Redevelopment				
Craig Jensen - Springville (Council)	Interested in the following boards: Joint Highway Committee Executive Water Task Force Land Use and Eminent Domain Advisory Board				

10 Cent Gas Tax Increase Distribution: K-12 Education

LEA	FY20	LEA	FY20
Alpine	\$ 12,146,764	Nebo	\$ 5,110,335
Beaver	\$ 240,165	North Sanpete	\$ 373,679
Box Elder	\$ 1,813,010	North Summit	\$ 164,726
Cache	\$ 2,745,714	Ogden	\$ 1,900,590
Canyons	\$ 5,323,531	Park City	\$ 755,087
Carbon	\$ 522,923	Piute	\$ 44,123
Daggett	\$ 28,420	Provo	\$ 2,770,828
Davis	\$ 11,156,170	Rich	\$ 77,827
Duchesne	\$ 788,700	Salt Lake	\$ 3,624,701
Emery	\$ 337,845	San Juan	\$ 456,507
Garfield	\$ 141,218	Sevier	\$ 710,265
Grand	\$ 231,602	South Sanpete	\$ 506,510
Granite	\$ 10,423,194	South Summit	\$ 249,144
Iron	\$ 1,421,148	Tintic	\$ 38,972
Jordan	\$ 8,257,880	Tooele	\$ 2,246,363
Juab	\$ 395,577	Uintah	\$ 1,090,958
Kane	\$ 194,635	Wasatch	\$ 1,043,001
Logan	\$ 897,442	Washington	\$ 4,624,623
Millard	\$ 432,517	Wayne	\$ 70,393
Morgan	\$ 471,003	Weber	\$ 4,951,212
Murray	\$ 1,021,789	Charters	\$ 11,165,962

*student population based on 2016-17 ADM

10 Cent Gas Tax Increase Distribution: Higher Education

USHE	FY20	USTC	FY20
University of Utah	\$ 6,595,000	Bridgerland	\$ 440,402
Utah State	\$ 4,581,700	Davis	\$ 560,201
Weber State	\$ 2,422,100	Dixie	\$ 149,536
Southern Utah	\$ 1,133,200	Mountainland	\$ 408,794
Snow College	\$ 647,600	Ogden-Weber	\$ 497,438
Dixie State	\$ 1,015,000	Southwest	\$ 120,688
Utah Valley	\$ 3,398,200	Tooele	\$ 87,270
Salt Lake Community	\$ 2,707,100	Uintah Basin	\$ 235,672

10 Cent Gas Tax Increase Distribution: Transportation

Class B	FY20	Class C	Municipals	FY20
Beaver	\$ 340,558	Beaver	3	\$ 78,765
Box Elder	\$ 590,050	Box Elder	16	\$ 469,567
Cache	\$ 308,914	Cache	19	\$ 1,097,438
Carbon	\$ 332,600	Carbon	6	\$ 157,640
Daggett	\$ 104,227	Daggett	2	\$ 14,207
Davis	\$ 43,669	Davis	14	\$ 2,865,530
Duchesne	\$ 607,796	Duchesne	5	\$ 114,392
Emery	\$ 429,057	Emery	9	\$ 128,846
Garfield*	\$ -	Garfield	9	\$ 80,456
Grand	\$ 558,818	Grand	2	\$ 59,632
Iron	\$ 447,092	Iron	6	\$ 441,140
Juab	\$ 471,394	Juab	5	\$ 120,723
Kane*	\$ -	Kane	5	\$ 86,413
Millard	\$ 757,984	Millard	10	\$ 145,551
Morgan	\$ 104,844	Morgan	1	\$ 41,339
Piute	\$ 108,964	Piute	4	\$ 39,119
Rich	\$ 119,958	Rich	4	\$ 25,993
Salt Lake	\$ 1,000,877	Salt Lake	22	\$ 8,246,830
San Juan	\$ 1,038,843	San Juan	2	\$ 65,653
Sanpete	\$ 243,629	Sanpete	13	\$ 291,264
Sevier	\$ 331,736	Sevier	12	\$ 230,569
Summit	\$ 370,325	Summit	6	\$ 169,965
Tooele	\$ 643,170	Tooele	7	\$ 456,390
Uintah	\$ 852,157	Uintah	3	\$ 148,929
Utah	\$ 367,713	Utah	23	\$ 4,959,355
Wasatch	\$ 203,293	Wasatch	8	\$ 230,609
Washington	\$ 327,084	Washington	15	\$ 1,550,325
Wayne	\$ 248,243	Wayne	5	\$ 33,919
Weber	\$ 242,449	Weber	15	\$ 2,043,038

*hold harmless county

*aggregate total funding for municipalities in each county



TO: ULCT Board of Directors

FROM: Karson Eilers, ULCT Legislative Research Analyst
Cameron Diehl, ULCT Executive Director

DATE: April 18, 2018

SUBJECT: Local Control and the Utah Medical Cannabis Act (MCA)

Background:

On April 16, the Utah Patients Coalition submitted nearly 200,000 signatures to the office of the Lt. Governor to put legalizing medical marijuana on the ballot in November 2018. We will know by mid-May whether the initiative qualifies for the November ballot. If the initiative qualifies for the ballot, then ULCT should consider a public position of opposition because the MCA would preempt local control.

The Utah Medical Association, the Church of Jesus Christ of Latter-day Saints, and Governor Gary Herbert have all expressed opposition in some form to the MCA. This memo outlines the provisions in the MCA that would preempt local control over land use and licensing. Ironically, the MCA has two provisions entitled “local control” that explicitly preempt the local control of municipal government.

Discussion:

I) Full preemption

The MCA preempts any current or future local government ordinances or rules about cannabis production, a cannabis dispensary, or a medical cannabis card. The MCA does state that a local government may regulate time, place, and manner of the operation of the “cannabis dispensary operations” but not the cannabis production facilities.

4-41b-104: “This chapter **preempts any ordinance or rule enacted by a political subdivision of the state** regarding a cannabis production establishment.”

26-60b-104: “This chapter **preempts any ordinance or rule enacted by a political subdivision of the state** regarding a cannabis dispensary or a medical cannabis card.”

26-60b-506(3): “A municipality or county may enact ordinances not in conflict with this chapter governing the time, place, and manner of cannabis dispensary operations in the municipality or county.”

II) Land use preemption

The MCA preempts a municipality or a county from prohibiting cannabis production facilities or dispensaries from operating in the city.

4-41b-405(1): *“A municipality or county may not enact a zoning ordinance that prohibits a cannabis production establishment from operating in a location within the municipality’s or county’s jurisdiction on the sole basis that the cannabis production establishment possesses, grows, manufactures, or sells cannabis.”*

26-60b-506(1): *“A municipality or county may not enact a zoning ordinance that prohibits a cannabis dispensary from operating in a location within the municipality’s or county’s jurisdiction on the sole basis that the cannabis dispensary is a cannabis dispensary.”*

While a municipality or county cannot prohibit through zoning the cannabis production facilities and dispensaries, those facilities must demonstrate compliance with local zoning.

4-41b-201(2)(e): *“if the municipality or county where the proposed cannabis production establishment would be located has enacted zoning restrictions, [the applicant must include] a sworn statement certifying that the proposed cannabis production establishment is in compliance with the restrictions.”*

26-60b-301(2)(e): *“if the municipality or county where the proposed cannabis production establishment would be located has enacted zoning restrictions, [the applicant must include] a sworn statement certifying that the proposed cannabis dispensary is in compliance with restrictions.”*

The proximity requirements for cannabis production facilities and dispensaries in the MCA parallel the proximity requirements for alcohol permittees prior the alcohol reforms in HB 442 in 2017. Cannabis production facilities and dispensaries may not be licensed to operate within 600 feet of a community location, which is defined as a private/public school, church, public library, or public playground or park. 32B-1-202 now states that an alcohol permittee may not be within 300 feet of a community location.

4-41b-201(2)(a): *“[The department shall issue an operating license to a person who submits a proposed name and address where the person will operate the cannabis production establishment that is not within 600 feet of a community location within 300 feet of an area zoned exclusively for residential use, as measured from the nearest entrance to the cannabis production establishment by following the shortest route of ordinary pedestrian travel to the property boundary of the community location or residential area.”*

26-60b-301(2)(a): *“The department shall issue an operating license to a person who submits a proposed name and address where the person will operate the cannabis dispensary that is not*

within 600 feet of a community location or within 300 feet of an area zoned exclusively for residential use, as measured from the nearest entrance to the cannabis production establishment by following the shortest route of ordinary pedestrian travel to the property boundary of the community location or residential area.”

III) Local licensing

While cannabis production facilities and dispensaries must comply with local licensure requirements, a city or county may not refuse to issue a license for cannabis production facilities or dispensaries to operate on the sole basis that they violate federal law on marijuana.

4-41b-405(2): *“A municipality or county may not deny or revoke a permit or license to operate a cannabis production facility on the sole basis that the application or cannabis production establishment violates a law of the United States.”*

26-60b-506(2): *“A municipality or county may not deny or revoke a permit or license to operate a cannabis dispensary on the sole basis that the applicant or cannabis dispensary violates a law of the United States.”*

4-41b-201(2)(f): *“If the municipality or county where the proposed cannabis production establishment would be located requires a local permit or license, [the applicant must include] a copy of the application for the local permit or license;”*

26-60b-301(2)(f): *“if the municipality or county where the proposed cannabis dispensary would be located requires a local permit, [the applicant must include] a copy of the application for the local permit or license;”*



TO: ULCT Board of Directors
FROM: Nick Jarvis, Chief Operating Officer
DATE: April 18, 2018
SUBJECT: FY 2019 Dues Calculation

Background:

The ULCT has historically calculated dues based on a long-standing formula adopted by the Board that includes property valuation, population, and sales tax receipts. Each source of data is derived from the Utah State Tax Commission. If the rates are held constant, the dues formula generates modest annual growth to help fund the ongoing portions of the ULCT budget. When the Board makes a policy decision to increase dues (which has not been done for several years) the rates applied to the different portions are adjusted.

For both FY 2017 and FY 2018, the rates applied to each portion of the formula were as follows:

Property Valuation	0.0000038
Population	0.22
Sales Tax receipts	0.00095

These rates generated \$1,659,167 in dues revenue. The ULCT received over 99% of the revenue expected.

Applying these rates for FY 2019 will result in total expected dues revenue of \$1,740,409. This is a 4.9% increase above the FY 2018 level. In order that municipalities could receive their dues calculation while they work on their FY 2019 budgets, the Executive Board asked staff to send dues notices based on this calculation to cities and towns. These were sent on April 17, 2018.

Requested Action:

Adopt a motion ratifying the Executive Board decision keeping dues formula rates for FY 2019 at the same levels as FY 2018.

Utah League of Cities and Towns FY 2019 Proposed Dues

County	City/Town	Property Value Factor 0.0000038	Population Value 0.22	Sales Tax Factor 0.00095	FY 2019 Dues	FY 2018 Dues	% Change	\$ Difference
Utah	Alpine	\$ 3,409	\$ 2,279	\$ 1,128	\$ 6,817	\$ 6,368	7.04%	\$ 448.41
Salt Lake	Alta	\$ 1,071	\$ 85	\$ 305	\$ 1,461	\$ 1,433	1.96%	\$ 28.15
Duchesne	Altamont	\$ 38	\$ 56	\$ 80	\$ 174	\$ 171	1.35%	\$ 2.32
Kane	Alton	\$ 25	\$ 26	\$ 16	\$ 67	\$ 65	3.24%	\$ 2.11
Cache	Amalga	\$ 110	\$ 114	\$ 64	\$ 288	\$ 282	2.06%	\$ 5.83
Utah	American Fork	\$ 6,957	\$ 6,329	\$ 7,190	\$ 20,476	\$ 19,207	6.61%	\$ 1,268.81
Sevier	Annabella	\$ 115	\$ 178	\$ 81	\$ 374	\$ 363	3.20%	\$ 11.62
Garfield	Antimony	\$ 30	\$ 26	\$ 21	\$ 77	\$ 76	1.21%	\$ 0.91
Washington	Apple Valley	\$ 166	\$ 163	\$ 82	\$ 410	\$ 383	7.12%	\$ 27.27
Sevier	Aurora	\$ 121	\$ 229	\$ 124	\$ 474	\$ 470	0.84%	\$ 3.95
Uintah	Ballard	\$ 315	\$ 236	\$ 253	\$ 804	\$ 830	-3.14%	\$ (26.07)
Box Elder	Bear River	\$ 118	\$ 191	\$ 102	\$ 411	\$ 378	8.79%	\$ 33.24
Beaver	Beaver City	\$ 520	\$ 671	\$ 537	\$ 1,728	\$ 1,693	2.05%	\$ 34.62
Wayne	Bicknell	\$ 72	\$ 72	\$ 54	\$ 198	\$ 196	0.62%	\$ 1.23
Kane	Big Water	\$ 132	\$ 106	\$ 177	\$ 414	\$ 365	13.29%	\$ 48.54
San Juan	Blanding	\$ 338	\$ 888	\$ 536	\$ 1,762	\$ 1,658	6.33%	\$ 104.96
Salt Lake	Bluffdale	\$ 3,326	\$ 2,598	\$ 1,491	\$ 7,415	\$ 6,472	14.56%	\$ 942.29
Garfield	Boulder	\$ 84	\$ 50	\$ 43	\$ 176	\$ 168	4.73%	\$ 7.96
Davis	Bountiful	\$ 9,850	\$ 9,697	\$ 6,746	\$ 26,293	\$ 25,266	4.06%	\$ 1,026.94
Iron	Brian Head	\$ 935	\$ 20	\$ 128	\$ 1,083	\$ 1,043	3.83%	\$ 39.92
Box Elder	Brigham City	\$ 488	\$ 4,175	\$ 3,003	\$ 7,666	\$ 9,306	-17.62%	\$ (1,640.18)
Garfield	Bryce Canyon	\$ 168	\$ 49	\$ 213	\$ 430	\$ 418	2.85%	\$ 11.93
Garfield	Cannonville	\$ 31	\$ 37	\$ 34	\$ 103	\$ 90	13.62%	\$ 12.31
Emery	Castle Dale	\$ 175	\$ 336	\$ 260	\$ 772	\$ 771	0.16%	\$ 1.20
Grand	Castle Valley	\$ 239	\$ 77	\$ 44	\$ 359	\$ 352	2.06%	\$ 7.25
Iron	Cedar City	\$ 5,607	\$ 6,869	\$ 5,913	\$ 18,389	\$ 17,436	5.47%	\$ 953.37
Utah	Cedar Fort	\$ 80	\$ 86	\$ 44	\$ 210	\$ 201	4.45%	\$ 8.94
Utah	Cedar Hills	\$ 1,790	\$ 2,282	\$ 1,227	\$ 5,299	\$ 5,119	3.52%	\$ 180.43
Sanpete	Centerfield	\$ 146	\$ 312	\$ 159	\$ 617	\$ 604	2.15%	\$ 12.96
Davis	Centerville	\$ 4,110	\$ 3,803	\$ 3,564	\$ 11,477	\$ 10,915	5.15%	\$ 562.09
Sevier	Central Valley	\$ 85	\$ 123	\$ 55	\$ 264	\$ 257	2.49%	\$ 6.41
Wasatch	Charleston	\$ 217	\$ 104	\$ 115	\$ 436	\$ 418	4.23%	\$ 17.71
Piute	Circleville	\$ 94	\$ 110	\$ 60	\$ 264	\$ 259	2.05%	\$ 5.31
Cache	Clarkston	\$ 84	\$ 156	\$ 68	\$ 308	\$ 296	4.02%	\$ 11.93
Davis	Clearfield	\$ 4,640	\$ 6,788	\$ 3,888	\$ 15,317	\$ 14,852	3.13%	\$ 465.00
Emery	Cleveland	\$ 49	\$ 97	\$ 53	\$ 200	\$ 203	-1.64%	\$ (3.33)
Davis	Clinton	\$ 3,135	\$ 4,768	\$ 3,048	\$ 10,951	\$ 10,514	4.16%	\$ 437.59
Summit	Coalville	\$ 249	\$ 321	\$ 227	\$ 797	\$ 781	2.04%	\$ 15.94
Box Elder	Corinne	\$ 286	\$ 155	\$ 165	\$ 606	\$ 593	2.20%	\$ 13.07
Cache	Cornish	\$ 41	\$ 69	\$ 32	\$ 142	\$ 138	3.36%	\$ 4.62
Salt Lake	Cottonwood Heights	\$ 11,979	\$ 7,543	\$ 5,480	\$ 25,002	\$ 23,840	4.87%	\$ 1,161.31
Wasatch	Daniel	\$ 219	\$ 233	\$ 105	\$ 558	\$ 548	1.75%	\$ 9.60
Millard	Delta	\$ 398	\$ 772	\$ 698	\$ 1,868	\$ 1,822	2.51%	\$ 45.77
Box Elder	Deweyville	\$ 58	\$ 75	\$ 39	\$ 172	\$ 164	4.79%	\$ 7.86
Salt Lake	Draper	\$ 17,657	\$ 10,412	\$ 10,847	\$ 38,916	\$ 35,788	8.74%	\$ 3,128.07
Duchesne	Duchesne City	\$ 241	\$ 386	\$ 291	\$ 918	\$ 951	-3.57%	\$ (33.96)
Daggett	Dutch John	\$ 564	\$ 33	\$ 26	\$ 624	\$ 615	1.44%	\$ 8.84
Utah	Eagle Mountain	\$ 3,950	\$ 6,424	\$ 2,892	\$ 13,266	\$ 12,054	10.06%	\$ 1,212.31
Carbon	East Carbon	\$ 241	\$ 346	\$ 174	\$ 761	\$ 775	-1.82%	\$ (14.08)
Utah	Elk Ridge	\$ 639	\$ 755	\$ 321	\$ 1,714	\$ 1,529	12.14%	\$ 185.65
Emery	Elmo	\$ 30	\$ 90	\$ 41	\$ 161	\$ 160	0.28%	\$ 0.44
Sevier	Elsinore	\$ 90	\$ 191	\$ 101	\$ 381	\$ 373	2.14%	\$ 7.99
Box Elder	Elwood	\$ 190	\$ 237	\$ 130	\$ 556	\$ 527	5.57%	\$ 29.35

County	City/Town	Property Value Factor 0.0000038	Population Value 0.22	Sales Tax Factor 0.00095	FY 2019 Dues	FY 2018 Dues	% Change	\$ Difference
Emery	Emery City	\$ 30	\$ 59	\$ 30	\$ 119	\$ 120	-1.42%	\$ (1.71)
Iron	Enoch	\$ 667	\$ 1,445	\$ 619	\$ 2,731	\$ 2,578	5.91%	\$ 152.48
Washington	Enterprise	\$ 228	\$ 401	\$ 214	\$ 843	\$ 826	2.14%	\$ 17.64
Sanpete	Ephraim	\$ 578	\$ 1,556	\$ 1,120	\$ 3,253	\$ 3,092	5.20%	\$ 160.78
Garfield	Escalante	\$ 173	\$ 173	\$ 122	\$ 468	\$ 447	4.60%	\$ 20.58
Juab	Eureka	\$ 61	\$ 150	\$ 72	\$ 282	\$ 270	4.42%	\$ 11.94
Utah	Fairfield	\$ 50	\$ 30	\$ 16	\$ 95	\$ 90	6.10%	\$ 5.47
Sanpete	Fairview	\$ 175	\$ 283	\$ 177	\$ 635	\$ 622	2.17%	\$ 13.51
Davis	Farmington	\$ 5,726	\$ 5,091	\$ 4,066	\$ 14,882	\$ 13,759	8.16%	\$ 1,122.74
Weber	Farr West	\$ 1,574	\$ 1,486	\$ 1,078	\$ 4,138	\$ 3,890	6.36%	\$ 247.37
Sanpete	Fayette	\$ 33	\$ 55	\$ 25	\$ 113	\$ 111	1.63%	\$ 1.81
Emery	Ferron	\$ 150	\$ 337	\$ 167	\$ 654	\$ 656	-0.37%	\$ (2.43)
Box Elder	Fielding	\$ 52	\$ 101	\$ 48	\$ 201	\$ 190	5.52%	\$ 10.52
Millard	Fillmore	\$ 433	\$ 548	\$ 448	\$ 1,429	\$ 1,397	2.26%	\$ 31.57
Sanpete	Fountain Green	\$ 136	\$ 243	\$ 111	\$ 490	\$ 475	3.00%	\$ 14.24
Summit	Francis	\$ 303	\$ 296	\$ 186	\$ 786	\$ 689	14.04%	\$ 96.74
Davis	Fruit Heights	\$ 1,391	\$ 1,355	\$ 632	\$ 3,378	\$ 3,222	4.86%	\$ 156.67
Box Elder	Garland	\$ 52	\$ 548	\$ 260	\$ 860	\$ 1,023	-15.91%	\$ (162.81)
Utah	Genola	\$ 226	\$ 326	\$ 158	\$ 710	\$ 667	6.45%	\$ 43.04
Kane	Glendale	\$ 80	\$ 82	\$ 41	\$ 203	\$ 192	5.88%	\$ 11.28
Sevier	Glenwood	\$ 68	\$ 104	\$ 48	\$ 219	\$ 210	4.53%	\$ 9.52
Utah	Goshen	\$ 94	\$ 209	\$ 92	\$ 395	\$ 383	3.09%	\$ 11.83
Tooele	Grantsville	\$ 1,807	\$ 2,301	\$ 1,216	\$ 5,324	\$ 5,081	4.78%	\$ 243.09
Emery	Green River	\$ 135	\$ 207	\$ 226	\$ 569	\$ 565	0.64%	\$ 3.64
Sanpete	Gunnison	\$ 248	\$ 732	\$ 437	\$ 1,416	\$ 1,383	2.37%	\$ 32.75
Wayne	Hanksville	\$ 25	\$ 47	\$ 44	\$ 116	\$ 109	6.63%	\$ 7.20
Weber	Harrisville	\$ 1,044	\$ 1,403	\$ 1,247	\$ 3,694	\$ 3,509	5.26%	\$ 184.69
Garfield	Hatch	\$ 45	\$ 31	\$ 25	\$ 102	\$ 99	2.91%	\$ 2.88
Wasatch	Heber	\$ 3,814	\$ 3,293	\$ 2,936	\$ 10,043	\$ 9,066	10.78%	\$ 977.22
Carbon	Helper	\$ 249	\$ 461	\$ 259	\$ 969	\$ 989	-2.06%	\$ (20.37)
Summit	Henefer	\$ 128	\$ 192	\$ 96	\$ 415	\$ 400	3.72%	\$ 14.89
Garfield	Henrieville	\$ 22	\$ 48	\$ 22	\$ 92	\$ 91	1.25%	\$ 1.14
Salt Lake	Herriman	\$ 6,689	\$ 7,785	\$ 3,518	\$ 17,992	\$ 15,649	14.97%	\$ 2,343.17
Wasatch	Hideout	\$ 343	\$ 193	\$ 73	\$ 608	\$ 448	35.88%	\$ 160.64
Utah	Highland	\$ 4,777	\$ 4,102	\$ 2,049	\$ 10,928	\$ 10,257	6.55%	\$ 671.35
Washington	Hildale	\$ 146	\$ 648	\$ 329	\$ 1,123	\$ 1,105	1.61%	\$ 17.76
Millard	Hinckley	\$ 62	\$ 154	\$ 68	\$ 284	\$ 279	1.62%	\$ 4.52
Millard	Holden	\$ 46	\$ 83	\$ 39	\$ 168	\$ 166	0.94%	\$ 1.57
Salt Lake	Holladay	\$ 12,315	\$ 6,783	\$ 3,954	\$ 23,052	\$ 21,853	5.49%	\$ 1,199.18
Box Elder	Honeyville	\$ 253	\$ 330	\$ 164	\$ 747	\$ 705	5.90%	\$ 41.63
Weber	Hooper	\$ 1,431	\$ 1,863	\$ 860	\$ 4,154	\$ 3,954	5.04%	\$ 199.44
Box Elder	Howell	\$ 31	\$ 55	\$ 24	\$ 110	\$ 107	2.58%	\$ 2.76
Emery	Huntington	\$ 205	\$ 435	\$ 293	\$ 933	\$ 986	-5.31%	\$ (52.34)
Weber	Huntsville	\$ 217	\$ 139	\$ 86	\$ 442	\$ 420	5.35%	\$ 22.44
Washington	Hurricane	\$ 4,163	\$ 3,555	\$ 2,675	\$ 10,393	\$ 9,666	7.52%	\$ 726.66
Cache	Hyde Park	\$ 1,005	\$ 993	\$ 683	\$ 2,680	\$ 2,525	6.16%	\$ 155.45
Cache	Hyrum	\$ 1,037	\$ 1,766	\$ 956	\$ 3,759	\$ 3,594	4.61%	\$ 165.57
Wasatch	Independence	\$ 73	\$ 45	\$ 36	\$ 153	\$ 136	12.56%	\$ 17.10
Wasatch	Interlaken	\$ 146	\$ 46	\$ 17	\$ 209	\$ 200	4.26%	\$ 8.53
Washington	Ivins	\$ 3,047	\$ 1,789	\$ 935	\$ 5,772	\$ 5,439	6.11%	\$ 332.52
Sevier	Joseph	\$ 39	\$ 76	\$ 36	\$ 151	\$ 148	1.49%	\$ 2.22
Piute	Junction	\$ 36	\$ 38	\$ 22	\$ 97	\$ 98	-0.82%	\$ (0.80)
Summit	Kamas	\$ 461	\$ 464	\$ 469	\$ 1,394	\$ 1,290	8.10%	\$ 104.52
Iron	Kanarraville	\$ 76	\$ 83	\$ 41	\$ 200	\$ 191	4.92%	\$ 9.39
Millard	Kanosh	\$ 61	\$ 103	\$ 49	\$ 213	\$ 212	0.70%	\$ 1.49

County	City/Town	Property Value Factor 0.0000038	Population Value 0.22	Sales Tax Factor 0.00095	FY 2019 Dues	FY 2018 Dues	% Change	\$ Difference
Davis	Kaysville	\$ 6,092	\$ 6,873	\$ 4,172	\$ 17,137	\$ 16,121	6.30%	\$ 1,015.79
Piute	Kingston	\$ 20	\$ 35	\$ 16	\$ 70	\$ 70	-0.13%	\$ (0.09)
Sevier	Koosharem	\$ 49	\$ 73	\$ 35	\$ 157	\$ 154	1.62%	\$ 2.50
Washington	La Verkin	\$ 604	\$ 934	\$ 517	\$ 2,055	\$ 1,973	4.14%	\$ 81.62
Rich	Laketown	\$ 81	\$ 57	\$ 37	\$ 175	\$ 167	4.90%	\$ 8.18
Davis	Layton	\$ 14,144	\$ 16,644	\$ 13,637	\$ 44,425	\$ 42,298	5.03%	\$ 2,127.13
Millard	Leamington	\$ 21	\$ 51	\$ 27	\$ 99	\$ 96	3.59%	\$ 3.44
Washington	Leeds	\$ 277	\$ 187	\$ 90	\$ 554	\$ 519	6.80%	\$ 35.30
Utah	Lehi	\$ 15,883	\$ 13,449	\$ 10,168	\$ 39,499	\$ 36,045	9.58%	\$ 3,453.75
Juab	Levan	\$ 92	\$ 198	\$ 89	\$ 379	\$ 363	4.39%	\$ 15.94
Cache	Lewiston	\$ 349	\$ 397	\$ 203	\$ 950	\$ 916	3.63%	\$ 33.22
Utah	Lindon	\$ 4,214	\$ 2,407	\$ 3,583	\$ 10,203	\$ 9,703	5.15%	\$ 500.09
Wayne	Loa	\$ 115	\$ 129	\$ 125	\$ 368	\$ 360	2.40%	\$ 8.63
Cache	Logan	\$ 8,233	\$ 11,149	\$ 9,763	\$ 29,145	\$ 28,088	3.76%	\$ 1,056.85
Wayne	Lyman	\$ 40	\$ 55	\$ 25	\$ 120	\$ 119	1.09%	\$ 1.30
Millard	Lynndyl	\$ 15	\$ 25	\$ 11	\$ 51	\$ 51	1.78%	\$ 0.90
Daggett	Manila	\$ 193	\$ 71	\$ 50	\$ 315	\$ 320	-1.51%	\$ (4.81)
Sanpete	Manti	\$ 366	\$ 747	\$ 381	\$ 1,494	\$ 1,468	1.81%	\$ 26.55
Box Elder	Mantua	\$ 150	\$ 173	\$ 77	\$ 400	\$ 350	14.26%	\$ 49.92
Utah	Mapleton	\$ 2,405	\$ 2,093	\$ 1,010	\$ 5,507	\$ 5,160	6.72%	\$ 346.80
Weber	Marriott-Slaterville	\$ 701	\$ 385	\$ 606	\$ 1,693	\$ 1,479	14.42%	\$ 213.35
Piute	Marysvale	\$ 98	\$ 89	\$ 53	\$ 240	\$ 242	-0.80%	\$ (1.92)
Sanpete	Mayfield	\$ 81	\$ 117	\$ 54	\$ 251	\$ 246	2.20%	\$ 5.40
Millard	Meadow	\$ 41	\$ 69	\$ 38	\$ 148	\$ 146	1.25%	\$ 1.83
Cache	Mendon	\$ 200	\$ 305	\$ 139	\$ 644	\$ 614	4.93%	\$ 30.26
Salt Lake	Midvale	\$ 7,711	\$ 7,268	\$ 6,603	\$ 21,581	\$ 20,065	7.56%	\$ 1,516.53
Wasatch	Midway	\$ 2,518	\$ 1,078	\$ 691	\$ 4,286	\$ 4,048	5.88%	\$ 237.94
Beaver	Milford	\$ 190	\$ 299	\$ 237	\$ 726	\$ 729	-0.37%	\$ (2.71)
Salt Lake	Millcreek	\$ 15,701	\$ 13,142	\$ 681	\$ 29,524	\$ 36,995	-20.19%	\$ (7,470.28)
Cache	Millville	\$ 369	\$ 437	\$ 207	\$ 1,013	\$ 971	4.30%	\$ 41.74
Beaver	Minersville	\$ 83	\$ 195	\$ 94	\$ 373	\$ 366	1.83%	\$ 6.69
Grand	Moab	\$ 2,047	\$ 1,153	\$ 1,832	\$ 5,032	\$ 4,773	5.41%	\$ 258.47
Juab	Mona	\$ 218	\$ 366	\$ 192	\$ 776	\$ 732	6.02%	\$ 44.03
Sevier	Monroe	\$ 307	\$ 511	\$ 241	\$ 1,059	\$ 1,042	1.64%	\$ 17.08
Morgan	Morgan City	\$ 713	\$ 914	\$ 682	\$ 2,308	\$ 2,213	4.32%	\$ 95.55
Sanpete	Moroni	\$ 138	\$ 326	\$ 180	\$ 644	\$ 633	1.78%	\$ 11.29
Sanpete	Mt. Pleasant	\$ 381	\$ 740	\$ 460	\$ 1,581	\$ 1,546	2.30%	\$ 35.59
Salt Lake	Murray	\$ 15,590	\$ 10,831	\$ 14,316	\$ 40,737	\$ 38,935	4.63%	\$ 1,801.95
Duchesne	Myton	\$ 52	\$ 137	\$ 107	\$ 297	\$ 318	-6.89%	\$ (21.96)
Uintah	Naples	\$ 851	\$ 469	\$ 815	\$ 2,134	\$ 2,241	-4.77%	\$ (106.80)
Juab	Nephi	\$ 820	\$ 1,272	\$ 854	\$ 2,946	\$ 2,726	8.06%	\$ 219.85
Washington	New Harmony Town	\$ 54	\$ 48	\$ 31	\$ 134	\$ 128	4.57%	\$ 5.86
Cache	Newton	\$ 107	\$ 175	\$ 80	\$ 362	\$ 348	3.99%	\$ 13.87
Cache	Nibley	\$ 969	\$ 1,484	\$ 679	\$ 3,133	\$ 2,897	8.14%	\$ 235.95
Cache	North Logan	\$ 2,526	\$ 2,330	\$ 2,004	\$ 6,860	\$ 6,536	4.95%	\$ 323.60
Weber	North Ogden	\$ 3,240	\$ 4,134	\$ 2,387	\$ 9,761	\$ 9,248	5.54%	\$ 512.63
Davis	North Salt Lake	\$ 5,355	\$ 4,466	\$ 3,559	\$ 13,381	\$ 12,775	4.74%	\$ 605.15
Millard	Oak City	\$ 74	\$ 142	\$ 63	\$ 279	\$ 262	6.53%	\$ 17.07
Summit	Oakley	\$ 576	\$ 357	\$ 193	\$ 1,126	\$ 1,083	4.00%	\$ 43.27
Weber	Ogden	\$ 13,621	\$ 19,074	\$ 15,482	\$ 48,177	\$ 45,685	5.45%	\$ 2,491.24
Emery	Orangeville	\$ 122	\$ 303	\$ 158	\$ 583	\$ 581	0.34%	\$ 2.00
Kane	Orderville	\$ 134	\$ 126	\$ 117	\$ 377	\$ 364	3.57%	\$ 12.98
Utah	Orem	\$ 18,781	\$ 21,450	\$ 19,375	\$ 59,606	\$ 56,495	5.51%	\$ 3,111.31
Garfield	Panguitch	\$ 287	\$ 366	\$ 252	\$ 906	\$ 837	8.27%	\$ 69.25
Cache	Paradise	\$ 166	\$ 209	\$ 99	\$ 474	\$ 455	4.10%	\$ 18.68

County	City/Town	Property Value Factor 0.0000038	Population Value 0.22	Sales Tax Factor 0.00095	FY 2019 Dues	FY 2018 Dues	% Change	\$ Difference
Iron	Paragonah	\$ 88	\$ 114	\$ 55	\$ 257	\$ 248	3.67%	\$ 9.11
Summit	Park City	\$ 30,972	\$ 1,826	\$ 5,280	\$ 38,078	\$ 36,118	5.42%	\$ 1,959.04
Iron	Parowan	\$ 581	\$ 657	\$ 390	\$ 1,628	\$ 1,540	5.77%	\$ 88.79
Utah	Payson	\$ 3,063	\$ 4,358	\$ 2,955	\$ 10,376	\$ 9,921	4.59%	\$ 454.96
Box Elder	Perry	\$ 922	\$ 1,066	\$ 894	\$ 2,882	\$ 2,736	5.35%	\$ 146.26
Weber	Plain City	\$ 1,105	\$ 1,428	\$ 640	\$ 3,174	\$ 2,989	6.20%	\$ 185.39
Utah	Pleasant Grove	\$ 6,719	\$ 8,526	\$ 5,052	\$ 20,297	\$ 19,219	5.61%	\$ 1,078.59
Weber	Pleasant View	\$ 2,000	\$ 2,138	\$ 1,067	\$ 5,205	\$ 4,896	6.31%	\$ 308.72
Box Elder	Plymouth	\$ 49	\$ 95	\$ 87	\$ 230	\$ 218	5.88%	\$ 12.80
Box Elder	Portage	\$ 29	\$ 57	\$ 25	\$ 110	\$ 106	4.11%	\$ 4.35
Carbon	Price	\$ 1,399	\$ 1,842	\$ 1,936	\$ 5,177	\$ 5,247	-1.33%	\$ (70.00)
Cache	Providence	\$ 1,528	\$ 1,599	\$ 908	\$ 4,035	\$ 3,864	4.43%	\$ 171.23
Utah	Provo	\$ 18,908	\$ 25,711	\$ 16,686	\$ 61,304	\$ 59,240	3.49%	\$ 2,064.85
Rich	Randolph	\$ 48	\$ 103	\$ 55	\$ 205	\$ 202	1.84%	\$ 3.71
Sevier	Redmond	\$ 77	\$ 163	\$ 91	\$ 331	\$ 330	0.25%	\$ 0.82
Cache	Richmond	\$ 379	\$ 572	\$ 302	\$ 1,254	\$ 1,195	4.93%	\$ 58.86
Cache	River Heights	\$ 304	\$ 432	\$ 233	\$ 968	\$ 881	9.95%	\$ 87.64
Weber	Riverdale	\$ 2,127	\$ 1,916	\$ 4,454	\$ 8,498	\$ 8,363	1.61%	\$ 134.50
Salt Lake	Riverton	\$ 9,108	\$ 9,424	\$ 5,934	\$ 24,466	\$ 23,141	5.73%	\$ 1,325.41
Washington	Rockville	\$ 141	\$ 60	\$ 28	\$ 229	\$ 222	3.23%	\$ 7.16
Juab	Rocky Ridge	\$ 30	\$ 177	\$ 90	\$ 297	\$ 280	5.82%	\$ 16.31
Duchesne	Roosevelt	\$ 1,138	\$ 1,519	\$ 1,609	\$ 4,266	\$ 4,167	2.38%	\$ 99.27
Weber	Roy	\$ 4,828	\$ 8,404	\$ 4,782	\$ 18,014	\$ 17,409	3.47%	\$ 604.48
Tooele	Rush Valley	\$ 66	\$ 105	\$ 50	\$ 222	\$ 206	7.80%	\$ 16.03
Utah	Salem	\$ 1,574	\$ 1,723	\$ 906	\$ 4,202	\$ 3,850	9.16%	\$ 352.45
Sevier	Salina	\$ 373	\$ 561	\$ 485	\$ 1,419	\$ 1,368	3.73%	\$ 51.08
Salt Lake	Salt Lake City	\$ 73,977	\$ 42,624	\$ 53,405	\$ 170,006	\$ 160,559	5.88%	\$ 9,446.61
Salt Lake	Sandy	\$ 27,526	\$ 21,084	\$ 19,367	\$ 67,977	\$ 64,434	5.50%	\$ 3,542.73
Washington	Santa Clara	\$ 1,568	\$ 1,554	\$ 818	\$ 3,940	\$ 3,620	8.85%	\$ 320.21
Utah	Santaquin	\$ 1,451	\$ 2,434	\$ 1,149	\$ 5,034	\$ 4,672	7.75%	\$ 362.22
Utah	Saratoga Springs	\$ 4,782	\$ 5,915	\$ 3,365	\$ 14,063	\$ 12,859	9.36%	\$ 1,203.40
Millard	Scipio	\$ 60	\$ 70	\$ 57	\$ 187	\$ 188	-0.68%	\$ (1.28)
Carbon	Scofield	\$ 30	\$ 5	\$ 7	\$ 42	\$ 41	2.35%	\$ 0.96
Sevier	Sigurd	\$ 42	\$ 96	\$ 49	\$ 187	\$ 183	2.24%	\$ 4.08
Cache	Smithfield	\$ 1,696	\$ 2,452	\$ 1,357	\$ 5,505	\$ 5,263	4.59%	\$ 241.68
Box Elder	Snowville	\$ 24	\$ 38	\$ 41	\$ 103	\$ 99	4.13%	\$ 4.08
Salt Lake	South Jordan	\$ 19,869	\$ 15,187	\$ 12,783	\$ 47,840	\$ 44,108	8.46%	\$ 3,732.08
Weber	South Ogden	\$ 3,246	\$ 3,761	\$ 3,256	\$ 10,263	\$ 9,870	3.98%	\$ 393.09
Salt Lake	South Salt Lake	\$ 7,266	\$ 5,419	\$ 9,710	\$ 22,394	\$ 22,661	-1.18%	\$ (266.65)
Davis	South Weber	\$ 1,224	\$ 1,583	\$ 775	\$ 3,582	\$ 3,371	6.25%	\$ 210.81
Utah	Spanish Fork	\$ 6,618	\$ 8,549	\$ 6,302	\$ 21,469	\$ 20,235	6.10%	\$ 1,234.77
Sanpete	Spring City	\$ 148	\$ 225	\$ 104	\$ 477	\$ 467	2.11%	\$ 9.86
Washington	Springdale	\$ 761	\$ 125	\$ 522	\$ 1,409	\$ 1,272	10.76%	\$ 136.85
Utah	Springville	\$ 6,040	\$ 7,270	\$ 4,818	\$ 18,127	\$ 17,057	6.28%	\$ 1,070.52
Washington	St. George	\$ 26,876	\$ 18,110	\$ 17,948	\$ 62,934	\$ 58,714	7.19%	\$ 4,220.67
Sanpete	Sterling	\$ 31	\$ 66	\$ 33	\$ 131	\$ 127	3.21%	\$ 4.07
Tooele	Stockton	\$ 82	\$ 142	\$ 69	\$ 293	\$ 284	3.49%	\$ 9.88
Davis	Sunset	\$ 571	\$ 1,151	\$ 646	\$ 2,369	\$ 2,390	-0.91%	\$ (21.65)
Davis	Syracuse	\$ 4,663	\$ 6,250	\$ 3,515	\$ 14,427	\$ 13,575	6.28%	\$ 852.25
Duchesne	Tabiona	\$ 18	\$ 37	\$ 19	\$ 75	\$ 74	0.76%	\$ 0.56
Salt Lake	Tailorsville	\$ 10,159	\$ 13,296	\$ 7,841	\$ 31,296	\$ 30,431	2.84%	\$ 865.28
Tooele	Tooele City	\$ 5,202	\$ 7,428	\$ 5,120	\$ 17,749	\$ 16,868	5.23%	\$ 881.70
Washington	Toquerville	\$ 351	\$ 340	\$ 151	\$ 842	\$ 778	8.26%	\$ 64.26
Wayne	Torrey	\$ 159	\$ 53	\$ 56	\$ 268	\$ 184	45.86%	\$ 84.16
Box Elder	Tremonton	\$ 1,542	\$ 1,854	\$ 1,510	\$ 4,906	\$ 4,673	4.97%	\$ 232.44

County	City/Town	Property Value Factor 0.0000038	Population Value 0.22	Sales Tax Factor 0.00095	FY 2019 Dues	FY 2018 Dues	% Change	\$ Difference
Cache	Trenton	\$ 74	\$ 113	\$ 49	\$ 236	\$ 230	2.50%	\$ 5.75
Garfield	Tropic	\$ 102	\$ 112	\$ 89	\$ 303	\$ 307	-1.51%	\$ (4.63)
Weber	Uintah	\$ 237	\$ 293	\$ 177	\$ 707	\$ 680	3.94%	\$ 26.80
Uintah	Vernal	\$ 2,307	\$ 2,350	\$ 3,119	\$ 7,776	\$ 7,874	-1.25%	\$ (98.47)
Tooele	Vernon	\$ 22	\$ 65	\$ 28	\$ 115	\$ 109	5.38%	\$ 5.87
Utah	Vineyard	\$ 1,225	\$ 870	\$ 538	\$ 2,633	\$ 1,764	49.26%	\$ 868.89
Washington	Virgin	\$ 172	\$ 134	\$ 76	\$ 383	\$ 373	2.58%	\$ 9.61
Sanpete	Wales	\$ 39	\$ 78	\$ 35	\$ 152	\$ 144	5.26%	\$ 7.60
Wasatch	Wallsburg	\$ 43	\$ 75	\$ 39	\$ 156	\$ 151	3.78%	\$ 5.70
Washington	Washington City	\$ 6,731	\$ 5,575	\$ 4,082	\$ 16,387	\$ 15,259	7.39%	\$ 1,128.27
Weber	Washington Terrace	\$ 1,264	\$ 2,024	\$ 990	\$ 4,277	\$ 4,192	2.04%	\$ 85.66
Carbon	Wellington	\$ 186	\$ 354	\$ 205	\$ 745	\$ 818	-8.96%	\$ (73.29)
Cache	Wellsville	\$ 583	\$ 809	\$ 399	\$ 1,791	\$ 1,720	4.13%	\$ 70.97
Tooele	Wendover	\$ 150	\$ 310	\$ 193	\$ 652	\$ 649	0.56%	\$ 3.63
Davis	West Bountiful	\$ 1,447	\$ 1,226	\$ 1,884	\$ 4,557	\$ 4,348	4.81%	\$ 209.02
Weber	West Haven	\$ 2,755	\$ 2,712	\$ 2,149	\$ 7,616	\$ 7,110	7.11%	\$ 505.29
Salt Lake	West Jordan	\$ 20,905	\$ 25,014	\$ 17,360	\$ 63,279	\$ 60,487	4.62%	\$ 2,792.38
Davis	West Point	\$ 1,600	\$ 2,321	\$ 1,192	\$ 5,113	\$ 4,715	8.44%	\$ 397.80
Salt Lake	West Valley City	\$ 23,538	\$ 30,046	\$ 23,565	\$ 77,149	\$ 73,975	4.29%	\$ 3,173.83
Box Elder	Willard	\$ 316	\$ 399	\$ 238	\$ 953	\$ 909	4.81%	\$ 43.76
Utah	Woodland Hills	\$ 462	\$ 336	\$ 149	\$ 948	\$ 905	4.75%	\$ 42.95
Rich	Woodruff	\$ 21	\$ 41	\$ 27	\$ 90	\$ 90	-0.13%	\$ (0.12)
Davis	Woods Cross	\$ 2,644	\$ 2,497	\$ 2,385	\$ 7,526	\$ 7,063	6.55%	\$ 462.91
TOTALS		\$ 650,684	\$ 607,306	\$ 482,420	\$ 1,740,409	\$ 1,659,167	4.90%	\$ 81,242.80



TO: ULCT Board of Directors and Membership
FROM: Cameron Diehl, Executive Director
DATE: April 19, 2018
SUBJECT: ULCT Constitution Amendments for the Midyear Conference-UPDATE

We received several questions and comments about voting membership in ULCT and the inclusion of the Utah City Management Association as a voting member on the Executive Board and the Board of Directors. This supplemental memo addresses both points.

Voting membership:

The proposed amendments as of April 4 contemplate that cities and towns are the only political subdivisions eligible for voting membership in ULCT. The previous language was ambiguous and could have been interpreted to make any political subdivision eligible for voting membership in ULCT. The intent of the April 4 amendments is to clarify that only cities and towns can be members of ULCT.

In 2015, the Legislature authorized the creation of metro townships in Salt Lake County. Metro townships are incorporated and organized under Title 10, only exist in Salt Lake County, and are general purpose governments with many similarities to cities and towns. The metro township elected officials have contacted the ULCT Board of Directors to request voting membership. Both the Constitutional Review Committee and Board of Directors have discussed whether voting membership or associate membership is appropriate for metro townships. We have prepared proposed amendment A for consideration which include metro townships within the definition of a ULCT voting member.

Utah City Management Association (UCMA):

The proposed amendments as of April 4 contemplate a UCMA representative becoming a voting member of the ULCT Board of Directors. Currently, the President of UCMA serves as an ex-officio member of the ULCT Board of Directors. Likewise, the President of the Utah Municipal Clerks Association serves as an ex-officio member of the ULCT Board and is responsible for keeping minutes of board meetings. ULCT does not currently participate in the process of selecting the UCMA President (or the UMCA President) who serves as the ex-officio board member. The Constitution Review Committee and Board of Directors endorsed elevating the UCMA



representative from an ex-officio member to a voting member because of the perspective that he/she could provide.

The UCMA membership includes professional administrators in city, county, or metro township government. UCMA members are responsible to implement the policy direction of the mayors and council members and serve at the will and pleasure of those mayors and council members. The UCMA historically and currently coordinates closely with the ULCT Board of Directors. UCMA members serve on the ULCT Legislative Policy Committee and on ULCT work groups. The UCMA representative—the lone non-elected official of the proposed 21-member Board of Directors—would provide both a perspective of the day-to-day city management and long-term perspective of city government. Historically, UCMA does not take political positions on legislation or issues unless they are consistent with the positions of their elected officials or to promote and protect professional city management.

Since UCMA membership includes administrators from governments that cannot be voting members of ULCT, we have proposed amendment B and C. Proposed amendment #B clarifies that the UCMA appointment must be an employee of a city or town that is a voting member of the League. Amendment #B resolves the concern that an employee of a county or a non-voting member could become a board member of ULCT.

Proposed Amendment A:

ARTICLE III, Section 1.

MEMBERS: Any city, *metro township*, or town

Proposed amendments B and C:

ARTICLE IV, Sections 1 and 4:

Section 1. One of the five officers shall be a representative from and selected by the Utah City Management Association, *who must be an employee of a city (metro township?) or town that is a voting member in good standing of the League.*

Section 4. *The Utah City Management Association representative shall be from a municipality holding voting membership in the League.*

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From: Bart Barker
To: [Councilwoman Beth Holbrook \(bholbrook@bountifulutah.gov\)](mailto:bholbrook@bountifulutah.gov); [Mayor Jon Pike \(jon.pike@sgcity.org\)](mailto:jon.pike@sgcity.org); [Councilman Mike Mendenhall \(mikem@spanishfork.org\)](mailto:mikem@spanishfork.org); [Mayor Len Arave \(mayor@nslcity.org\)](mailto:mayor@nslcity.org); [Mayor Andy Beerman \(andy@parkcity.org\)](mailto:andy@parkcity.org)
Cc: [Cameron Diehl \(sean.clayton75@gmail.com\)](mailto:sean.clayton75@gmail.com); [Joe Smolka \(JoeSmolka@ecmetro.org\)](mailto:JoeSmolka@ecmetro.org); [Kelly Bush - Kearns Metro Township \(lobkb973@hotmail.com\)](mailto:kelly.bush@kearnsmetro.org); [Dan Peay](mailto:Dan.Peay@parkcity.org); [Paulina Flint](mailto:Paulina.Flint@parkcity.org); [David Church](mailto:David.Church@parkcity.org); [Paul Ashton](mailto:Paul.Ashton@parkcity.org); [Nathan Bracken](mailto:Nathan.Bracken@parkcity.org); [Mark H. Anderson](mailto:Mark.H.Anderson@parkcity.org); [Rachel S. Anderson \(randerson@fabianvancott.com\)](mailto:randerson@fabianvancott.com); [Nick Jarvis](mailto:Nick.Jarvis@parkcity.org); [Meg Ryan](mailto:Meg.Ryan@parkcity.org); [Roger Tew](mailto:Roger.Tew@parkcity.org)
Subject: ULCT Proposed Constitutional Amendments - Metro Township Membership
Date: Tuesday, April 17, 2018 6:58:56 PM
Attachments: [image001.png](#)
[image002.wmz](#)
[oledata.mso](#)
[image004.png](#)

May I ask that you distribute this to members of the Board of Directors?

To the Executive Board and Board of Directors
Utah League of Cities and Towns

Dear Board Members:

The proposed amendment to Article III, Section 1, of the ULCT Constitution proposes that metro townships be permitted to join only as associate members. The mayors of the Metro Townships of Copperton, Emigration Canyon, Kearns, Magna and White City request that they be allowed full voting membership. I will be at next week's midyear convention and available to discuss this with you.

Please consider these reasons:

1. Just as cities and towns, metro townships are incorporated municipalities under Title 10 of the Utah Code.
2. They are general purpose governments just as cities and towns, with the same service responsibilities and authority.
3. Their elections occur at the same time and in the same manner as cities and towns.
4. They are not part of Salt Lake County government and the county has no governing authority over them.

The county provides services to them by contract as it does for many cities, such as Holladay, Taylorsville, Salt Lake City, Midvale, Herriman and Bluffdale. But those entities make all policy decisions and negotiate interlocal agreements with the county. County officials have no more municipal authority over metro townships than they do over Salt Lake City or Draper. County leaders can now focus exclusively on their regional roles and responsibilities.

5. Metro townships serve more than 75,000 Utah residents (see the population chart below). These residents' elected municipal councils ought to have the same League membership opportunities and rights as other municipalities.

The metro townships have pooled their revenues to receive municipal services from the Greater Salt Lake Municipal Services District (MSD). The metro township mayors serve on

the MSD Board of Trustees, as they do on the boards of the Unified Police Department, the Unified Fire Authority and the Wasatch Front Waste and Recycling District, which also provide services to them and to various cities.

In short, we see no reason metro townships would be treated differently from cities and towns. They request full voting membership. Again, I would be happy to discuss this with you in St. George next week and answer any questions.

Sincerely,
Bart Barker, General Manager
Greater Salt Lake Municipal Services District

Copies to: Sean Clayton, Mayor, Copperton Metro Township
 Joe Smolka, Mayor, Emigration Canyon Metro Township
 Kelly Bush, Mayor, Kearns Metro Township
 Dan Peay, Mayor, Magna Metro Township
 Paulina Flint, Mayor, White City Metro Township

Bart Barker
General Manager
Greater Salt Lake Municipal Services District
385-468-6709
bbarker@slco.org
msd.utah.gov



GREATER SALT LAKE
**Municipal Services
District**



TO: ULCT Membership
FROM: Cameron Diehl Executive Director
DATE: April 4, 2018
SUBJECT: ULCT Constitution Amendments for the Midyear Conference

A) Context for the proposed constitutional amendments

The Utah League of Cities and Towns (ULCT) is governed by a Board of Directors according to the ULCT Constitution and bylaws. The Constitution was drafted in 1980 with a handful of minor amendments since that time. The ULCT membership must approve and ratify constitutional amendments and the Board of Directors must approve bylaw changes. When I became the Executive Director, I recommended that the Board of Directors organize a Constitution Review Committee of city leaders.

Utah has changed dramatically since 1980, and the ULCT structure and organizational documents should modernize. Utah's population has grown 112% since 1980 from 1,461,037 to 3,098,761 and the number of Utah's cities and towns has increased by 14%. Thus, the ULCT membership has changed and increased since 1980 and the ULCT Constitution should reflect those changes.

B) Constitution Review Committee

The Executive Board—the ULCT President, 1st Vice President, 2nd Vice President, and Immediate Past President—worked closely with me and ULCT staff to recruit participants on the Constitution Review Committee. We sought to include representation from all 8 board regions, include current and former Board members and senior city staff members with institutional knowledge of ULCT, and include communities of all sizes. The committee met twice in person and once electronically to review the constitution and prepare recommendations for the consideration of the Board of Directors and the ULCT membership. ULCT 2nd Vice President and Spanish Fork Council Member Mike Mendenhall chaired the committee and elected officials made up the majority of the membership. The committee presented its recommendations to the Board of Directors on February 12, 2018. The Board approved the direction of the recommendations and requested that ULCT staff prepare amendments for the Midyear Conference. Thanks to the following members of the committee for their time, expertise, and input:

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Elected officials (10):

Bountiful Council Member (ULCT President) Beth Holbrook
Kaysville former Mayor Steve Hiatt (ULCT Immediate Past President)
Midvale former Mayor JoAnn Seghini
Moab former Mayor Dave Sakrison
Naples Mayor Dean Baker
North Logan Council Member Damon Cann
Perry former Mayor Karen Cronin
Sandy Council Member Steve Fairbanks (ULCT Past President)
Spanish Fork Council Member (ULCT 2nd Vice President) Mike Mendenhall
West Valley Council Member Don Christensen

Appointed officials (7):

Ivins Finance Director Wally Ritchie
Ogden Chief Administrative Officer Mark Johnson
Orem City Manager Jamie Davidson
Provo Chief Administrative Officer Wayne Parker
Richfield City Manager Matt Creamer
Salt Lake City Mayor's representative Jennifer Seelig
South Ogden City Manager Matt Dixon

ULCT staff (non-voting): Cameron Diehl, Dave Church, Roger Tew, John Hiskey, Nick Jarvis

C) Three step process for amending the constitution and your participation

First, the proposed amendment must be prepared in writing and submitted to the Board of Directors. Second, the ULCT membership must consider the amendment at the Annual Convention or in a special meeting. If the amendment is proposed for consideration at a special meeting—and the Midyear Conference qualifies as a special meeting—then the Board must review the amendment on or before the first day of the meeting. The Board of Directors will consider the proposed amendments at their April 25, 2018 meeting prior to the beginning of the Midyear Conference.

Third, the ULCT membership must provide a two-thirds majority vote according to the weighted vote process outlined in Article X Section 1 to amend the constitution. You will have the opportunity to vote on the amendments on Friday, April 27 at the Midyear Conference in St. George.

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ULCT requests that you provide feedback to us about the amendments by Wednesday, April 18 at 5:00 pm. You can send your questions and comments to info@ulct.org or cdiehl@ulct.org. ULCT staff will respond to your questions and comments and then we will share them with the Board of Directors prior to their April 25 meeting.

D) Brief explanation of the proposed constitutional amendments

Article I: no amendments

Article II: Section 1(a) deletes specific terminology and Section 1(c) adds legislative advocacy language to the Objects and Purpose of the organization.

Article III: Section 1 clarifies that only a city or town may be a voting member of ULCT. The amendments delete Section 2 Affiliate Members and Section 3 Cooperating Members. Instead, any other similar entities—metro townships in Salt Lake County, other political subdivisions, etc.—that want to participate as non-voting members of ULCT are consolidated in the category of Associate Members.

Article IV: The amendments will expand the membership of the Board of Directors from 16 to 21, designate two spots for members from cities of the first (100,000+ population) and second class (65,000+ population), and reserve one spot for a representative from the Utah City Management Association. Article IV also includes several proposed technical amendments.

- **Membership and board size:**

Since 1980, the ULCT membership has grown by 14% while the Board size has not grown accordingly. In 1980, people residing within the 11 incorporated municipalities of Salt Lake County consisted of 50.2% of the county's total population. In 2017, people residing within the 17 incorporated municipalities consist of 93% of the county's total population. Meanwhile, Utah's population has grown 112% since 1980 from 1,461,037 to 3,098,761. Increasing the board size reflects Utah's growth in population and quantify of municipalities.

- **Designated spots:**

The proposed amendments would maintain the geographic diversity of the board, make three specific additions, and provide for two more at-large spots. Over the last few months, ULCT reached out to municipal leagues around the nation and 21 responded. Of those 21, 17 leagues have voting board positions for staff members and seven have designated spots for large cities.

Per the amendments, the Board would have one spot in the Executive Board reserved for a representative from the Utah City Management Association and two spots reserved for cities of the first or second class. In 1980, Utah had only one city of the first class (Salt Lake City). In 2018, Utah has five cities of the first class (Salt Lake City, West Valley, Provo, West Jordan, Sandy) with



several cities projected to become cities of the first class in the decades to come. In 1980, Utah had only two cities of the second class (West Valley when it incorporated that year and Ogden). In 2018, Utah has six cities of the second class and that number is projected to grow. Historically, the Board designated one spot for a representative from a town and that designation will continue.

Finally, compliance with the current 50% threshold is impossible. The 2016-2017 Board reflected 16% of Utah's population and there is no mathematical way for the population of Utah's largest cities in each of the eight geographic areas to add up to the 50% threshold. That language was an attempt to ensure that large cities had representation on the board and the proposed amendments accomplish that intent in a cleaner and more manageable manner.

Article V: Technical change
Article VI: Technical changes
Article VII: Technical change
Article VIII: Technical change
Article IX: Technical change
Article X: Technical change
Article XI: Technical change
Article XII: Technical change
Article XIII: None

E) Effective date

The effective date will be a two-step process. First, the membership at the Midyear Conference in St. George will vote on the proposed amendments and they must receive approval from two-thirds of the attendees according to Article X Section 1. Second, the amendments will become effective on September 14, 2018 at the Annual Convention. At Annual, the Board will expand from 16 to 21 members but there is still work to be done to update the bylaws so that they are consistent with the constitution. The delayed effective date will provide sufficient time for the Board of Directors and ULCT staff to make the necessary bylaw updates and prepare for the increased board size.

F) Conclusion

Thank you for your support and participation in ULCT. For additional information, please contact me at cdiehl@ulct.org. Please send your questions and feedback about the amendments to me or to info@ulct.org by Wednesday, April 18 at 5:00 pm. I look forward to seeing you in sunny St. George.

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CONSTITUTION of the UTAH LEAGUE OF CITIES AND TOWNS

The municipalities of Utah desiring to maintain an organization for their benefit hereby adopt this Constitution for its governance.

ARTICLE I NAME

Section 1. **NAME** This organization shall be known as the Utah League of Cities and Towns (hereinafter "League").

ARTICLE II OBJECTS AND PURPOSE

Section 1. **OBJECTS AND PURPOSES** The objects and purposes of the organization are:

- (a) To provide ~~headquarters, library, and an information bureau~~ for the collection and dissemination of information relating to municipal matters.
- (b) To provide for an Annual Convention and other meetings of the League and its affiliates for the consideration ~~of~~ municipal matters.
- (c) To advocate for municipal authority and represent local government at the county, state, and federal government levels, with the business community, and with other stakeholders.
- ~~(c)~~(d) To promote training and education related to municipal government.
- ~~(d)~~(e) To assist municipalities in providing for the welfare of their employees and residents.
- ~~(e)~~(f) To function as a nonpartisan organization dedicated to promoting good municipal government through the united effort and cooperation of its members.
- ~~(f)~~(g) To accomplish any purpose necessary and proper for the benefit of Utah municipalities.

Section 2. **CONFLICTS OF INTEREST** In the event that a conflict of interest occurs between cities and towns and other political subdivisions in the pursuit of the activities of the League, the League shall sustain the interests of the cities and towns. The political subdivision may pursue its conflicting position without impairing its standing in the League.

ARTICLE III MEMBERSHIP

Section 1. **MEMBERS** Any city or; town ~~or other political subdivision~~ of the State of Utah ~~engaged in performing municipal functions~~ may, by payment of the prescribed annual dues, become a voting member for the year for which the dues are paid.

~~Section 2. **AFFILIATE MEMBERS** Any organization of public officials or employees of municipalities having purposes compatible with those of this organization may affiliate with it upon such terms and conditions as the~~

~~Board by resolution may prescribe.~~

~~Section 3. **COOPERATING MEMBERS** Any governmental agency or political subdivision or department thereof having purposes compatible with the League may affiliate as a cooperating member of the League upon such terms and conditions as the Board by resolution may prescribe.~~

Section 4. **HONORARY MEMBERS** Any person who has rendered distinguished service for municipal government may by a majority vote of the Board be granted an honorary membership in the League for life or a period of time fixed by the Board. All Past Presidents of the League shall be honorary life members. Honorary members shall not have voting privileges.

Section 5. **ASSOCIATE MEMBERS** Any person or organization not otherwise eligible for membership may apply for an associate membership in the League under such provisions as are prescribed by the Board. Any political subdivision that has purposes compatible with the League or cities and towns, organization of public officials, organization of employees, or similar entity may qualify as associate members. Associate ~~Such~~ memberships shall ~~will~~ not have voting privileges.

ARTICLE IV

DIRECTORS AND OFFICERS

Section 1. **DIRECTORS AND OFFICERS** The League shall be governed by a Board of Directors (hereinafter "Board"), consisting of ~~four~~ five officers and ~~16~~ 12 directors. One of the five officers shall be a representative from and selected by the Utah City Management Association. The other four officers and 16 directors They shall be elected officials of a municipality which is a voting member in good standing of the League. The directors They shall serve for a term of two years commencing on election at the Annual Convention and continuing until the election and qualification of their successors at a subsequent ~~the~~ Annual Convention. The terms of the directors shall be staggered so that approximately half of the directors are elected annually.

Section 2. **METHOD OF SELECTION** At least three months prior to the Annual Convention of the League, the Executive Director shall ~~mail~~ send notices to all member municipalities stating which offices are to be filled by election at the Annual Convention and inviting the member municipalities to recommend the names of elected municipal officials to fill the vacancies. The notice shall state the date by which the recommendations shall be received and the name of the person and address to which the recommendations are to be submitted ~~mailed~~. The notice shall also include a statement of the qualifications a person shall have to serve on the Board. Where there is a county-council of mayors or governments, ~~or~~ a multi-county council of mayors or governments, or equivalent, such an entity ~~council~~ may recommend the names of those persons to be considered by the Nominations Committee. All recommendations by municipalities, county and multi-county councils of mayors or governments, or the equivalent shall be received by the League's Nominations Committee at least one ~~month~~ week prior to the Annual Convention.

Section 3. **REPRESENTATION** The officers and directors shall be elected so that there is at least one representative from each of the following geographic areas:

- Area 1. Cache, Box Elder and Rich Counties
- Area 2. Davis, Weber and Morgan Counties
- Area 3. Salt Lake and Tooele Counties

Area 4. Summit, Wasatch and Utah Counties

Area 5. Daggett, Uintah and Duchesne Counties

Area 6. Juab, Sevier, Sanpete, Wayne, Piute and Millard Counties

Area 7. Washington, Beaver, Iron, Kane and Garfield Counties

Area 8. Grand, San Juan, Emery and Carbon Counties

At least one town shall be represented on the Board and the town representative may also fulfill a geographic area requirement. At least two cities of the first or second class must be represented on the Board. The two cities of the first or second class representatives are in addition to the eight geographic area requirements. ~~and a majority of the Board shall be from cities which, when their residents are totaled, are approximately equal to 50% of the total number of residents of the State living in~~

~~member municipalities according to the most recent population figures generally accepted by the League for its administrative purpose~~

Section 4. **OFFICERS** The five officers of the League shall consist of a President, First Vice President, Second Vice President elected for terms of one year, a representative from and selected by the Utah City Management Association, and the Immediate Past President. The First Vice President shall succeed to the office of President and the Second Vice President to the office of First Vice President unless, by two-thirds vote of the members at the Annual Convention, they are removed from office. Except for the Immediate Past President and the Utah City Management Association representative, all officers shall be elected officials of a municipality holding voting membership in the League. The Immediate Past President serves as a member of the Board unless he or she is no longer an elected official, in which case he or she serves in an honorary capacity without a vote.

Section 5. **EXECUTIVE COMMITTEE** There shall be an Executive Committee consisting of the five officers of the League. It shall have power to perform the functions and duties of the Board during the interim between meetings, subject to the ratification of the Board.

Section 6. **TERMINATION OF OFFICE** ~~The~~ office of any officer or director of this organization shall become vacant when such officer or director no longer is an elected official of a municipality, except in the case of the Immediate Past President.

Section 7. **VACANCY** In the event of a vacancy on the Board, ~~it~~ the Board shall appoint a member to fill the vacancy until the next Annual Convention of the League when the ~~such~~ position shall be filled by election of the members of the League for the unexpired term.

Section 8. **QUORUM AND NOTICE** ~~Eight~~ Eleven members of the Board shall constitute a quorum. Business may be transacted at a meeting only when notice of the meeting has been timely given to all members of the Board. Board meetings must comply with noticing and meeting requirements in state law.

Section 9. **COMPENSATION** The Board members shall not receive compensation for their services.

Section 10. **DUTIES** The President shall preside at all business meetings of the League. He or she shall perform the duties normally performed by the President of organizations of this type and such other duties as the Board shall prescribe. The Vice Presidents shall, in their order, perform the duties of the President in case of the absence or disability of the President.

Section 11. **EMPLOYEES** The Board shall appoint an Executive Director who shall manage and direct the affairs of the League subject to the approval of the Board. The Board may appoint a ~~Secretary~~-Treasurer who shall assume the responsibility of collecting prescribed dues and fees. A bond acceptable to the Board for not less than \$5,000 shall be provided by the League. The Board may employ such persons it deems necessary. They are not required to be members of the League. They shall perform the duties and receive the compensation authorized by the Board.

Section 12. **BYLAWS** The Board of Directors may adopt Bylaws not inconsistent with this Constitution for the governance of the League.

ARTICLE V

HEADQUARTERS

Section 1. **HEADQUARTERS** The Board shall establish and maintain a headquarters office in [Salt Lake City](#)~~the City of Salt Lake~~, and may establish and maintain branch offices in such other cities as it may deem necessary.

ARTICLE VI

MEETINGS

Section 1. **ANNUAL CONVENTION** The Board shall fix the date and place of the [A annual Convention](#)~~meeting~~ unless otherwise fixed and determined at the preceding Annual Convention.

Section 2. **MEETINGS** All meetings of the League and its Board shall be called by the President and reasonable notice given to members ~~entitled to notice~~ [in accordance with state law](#).

Section 3. **QUORUM** The members present at any meeting except meetings of the Board shall constitute a quorum.

Section 4. **VOTE** Each member municipality shall be entitled to vote at all general meetings of the League.

ARTICLE VII

FISCAL AFFAIRS

Section 1. **FISCAL YEAR** The fiscal year of this organization shall consist of 12 calendar months, which commences July 1 and ends June 30 of each year.

Section 2. **BUDGET** The Executive Director shall at least 30 days prior to the beginning of each fiscal year prepare a detailed budget setting forth the estimated revenues and expenditures for such year. It shall be submitted to the Board for approval.

Section 3. **LIMITATION OF EXPENDITURES** Expenditures incurred shall not be in excess of the actual revenues. Expenditures from each budget item shall not exceed the amount budgeted for it without approval by the Board.

Section 4. **AUDIT** There shall be an annual audit of the accounts of the League certified by a certified public accountant [in accordance with state law](#).

ARTICLE VIII

DUES

Section 1. **DUES** The annual dues for the member municipalities, ~~affiliated and cooperating members~~ shall be determined by the Board and the notice of the amount of the annual dues shall be ~~given by mail~~ [distributed](#) to each member.

Section 2.—**DUES DATE**—Annual dues of all ~~classes of members~~ shall be due and payable within 30 days

following the beginning of the fiscal year or at such other time as may be fixed by the Board.

ARTICLE IX

QUALIFICATION OF OFFICERS AND DIRECTORS

Section 1. **QUALIFICATION** Except for the office of Executive Director, ~~Secretary-Treasurer~~, [the representative from and selected by the Utah City Management Association](#), technical advisers, and employees, no person shall be eligible to hold any elective office in the League unless such person is an elected official in the service of a [voting member](#) municipality at the time of election or appointment. In case any person holding office in the League shall leave and remain out of service of a member municipality during the period of his term of office, such office shall be deemed vacant and the vacancy shall be filled by appointment as herein provided.

ARTICLE X

VOTING

Section 1. **VOTING PROCEDURE AT CONVENTION** All voting during the business session of the Convention shall be conducted by raising of official voting delegate cards by certified voting delegates or certified alternate voting delegates. Voting shall [be](#) by member municipalities according to population categories unless a voice, roll call, standing, or secret ballot is otherwise ordered by the President or requested by a majority of those persons certified as voting delegates. A single, certified voting or alternate voting delegate may cast the total number of votes allowed the municipality on any issue voted upon during the business session of the Convention. A certified voting or alternate voting delegate registered as a representative of one municipality may not cast votes on behalf of any other municipality. A roll call vote shall be carried out by roll call of the cities and towns having at least one fully registered and qualified voting delegate to the Convention. The ayes, nays, and abstentions equal to the total number of votes allowed the municipality shall be cast only once by a single, certified voting or alternate voting delegate who was chosen to do so prior to casting of ballots on the issue for which the roll call vote was requested. The Officers and Board of Directors shall be elected by a majority vote and any changes in the Constitution shall be made by a two-thirds vote. Changes of the recommendations of the Resolutions [C](#)ommittee or the introduction of new resolutions shall require a two-thirds majority vote of the Convention.

Section 2. **VOTING AUTHORITY** Every member of the League shall be entitled to at least one vote which shall be cast by a representative of any such member municipality present at the meeting.

Section 3. **VOTING AT BOARD MEETING** Each Board member shall have one vote. All decisions of the Board shall be made by a majority vote.

ARTICLE XI

COMMITTEES

Section 1. **COMMITTEES** There shall be a Nominations Committee, a Resolutions Committee and a Credentials Committee.

Section 2. **APPOINTMENTS** The President with the consent of the Board shall appoint at least [one](#)~~two~~ months prior to the Annual Convention the members of the committees as provided in the Bylaws.

ARTICLE XII **RULES OF ORDER**

Section 1. **RULES OF ORDER** ~~The current edition of~~ Roberts' Rules of Order shall apply to all meetings of the League unless otherwise provided in the Bylaws [or otherwise approved by the Board of Directors](#).

ARTICLE XIII **AMENDMENTS**

Section 1. This Constitution may be amended by a two-thirds vote of the member municipalities participating in the voting process involving a proposed amendment pursuant to the following procedures:

A. The proposed amendment must first be prepared in writing and submitted to the Board. If presented for consideration at a meeting of the membership, the presentation shall be made to the Board on or before the first day of the meeting. If presented for consideration by the members through the process of voting by ballot not incident to a meeting, the presentation shall be made to the Board at least five days prior to the mailing or other distribution of notice and ballots.

B. The proposed amendment may be presented to any [A](#)annual or special meeting of members of the League.

C. The proposed amendment may, upon direction of the Board, be presented by means of a written notice and the distribution of ballots to each of the member municipalities at least 45 days prior to the date set or the counting of the voted ballots. The notice shall inform the members that each member is invited to vote on a proposition to amend the Constitution, summarize the proposal, state the date on which voted ballots must be mailed or returned to the League for counting, and the date upon which votes will be counted and tabulated.

This Constitution shall become effective on [September 14, 2018 at the Annual Convention](#). [Amendments must be approved by approval](#) of a vote of at least two-thirds of the members present at the [2018 Midyear Conference](#).
~~1980 Annual Convention~~ of the Utah League of Cities and Towns.

This Constitution was adopted and implemented on September 6, 1980, at the Business Meeting of the 73rd Annual Convention of the Utah League of Cities and Towns.

BY:

MAYOR WILLIAM H. LEVITT, President
Utah League of Cities and Towns
Mayor, Alta

OFFICERS - EXECUTIVE BOARD

First Vice President ————— Glenn J. Mecham, Asst. Mayor, Ogden

Second Vice President ————— Peter C. Knudson, Mayor, Brigham City

Immediate Past President ————— Walter T. Axelgard, Mayor, Price

Immediate Past President Pro Tempore ————— Glen N. Greener

BOARD MEMBERS

Claude J. Burtenshaw, Council Member, Logan

Ralph L. Cottrell, Jr., Council Member, South Ogden

Kendrick Harward, Mayor, Richfield

Ben Kjar, Mayor, Manti

LaRell D. Muir, Mayor, Murray

Phyllis Southwick, Council Member, Bountiful

James E. Ferguson, Mayor, Provo

John C. Green, Mayor, Park City

Ted Wilson, Mayor, Salt Lake City

James G. Larkin, Mayor, St. George

Ralph Shields, Mayor, Roosevelt

UTAH UNITES

Local Government Working Together

Midyear Conference

April 25-27, 2018

St. George, Utah



Share pictures and information with
our conference hashtag #MYULCT18
Download the conference app for complete details.
www.ulct.org

ACTIVITIES AT A GLANCE

Wednesday, April 25, 2018

5:30 pm – 7:30 pm Food Truck Rally and Entertainment in the Park CONFLUENCE PARK
Featuring the music of Ryan Tilby

6:30 pm – 7:30 pm MOBILE TOUR
"Bike with Pike" Mayor's Loop Ride
& Information about Bike Share Programs
Meet at bike station outside Dixie Center Main Lobby
(Pre-registration required)

Thursday, April 26, 2018

7:00 am – 4:00 pm Registration & Check-in MAIN LOBBY
7:00 am – 4:00 pm ULCT Commons EXHIBIT HALL
7:00 am – 8:00 am Continental Breakfast EXHIBIT HALL
7:00 am – 8:00 am Women in Local Government Continental Breakfast BALLROOM A

8:00 am – 9:30 am ULCT & UAC OPENING GENERAL SESSION GARDEN ROOM
"Collaboration"
Welcome: **Mayor Jon Pike**
Color Guard: **Washington County Sheriff's Office**
National Anthem: **Marissa Sevy-Thompson**
Remarks: **Cameron Diehl, Adam Trupp,**
Ron Jibson—Our Schools Now
Utah Lt. Governor Spencer J. Cox
Lisa Soronen—State and Local Legal Center



9:30 am – 9:45 am BREAK EXHIBIT HALL

9:45 am – 11:45 am CONCURRENT SESSIONS

SESSION 1
Unleashing Economic Opportunity in Rural Utah
Lt. Governor Spencer J. Cox, Commissioner Victor Iverson, Don Willie, Dixon Holmes, and Tom Christopholous

BREAK

**The Economic Development Puzzle:
Putting the Pieces in the Right Place**

Marlin Eldred

ENTRADA A



SESSION 2
Communication Building Blocks
Council Member Nicole Martin

ENTRADA BC



SESSION 3
Budgeting 101 +
Kerri Nakamura

SUNBROOK AB



SESSION 4
Economic Development for Urban Communities
Commissioner Bret Millburn, Randy Sant, Andrew Gruber, and Scott Harbertson



SUNBROOK C



SESSION 5
Land Use for Non-Land Use Nerds
Brent Bateman, Meg Ryan, and Johnnie Miller

AUDITORIUM



KEY CODE



**Newly
Elected**



Land Use



**Economic
Development**



**Communi-
cations**



Legislative



Sponsored



Finance



Rural



Legal

ACTIVITIES AT A GLANCE

Thursday, April 26, 2018 (continued)

11:45 am–1:30 pm

ULCT & UAC LUNCH WITH KEYNOTE SPEAKER

BALLROOM

“Lessons in Leadership”

Featuring **Carey Lohrenz**

SPONSORED BY ZIONS BANK

1:40 pm – 2:25 pm

CONCURRENT SESSIONS

SESSION 6

Elected Officials and Staff Collaboration

David Zook, Mayor Shaun Dustin

ENTRADA A



SESSION 8

**Parks and Recreation Risk—
SPF for FUN, Don't be Overexposed**

Douglas Folsom

SUNBROOK AB



SESSION 7

**Building a Year-round Relationship
with Your Legislator**

*Cameron Diehl, Rachel Otto,
and John Hiskey*

ENTRADA BC



SESSION 9

Fiber Connected Future

Roger Timmerman

SUNBROOK C



1:45 pm– 4:00 pm

Come assist
as you please

ULCT SERVICE PROJECT

Meal bag packing for children in need

EXHIBIT HALL
BY THE
COMMONS

2:00 pm– 3:30 pm

TECH RIDGE MOBILE TOUR

Bus leaves outside Dixie Center Main Lobby at 2:15 pm
(Pre-registration recommended)



2:45 pm– 3:30 pm

CONCURRENT SESSIONS

SESSION 10

**Self-Sustaining City Resources—
The Practical Benefits**

*Forum Discussion with Mayor Andy Beerman,
Luke Cartin, Mark Tourangeau*



ENTRADA A



SESSION 11

**Affordable Housing and Housing Affordability—
2 Different Things**

Cameron Diehl and Rachel Otto



ENTRADA BC



SESSION 12
Transparency
Nick Jarvis



SUNBROOK AB



SESSION 13

Federal Tax Reform: They Did What?!!

*Brian Baker, Jon Bronson,
Alex Buxton, and Eric Pehrson*

SUNBROOK C



3:40 pm – 4:30 pm

SESSION 14

“Ask the Attorney Anything!”
David Church

GARDEN ROOM



5:15 pm – 6:00 pm

CLASS OF 2018 RECEPTION FOR NEW MAYORS

Soda, water, and appetizers

LIONS DEN

6:00 pm – 7:00 pm

BUFFET DINNER

BALLROOM

6:45 pm – 8:15 pm

Entertainment “Ryan Shupe & the RubberBand”

ACTIVITIES AT A GLANCE

Friday, April 27, 2018

7:00 am – 8:00 am **Continental Breakfast** EXHIBIT HALL
7:00 am – 8:00 am **Credential Pick up for Business Session** GARDEN ROOM

8:00 am – 9:40 am **BUSINESS SESSION** GARDEN ROOM
Legislative Briefing & Constitutional Updates

9:40 am – 10:00 am **BREAK** EXHIBIT HALL

10:00 am – 10:50 am **CONCURRENT SESSIONS**
Communities of Commonality Caucuses (see badges)

CAUCUS 1
ENTRADA A

CAUCUS 2
ENTRADA BC

CAUCUS 3
SUNBROOK AB

CAUCUS 4
SUNBROOK C

CAUCUS 5
AUDITORIUM

CAUCUS 6
BALLROOM A

11:00 am – 11:50 am **CONCURRENT SESSIONS**

SESSION 15
Preparing for the Future-What to Know About Water Infrastructure
Richard Bay, Ron Thompson



ENTRADA A



SESSION 16
Working with Difficult Citizens— They Only Want 2 Things
Kevin Miller

ENTRADA BC



SESSION 17
Fraud in Local Government
Auditor John Dougall



SUNBROOK AB



SESSION 18
Addressing the Opioid Epidemic Together
Matthew McCarley, Elizabeth Smith, Matthew Daniel, and Jonathan Novak



SUNBROOK C



12:00 pm – 1:00 pm **BUFFET LUNCH** EXHIBIT HALL



UTAH LOCAL GOVERNMENTS TRUST

ZIONS BANK®

WE HAVEN'T FORGOTTEN WHO KEEPS US IN BUSINESS.®



BUILDING AMERICA®



ULCT Board Retreat Outline

1:00 – 1:30

- Introductions/Ice Breaker
- Overview: Background, Agenda and Group Discussion Ground Rules

Retreat Outcome Goals

Answers or direction on the following questions:

1. What are our short term or 2018 goals?
2. What do we want to accomplish legislatively? Non-legislatively?
3. What are our structural deficiencies?
4. How can we address our structural deficiencies?
5. Are we staffed for what we want to accomplish?

1:30 – 3:00

- Large Group Discussion: Legislative Advocacy

Discussion Outcome Goals

Answers or direction on the following questions:

1. Why do we lobby for cities?
2. Is our objective to protect local control even when that includes the individual city's "right to be stupid?"
3. Should the league engage on bills that are consistent or inconsistent with our principles regardless of their scope, on bills that only impact a critical mass of cities, or both?
4. Are all aspects of local control—revenue, land use authority, regulatory authority, service delivery, etc.—created equal?
5. What has worked well?
6. What has not worked well?
7. How would you improve, if at all, the balance of participation of cities of all sizes?
8. How would you improve, if at all, the balance of elected officials and staff in League policy decision making?
9. How would you improve the decision-making process during the session, if at all, on bills?
10. How would you improve dialogue within the board itself about policy (legislative or otherwise) priorities?
11. How would you solicit feedback from the membership about policy (legislative or otherwise) priorities?

3:00 – 3:20

- Small Group Discussion: Large group breaks into 3 groups of 5-7; 1 ULCT staff in each group and 1 Executive Board Member; survey results for each topic are provided to corresponding group)

Group #1 – Training

Group #2 – Communications

Group #3 – Research

3:20 – 3:40

- *Group #1 Report – Training*
- Large Group Discussion

Discussion Outcome Goals and Guiding Questions

Answers or direction on the following questions:

1. What should the training priority be, collective or individual?
2. How can we improve our Midyear and Annual Conventions?
3. What should our individual training role be? 101 level (what is the law), 201 level (outline problems in your code) or 301 level (help a city re-write code)?
4. How much training should we provide to individual cities/towns who request it?
5. Is there a role for a library of ordinances/contracts that city officials can submit and peruse?
6. Is the board comfortable with expanding our “seal of approval” of contracted trainers who are not league staff?
7. To what extent should we coordinate with our financial sponsors to provide training?

3:40 – 4:00

- *Group #2 Report – Communications*
- Large Group Discussion

Discussion Outcome Goals and Guiding Questions

Answers or direction on the following questions:

1. What should the communication focus be for the league, internal or external?
2. Who is our primary audience—our membership, state policy makers, or the general public?
3. Is our communication outreach to date making a positive impact on the audiences?
4. What other communication tools or tactics should we use? (i.e. op-eds)
5. Should our communication goal be to train cities how to communicate better, promote cities to an audience, or promote the league as an entity?
6. What is our realistic bandwidth for communication?

4:00 – 4:20

- *Group #3 Report – Research*
- Large Group Discussion

Discussion Outcome Goals and Guiding Questions

Answers or direction on the following questions:

1. What should the research focus be for the league?

2. Who is the target audience: our membership, state policymakers, or the general public?
3. Should research be broadly applicable to many cities or applicable to just subgroups of cities?
4. What is the balance of research done in-house and research done in conjunction with outside groups (Gardner, USU, Utah Foundation, WFRC, etc.)?
5. What is our realistic bandwidth for research?

4:20 to 4:45

- Final Discussion and majority consensus on answers or direction for:
 1. What are our short term or 2018 goals?
 2. What do we want to accomplish legislatively? Non-legislatively?
 3. What are our structural deficiencies?
 4. How can we address our structural deficiencies?
 5. Are we staffed for what we want to accomplish?

ULCT Board Retreat Survey

Q1 Thank you for taking a few minutes to fill out this survey and help us better understand our Board. The information you provide will be vital in helping us work together as an organization toward unified goals as the Utah League of Cities and Towns continues to increase in strength and effectiveness.

Q2 General Questions

Q3 What is your vision for ULCT?

Q4 What is the value that ULCT provides to our members?

Q5 What is your individual role as a member of the Board of Directors?

Q6 ULCT staff has typically focused on four distinct areas, listed below in alphabetical order. Please reorder them in priority, with #1 being the highest priority and #4 being lowest priority.

- _____ Communications (1)
 - _____ Legislative Advocacy (2)
 - _____ Research (3)
 - _____ Training (4)
-

Q7 Are there any focus areas that ULCT is overlooking or missing?

Q8 The next 4 questions focus on Communications

Q9 Should ULCT communications be focused on internal (membership) or external?

Q10 Who should our primary audience be? Please reorder them in priority, with #1 being the highest priority and #4 being lowest priority.

- _____ Members (1)
 - _____ General Public (2)
 - _____ State Policy Makers (3)
 - _____ Other (please list) (4)
-

Q11 Do you think our communication outreach efforts from the past year are making positive impact on our target audience?

- ☐ Definitely Yes
 - ☐ Somewhat Yes
 - ☐ Maybe
 - ☐ Somewhat No
 - ☐ Definitely No
 - ☐ Sort of
-

Q12 What communication tools should we focus on using? Click all that apply.

- ☐ Monthly director's message video
 - ☐ Webchats
 - ☐ Facebook
 - ☐ Twitter
 - ☐ YouTube
 - ☐ Weekly Emails (daily during legislative session)
 - ☐ Op-eds
 - ☐ LPC meeting broadcast
 - ☐ Newspaper
 - ☐ Blog
 - ☐ Other (please list): _____
-

Q13 The next 4 questions focus on Legislative Advocacy

Q14 How do you rate the effectiveness of ULCT lobbying at the capitol?

- ☐ Excellent
 - ☐ Good
 - ☐ Fair
 - ☐ Poor
-

Q15 Why?

Q16 Should ULCT focus on reacting to bills or should we focus on proactive legislation?

- ☐ Reactive
- ☐ Proactive
- ☐ Both

Q17 Is our primary objective to always protect local control regardless of political realities or consequences?

- ☐ Yes
- ☐ No

Q18 Why?

Q19 Should ULCT engage on bills that are (please check all that apply):

- ☐ Consistent with our principles, regardless of their scope
- ☐ In conflict with our principles, regardless of their scope
- ☐ Bills that only impact a critical mass of cities
- ☐ Bills that may only impact a limited number of cities
- ☐ Other (please list): _____

Q20 The next 4 questions focus on Research

Q21 What should the research focus be for ULCT?

Q22 Who is the target audience of research? Please reorder them in priority, with #1 being the highest priority and #3 being lowest priority.

- _____ Membership (1)
- _____ State policymakers (2)
- _____ General Public (3)

Q23 Should research focus be:

- ☐ Broadly applicable to many cities
- ☐ Applicable to just subgroups of cities
- ☐ Both

Q24 Should our research bandwidth expand? If so, how?

Q25 **The next 6 questions focus on Training**

Q26 How can we improve the Annual Convention?

Q27 How can we improve the Midyear Convention?

Q28 How can we improve Local Officials Day?

Q29 Should ULCT only provide collective training to multiple cities at a time, individual training about specific city issues upon request, or both

Q30 How much training should we provide to individual cities/towns who request it?

- ☐ Unlimited
- ☐ Once per year
- ☐ Upon Request
- ☐ Upon Request with additional fees
- ☐ Other (please list) _____

Q31 Would you consider expanding training opportunities to include trainers who are not ULCT staff but receive our “seal of approval”?

- ☐ Yes
- ☐ No

Q32 **Final Question**

Q33 Is there anything else you would like to discuss at our Board Retreat?